

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees  
Held June 13, 2023 at 8:00 p.m., Page 665

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Lewis.

Roll call: James Hatten, present; Steve Lewis, present; Craig Pittman, present. Also present: Jim Viers, Road Maintenance Supervisor, Duane Matlack, Oxford Township Zoning Inspector and Abbey Trimble with the Delaware Public Health District.

Minutes of the May regular meeting were previously read by each trustee and a motion was made by Hatten and seconded by Pittman to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for May were reviewed and initialed by the trustees.

Financial Report – May 31, 2023, balances Total \$530,464.54  
1000 - \$180,503.68 2031 - \$23,702.00 2272 - \$126,203.09 9001 - \$456.74  
2011 - \$ 19,570.38 2041 - \$ 2,131.28 4951 - \$ 2,565.84  
2021 - \$162,446.43 2231 - \$11,596.54 4952 - \$ 1,288.56

Abbey Trimble with the Delaware Public Health District updated trustees on the following:

- The Delaware Public Health District has not moved into their new building on S. Sandusky St. They are currently waiting on the final inspections. Their old building has sold. They are temporally working from other Delaware Pubic Health District locations at this time.
- The United Way is providing Supplies for Scholars. For the mobile shopping dates and locations, you can register at **DelawareCountyFamilies.org/SFS**
- WIC (Women, Infants and Children) Program will be distributing \$30.00 booklets for WIC participants to use at local Farmers Markets.
- The Delaware Public Health District is currently accepting applications for employment.

Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:

Zoning Permits:

- 5/13/2023 – Stephen Norris, 2787 Whipple Rd.; 768 sq.’ Pole Barn
- 5/18/2023 – Jeremy Curren, 5195 Shoemaker Rd.; 409 sq.’ Addition to Existing House

Zoning Violations:

- There was a complaint regarding a business being ran from the property at 8116 Ashley Rd. A certified letter was sent on 2/10/2023 to the property owner and copied to Mark Fowler, Assistant Prosecuting Attorney. As of 3/13/2023 it does not appear anything has been moved. There was a motion made by Hatten and seconded by Pittman to adopt Resolution No. 06-2023-05 TO AUTHORIZE THE PROSECUTOR’S OFFICE TO FILE LEGAL PROCEEDINGS AGAINST THE OWNERS OF 8116 ASHLEY ROAD, ASHLEY, OHIO IN THE DELAWARE COUNTY COURT OF COMMON PLEAS. Vote: All yeas. Motion carried and resolution duly passed. This will allow for litigation by the prosecutor’s office.
- A zoning violation notice was sent to J & J Auto Parts, 6677 St. Rt. 229 informing them to clean-up the area in front of the building. As of 5/6/2023 a certified mailing was sent to the property owner. There was a motion made by Pittman and seconded by Hatten to adopt Resolution No. 06-2023-06 TO AUTHORIZE THE PROSECUTOR’S OFFICE TO FILE LEGAL PROCEEDINGS AGAINST THE OWNERS OF 6677 ST. RT. 229, ASHLEY, OHIO IN THE DELAWARE COUNTY COURT OF COMMON PLEAS. Vote: All yeas. Motion carried and resolution duly passed. This will allow for litigation by the prosecutor’s office.
- A zoning violation notice was sent to 9811 Piper Rd. on 1/24/2023. Property owner has contacted Duane and stated he will clean it up the property. He also discussed a privacy fence to shield two inoperable vehicles. As of 3/14/2023 some of the property has been cleaned up and Duane will continue to monitor. As of 5/6/2023 a certified mailing was sent to the property owner. As of 6/12/2023 progress is being made.

Jim Viers updated the trustees regarding the Township Safety Sign grant. He has completed the order process. The total grant amount the township is asking for is \$6,417.67 to replace all the current signs.

Current bills of \$20,873.30 were presented for approval and payment during June. After review, a motion was made by Hatten and seconded by Pittman to pay same. Vote: All yeas. Motion carried. (Cks -11950 – 11979 – \$16,608.10, Vchr. 49 - \$201.17, Vchr. 52 - \$2,827.60, Vchr. 53 - \$12.00, Vchr. 55 - \$929.95, Vchr. 56 - \$233.88, Vchr. 57 - \$60.60. A list of these checks and their payees are on file in the fiscal officer’s office.

This concluded the business for the meeting and a motion was made by Pittman and seconded by Hatten to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 8:25 P.M.

Approved: \_\_\_\_\_ Chairman

Attest: \_\_\_\_\_ Fiscal Officer