

## RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees  
Held October 10, 2023 at 8:00 p.m., Page 671

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Lewis.

Roll call: James Hatten, present; Steve Lewis, present; Craig Pittman, absent. Also present: Duane Matlack, Oxford Township Zoning Inspector, Doug Riedel with the Delaware County Engineer's Office, Abbey Trimble with the Delaware Public Health District and Jodi Schaub, Township Hall Rental Coordinator.

Minutes of the September regular meeting were previously read by each trustee and a motion was made by Hatten and seconded by Lewis to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for September were reviewed and initialed by the trustees.

Financial Report - September 30, 2023, balances Total \$558,427.62

1000 - \$194,888.17 2031 - \$43,880.63 2272 - \$126,203.09 9001 - \$0.00

2011 - \$ 20,085.67 2041 - \$ 2,231.28 4951 - \$ 2,577.82

2021 - \$158,784.71 2231 - \$ 8,479.92 4952 - \$ 1,296.33

Doug Riedel with the Delaware County Engineer's Office stated that Steamtown Road has reopened as of October 10, 2023. Whipple Road is projected to reopen on November 3, 2023. He also stated that the Engineer's Office has officially moved to the new Byxbe Building as of October 6, 2023. The date for the Delaware County Engineer's meeting has not officially been set but will be held at the Byxbe Building sometime after Thanksgiving. Hatten showed Doug pictures of a blow-out along the embankment on Shoemaker Rd. After further discussion Doug stated he will look in to it and get back with the trustees.

Abbey Trimble with the Delaware Public Health District updated trustees on the following:

- The health district is providing First Aid CPR Training. For more information contact Adam Heydinger at 740-368-1700.
- They are having Drive-Thru Flu & Covid-19 Clinics on October 20, 2023 at the Delaware County Fairgrounds from 3:00 P.M. - 7:00 P.M. and on October 23, 2023 at the Olentangy Berlin High School from 3:30 P.M. - 6:30 P.M. Appointments are required.
- Shared information on their 0.7 Mill levy on the November, 2023 election ballot. It is the same millage the Health District has operated on since 1984.

Hatten asked about the rare ticks that were found in Delaware County and if Abbey knew what they looked like or their type. Abbey stated one is the Asian Longhorned Tick and this is the first time it has been found in Delaware County. The other one is the Golf Coast Tick.

Jodi Schaub announced she will retire as the Township Hall Rental Coordinator as of December 31, 2023. Trustees expressed their gratitude for all she has done for the township and how she will be missed. Jodi suggested a couple people that may be interested in the position. The trustees asked her to have them reach out to them as the trustees will look for a replacement.

There was discussion regarding the sale of the 1961 Road Grade, SN 9D2-89214. After discussion Hatten moved the adoption of the following Resolution No. 10-2023-09; IN THE MATTER OF AUTHORIZING THE SALE OF PERSONAL PROPERTY PURSUANT TO OHIO REVISED CODE SECTION 505.10(A)(2). It is the opinion of the Board that the fair market value of the Property is less than two thousand five hundred (\$2,500.00). The Board may sell the property by private sale, without advertising or public notification. Lewis seconded the adoption of the Resolution No. 10-2023-09. Vote: All yeas. Motion carried and resolution duly passed.

Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:

Zoning Violations:

- Mark Fowler has talked with the property owner regarding the violation of running a business from the home located at 8116 Ashley Rd. The property owner stated that he has rented a location to store his equipment and will be moving to it soon.
- As of 9/6/2023 updated photos were provided to the Prosecutors Office for the clean-up of a property violation located at J & J Auto Parts. There is no update as of 10/9/2023.

Duane discussed the Demolition and Brownfield-Remediation Grant. There is an opportunity to receive funds for the demolition of vacant abandoned homes in Oxford Township. The application will be through the property owner and Oxford Township. Duane is looking into how the funding works and what vacant homes in Oxford Township could qualify. Duane also informed trustees that Tom Dew will have to go to the Zoning Commission for approval regarding a rebuild on his industrial property.

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Current bills of \$26,518.54 were presented for approval and payment during October. After review, a motion was made by Hatten and seconded by Lewis to pay same. Vote: All yeas. Motion carried. (Cks -12075 – 12095 – \$22,636.80, Vchr. 87 - \$154.99, Vchr. 89 - \$2,569.26, Vchr. 90 - \$12.00, Vchr. 93 - \$884.71, Vchr. 94 - \$211.50, Vchr. 95 - \$49.28. A list of these checks and their payees are on file in the fiscal officer’s office.

This concluded the business for the meeting and a motion was made by Hatten and seconded by Lewis to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:00 P.M.

Approved: \_\_\_\_\_ Chairman

Attest: \_\_\_\_\_ Fiscal Officer