

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees
Held September 12, 2023 at 8:00 p.m., Page 670

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Lewis.

Roll call: James Hatten, present; Steve Lewis, present; Craig Pittman, present. Also present: Duane Matlack, Oxford Township Zoning Inspector and Amee Sword, Director of the Wornstaff Memorial Public Library.

Minutes of the August regular meeting were previously read by each trustee and a motion was made by Pittman and seconded by Hatten to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for August were reviewed and initialed by the trustees.

Financial Report - August 31, 2023, balances Total \$594,529.74
1000 - \$202,303.85 2031 - \$43,880.63 2272 - \$126,203.09 9001 - \$33,694.98
2011 - \$ 19,339.62 2041 - \$ 2,231.28 4951 - \$ 2,572.52
2021 - \$154,897.70 2231 - \$ 8,113.11 4952 - \$ 1,292.96

Amee Sword, Director of the Wornstaff Memorial Public Library updated trustees on the following:

- The 95th birthday celebration of the library went very well. There were 70 attendees including two of the Delaware County Commissioner’s.
- Linda Thomas, Fiscal Officer for the library will be retiring at the end of October.

Fiscal Officer Leienberger discussed on-line banking with the trustees and explained how “Positive Pay” through on-line banking can protect the account against fraudulent activity. After further discussion Hatten made a motion to sign up the Oxford Township checking account with on-line banking and positive pay through the First Commonwealth Bank. Pittman seconded the motion. Vote: All yeas. Motion carried.

Discussion followed regarding the 2024 budget. Hatten moved the adoption of the following Resolution No. 09-2023-08; RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. Pittman seconded the motion. Vote: All yeas. Motion carried and resolution duly passed. Outside levies are; General Fund 1.2 M, Road Fund 1.2 M and Library Fund 2.0 M.

Fiscal Officer Leienberger presented the following Resolution No. 09-2023-07; BE IT RESOLVED by the Board of Trustees of Oxford Township, Delaware County, Ohio, that to provide for the current expenses for the fiscal year ending December 31, 2023, the Library fund (9001) appropriations are to be increased by the said amount of \$83.25. This is a result of the First Amended Certificate of Estimated Resources. Pittman moved the adoption of Resolution No.09-2023-07. Hatten seconded the motion. Vote: All yeas. Motion carried and resolution duly passed.

Fiscal Officer Leienberger stated she will be meeting with Chris Shaw from the Delaware County Recorder’s Office on September 26, 2023 at the township hall to go through old files that have been stored at the old township hall.

Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:
Zoning Permits:

- 8/03/2023 – Shari Fridley, 6250 Steamtown Rd.; 240 sq.’ Porch Roof

Agricultural Exemption:

- 8/29/2023 – Tyler Alexander, 2476 Whipple Rd.; 16’ X 32’ Barn Addition, Livestock

Zoning Violations:

- As of 9/6/2023 updated photos were provided to the Prosecutors Office for the violation of running a business from the home located at 8116 Ashley Rd.
- As of 9/6/0223 updated photos were provided to the Prosecutors Office for the clean-up of property violation located at J & J Auto Parts.

Current bills of \$54,460.27 were presented for approval and payment during September. After review, a motion was made by Hatten and seconded by Pittman to pay same. Vote: All yeas. Motion carried. (Cks -12042 – 12074 – \$50,096.05, Vchr. 78 - \$250.08, Vchr. 80 - \$2,569.26, Vchr. 81 - \$12.00, Vchr. 84 - \$1,191.52, Vchr. 85 - \$292.08, Vchr. 86 - \$49.28 . A list of these checks and their payees are on file in the fiscal officer’s office.

This concluded the business for the meeting and a motion was made by Pittman and seconded by Hatten to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:02 P.M.

Approved: _____ Chairman

Attest: _____ Fiscal Officer