

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

Held January 10, 2023

The Brown Township Trustees met on this date at 7:00 PM in regular form with Trustees Miley, Skinner, Fiscal Officer Link, Road Superintendent Gladman, Cemetery Sexton Harp and Guest Gabe Smith

Trustee Skinner made a motion to approve the January 10, 2023 agenda as amended. Trustee Miley seconded. Motion passed.

Trustee Miley led the Pledge of Allegiance

Fiscal Officer's Report:

Current First Commonwealth Checking Account Balance \$345,830.88 \$6.91 interest. Current STAROhio Account Balance \$1,360,289.46 \$4,836.42 interest. Trustee Skinner made a motion to adjust appropriation budgets as follows: decrease 2041-410-190-0028 to \$5000, decrease 2041-410-190-0029 to \$15000, decrease 2041-410-323-0036 to \$7000, decrease 2272-330-420-0000 to \$8995 and remove appropriations budget to 4401-760-360-0000 for OPWC. Trustee Miley seconded. Motion approved.

RESOLUTION 2023-01-10-01 TO ADJUST APPROPRIATION BUDGETS AS FOLLOWS: DECREASE 2041-410-190-0028 TO \$5000, DECREASE 2041-410-190-0029 TO \$15000, DECREASE 2041-410-323-0036 TO \$7000, DECREASE 2272-330-420-0000 TO \$8995 AND REMOVE APPROPRIATIONS BUDGET TO 4401-760-360-0000 FOR OPWC

Miley Aye Skinner Aye

Trustee Miley made a motion to approve reimbursing mileage to 65.5 cents per mile per IRS guidance. Trustee Skinner seconded. Motion approved.

RESOLUTION 2023-01-10-02 TO APPROVE REIMBURSING MILEAGE TO 65.5 CENTS PER MILE PER IRS GUIDANCE

Miley Aye Skinner Aye

Trustees reviewed and approved the bank reconciliation and timesheets for December, 2022. Motion made by Trustee Skinner to release Warrants #21081-21088 \$2,100.45. Trustee Miley 2nd and motion passed.

Delaware County Engineer:

Mr. Reidel was not present.

Delaware County Health Department:

Gabe Smith present. Shelia retired at the end of 2022. New director is Garrett Guillozet. New building should be ready by March/April. Possibly has the old building sold.

Public Participation:

n/a

Zoning Inspector:

We received Steve's written report. The prosecutor is assisting with a junk vehicle and lean to violation. Zoning commission requests that we wait for resolution article 21 through 24 before accepting the article changes or revisions. Should have all articles by March meeting.

RECORD OF PROCEEDINGS

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Road Superintendent:

Received written report from Dan. With the cost of repairs for the Ford and International trucks, Trustee Miley moved to approve the parts for the Ford and International vehicles not to exceed \$1,900. Trustee Skinner 2nd and motion approved. Trustee Miley moved to approve the cost of repairs and parts for the backhoe for no more than \$7,000. Trustee Skinner 2nd and motion approved.

RESOLUTION 2023-01-10-03 TO APPROVE THE PARTS FOR THE FORD AND INTERNATIONAL VEHICLES NOT TO EXCEED \$1,900

Miley Aye Skinner Aye

RESOLUTION 2023-01-10-04 APPROVE THE COST OF REPAIRS AND PARTS FOR THE BACKHOE FOR NO MORE THAN \$7,000

Miley Aye Skinner Aye

Roads:

Culvert on Pittman Road inspected. It was agreed to proceed with an estimate for that culvert repair.

Cemetery

Beth sent the end of year report in December and there hasn't been any new activity. We have 4 foundation orders for spring pour so far.

Fire Department:

Trustee's Miley and Skinner toured the new fire department building on Bowtown road. It's on track to be operational by May.

Building and Grounds:

Need to get a good idea on what we need for a new maintenance garage building and possibly salt storage along with a drive and parking area. This will need to go out to bid for an architect. There are two types of bids that we can put out. Currently reviewing those bid types. Looking into the possibility of doing a park levy for the 6 acres. Reviewing the Frank Larøse steps for placing a park levy on the ballot for the 6 acres. Dan has 6 signs to place around the grounds that say no unauthorized vehicles. Trustee Skinner will look into solutions on how to control or get rid of the moles in the cemetery and the ball fields.

Old Business:

Discussed possible upcoming contracts. Prosecuting attorney is working on the Board of Elections contract and several ongoing contracts with business/individuals we do business with frequently

New Business:

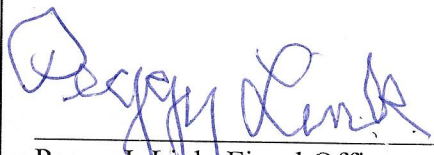
Goals for the year: determining primary, secondary and tertiary roads.

Trustee Miley made a motion to adjourn the meeting. Trustee Skinner seconded. Motion passed. Meeting adjourned at 7:45 pm.


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Peggy J. Link, Fiscal Officer

Trustees


Charles Miley, Chairperson


Connie Skinner, Vice Chairperson

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

Held February 14, 2023

The Brown Township Trustees met on this date at 7:00 PM in regular form with Trustees Miley, Skinner,, and Stegner, Fiscal Officer Link, Road Superintendent Gladman, Cemetery Sexton Harp and Guest Gabe Smith and Scott Belcastro

Trustee Skinner made a motion to approve the February 14, 2023 agenda as amended. Trustee Stegner seconded. Motion passed.

Trustee Miley led the Pledge of Allegiance

Trustee Skinner made a motion to approve the January 10, 2023 regular meeting minutes as presented. Trustee Miley seconded. Motion passed.

Fiscal Officer’s Report:

Current First Commonwealth Checking Account Balance \$344,954.19 and earned \$5.95 in interest. Current STAROhio Account Balance \$1,365,555.47 \$5,266.01 in interest. Ms. Link discussed which vendors the Trustees would like to setup a yearly contract for services. It was recommended the following: Sellers; Timberland; Heavy Duty; Sunbury Heating; and Wells. Fiscal Officer Link will work on drafting up documents. Ms. Link shared a proposed record disposal request for 2022 records. Trustee Skinner made a motion to approve the disposal request per the township’s record retention policy. Trustee Miley seconded. Motion passed.

RESOLUTION 2023-02-14-01 APPROVE THE DISPOSAL REQUEST PER THE TOWNSHIP’S RECORD RETENTION POLICY

Miley Aye Skinner Aye Stegner Aye

Trustees reviewed and approved the bank reconciliation and timesheets for January, 2023. Motion made by Trustee Skinner to release Warrants #21089-21116 \$36,529.59 Trustee Stegner 2nd and motion passed.

Trustee Skinner made a motion to amend Resolution 2023-01-10-02 to increase the costs for the backhoe repair to \$7,700. Trustee Miley seconded. Motion passed.

RESOLUTION 2023-02-14-02 AMEND RESOLUTION 2023-01-10-02 TO INCREASE THE COSTS FOR THE BACKHOE REPAIR TO \$7,700

Miley Aye Skinner Aye Stegner Aye

Delaware County Engineer:
Mr. Reidel was not present.

Delaware County Health Department:
Gabe Smith was present. Shared new Director flyer; car seat safety inspections at Liberty Fire Dept March 4th; grant for creating healthy communities (grant is supportive of keeping folks active).

Public Participation:
n/a

Zoning Inspector:
Driveway permit – we do not have an inspection fee for the first one; there is a re-inspection fee if they don’t do it right; Trustee Miley shared that the second page is the county permit (labeled w/Brown Twp at top) and is the same thing we are doing and has

RECORD OF PROCEEDINGS

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option #2 and don't get it done and have to put tile under the driveway. The last page is something Harlem adopted because they have people not cooperating (aka developer). Let's decide on this next month. We need to get something to Engineer's office as soon as we get it done. Trustees discussed solar zoning – we need to get busy on the solar stuff before we have things we cannot control; the ones that are not regulated are under 200 acres (50 kilowatts). Trustee Miley talked w/Nick Sheets about the parking lot; safety up there is his utmost concern and he thinks about it a lot. He approached the county and was going to pay for lights and the county said no and the county won't work with him. The county doesn't want to set a precedent. Trustee Miley is going to talk with Tracy Davies. The assistant prosecutor is working with us on Tallman's property (even has a bus); start taking pictures.

Road Superintendent:

Received written report from Dan. -plow truck update - \$558.03 (parts); \$320 for mechanic. Started road sign replacement last week; white excavation flag is right over AEP fiber optics. He started with the easy roads and short ones first. He is putting the sleeves in first and then go back to do signs. He has done Veley; Skinner (not completely); Pittman (needs 2 more signs); stop signs in Kilbourne done; Pugh is done. The next ones are Giehl, Cackler and Harris. Seller electric put up all new lights today (project completed). Fill dirt on Hogback needed once tree is removed because of the drop off (dirt going to temporary railroad track to build it up; someone will have to be there to shove it off and at the bottom will cover the horse trail and re-routed; should we contact someone to notify them. GMC someone drove through the landscape. This happened somewhere around January 13th and still no traffic report. Not sure if bushes are alive or not.

Roads:

Trustee Miley made a motion to approve the proposal from the County Engineer's Office to replace Pittman Road culvert for a cost of \$15,067.25. Trustee Skinner seconded. Motion passed.

RESOLUTION 2023-02-14-03 APPROVE THE PROPOSAL FROM THE COUNTY ENGINEER'S OFFICE TO REPLACE PITTMAN ROAD CULVERT FOR A COST OF \$15,067.25

Miley Aye Skinner Aye Stegner Aye

Trustees will need to figure out when road inspections with Doug.

Cemetery:

Moles/grub treatment suggested to do it in July. Each gallon will do roughly 5 acres and it has to rain within 24 hrs but 12 hours is best. Use a sprayer w/grasshopper. Is this restricted spray? Do it early morning or late evening to not effect bees. Dan not sure if he is licensed or not. Do it twice potentially this year and Dan will check. Gary puts his down in late April/May. Trustee Skinner will look into this and follow up.

Trustee Skinner will be looking at updating indigent burial policy. No burials and no lots sold; 5 spring foundation order. Road Superintendent Gladman putting in section markers.

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

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Fire Department:

Had construction meeting today. They are working on the inside stuff now. Ceilings all done, putting in sprinkler system, painters will be coming, the concrete completely poured inside, cooper waterline and compression lines in apparatus bay, completed roof ridge cap, gutters need hooked up to storm sewer and city is bulking. \$9000 to upgrade to city pit. The final electrical connections to j boxes and exit lights and occupancy sensors; to be done are concrete floor polishing and that is the last step before cabinets and finished painting; flag pole to be delivered; gear lockers and counter tops, case work, lockers, ceramic tiles to restrooms. Trustee Miley attended EMA meetings and has the minutes available; 911 meeting minutes also available. The county offered to annex fire dept w/county and will cover the costs. The economic director is available if needed.

Building and Grounds:

Trustee Skinner shared the Board of Election Contract which is the same language as previously approved. Trustee Skinner made a motion to approve Board of Elections contract for 2023. Trustee Stegner seconded. Motion passed. They are sending one-two voting stations and has 4 locations; (2 in November and 1 for the others). The trustees will review baseball responsibilities-look at this for next month. Fiscal Officer will look at the contract and send to the assistant prosecutor for review and ensure it gets done before April 1st. Trustees are beginning to look at park planning – took 60x100 scale on the property; put entrance off N. Old State or what; Liberty twp did not make a pole barn and constructed steel and post building; \$167 sq. ft;

Old Business:

Tracy Davis – county owns some of the property (county home) in Brown Twp and that the county shouldn't sell the property; BV owns some of it; sheriff dept is going to use the Hickory Knoll bldg. for training.

New Business:

Trustees discussed a possible park levy. Trustee Miley sent others something about it; and would like to have it be done by November election. \$75k for one year and over 3 years would be \$360,000. The fire levy is on this year. This would free money from general funds..

Trustees heard from Scott Belcastro from Trebel. Mr. Belcastro shared a brief presentation and indicated how volatile the market is these days. The proposed contract streamlines the processes and allows them to work more easily on behalf of their customers. Mr. Belcastro recommends signing the 2 year agreement for 7.05 cents per kilowatt. Trustee Miley made a motion to accept the proposal to renew the contract with Trebel for aggregation support for the township. Trustee Stegner seconded. Motion passed. Trustee Skinner abstained.

RESOLUTION 2023-02-14-04 TO ACCEPT THE PROPOSAL TO RENEW THE CONTRACT WITH TREBEL FOR AGGREGATION SUPPORT FOR THE TOWNSHIP.

Miley Aye Skinner abstain Stegner Aye

Trustee Stegner also made a motion to approve the new program for the electric aggregation with Energy Harbor at 7.05 cents per kilowatt for 2 years. Trustee Miley seconded. Motion passed. Trustee Skinner abstained.

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RESOLUTION 2023-02-14-04 TO ACCEPT THE PROPOSAL TO RENEW THE CONTRACT WITH TREBEL FOR AGGREGATION SUPPORT FOR THE TOWNSHIP.

Miley Aye Skinner abstain Stegner Aye

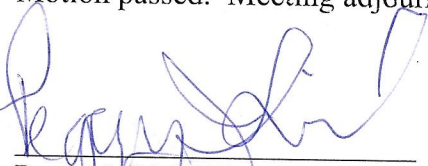
Trustee Skinner is working with Jim Thigpen on the mechanic contract.

Delaware County Township Association wants to have their June 8th meeting here; no fee ok; Only 3 rentals for the year (paid fees). Fiscal Officer Link will work to estimate costs for the hall this year and look at last year's cost.

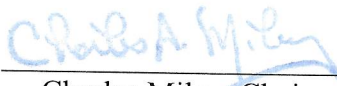
Peletonia wants to use parking lot as biker rest stop the first Sunday in August; 15-20 cars for volunteers and 300 bikes going in and out; setup a tent for water and snacks and one for first aid; one station for port a johns; fall ball doesn't start until mid- August; run it through the county; county will require a deputy at every intersection. Trustee Skinner will follow up with some questions.

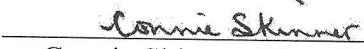
Chuck Busch MS Consultant talked with Trustee Stegner to do preliminary design service for \$50,000 or less and we wouldn't have to go out and bid. Basically do what they did to help us build the township building and talked to VP and Chuck and could be around \$1 million for maintenance facility (chuck thinks \$500,000). Trustees will need to decide a budget and then they would put out bids for general contractor and then we can figure out how much it costs. They have a guy inhouse in Indiana and they go out and find grants. The inhouse guy could help write the grant. Trustees discussed if there were deed restrictions on building on the 2 or 6 acre and is written on the survey we cannot build any buildings isn't clear? Fiscal Link will work on providing better estimate on how much appropriations are allocated for 2023 towards the work.


Trustee Skinner made a motion to adjourn the meeting. Trustee Miley seconded. Motion passed. Meeting adjourned at 8:53 pm.


Peggy J. Link, Fiscal Officer

Trustees


Charles Miley, Chairperson


Connie Skinner, Vice Chairperson


Gary Stegner

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	Held March 14, 2023	
	<p>The Brown Township Trustees met on this date at 7:00 PM in regular form with Trustees Miley, Skinner, Fiscal Officer Link, Road Superintendent Gladman, Cemetery Sexton Harp, Zoning Inspector Lisano and Guests Gabe Smith, Doug Riedel, Norman Thivener, Jeff Rupp, Chuck Busch and Shawn Aditya</p> <p>Trustee Skinner made a motion to approve the March 14, 2023 agenda as amended. Trustee Miley seconded. Motion passed.</p> <p>Trustee Miley led the Pledge of Allegiance</p> <p>Trustee Skinner made a motion to approve the February 14, 2023 regular meeting minutes as presented. Trustee Miley seconded. Motion passed.</p> <p>Fiscal Officer's Report: Current First Commonwealth Checking Account Balance \$324,323.44 and earned \$5.30 in interest. Current STAROhio Account Balance \$1,370,554.66 \$4,999.19 in interest. Ms. Link shared she will be away on vacation from March 22nd through April 2nd with no email or phone contact. Folks should reach out to Trustee Skinner if they need to have a check deposited. Ms. Link requested OPWC revenue/appropriation be approved since the grant has been awarded so the appropriate expenses and revenue can be accounted for. Trustee Skinner made a motion to approve \$399,806 to be accounted for in the OPWC appropriation and revenue accounts. Trustee Miley seconded. Roll call was taken – all approved.</p> <p>RESOLUTION 2023-03-14-01 TO APPROVE \$399,806 TO BE ACCOUNTED FOR IN THE OPWC APPROPRIATION AND REVENUE ACCOUNTS</p> <p>Miley Aye Skinner Aye</p> <p>Trustees reviewed and approved the bank reconciliation and timesheets for February, 2023. Motion made by Trustee Miley to release Warrants #21117-21123 \$565.65 Trustee Skinner seconded. Motion passed.</p> <p>Delaware County Engineer: Mr. Reidel was present. He shared material bids are on the website and if we need anything. Asphalt is not on there but should be on their by April. Still on schedule to bid and will know more at the meeting in April. Cattle crossing signs on Baker Road. Nate Meier's (with the County) reached out about that and the landowner has decided not to pursue that sign. Culvert on Pittman is not scheduled yet but will let us know. McCurdy Rd curvey and the chevrons. The curve switches to Oxford Township and not sure about the chevrons and Brown Township will be the only one putting them up. It's a shared curve. Chevrons in Oxford would need to be put up. Hold off until they do theirs and they are likely to get a grant. There is a risk of not putting it up. Trustee Miley will coordinate a ride along towards the end of April.</p> <p>Delaware County Health Department: Gabe Smith was present. Board of Health has an opening and list of qualification if anyone is interested. Clinics have been scheduled and shared an updated list. There is a Sunbury satellite area. Newsletter for preventing norovirus. DKMM collections flyer. Supposed to be in the building sometime in April. Current building is sold and will have to vacate by May.</p>	

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Public Participation:

Norman Thivener of 5299 Baker Road was present and has a problem with flooding. He doesn't have a ditch on his property in front and 3 doors down west there is a ditch and every time it rains 2-3 inches then he has a pond in his yard. His neighbors' floods as well. Mr. Thivener shared photos from his phone. Mr. Wolf owns a place (there is a hump) and if he would have a problem if he dug up and ran a snake through it. He wouldn't allow it. It's not a driveway. The mound is in the road right-of-way and the mound could technically be removed. All the work has been done before permits and before requirements were made. This means there should be a ditch in front of Mr. Thivener's house in order to eliminate the flooding. He is willing to pay for it because of all the flooding. If neighbors property is causing damage then he can sue them. Trustee Miley isn't sure this would apply. His address is 5143 Baker Road (not sure Mr. Wolf's first name). Mr. Brown who is east of him he is ok with doing work. Trustee Miley advised not to do any work in the road right-of-way. During April road review they will consider and look into it further and he'll contact Mr. Wolf.

Jeff Rupp of 948 N. Old State Road copied on an email. Wondering if there are any questions. Is he in violations regarding the trailers. Mr. Lisano asked what his intentions for the Tiny Homes are. They are not a residence. He owns an RV park. He asked another consultant where he could place them. He asked if his property allows it to park them. He is building them on his site and storing them there. He'd like to AIRBNB them. It doesn't qualify as a bed and breakfast. They are not habitable right now. He wants to know if he can lease them there and store them. He won't do it if he isn't allowed to. How long is he storing them? How many? Mr. Rupp needs to be specific on what he intends. He has 3 on his property and have been there 18 months. His intent has changed. Mr. Lisano will review the zoning code from a storage perspective. 3-5 Tiny Homes stored indefinitely. It's a flatbed trailer certified through the building process. Has a license plate and registered through the State. Has a campground in Bucyrus. Mr. Lisano will look into the regulations and follow up with Mr. Rupp.

Zoning Inspector:

Zoning Inspector Lisano shared his report. Tallman property and he worked with prosecutor's office and generated a letter. Not addressing solar panels or barn extension. He has 14 days to clean things up. Trustee Miley made a motion that we empower the prosecutor to file motions to get the property cleaned up. Trustee Skinner seconded. Motion passed. Keep prosecutor apprised of situation.

RESOLUTION 2023-03-14-02 WE EMPOWER THE PROSECUTOR TO FILE MOTIONS TO GET THE PROPERTY CLEANED UP

Miley Aye Skinner Aye

There will be a Zoning Board of Appeals on April 12th and building home and requesting a setback of 60' instead of 80'. 2 complaints of Scott Leach's property. The additions were put on and confusion about when the zoning permits were issued. What he built was not what was submitted. ZI Lisano received an email concern about the old township hall and what they plan to do. Nothing has been decided on what the private owners are doing with the old township hall. Howard Road and 3 B's & K interested in commercial. This is the one with the barn on it. 5292 Hogback Road looking to put up an accessory building and initially denied it because of setbacks and let them know what their options are.

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The zoning board is proposing changes to zoning resolution article 21 & 22. A public hearing will be held April 5th at 7:00 pm to discuss the zoning resolution. We'll put it on facebook. Trustee Miley talked with Doug about driveway permits and will put it off until April. Harlem has an additional letter with restrictions and CM mentioned there was a fee with it. Trustees think we need to have the zoning board look at solar zoning. Companies are coming in and putting in and put in roads that are not maintained after they leave. Safeguards after 20 years and there is money there to cover things like this. 2 folks from Extension Office to talk with zoning board. We need to make sure there are zoning requirements in place for zoning farms/fields. Buffer zones, roads, mound, etc. Would like BZA, zoning board and trustees to meet to discuss them. Maybe Steve could coordinate. ZI Lisao requested zoning fees changes to in-ground pool to swimming pools and would include above and in-ground. Anything that isn't permanent. No charge for fencing but they request a permit. He suggests a fee of \$100. Trustee Skinner made a motion to increase the fee to \$100 for fence permits and change wording fee schedule to permanent swimming pools instead of inground effective April 1, 2023. Trustee Miley seconded. All approved.

RESOLUTION 2023-03-14-03 TO INCREASE THE FEE TO \$100 FOR FENCE PERMITS AND CHANGE WORDING FEE SCHEDULE TO PERMANENT SWIMMING POOLS INSTEAD OF INGROUND EFFECTIVE APRIL 1, 2023

Miley Aye Skinner Aye

Road Superintendent:

Road Superintendent Dan Gladman went over his report. Lee's hours would be good to go over 60 hours. 10-20 hours per month. Taylor is not available as much. Trustee are ok with this. Dan would like to get to a certain point with the signs before mulch is needed. 22% of signs complete. Trustee Miley wants to make the signs completed a priority. Goal before mowing is to be done with everything with Kelley McMaster and Hogback. Trustee Skinner informed Dan that Shelly and Sands got the contract for the point. We won't get the dirt from the company Dan was working with. No dirt will be given up. Trustee Miley inquired and will ask about dirt the county has stockpiled. Dan shared estimate for mulch. He'd like approval. Trustee Skinner made a motion to move forward with purchasing mulch for no more than \$2500. Trustee Miley seconded. All approved. Use Ohio Mulch for purchasing. CM move to disposition unused inventory on the list provided. CS second. Motion passed.

RESOLUTION 2023-03-14-04 TO MOVE FORWARD WITH PURCHASING MULCH FOR NO MORE THAN \$2500

Miley Aye Skinner Aye

Roads:

Pittman Road has been marked for OUPS 10 days. Let Charlie know we can accept check for payment for the Case. CM will be sending limbs and mowing letters out with our standard letters as noted here: 2927 Hogback, 2242 Hogback, 6441 Pugh, 6388 Pugh, 6961 Howard Rd, 541 Juniper, 1040 Jumper, 3800 Walton, 4465 Cackler, 4499 Cackler, and 6345 N. Old State.

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Cemetery:

Cemetery Sexton Beth Harp shared it's been pretty quiet. A few inquiries about foundations. Inquiries about buying lots and no one has purchased. The signs are up in all the sections. We only have 5 foundations and would like to mark those early. May and June she will not be at the meeting. Mr. Gladman inquired about spraying for moles and he has to be certified. He has received the 125 page study guide. Aluminum markers have been on the list for awhile. Could we have a workday and have someone locate the clay ones and we stomp the holes and then we have someone pound in the aluminum ones. We have 150 of them and they are really hard to find. Marker on the map doesn't match. Reggie Langford wants to put up a flag pole at the center front of the cemetery (at his cost) with a solar light. Up near the flower beds. We could probably take the other one out. He wants to put military plaques around this eventually. He'll be here in April with a proposal.

Fire Department:

Fire Department is on schedule and working on everything inside.

Building and Grounds:

2022 expenses \$17,500 and revenue was \$3,350 for township hall rental at 5555 SR 521. Will generate a report for November to review expenses. Trustee Miley would like to review the free ones. Fiscal Officer Link will send a copy of the responsibilities with the ball field usage contract. Trustee Miley shared that Trustee Stegner has not heard anything from Miley Construction. The fence row behind the ball field needs to be cleaned out. We need to consider cutting the row down and what to do with the tree. They found a tile blow out around there. There is a brace pole along Mulberry and the post is split and poison ivy and Trustee Miley will contact AEP.

Old Business:

Fiscal Officer Link shared draft contracts for Timberland, Sellers and Wells. She'll add the following wording and get those out for review: Any tree trimming or removal for the township. Plumbing services for the township. Lighting and electrical services.

New Business:

Trash vouchers will be issued during the month of May. Fiscal Officer Link will reach out to see if we can get an updated letter and she'll return the request for tonnage.

Newsletter items due by the end of the month.

MS Consultants came to discuss buildings and planning. Chuck Busch and Shawn Aditya from MS Consultants to answer questions. We can hire them directly if the RFP is less than \$50k. He confirmed what we wanted and suggestions. Total of 8 acres (6 and 2). He suggests survey (either what we have or they can do it). Potentially a 50-car parking lot and driving back there (gravel drive for now). Paving it eventually. Trustee Miley doesn't think we need to plat it. Like to consider putting a shop there and green space. Potentially an 60x100 shop 4 bays/1 restroom. Current shop is 40x80 and 60x100 for the new one. We want it two bays deep and 3 bays going 60' deep so it would be 60x100. Utilities will have to come off N. Old State. MS would suggest doing a site plan, floor plan and rendering which would create a feasibility study. The feasibility study would help us figure out what the options are. 500' back to the edge of 6 acres. The shape of the lot is going to limit the options of the building. The 2 acre lot is 153' wide. What about salt storage options? How far is the distance for the shop and it's currently 73'. Enough room in the office for 2 desks maybe 12'x14'. They would give a couple of options. Trustee Miley made a motion to hire MS Consultants to do a Feasibility Study for the 8 acre site for maintenance facility and green space for a cost not to exceed \$50,000. Trustee Skinner seconded. All approved.

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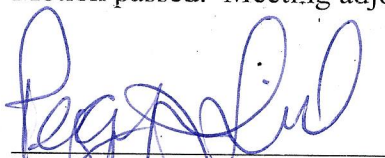
Held March 14, 2023

RESOLUTION 2023-03-14-05 TO HIRE MS CONSULTANTS TO DO A FEASIBILITY STUDY FOR THE 8 ACRE SITE FOR MAINTENANCE FACILITY AND GREEN SPACE FOR A COST NOT TO EXCEED \$50,000


Miley Aye Skinner Aye


Trustee Stegner will return on April 10th. Allow 2 hours for planning. April 17th at 3:30 pm for special meeting to discuss planning for park property. Allow 2 hours.

Trustee Skinner made a motion to adjourn the meeting. Trustee Miley seconded. Motion passed. Meeting adjourned at 9:39 pm


Peggy J. Link, Fiscal Officer

Trustees


Charles Miley, Chairperson


Connie Skinner, Vice Chairperson