

TROY TOWNSHIP, DELAWARE COUNTY
Regular Meeting Minutes
March 20, 2023

Regular Meeting called to order at 8:00 PM by Trustee Morris.

The meeting opened with the Pledge of Allegiance.

Roll call:

Present: Trustees; Earl Lehner, Doug Price, Troy Morris

Also present: Fiscal Officer; Tracy Parsons, Cemetery Sexton; Dale Woods, Zoning Inspector Assistant; Michael Endsley, Zoning Inspector; Richard Lehner.

Approval of Agenda:

Trustee Lehner motioned to approve the March 20, 2023, agenda with the amendment to add REA's under Trustee Reports. Trustee Price seconded the motion.

Roll Call Vote: All voting yes, the motion passed.

Approval of Minutes:

Trustee Price motioned to approve the February 20, 2023, Regular Meeting Minutes. Trustee Lehner seconded the motion.

Roll Call Vote: All voting yes, the motion passed.

Guest Speakers

Monica Conners, Director, from the Delaware County Economic Development department wanted to give a quick overview of what the Economic Development has planned for the year. Monica joined the organization 6 months ago. She is currently going through the strategic plan and wants to make sure the Township voices are heard. Her goal tonight was to introduce herself and let everyone know that she is happy to come in and talk at any time about economic development. She is looking forward to partnering with the Township.

Open Public Comments

Amy Whitney, from Delaware Public Health District gave updates on the following:

- Collection Options for 2023
 - April 22, 2023 | 9:00 AM to 1:00 PM, Hazardous Waste at Morrow County Fairgrounds.
 - June 3, 2023 | 9:00 AM to 1:00 PM, Electronics, Televisions at the Delaware County Fairgrounds.
 - For more detailed information and permanent collection locations, visit DKMM.org or call 740-368-1700.
- Clinic's are extending hours for adult and child vaccines. To make an appointment, call at 740-203-2040 or schedule online at delawarehealth.org/immunizations.
- Board of health member opening. Public meeting and interested parties are encouraged to attend. Meeting will be held on March 23, 2023, at 7:00 PM at 1 West Winter Street, Delaware, OH 43015.

Adam Vosz, a new member of our zoning appeals committee, also attended the meeting and asked if there was training that might be helpful for him as a new member. The board mentioned there is a November training session, but if he would ever need assistance or have questions, just call any of the trustees, zoning inspector or assistant zoning inspector.

REPORTS:

Zoning Inspector Report

Michael Endsley, Assistant Zoning Inspector reported the following:

- Permits:
 - Inground pool permit for Serenity Pools at 2200 Hills-Miller Rd.
 - Accessory Building permit for 3497 Panhandle Rd.
 - New home permit for 2072 Troy Rd.
- Nuisance letter:
 - 2451 Panhandle Rd for unused cars and trash. Spoke to owner on March 6 there was a recent death in the family but has started the necessary clean-up. They initially were given a completion date of March 7th, the timeline has been extended for the property owner.
- BZA:
 - Crystal Lakes BZA meeting on March 30th.
 - Supplemental information sent to BZA members and signs placed and notice published in newspaper.
 - Crystal Lakes will be charged for additional advertising and board member expenses.
 - Have had multiple conversations with three neighbors that attended initial meeting in December.
 - Expectations for a large turn-out for this review.
 - 2025 Penry Road (flag lot):
 - Have spoken to landowner multiple times.
 - Email sent to Prosecutor for guidance on next steps.
- Process Changes:
 - Ensure entire Zoning / BZA board has the proper version of the code.
 - Adjusted Residential New Home permit form to be inclusive of all builds.
 - Fixed Home Occupation form (referencing wrong code) and added new approval space.
 - Ensure everything is turned in and filed when permit is issued.
 - Working to get three more panels for signs.
- Various questions and inquiries
 - Received many phone calls on the 3 BZA meetings (informational).

Zoning-Richard-add his permits-outside of Mike's

- Permits:
 - Pool permit for 4877 Troy Rd
 - Ag permit for 4877 Troy Rd
 - Ag permit for 1025 Hills-Miller Rd
- Placed variance signs up for granny flat and square footage increase on Troy Rd. Variance passed.
- Put variance signs up for deduction of road frontage for a 6-acre lot. The decision was tabled for a later date so landowner can gather more information.
- Handled various questions and inquiries from residents concerning specific zoning questions.

Trustee Reports: Earl Lehner, Troy Morris, Doug Price

- Reviewed Trustee's reports attached to minutes.
- Request for Engineering Services (REA) will be submitted by Trustee Price this week for driveway-culverts

on Kirkwood Drive:

Hills Miller Rd and the culvert on Kirkwood Drive.

*JP
Correction:
Per
Doug Price
in April
meeting*

Cemetery Report:

- Reviewed report submitted by Cemetery Sexton
- Dale mentioned that they were getting ready for mowing season. By March 1, all wreaths and Christmas ornaments should be taken down in preparation for mowing.

Fire District Report:

Earl Lehner provided the following Fire District update:

- Attended the February 22, 2023, regular meeting.
- A construction update was provided at the meeting.
- Quotes for furniture are being received. Need to get furniture ordered soon because of lead time.
- Still working on fiber lines
- New guidelines for time off

Approval of Financial Reports

- Approve payment of warrants for February 20, 2023, through March 20, 2023
- Approve bank reconciliation for February 2023.
- Approve the following financials for March 2023:
 - Fund Summary
 - Appropriations Summary
 - Revenue Summary
 - Payroll Summary

Trustee Price made a motion to approve the financial reports and to approve pending purchase orders, warrants, and payment vouchers. Trustee Lehner seconded the motion.

Roll Call Vote: All voting yes, the motion passed.

Trustee Price made a motion to sell the following cemetery lots:
- Section P, Lot 13, 1- 5 and Section P, Lot 14, 1- 3

Trustee Lehner seconded the motion.

Roll Call Vote: All voting yes, the motion passed.

Discussed possibly the need to update the Public Records Policy and Retention Policy. Will add this topic to next month's agenda to discuss further.

OLD BUSINESS:

- Discussion held on Website for the Township. Decision was made to do business with Grant Skinner, from Grant's Tech, LLC. Trustee Price made a motion to award the business to Grant's Tech, LLC. Trustee Lehner seconded the motion.

Roll Call Vote: All voting yes, the motion passed.

- Discussed contract with Delaware County Regional Planning for updating Township Comprehensive Plan. The maximum fee for the scope of the services requested by the Township is \$7500.00.
- Trustee Morris made a motion to approve the contract. Trustee Lehner seconded the motion.

Roll Call Vote: All voting yes, the motion passed.

- Trustee Morris made a motion to appropriate funds for the Updating of the Township Comprehensive Plan to the Planning Consultants Account code, 1000-130-317-000. Trustee Price seconded the motion.

Roll Call Vote: All voting yes, the motion passed.

- A resident requested a possible street light at Troutman Rd and US 23 N. The Trustee's discussed possibly putting in a request to ODOT and they could check into the situation. They also mentioned that plans to have a billboard are already underway to be placed very close to that intersection, which would help with the lighting issue.

NEW BUSINESS:

- Revised documents for Trebel were discussed and have been sent to Chris Betts at the Prosecutor's Office for his review. Chris also asked to review the contracts from 2017 and 2019. Trustee Lehner will work to obtain all the information Chris has requested.
- An estimate from the Delaware County Engineer's office in the amount of \$13,105.25 was discussed for culvert replacement south of 2500 North Sectionline Road, near Buttermilk Hill Road. The replacement is needed before the OPWC work is done or in conjunction with the project.
- Trustee Price made a motion to appropriate \$14,000.00 for the culvert repair and to increase the budget appropriation from \$12,000.00 to \$15,000.00 for the OPWC contract. Trustee Lehner seconded the motion.

Roll Call Vote: All voting yes, the motion passed.

- Carpets need cleaned in the town hall and the decision was made to have them cleaned in April and to budget \$800.00 for the cleaning of the carpets.
- Discussion held on the possible expansion of Marlboro Cemetery. The Trustee's would like to approach adjoining land owners to see if they would have an interest in selling for the possible expansion.
- Discussion regarding the Board of Zoning Appeals compensation for multiple meetings was held. No decision was made but will continue to discussion at the next Trustee meeting.

ADJOURNMENT:

*There being no further business to come before the board, Trustee Price motioned to adjourn the meeting at 9:23 PM. Trustee Lehner seconded the motion.

Roll Call Vote: All voting yes, the motion passed.

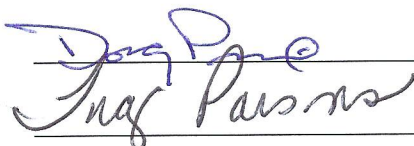
Troy Morris, Chair



Earl Lehner, Trustee



Doug Price, Trustee



Attest: Fiscal Officer, Tracy Parsons