

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

Held April 11, 2023

The Brown Township Trustees met on this date at 7:00 PM in regular form with Trustees Miley, Skinner, and Stegner, Fiscal Officer Link, Road Superintendent Gladman, Zoning Inspector Steve Lisano and Guests Reggie Langford, Jan Bain and Stanley Bean

Trustee Skinner made a motion to approve the April 11, 2023 agenda as amended. Trustee Stegner seconded. Motion passed.

Trustee Miley led the Pledge of Allegiance

Trustee Skinner made a motion to approve the March 11, 2023 regular meeting minutes as presented. Trustee Miley seconded. Motion passed.

Fiscal Officer’s Report:

Current First Commonwealth Checking Account Balance \$456,034.42 and earned \$6.22 in interest. Current STAROhio Account Balance \$1,376,217.25 \$5,662.59 in interest.

Trustees reviewed and approved the bank reconciliation and timesheets for March, 2023. Motion made by Trustee Skinner to release Warrants #21124-21138 \$6,673.75. Trustee Miller seconded. Motion passed.

Delaware County Engineer:

Mr. Reidel was not present.

Delaware County Health Department:

Gabe Smith was not present.

Public Participation:

Reggie Langford gave a proposal to do work at the cemetery. Wreaths across America has recognized the cemetery. Mr. Langford will form a donation program to get wreaths for every veteran in the cemetery. Wants to perform a ceremony (i.e. 21 gun salute, guest speaker, folks can lay donated wreaths at the grave and then anyone can place wreaths on graves). Approximately 100 veteran and the VFW post in Ashley is working with Trustee Skinner to identify. Wreaths used to be \$15/each or a special price for 3. Folks can donate for individuals at \$17/each. Checks written to Reggie and then once he gets them he’ll send them to Wreath’s Across America and then WAA will ship wreaths via UPS and then next day will be ceremony. They will remain in place for the entire month of January and then we’ll remove them. It will be a 501(3)© setup. He’ll be advertising on face book, at school reunion and get enough money for every veteran. A flag pole is currently on an individual grave site. Mr. Langford would like to propose a lighted flag pole and the shrubbery in the background and then a placque for each service area. Mr. Langford will foot the bill and maybe an Eagle Scout help with the project. Working at the cemetery was his first job and he remembers paying attention to the veteran graves. Mr. Langford would like the Trustees to place the flagpole (digging and placing the sleeve in a hole). Looking for a flag pole with a solar light so it would be lit all the time. Have nice round bushes. The area around the flag pole would be where the Wreaths Across America ceremony. Mr. Langford wants to gets everything setup for this year and then hopefully in the future another volunteer would step up to continue the practice. The Trustees are very supportive of this initiative. Purple heart recipient and the first injured from Delaware County from Vietnam War.

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

Held April 11, 2023

Zoning Inspector:

Zoning Inspector Steve Lisano gave a written report. Tallman property no action has been taken to date. Prosecutor office suggesting certified letter be sent. Tomorrow night BZA zoning variance hearing on Beard Road. He wants 60' setback instead of 80' setback. Received several complaints on 5660 Bowtown. Jeff Rupp has another trailer (aka tiny home). Mr. Lisano is continuing to monitor and find middle ground. Went over the list of permit statuses for the month of March.

Solar meeting on May 11th at 7:00 pm. Dale Arnold will be the speaker from Ohio Farm Bureau (Director of Energy). Vickie Sheets will post the advertisement. Fiscal Officer Link will create an agenda and attendance sheet.

Zoning Inspector Lisano wants to attend training. Trustees are ok with him attending.

Articles 21 and 22 have been refreshed. Word changes for clarity. Has been submitted to Regional Planning and any suggestions addressed from them have been incorporated. Trustee Miley made a motion to approve and accept the amended Articles 21 and 22 of the Zoning Code. Trustee Stegner seconded. Roll call vote held. Approved.

RESOLUTION 2023-04-11-01 TO APPROVE AND ACCEPT THE AMENDED ARTICLES 21 AND 22 OF THE ZONING CODE

Roll call: Miley Aye Skinner Aye Stegner Aye

Trustees will hold a special meeting on May 11, 2023 at 6:30 pm to allow public input related to the Articles 21 and 22.

Road Superintendent:

Mr. Gladman presented his written report. We have until July 23rd to comply with sign installation. When all three are available driving sleeves and then 2 can go back and put up the signs. The big truck has large flakes of steel coming off the bottom of bed of the truck. We may need to consider replacing in the future. Maybe place a liner. Trustee Miley suggested checking with the county to see what they are doing. Berlin and Brown road agreement and who is responsible for what. Everything on the south side is their ditch and the north side is our ditch and the road is split. Road signs are completed at 52%. Jumper and Kelly McMaster is next and then Hogback is last. If we follow County recommendation then everything falls back on them. Antifreeze disposal needed. Park field is very rough and a lot of rocks (6 acres). Trustee Miley can bring his roller down and try to smooth it out better. Gavin wants the tree taken down in the road right-a-way. Mr. Gladman shared the concern with the board. We would have to pay someone to take it down because it is too close to the power line. Trustees don't want to pursue it. Mr. Dennison isn't feeling well and just wanting to inform the Trustees. One of the plaque has the face off of it and it's currently in the shop to fixing it. New sign on Harris Road was ran over by the utility company. Mr. Gladman put it back up and they drove around it the next step. Had to put a new sleeve in.

Roads:

Trustee Stegner made a resolution to approve Ryan Gladman working on F350 for \$400. Trustee Miley seconded. Motion passed.

RESOLUTION 2023-04-11-02 TO APPROVE RYAN GLADMAN WORKING ON F350 FOR \$400

Miley Aye Skinner Aye Stegner Aye

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

Held April 11, 2023

Trustee Miley shared that Pittman Road poured concrete on culvert. They did find water under pressure. The west end was really wet and the water was bubbling out of it. They put stone in the bottom half and solid concrete in the top half. Tree up in Veley Road (up by Zeurs) and have Mr. Gladman bring his pole saw on his next road inspection to trim up. Mr. Reidel said he would be available April 17th through the 28th. Will schedule it for April 17th at 9 am with the Trustees and Reidel.

Driveway permits. Trustee Skinner was concerned about the line of credit part. Trustee Miley did like the relocation fee from Harlem. We only want one driveway per resident. Should have a fee for a second driveway dependent upon the situation. The relocation fee will ensure that inspection would be done. Ag exempt folks are just rolling tile in and after the fact then they are not being installed according to the standards. If they sold the property they would have to remove it and appropriate driveway permit. Ag permit would be exempt from the fee but would require an inspection. Additional is \$100 and relocation is \$50. They would have to take one out if they are relocating. Trustee Miley made a motion to approve updating the driveway permits as stipulations discussed. Trustee Stegner seconded. Motion passed.

RESOLUTION 2023-04-11-03 TO APPROVE UPDATING THE DRIVEWAY PERMITS AS STIPULATIONS DISCUSSED

Miley Aye Skinner Aye Stegner Aye

Trustee Miley will send an updated document to Fiscal Officer Link that will be ready to be uploaded to the website. Fiscal Officer Link will also update the fee schedule for driveway permits. Trustee Miley made a resolution to submit an REA for Pittman Road to apply for OPWC funds. Trustee Skinner seconded. Motion passed.

RESOLUTION 2023-04-11-04 TO SUBMIT AN REA FOR PITTMAN ROAD TO APPLY FOR OPWC FUNDS

Miley Aye Skinner Aye Stegner Aye

Cemetery:

Six foundation orders submitted to Longstreth. We need to clarify with the Carper family which bushes need removed. Mr. Gladman needs to know the product in order to obtain the correct certification for the mole application.

Fire Department:

Trustee Miley gave an update on the building construction status. Ownership will be taken the end of May.

Building and Grounds:

Simero will provide a price on the cupola replacement. It may be salvageable.

Trustees discussed the documentation shared by MS Consultants and Assistant Prosecutor Goe regarding the timeline for qualifications discussed and the estimate for \$1.4. Trustee Miley made a motion to move forward with posting the Request for Design Qualification for a New Maintenance Facilities (2 acre). Trustee Skinner seconded. Motion passed.

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

Held April 11, 2023

RESOLUTION 2023-04-11-05 TO MOVE FORWARD WITH POSTING THE REQUEST FOR DESIGN QUALIFICATION FOR A NEW MAINTENANCE FACILITIES (2 ACRE)

Miley Aye Skinner Aye Stegner Aye

Old Business:

Fiscal Officer Link shared that she received the signed contract from Wells Plumbing. She has not heard back from Timberland or Seller's Electric. Look at TIFs for next month. Including maps of the property. Everything along 521 and 42.

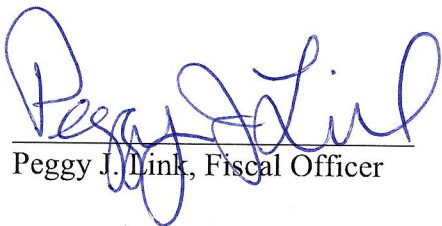
New Business:

Fiscal Officer Link has been asked to bring forward another opioid settlement option. The opioid settlement is less than \$20 in funds that would be distributed to the township. There would not be a lot of things that could be done with that little of funds. Trustee Miley made a motion to turn down the opioid settlement. Trustee Stegner seconded. Motion Passed.

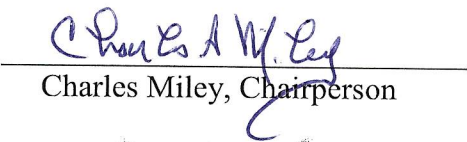
RESOLUTION 2023-04-11-06 TO TURN DOWN THE OPIOID SETTLEMENT

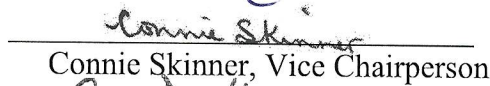
Miley Aye Skinner Aye Stegner Aye

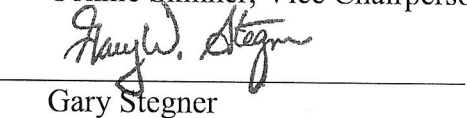
Trustee Skinner made a motion to adjourn the meeting. Trustee Miley seconded. Motion passed. Meeting adjourned at 9:16 pm.


Peggy J. Link, Fiscal Officer

Trustees


Charles Miley, Chairperson


Connie Skinner, Vice Chairperson


Gary Stegner

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

Held April 26, 2023

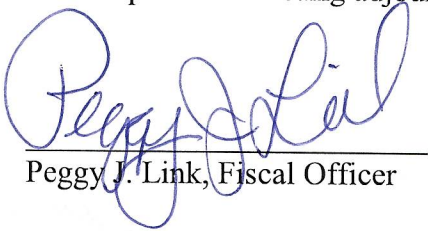
Informational meeting minutes of April 26, 2023, 9am.

In attendance were all three trustees (Miley, Stegner, Skinner), Gandee Heydinger Group, Dynotec inc, and Abbot Studios.

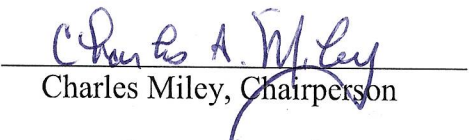
Trustee Miley called meeting to order at 9am.

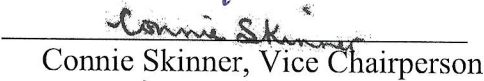
Purpose of this meeting is informational and a request for qualifications (RFQ) on the construction of a new maintenance building for the township. Scope of maintenance building to include driveway entrance off Mullberry Street to our two acre property. Use gravel or grindings for driveway and overflow parking area for 50 cars. 60' by 100' 4 bay building complete with office, restroom to include shower, and storage over the office/restroom area. Bay doors to be 12' and/or 14' feet high. Concrete floor with floor drains, possibility of one bay for a wash area. Radiant tube heating for entire building. Air conditioning for office/restroom area only. AEP, Delco, and Columbia Gas are the utilities available. Current septic system at the township hall is large enough to handle the flow from maintenance building. Map provided to those in attendance of location of two acre property and surrounding area. RFQ's due June 6, 2023 by 4pm. Can submit by email to fiscal officer Peggy Link or be placed in the drop box at the back door of the township hall. Any questions should be directed to Peggy Link's email, plink0723@yahoo.com

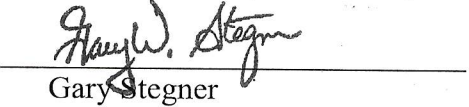
Trustee Skinner moved to adjourn, Trustee Stegner second and meeting adjourned at 9:45am. Trustee Skinner made a motion to adjourn the meeting. Trustee Miley seconded. Motion passed. Meeting adjourned at 9:16 am.


Peggy J. Link, Fiscal Officer

Trustees


Charles Miley, Chairperson


Connie Skinner, Vice Chairperson


Gary Stegner

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

Held May 9, 2023

The Brown Township Trustees met on this date at 6:30 PM in special form with Trustees Miley, Skinner, and Stegner, Fiscal Officer Link, Road Superintendent Gladman, and Zoning Inspector Steve Lisano

Trustee Skinner made a motion to approve the May 9, 2023 special meeting agenda as presented to hold a public hearing regarding the review of revisions to Zoning Resolutions 21 and 22. Trustee Stegner seconded. Motion passed.


Trustee Miley led the Pledge of Allegiance

Zoning Inspector Lisano gave a brief overview to the Trustees regarding the revisions being proposed to zoning resolutions 21 and 22.

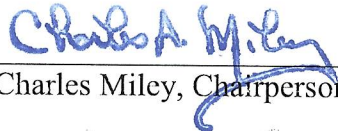
Public Participation:


No one attended the meeting.

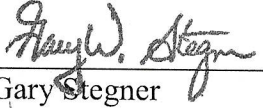
Trustee Miley made a motion to adjourn the meeting. Trustee Skinner seconded. Motion passed. Meeting adjourned at 6:37 pm.


Peggy J. Link, Fiscal Officer

Trustees


Charles Miley, Chairperson


Connie Skinner, Vice Chairperson


Gary Stegner

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Minutes of Brown Township Trustees Meeting

	Held May 9, 2023	
	<p>The Brown Township Trustees met on this date at 7:00 PM in regular form with Trustees Miley, Skinner, and Stegner, Fiscal Officer Link, Road Superintendent Gladman, Zoning Inspector Steve Lisano and Guests Monica Connors, Doug Riedel and Mike Huston</p> <p>Trustee Skinner made a motion to approve the May 9, 2023 agenda as amended. Trustee Miley seconded. Motion passed.</p> <p>Trustee Miley led the Pledge of Allegiance</p> <p>Trustee Stegner made a motion to approve the April 11, 2023 regular meeting minutes and April 26, 2023 special meeting minutes as presented. Trustee Skinner seconded. Motion passed.</p> <p>Fiscal Officer's Report: Current First Commonwealth Checking Account Balance \$464,432.95 and earned \$7.59 in interest. Current STAROhio Account Balance \$1,381,922.98 interest and earned \$5705.73 in interest. Fiscal Officer Link indicated she still had not received fully signed contracts from Timberland Tree or Sellers Electric. Road Superintendent Gladman will follow up with them.</p> <p>Trustees reviewed and approved the bank reconciliation and timesheets for April, 2023. Motion made by Trustee Stegner to release Warrants #21139-21156 \$14,417.33. Trustee Skinner seconded. Motion passed.</p> <p>Delaware County Engineer: Doug Reidel presented the signed contract by The Shelly Company for \$142,368.80 for county road work. Trustee Skinner made a motion to accept the contract from The Shelly Company for a cost of \$142,368.80 for the 2023 Delaware County Road Improvement Project. Trustee Miley second. Motion passed.</p> <p>RESOLUTION 2023-05-09-01 TO ACCEPT THE CONTRACT FROM THE SHELLY COMPANY FOR A COST OF \$142,368.80 FOR THE 2023 DELAWARE COUNTY ROAD IMPROVEMENT PROJECT.</p> <p>Miley Aye Skinner Aye Stegner Aye</p> <p>Mr. Reidel presented information to the trustees regarding the OPWC project contingency and shared this is higher than originally proposed. The new total cost is \$420,704.34. The townships original accepted amount was \$27,794 and this increase in contingency is \$8k above what we originally committed. Will make the estimated cost for township to be \$32k for contingency. Trustee Skinner made a motion to increase OPWC commitment to \$36,000. Trustee Miley seconded. Motion passed.</p> <p>RESOLUTION 2023-05-09-02 TO INCREASE OPWC COMMITMENT TO \$36,000</p> <p>Miley Aye Skinner Aye Stegner Aye</p> <p>Delaware County Health Department: Gabe Smith was not present.</p>	

RECORD OF PROCEEDINGS

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Held May 9, 2023

Public Participation:

Monica Connors, Delaware County Economic Director visited just a follow-up to the Delaware County Township meeting in March. She is engaging in the stakeholder list. Let her know who the contact for the township will be. This is for the strategic planning via the county. They will be collecting data (via third party) and how we fit in with the counties' economic development. The Montrose group will help with modeling with JED and TIFs. Let her know if there are topics she should be aware of.

Zoning Inspector:

Went over his report for April 2023. ZI Lisano received complaint regarding 1486 Hogback Road. Trailers and equipment next to the road and appears to be two driveways. He actually has 3 driveways and removed 1 this past weekend. Is the north driveway meet the standards and Trustee Miley said it's ok. ZI Lisano will reach out to find out his intentions for the storage and equipment and why it isn't back by his barn. We should ask him to move it back further off the road and isn't junk stuff.

The Berlin Township workshop and what their plan for bikepaths are. He was asked for participants and Trustees Miley and/or Skinner will attend. They were invited to stakeholder meeting.

ZI Lisano has been invited to a technical review meeting regarding Beachwood Estates and the review will be on May 16th. 70-acre property and neighbors across the street asking what's happening and is it going into the woods. A concern is there is a 2" waterline on the north side of 3 B's & k and there is concern regarding water pressure. They have approval to run an 8" line and folks can tap in at a future date. Trustee Miley asked if it really was a 2" line. There will be 17 lots and there is 9 acres that the owner will keep and there is 8 acres not developable. The owners have been working with EPA, County, GHG and doing their homework. They will have a berm and fencing across the front. The height of the berm was a concern of the Zoning Commission and we want to maintain a rural/country feel. The county is pushing for a extension of the CAD to tie-in to 3 B's & K.Road proposed is 24' wide and better than Oxford Wood. They don't want to put a sidewalk in and county wants them to put them in since it is more than 15 homes. Each lot has building loaded and septic systems and has primary and secondary on there. Road frontage is appropriate. They want to have an HOA and the creek will all remain wooded with some type of walking path. The developer/contractor want to talk to Trustees at their next meeting.

ZI Lisano hasn't made progress on other items with property on 521 and signs or billboards or Mr. Rupp and Veatch Complaint.

Trustee Skinner made a motion to approve and accept the revisions to Zoning Resolutions 21 and 22 effective June 9, 2023. Trustee Stegner seconded. Motion passed. Roll call vote – all approved.

RESOLUTION 2023-05-09-03 TO APPROVE AND ACCEPT THE REVISIONS TO ZONING RESOLUTIONS 21 AND 22 EFFECTIVE JUNE 9, 2023

Roll call: Miley Aye Skinner Aye Stegner Aye

Solar farms – meeting on May 11, 2023 will occur with all boards.

Zoning fees fence permits

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

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OTA has small solar zoning resolution template and ZI Lisano has reviewed it.

BZA meeting in April property on Beard Road and first property being developed in Liebert property (small setback) and that was unanimously approved. Tomorrow night another meeting for BZA setback meeting for Peggy McGeorge and across from Veatches.

Fence update – nothing needs to be done but ag exempt would just make sure the codes are followed and there is no cost associated with the permit but this would just make sure there is a paper trail. The permit just ensures that standards are met.

Road Superintendent:

Road Superintendent Gladman gave an update. The old cemetery has 5 trees in it that are in pretty bad shape and would fall on the stones. RS Gladman said if he had a lift he could cut down at least 3 of them. The two maple trees out front needs to be also removed. RS Gladman will have Timberland give us an estimate. Also get an estimate for the tree at Eden Lane. Trustee Skinner will reach out to see if homeowner will share in the cost of removal.

Hole in front of Greenmound is getting bigger and a cone. ODOT said it was on their agenda last year. Trustee Skinner will verify she has document and will call again.\\

Road signs are 88% completed. At the end of this week and we are basically down to curbs on Hogback and Jumper Road. We received recommendations for the curve on Baker Road. The recommendations for Hogback are very vague. Nothing says what curves he is talking about. Some are listed and some show warning listed but we may need to review further.

ZI Lisano inquired about the horse crossing on Hogback and the one north seems quite a bit away from where the actual crossing it. The sign is to be 350-500’ ahead of them.

RS Gladman has not heard back from Simero on the cupola.

Spraying for moles has to be done 12-24 hours before it rains and Dan is trying to coordinate it.

Roads:

Quote for Delaware Seal Coat \$6,726.69 (could use contracted services funds). Trustee Skinner made a motion to accept the quote to reseal the parking lot for a cost not to exceed \$6,726.69 quoted from Delaware Seal Coat. Trustee Miley seconded. Motion passed.

RESOLUTION 2023-05-09-04 TO ACCEPT THE QUOTE TO RESEAL THE PARKING LOT FOR A COST NOT TO EXCEED \$6,726.69 QUOTED FROM DELAWARE SEAL COAT

Miley Aye Skinner Aye Stegner Aye

Theresa Gladman draining problem. Wells dug her drainage ditch on Velely Road. She wants us to clean the ditch to all the way down across the neighbors property. The water is running that way. Her backyard and she has 7-10’ of fall and they’ve run the tile back there before. Not sure but Wells’ told her there were tree roots in the tile. All of the drainage is in her yard. Trustee Miley suggests that the township shouldn’t be responsible for this. Trustee Miley also wants to talk to Wells to find out what happened.

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

Held May 9, 2023

Trustee Miley is meeting with her tomorrow. The ditch is not made to drain your septic and drain spouts. Trustee Miley has taken pictures.

Gnade property on 521 and the county replaced the culvert under the road and there was a pond on the north side. Tom McClain he sold the property and Orahood bought it. Mr. Riedel could find nothing on file other than replacing the culvert. Someone told them it was ok to fill it in as long as they left something to allow it to drain.

Cemetery:

Previous monument installed and about 3 feet in the wrong place and we need to foot the bill for moving the foundation and re-installing a new foundation. We have clarification to do on the Carper lots. We don't know where they are moving for fall stuff.

Next month we will have an updated indigent burial policy to review.

Fire Department:

Will be done at the end of the month. Utilities have been completed. Small finishes still have to be done.

Building and Grounds:

n/a

Old Business:

Trustee Miley gave a high level overview of the proposed TIFS and properties involved. Trustee Miley made a motion to approve the TIFS on Route 42, Bowtown Road, Route 521 and Baker Road (east and west). Trustee Stegner seconded. Approved: Skinner abstained has family involvement. Motion passed. The specific parcel are as noted here:

Parcel Number	Owner	Acreage
Route 42 #1		
51820003029000	Condit, Michael	13.16
51830001041000	Delca	62.25
51830001040000	Maxio	60.56
51820002013000	Pittman, Craig	68.264
51820002011001	River Community	7.525
51830001036001	River Community	5.051
51820002013001	Simpson, Amy	5.01
51820003028000	Thistlegate 5	11.19
51820002012000	Thistlegate 5	47.5
51820002011000	Thistlegate 5	32.402
51830001035000	Thistlegate 5	44.22
51830001036000	Thistlegate 5	101.461
51820002008000	Delca	17
51820002009000	Maxio	38.3
51820002010000	Thistlegate 5	65.961

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

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Parcel Number	Owner	Acreage
Bowtown Road #2		
51830001087000	Barrows, Robert	10.25
51830001088000	Barrows, Robert	17.05
51830001074000	Colflesh, Ted	6.74
51830001075000	Colflesh, Ted	35.54
51830001079000	Colflesh, Ted	22.22
51830001078000	Colflesh, Ted	36
51830001089000	Dawson, Doug	37.36
51830001070000	Four D Farms	14.75
51830001073000	Four D Farms	100.75
51830001081000	Four D Farms	1.56
51830001080000	Four D Farms	13.448
51830001144000	Fuller , Robert	111.745
51830001076000	Humes, John	41
51830001143000	Jumper ,Gene	60.27
Rt 521 #3		
51830001016000	Eden Pike	10.3
51830001020000	Eden Pike	46.49
51830001021000	Eden Pike	52
51830001158000	Fuller, Robert	50
51830001025001	Graham, Gary	34.002
51830001009002	Graham, Gary	38.628
51830001007000	Hardscrabble	31.5
51830001008000	Hardscrabble	29.25
51830001010000	Hardscrabble	28.05
51830001160000	Jumper, Gene	83.31
51830001009000	Rausch, William	45.531
51830001009001	Rausch, William	8.247
51830001015000	Sheets Family	100
51830001027000	Sheets Family	10.27
51830001017000	Sheets, James	10
51830001019000	Sheets, James	51.5
51830001162000	Skinner, Gary	82.694
51830001015000	Sheets Family	100
51830001029000	Sheets Family	7.37
51830001031000	Sheets Family	62.37

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

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Parcel Number	Owner	Acreage
Baker Road West #4		
51830001084000	Barrows, Robert	20
51830001085000	Barrows, Robert	20.669
51830001131000	Colflesh, Ted	95
51830001130000	Colflesh, Ted	80
51830001134000	DandD Farms	83.27
51830001089000	Dawson, Doug	37.36
51830001085002	Shellhouse, Teresa	2
51830001082000	Barrows, Robert	6.8
51830001083000	Barrows, Robert	10
51830001086000	Barrows, Robert	15
51830001087000	Barrows, Robert	10.25
Baker Road East #5		
51830001132000	Bolton, Steve	2.23
51830001133000	Thistlegate	38.4
51840001154000	Thistlegate	53.52
51840001155000	Thistlegate	100

RESOLUTION 2023-05-09-05 TO APPROVE THE TIFS ON ROUTE 42, BOWTOWN ROAD, ROUTE 521 AND BAKER ROAD (EAST AND WEST)

Miley Aye Skinner Aye Stegner Aye


New Business:
n/a

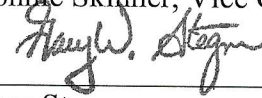
Trustee Skinner made a motion to adjourn the meeting. Trustee Stegner seconded. Motion passed. Meeting adjourned at 8:55 pm.


Peggy J. Link, Fiscal Officer

Trustees


Charles Miley, Chairperson


Connie Skinner, Vice Chairperson


Gary Stegner

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Held May 11, 2023

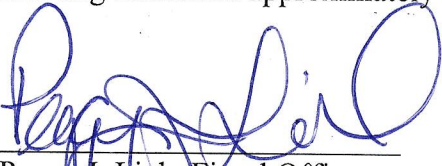
The Brown Township Trustees met on this date at 7:00 PM in special form with Trustees Miley and Skinner, Fiscal Officer Link, Zoning Inspector Steve Lisano and Special Guest Dale Arnold, Director of Energy, Utility and Local Government Policy with the Ohio Farm Bureau, Keith Holowinski, Ian Capwell, Julie Lisano, Brad Ebersole and Donald Dicke as well as other constituents from Delaware County and Brown Township residents

Trustee Miley called the meeting to order at 7 pm.


Trustee Skinner introduced special guests Dale Arnold.

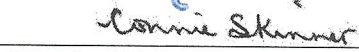
Mr. Arnold gave a presentation on Solar Energy Projects in Ohio and provided guidance on issues to consider and address possible solar projects from 5-49.9MWs in size. Mr. Arnold answered questions and had a robust conversation with those in attendance.

Meeting dismissed approximately at 9 pm.


Peggy J. Link, Fiscal Officer

Trustees


Charles Miley, Chairperson


Connie Skinner, Vice Chairperson

Gary Stegner

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

	Held June 13, 2023	
	<p>The Brown Township Trustees met on this date at 7:00 PM in regular form with Trustees Miley, Skinner, and Stegner, Fiscal Officer Link, Road Superintendent Gladman, Zoning Inspector Steve Lisano and Guest Robert Johnson</p> <p>Trustee Skinner made a motion to approve the June 13, 2023 agenda as amended. Trustee Stegner seconded. Motion passed.</p> <p>Trustee Miley led the Pledge of Allegiance</p> <p>Trustee Skinner made a motion to approve the May 9, 2023 regular meeting minutes and May 9, 2023 special meeting minutes as presented. Trustee Stegner seconded. Motion passed. Trustee Skinner made a motion to approve the May 11, 2023 special meeting minutes as presented. Trustee Miley seconded. Motion passed.</p> <p>Fiscal Officer's Report: Current First Commonwealth Checking Account Balance \$457,573.66 and earned \$7.90 in interest. Current STAROhio Account Balance \$1,388,023.35 interest and earned \$6,100.37 in interest. Ms. Link shared an updated trash voucher spreadsheet and noted that there were 4 instances where folks went over the maximum tonnage allowable per the program. Fiscal Officer Link will be notifying these individuals and in the future they will have to pay the overage. Fiscal Officer Link shared vacation plans for this summer.</p> <p>Trustees reviewed and approved the bank reconciliation and timesheets for May 2023. Motion made by Trustee Skinner to release Warrants #21157-21177 \$9,474.02. Trustee Miley seconded. Motion passed.</p> <p>Delaware County Engineer: Doug Reidel was not present. No updates.</p> <p>Delaware County Health Department: Gabe Smith was not present. No updates.</p> <p>Public Participation: n/a</p> <p>Zoning Inspector: Zoning Inspector Lisano went over his report. Updating landscaping and then solar resolutions. County prosecutors are not going to do anything related to solar. We can if we want. 1621 Hogback Road did not build according to permit. Further review will need to occur with several entities including a variance. Mr. Shellhouse (Baker Road from 36 (first property on left). He wants to put up a couple of agriculture structures and bring animals in from another property. Trustees were ok with ag permit. Zoning Inspector Lisano will be gone June 15th through June 26th.</p> <p>Robert Johnson (owner) Beachwood Estates Development and attended the meeting. He is the owner of the property. Plans have been submitted to the Regional Planning Commission. Will bring water down from 3B's and K and extend it to the west (blue lines). Adding several fire hydrants along SR 521 and discussed with fire chief. Dividing up into minimum of 2 acre lots per zoning code. We had soil borings completed and testing of sanitary systems. They wanted to face the lots toward the north side and shot down by ODOT and they were not allowed to do that. Sites had to face road they were on. Originally had cul-de-sac toward center of property and they want future connection to the east. Agreed to bring it to within 100 feet of property line and within Mr. Akers and Rogers property. Sidewalks are required.</p>	

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	<p>Have variance to request exemption of sidewalks. Easement that runs through for power line and trying to keep cul-de-sac out of that. Final engineering is being worked on. This road will be more substantial than Oxford Woods. Pavement will be 3" thicker and more piping for drainage than Oxford Woods. Mr. Johnson will be building his personal home next to the subdivision and drive facing SR 521. No turn lane needed. ODOT wanted him to fix the ditching problem and he is going to try to solve some of it. It's a busted drain tile. Walking trail is planned along with HOA. Final design in July and lots platted and then by fall maybe trees can be taken out and roads put in early spring. Raised area along SR 521. 6" water line and fire hydrants along the drive.</p> <p>Road Superintendent: Tree prices – called Hoover and King Tree service. Talked with Timberland again and prices. \$7500 The ones right at the end of the road (Howard) and the big one at green mound. Wade has no extra money to pay half. We don't own any on road right-a-way. It is even with the fence. Trustee Stegner made a motion to approve \$300 for Howard Road, \$2950 to have 2 trees at BTH removed and trim GMC tree for a cost not to exceed \$4,600. Trustee Skinner seconded. Discussion continued and clarifying some of the other proposals. Concerns about the cemetery stones. All approved.</p> <p>RESOLUTION 2023-06-13-01 TO APPROVE \$300 FOR HOWARD ROAD, \$2950 TO HAVE 2 TREES AT BTH REMOVED AND TRIM GMC TREE FOR A COST NOT TO EXCEED \$4,600.</p> <p>Miley Aye Skinner Aye Stegner Aye</p> <p>Cupolas back on the roof. Try to reinforce the other cupola while it's up there. Trustee Stegner repaired the old one saving the township \$1700.</p> <p>20 signs left to go. OUS marked and sleeves put in. Hogback Road and some of the signs lined up with Hogback Ridge signs. Park (Mr. Simpson) didn't want us to put signs up near theirs. Big arrow signs are options and put 4 chevrons up and we'd leave off but if there were accidents we'd have to reconsider it. We don't have the rest of the signs and we have to order Walton Road and Cackler Road signs. Because we took the grant we had to update all the signs. We needed to update the signs to meet the standards.</p> <p>Roads: Sara Marie Brenner at Cackler and County Home Road and they want a mirror so her in-law can see traffic coming (right at the curve). Doug Reidel told us it is not really a township responsibility. If I get resident permission does she need to work with us on the location of the mirror and can it go on the sign or what. Trustees said it has to be on private property. They want the mirror to point down County Home Road. County Home Road is a county road issue. A mirror isn't going to do much good on Cackler Road because it has to be cut of road right-a-way.</p> <p>Fire Department: Asphalt put behind building and the in front and then place flag pole. Final cleaning and painting inside being done. Just about done.</p> <p>No update on new tanker.</p>	

RECORD OF PROCEEDINGS

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Held June 13, 2023

Building and Grounds:

Wells Septic replaced the 6-gallon water tank in ball concession tank had to be replaced a couple of weeks ago.

If we are going to put something on for the park levy. Discussion was held and thoughts on 1 mil for \$75,000 for 3 years. Trustee Miley submitted a resolution of necessity for park development for 1 mil for 3 years. Trustee Stegner seconded. Roll call: Miley aye Stegner aye Skinner aye Motion passed.

RESOLUTION 2023-06-13-0 SUBMITTED A RESOLUTION OF NECESSITY FOR PARK DEVELOPMENT FOR 1 MIL FOR 3 YEARS

Miley Aye Skinner Aye Stegner Aye

Old Business:

Trustee Miley made a motion to approve the engagement proposal for Long Economic Advisors and that Charles Miley continues to be the contact person. Trustee Skinner seconded. Motion passed.

RESOLUTION 2023-06-13-03 TO APPROVE THE ENGAGEMENT PROPOSAL FOR LONG ECONOMIC ADVISORS AND THAT CHARLES MILEY CONTINUES TO BE THE CONTACT PERSON

Miley Aye Skinner Aye Stegner Aye

New Business:

Monica Connors believes we have a couple of areas that will be developed for economic development. We could use a design firm to put some JEDS in place. Route 42 the old Radabaugh property and Baker Road the Hondros property. We need a partner for the JED. Ask about the corner of Baker Road and SR 36/37. Trustee Skinner will research further.

Trustee Miley made a motion to move into executive session 8:38 pm for the contract discussion for RFQ. Trustee Stegner seconded. Roll call: Miley aye Stegner aye Skinner aye. Motion passed.

Trustee Miley brought board out of executive session at 8:47 pm

Trustees agreed that MS Consultants had the highest score when reviewing the 4 RFQ proposals. Trustee Stegner made a motion to hire MS Consultant for the design and professional services of the new maintenance building. Trustee Skinner seconded. Motion passed.

RESOLUTION 2023-06-13-04 TO HIRE MS CONSULTANT FOR THE DESIGN AND PROFESSIONAL SERVICES OF THE NEW MAINTENANCE BUILDING

Miley Aye Skinner Aye Stegner Aye

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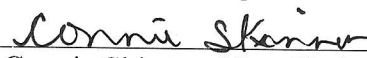
Held June 13, 2023

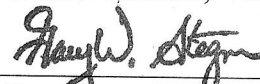
Trustee Miley made a motion to adjourn the meeting. Trustee Stegner seconded. Motion passed. Meeting adjourned at 9:04 p.m.


Peggy J. Link, Fiscal Officer

Trustees


Charles Miley, Chairperson


Connie Skinner, Vice Chairperson


Gary Stegner

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

Held June 28, 2023


The Brown Township Trustees met on this date at 4:00 PM in special form with Trustees Miley, Skinner, and Stegner, Fiscal Officer Link, Road Superintendent Gladman and Guest Chuck Busch from MS Consultants

Trustee Miley called the meeting to order at 4pm on 6/28/2023

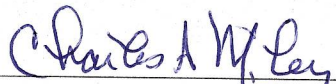
Chuck Busch with MS Consultants wanted to get a general idea of what we had in mind for a new maintenance facility on our two-acre property off Old State Road near Mulberry street.

Chuck stated that we will most likely need to do a site survey for grade and to figure the best way to lay out the building. Trustees discussed possible entrance to building off Mulberry street and also off of Old State Road. Also discussed an area for overflow parking. Drive and parking area to be gravel. Trustees discussed needing a 60 by 100-foot building with 4 bays. One bay possibly a wash bay. Also need an office or two, a bathroom, a locker/kitchenette area, plus storage. This could be a pole building type building with a porch at the walk-in door entrance. Will most likely need a soil scientist to help plan for storm water management, drainage, and leach field area. Further discussion about the building included needing an exhaust fan system, trench drains, and using metal to finish the inside ceiling of building. Also discussed an area for future salt storage. The next two phases of this process include design development and contract documents. Chuck Busch will begin a site plan and will hold a meeting again once he has a proposal, hopefully by our July meeting.

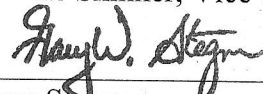
Trustee Miley moved to adjourn the meeting, Trustee Skinner second the motion. Motion passed. Meeting adjourned at 5:30pm.


Peggy J. Link, Fiscal Officer

Trustees


Charles Miley, Chairperson


Connie Skinner, Vice Chairperson


Gary Stegner