

**COMMISSIONERS JOURNAL NO. 79 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD SEPTEMBER 14, 2023**

THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY MET IN REGULAR SESSION ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT:

Present:
Jeff Benton, President
Gary Merrell, Vice President
Barb Lewis, Commissioner

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RESOLUTION NO. 23-788

IN THE MATTER OF APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM REGULAR MEETING HELD SEPTEMBER 11, 2023:

It was moved by Mr. Merrell, seconded by Mrs. Lewis to approve the following:

WHEREAS, the Board of Commissioners of Delaware County, Ohio (the "Board") met in regular session on September 11, 2023; and

WHEREAS, the Clerk of the Board has certified, pursuant to section 305.12 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the previous meeting.

Vote on Motion Mrs. Lewis Aye Mr. Merrell Aye Mr. Benton Aye

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PUBLIC COMMENT

3
RESOLUTION NO. 23-789

IN THE MATTER OF APPROVING PURCHASE ORDERS, THEN AND NOW CERTIFICATES, AND PAYMENT OF WARRANTS IN BATCH NUMBERS CMAPR0913:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve Then And Now Certificates, payment of warrants in batch numbers CMAPR0913 and Purchase Orders as listed below:

<u>Vendor</u>	<u>Description</u>	<u>Account</u>	<u>Amount</u>
PO' Increase			
P2300694 (ENTERPRISE)	Vehicle program (line 10)	10062601-5335	\$40.00
P2300694 (ENTERPRISE)	Vehicle program (line 13)	22411605-5335	\$1,650.00
P2300694 (ENTERPRISE)	Vehicle program (line 14)	66211900-5335	\$29,000.00
P2301515 (Gilbane Building)	Byxbe	42011440-5410	\$314,527.00
P2300597 (BEEM's)	Service Center	10011106-5228	\$100,000.00
P2301361 (PNC BANK)	EMS Procurement cards	10011303-5300	\$20,000.00

<u>PR Number</u>	<u>Vendor Name</u>	<u>Line Description</u>	<u>Account</u>	<u>Amount</u>
R2304490	SSA GROUP LLC	ROOM RENTAL - STATE OF THE COUNTY	10011139 - 5335	\$ 3,500.00
R2304490	SSA GROUP LLC	CATERING - STATE OF THE COUNTY	10011139 - 5381	\$ 5,185.00
R2304520	FAMILY AND CHILDREN FIRST	SFY22CPSFCFC CONTRIBUTION	22411605 - 5380	\$ 50,000.00
R2304544	KERBLER FARMS LLC	2ND HALF DISTRIBUTION SLATE RIDGE II TIF	45111446 - 5715	\$458,668.80
R2304545	HIGH DEV II LLC	2ND HALF DISTRIBUTION CREEKSIDE TIF	44511441 - 5715	\$108,223.49
R2304546	FISCAL OFFICER,ORANGE TOWNSHIP	2ND HALF DISTRIBUTION CREEKSIDE TIF	44511441 - 5715	\$ 17,803.00
R2304568	SPEER MECHANICAL INC	BYXBE CAMPUS - CHILLERS	42011440 - 5410	\$ 8,236.17

Vote on Motion Mr. Merrell Aye Mrs. Lewis Aye Mr. Benton Aye

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JEFF FISHEL, DIRECTOR OF EMERGENCY MEDICAL SERVICES

American Heart Association

AHA Mission Lifeline Award/ "Gold with Heart Attack Honor Roll"

Image Trend

2023 Hooley Award

-recognition award for innovation practices with pre-hospital care

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RESOLUTION NO. 23-790

IN THE MATTER OF APPROVING AN AMENDMENT TO THE USE OF A PROCUREMENT CARD FOR THE EMERGENCY COMMUNICATIONS DEPARTMENT:

It was moved by Mr. Merrell, seconded by Mrs. Lewis to approve the following:

WHEREAS, pursuant to section 301.29 of the Revised Code, the Board of Commissioners of Delaware County, by Resolution No. 04-1193, dated September 30, 2004, adopted a policy for the use of County Procurement Cards; and

WHEREAS, the Board of Commissioners of Delaware County, by Resolution No. 11-1040, dated October 3, 2011, adopted amendments to the Policies and Procedures for the county procurement card program; and

WHEREAS, the Board of Commissioners has adopted the procurement card policy for the use of the card to pay for specific classes of work related expenses, without submitting a monthly estimate of the expenses, pursuant to section 301.29(F)(2) of the Revised Code;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Delaware County, State of Ohio, authorizes the use of the following procurement cards to the limits indicated and for specific work related expenses designated in the Procurement Card Policy without submitting a monthly estimate of expenses:

Amended Card for Matthew Fletcher:

Appointing Authority: Commissioners
Office/Department: Emergency Communications

Daily spending per card: \$5,000
Monthly spending per card: \$5,000
Single transaction limit: \$5,000
Daily number of transactions per card: 10
Monthly number of transactions per card: 50
Department Coordinator: Justin Nahvi

Vote on Motion Mr. Benton Aye Mr. Merrell Aye Mrs. Lewis Aye

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RESOLUTION NO. 23-791

IN THE MATTER OF APPROVING THE USE OF A PROCUREMENT CARD FOR THE ECONOMIC DEVELOPMENT DEPARTMENT:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

WHEREAS, pursuant to section 301.29 of the Revised Code, the Board of Commissioners of Delaware County, by Resolution No. 04-1193, dated September 30, 2004, adopted a policy for the use of County Procurement Cards; and

WHEREAS, the Board of Commissioners of Delaware County, by Resolution No. 11-1040, dated October 3, 2011, adopted amendments to the Policies and Procedures for the county procurement card program; and

WHEREAS, the Board of Commissioners has adopted the procurement card policy for the use of the card to pay for specific classes of work related expenses, without submitting a monthly estimate of the expenses, pursuant to section 301.29(F)(2) of the Revised Code;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Delaware County, State of Ohio, authorizes the use of the following procurement card to the limits indicated and for specific work related expenses designated in the Procurement Card Policy without submitting a monthly estimate of expenses:

Card for Thien Bui:

Appointing Authority: Commissioners
Office/Department: Economic Development

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Daily spending per card: \$5,000
 Monthly spending per card: \$10,000
 Single transaction limit: \$5,000
 Daily number of transactions per card: 10
 Monthly number of transactions per card: 25
 Department Coordinator: Justin Nahvi

Vote on Motion Mrs. Lewis Aye Mr. Benton Aye Mr. Merrell Aye

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RESOLUTION NO. 23-792

IN THE MATTER OF RANKING THE PROPOSALS SUBMITTED FOR DELAWARE COUNTY VIDEO PRODUCTION SERVICES:

It was moved by Mr. Merrell, seconded by Mrs. Lewis to approve the following:

WHEREAS, the Delaware County Board of Commissioners (the “Board”) requested competitive sealed proposals from qualified offerors for Delaware County Video Production Services, pursuant to section 307.862 of the Revised Code; and

WHEREAS, the Board received five (5) proposals, which were submitted to an evaluation team to evaluate and rank the proposals in accordance with the request for proposals; and

WHEREAS, the evaluation team has determined that the proposals received were responsive to the request for proposals and has completed its ranking of the responsive proposals;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the ranking of the proposals submitted for Delaware County Video Production Services as follows: (1) Outsider Video + Motion Graphics; (2) Vital Companies; (3) Actuality Media; (4) Focus EduSolutions; and (5) Vivid Bridge Studios;

BE IT FURTHER RESOLVED that the Board hereby directs the County Administrator and the evaluation team to conduct contract negotiations with Outsider Video + Motion Graphics.

Vote on Motion Mr. Benton Aye Mrs. Lewis Aye Mr. Merrell Aye

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RESOLUTION NO. 23-793

IN THE MATTER OF SELECTING THE MOST QUALIFIED CONSTRUCTION MANAGERS AT RISK FOR THE NORTHSTAR WATER RECLAMATION FACILITY NPDES PLANT UPGRADES PROJECT FOR DELAWARE COUNTY, OHIO:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

WHEREAS, the Delaware County Board of Commissioners received a total of one proposal from Construction Managers at Risk for the Northstar Water Reclamation Facility NPDES Plant Upgrades Project for Delaware County, Ohio; and

WHEREAS, section 9.334(A) of the Ohio Revised Code requires the public authority to select no fewer than three construction managers at risk which it considers to be the most qualified to provide the required construction management services except if the public authority determines that fewer than three firms are qualified, it will only select the qualified firms; and

WHEREAS, the review committee recommends the one qualified firm is Peterson Construction Company; and

WHEREAS, section 9.334(B) of the Ohio Revised Code requires the public authority to provide each construction manager at risk selected under section 9.334(A) of the Ohio Revised Code with a description of the project, including a statement of available design detail, a description of how the guaranteed maximum price for the project shall be determined, including the estimated level of design detail upon which the guaranteed maximum price shall be based, the form of the construction management contract, and a request for a pricing proposal;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Delaware County, State of Ohio, hereby selects Peterson Construction Company as a qualified construction manager at risk for the Northstar Water Reclamation Facility NPDES Plant Upgrades Project for Delaware County, Ohio, and hereby authorizes and directs the Sanitary Engineer to proceed with the request for pricing proposals.

Vote on Motion Mr. Merrell Aye Mr. Benton Aye Mrs. Lewis Aye

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RESOLUTION NO. 23-794

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IN THE MATTER OF APPROVING THE 2024 GROUP HEALTH, DENTAL, AND VISION INSURANCE RENEWAL WITH THE COUNTY EMPLOYEE BENEFITS CONSORTIUM OF OHIO:

It was moved by Mr. Merrell, seconded by Mrs. Lewis to approve the following:

WHEREAS, the Delaware County Board of Commissioners (the "Board") has, pursuant to sections 9.833 and 305.171 of the Revised Code, provided certain group insurance coverage for county officers and employees; and

WHEREAS, the Board wishes to establish the group health, dental, and vision insurance coverage for eligible Delaware County employees for 2024; and

WHEREAS, competitive bidding under section 307.86 of the Revised Code would increase, rather than decrease, the cost of procuring the group insurance coverage; and

WHEREAS, in order to provide the most comprehensive and cost-effective group health insurance, prescription drug coverage, dental insurance and vision insurance coverage benefits within the available budget to the employees of Delaware County, the County Administrator recommends continued participation in the County Employee Benefits Consortium of Ohio (CEBCO) for 2024, accepting the Medical PPO Plan 1D and the Anthem PPO 1D Rx prescription drug plan renewal rates for 2024 from CEBCO, and accepting vision and dental insurance coverage benefits through CEBCO's Delta Dental Plan 1 and VSP Vision Plan 8 for 2024;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, State of Ohio, as follows:

Section 1. The Board hereby approves the following group insurance coverage from CEBCO for calendar year 2024:

- a. Delaware County will provide the Medical PPO Plan 1D and Anthem Rx Plan 1D designs through CEBCO for 2024 for eligible employees.
- b. Delaware County will provide the Delta Dental PPO Plan 1 design through CEBCO for 2024 for eligible employees.
- c. Delaware County will provide the VSP Vision Plan 8 design through CEBCO for 2024 for eligible employees.

Rates for the Employer/Employee Contributions for the group insurance coverage approved herein shall be determined in a separate resolution.

Section 2. The Board hereby authorizes the Deputy County Administrator / Director of Administrative Services to execute the documents necessary to fulfill the 2024 renewal requirements with CEBCO.

(Documents shall be retained in the Administrative Services Department in accordance with the applicable records retention schedule(s).)

Vote on Motion Mrs. Lewis Aye Mr. Merrell Aye Mr. Benton Aye

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ADMINISTRATOR REPORTS

CA Davies;

- Finance Authority Meeting Last Night**
- Delaware County Fair Is Next Week**

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COMMISSIONERS' COMMITTEES REPORTS

Commissioner Lewis

- Family Children's First Council Meeting/ Working On Annual Report**
- The Governor's Budget Included A New State Department For Ohio Department Of Youth/Asking Director Anderson (JFS) To Provide An Update On This At A Future Session**

Commissioner Merrell

- Delaware County Fair is next week/ session on Monday is at the Fairgrounds**

Commissioner Benton

- Attended The Finance Authority Meeting Last Night**
- Delaware County Fair Is Next Week; Brown Jug Is Thursday; 1 Million Dollar Purse**

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RESOLUTION NO. 23-795

IN THE MATTER OF ADJOURNING INTO EXECUTIVE SESSION FOR CONSIDERATION OF PROMOTION, COMPENSATION OF A PUBLIC EMPLOYEE OR PUBLIC OFFICIAL, FOR COLLECTIVE BARGAINING, AND FOR MATTERS REQUIRED TO BE KEPT CONFIDENTIAL BY FEDERAL LAW OR REGULATIONS OR STATE STATUTES:

It was moved by Mr. Merrell, seconded by Mrs. Lewis to approve the following:

WHEREAS, pursuant to section 121.23(G) of the Revised Code, a public body may hold an executive session only after a majority of a quorum of the public body determines, by a roll call vote, to hold an executive session and only at a regular or special meeting for the sole purpose of the consideration of any of the matters specified in section 121.23(G)(1)–(7) of the Revised Code; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, State of Ohio:

Section 1. The Board hereby adjourns into executive session for consideration of promotion, compensation of a public employee or public official, for collective bargaining, and for matters required to be kept confidential by federal law or regulations or state statutes list all other purposes under (G)(1) through (7).

Vote on Motion Mrs. Lewis Aye Mr. Merrell Aye Mr. Benton Aye

RESOLUTION NO. 23-796

IN THE MATTER OF ADJOURNING OUT OF EXECUTIVE SESSION:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to adjourn out of Executive Session.

Vote on Motion Mr. Merrell Aye Mrs. Lewis Aye Mr. Benton Aye

There being no further business, the meeting adjourned.

Gary Merrell

Barb Lewis

Jeff Benton

Jennifer Walraven, Clerk to the Commissioners