

RECORD OF PROCEEDINGS
Minutes of the Regular Meeting of the Oxford Township Board of Trustees
Held February 13, 2024 at 8:00 p.m., Page 681

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Hatten.

Roll call: James Hatten, present; Steve Lewis, present; Craig Pittman, present. Also present: Jim Viers, Road Maintenance Supervisor, Duane Matlack, Oxford Township Zoning Inspector, John Hower with Rinehart, Walters & Danner Insurance Agency and Amee Sword, Director of the Wornstaff Memorial Public Library.

Minutes of the January organizational / regular meeting were previously read by each trustee and a motion was made by Pittman and seconded by Lewis to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for January were reviewed and initialed by the trustees.

Financial Report – January 31, 2024, balances Total \$444,471.55
1000 - \$159,105.82 2031 - \$44,180.64 2272 - \$ 26,737.09 9001 - \$0.00
2011 - \$ 22,078.94 2041 - \$ 2,056.28 4951 - \$ 2,617.45
2021 - \$176,263.69 2231 - \$10,115.47 4952 - \$ 1,316.17

John Hower with Rinehart, Walters & Danner Insurance Agency reviewed the townships upcoming insurance policy with Ohio Plan. There was discussion to reduce the value of the old township hall and increase the value of the current township hall. After discussion a motion was made by Lewis and seconded by Pittman to renew the townships insurance policy with Ohio Plan and pay Rinehart, Walters & Danner Insurance Agency for another year effective from March 27, 2024 to March 27, 2025. Vote: All yeas. Motion carried.

Amee Sword, Director of the Wornstaff Memorial Public Library updated trustees on the following:

- Amee presented the 2023 Annual Report. She is please to say there was a definite percentage increase in almost all areas; Visitors - 10,198, Physical Items Borrowed - 18,504, Digital Items Borrowed - 1,131, Website Visits - 3,221, Programs - 161, Program Attendance - 1,835 and WiFi Connections - 1,352.

Abbey Trimble with the Delaware Public Health District updated trustees by email on the following:

- The Delaware Public Health District is offering a Creating Healthy Communities Mini Grant to be used to implement projects that seek to improve healthy eating, food access, active lifestyles and physical activity.
- The Partnership will be holding a meeting on March 7, 2024 from 9:30AM to 11:30AM to discuss community health improvements efforts implemented in Delaware County and what was accomplished in 2023.
- Recycle Right pamphlet - Use their Clear Stream recycling containers for free at the next public event.
- Minimize Risk, Maximize Life pamphlet - A low risk drinking course for adults on March 20, 2024 at the Delaware County District Library, Liberty Branch from 4:30PM to 6:30P.M.

The Delaware Public Health District will hold its Annual District Advisory Council Meeting on Thursday March 21, 2022 at 470 S. Sandusky St. at 7:00 P.M. with refreshments at 6:45 P.M. A motion was made by Lewis and seconded by Hatten for Craig Pittman to attend the Annual District Advisory Council Meeting for Oxford Township. Vote: Lewis, yea; Hatten, yea; Pittman, abstain. Motion carried.

There was discussion in regards to the passing of State Issue 2 which authorizes and regulates the possession, use, and sale of recreational marijuana and cannabis products. There are two competing proposals in the General Assembly to make changes to the law. The Delaware County Prosecutor’s Office will issue guidance once they fully analyze the changes. Trustee Lewis will reach out to the prosecutor’s office for further assistance.

As a result of the First Amended Certificate of Estimated Resources for 2024 a motion was made by Lewis and seconded by Pittman to adopt the following Resolution No: 02-2024-02; BE IT RESOLVED BY THE BOARD OF TRUSTEES OF OXFORD TOWNSHIP, DELAWARE COUNTY, OHIO THAT TO PROVIDE FOR THE CURRENT EXPENSES FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024 THE FOLLOWING FUNDS APPROPRIATIONS ARE TO BE INCREASED BY THE SAID AMOUNT.

1000	General Fund	\$70,000.00
2011	M. V. License Tax Fund	\$ 7,500.00
2021	Gasoline Tax Fund	\$75,000.00
2031	Road & Bridge Fund	\$ 1,100.00
2231	Permissive Tax Fund	\$ 4,000.00
9001	Agency Library Fund	\$ 519.05

Vote: All yeas. Motion carried and resolution duly passed.

A motion was made by Pittman and seconded by Hatten nominating Steve Lewis to be the Regional Planning Alternate Representative for 2024. Vote: Hatten, yea; Pittman, yea; Lewis, abstain. Motion carried.

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Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:
Issued Agricultural Exemption:

- 1/27/2024 – Cory Breech, 6642 McCurdy Rd.; 1800 sq.’ Pole Barn

Zoning Violations:

- 8116 Ashley Rd.; Running a business from the home. As of 1/22/2024 the property owner has notified us that he has moved some of his equipment and will move the rest as soon as the new location is available.
- J & J Auto Parts; Clean-up of property in front of the building. There is no update as of 1/8/2024.
- 3388 Steamtown Rd.; Notice of Zoning Violation letter sent on 2/11/2024 for outdoor storage of inoperable, and/or unlicensed motor vehicles, watercraft, trash, debris and discarded material around the property.

Current bills of \$21,010.38 were presented for approval and payment during February. After review, a motion was made by Lewis and seconded by Pittman to pay same. Vote: All yeas. Motion carried. (Cks -12174 – 12202 - \$16,435.17, Vchr. 9 - \$553.50, Vchr. 11 - \$260.67, Vchr. 13 - \$2,645.99, Vchr. 14 - \$12.00, Vchr. 16 - \$843.52, Vchr. 17 - \$209.12, Vchr. 18 - \$50.41. A list of these checks and their payees are on file in the fiscal officer’s office.

This concluded the business for the meeting and a motion was made by Pittman and seconded by Lewis to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:22 P.M.

Approved: _____ Chairman

Attest: _____ Fiscal Officer