

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees
Held July 9, 2024 at 8:00 p.m., Page 691

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Hatten.

Roll call: James Hatten, present; Steve Lewis, present; Craig Pittman, present. Also present: Jim Viers, Road Maintenance Supervisor, Duane Matlack, Oxford Township Zoning Inspector, Abbey Trimble with the Delaware Public Health District and Ameer Sword, Director of the Wornstaff Memorial Public Library.

Minutes of the June regular meeting and minutes of the June 26, 2024 special meeting were previously read by each trustee and a motion was made by Lewis and seconded by Pittman to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for June were reviewed and initialed by the trustees.

Financial Report – June 30, 2024, balances Total \$439,870.40

1000 - \$196,732.38 2031 - \$67,222.28 4951 - \$ 2,669.55

2011 - \$ 25,950.76 2041 - \$ 2,056.28 4952 - \$ 1,342.25

2021 - \$131,429.48 2231 - \$12,467.42 9001 - \$ 0.00

Abbey Trimble with the Delaware Public Health District updated trustees on the following:

- The Delaware Health Public Health District received a grant to purchase a Walk-in Mobile Clinic. They will offer vaccinations, screenings, cribs and other health sources. You can find the schedule on their website a clinic@delawarehealth.org or call 740-203-2040.

Ameer Sword, Director of the Wornstaff Memorial Public Library updated trustees on the following:

- The library's summer reading program will end next week. They had a wonderful turnout with 75 children participating. They will have a party on Tuesday, July 16, 2024 to celebrate.
- The library has received capital funding from One-Time Strategic Community Investment Fund (OTSCIF) in the amount of \$34,000.00. They will be using the money to remodel the basement restroom.

Fiscal Officer Leienberger presented the 2025 budget. After review and discussion by the trustees a motion was made by Lewis and seconded by Pittman to accept the 2025 budget as presented with an estimated budget of \$810,645.00. Vote: All yeas. Motion carried. Fiscal Officer Leienberger will present the 2025 budget to the Delaware County Auditor.

Fiscal Officer Leienberger presented the following Resolution No. 07-2024-06; A RESOLUTION TO PROCEED WITH SUBMISSION OF THE QUESTION OF LEVYING A REPLACEMENT TAX IN EXCESS OF THE TEN-MILL LIMITATION FOR THE PURPOSE OF CURRENT EXPENSES. The tax is for current expenses at a rate not exceeding 0.6 mills for each one dollar of valuation, which amounts to \$21.00 for each \$100,000 of the Auditor's appraised value, for five (5) years and which the levy is a replacement of an existing levy of 0.6 mills commencing with the 2024 tax year, first due in calendar year 2025. A motion was made by Pittman and seconded by Lewis to adopt the Resolution No. 07-2024-06. Vote: All yeas. Resolution adopted. Fiscal Officer Leienberger is hereby directed to certify the levy to the Auditor and the Board of Elections, Delaware County, Ohio. Certification shall include copies of all of the following documents: Resolution of Necessity (Resolution No. 06-2024-04 adopted on June 11, 2024); and, Certification from the Auditor; and, this Resolution to Proceed (Resolution No.07-2024-06).

Fiscal Officer Leienberger presented the following Resolution No. 07-2024-07; A RESOLUTION TO PROCEED WITH SUBMISSION OF THE QUESTION OF LEVYING A REPLACEMENT TAX IN EXCESS OF THE TEN-MILL LIMITATION FOR THE PURPOSE OF CURRENT EXPENSES OF THE WORNSTAFF MEMORIAL PUBLIC LIBRARY. The tax is for current expenses at a rate not exceeding 2.0 mills for each one dollar of valuation, which amounts to \$70.00 for each \$100,000 of the Auditor's appraised value, for five (5) years and which the levy is a replacement of an existing levy of 2.0 mills commencing with the 2025 tax year, first due in calendar year 2026. A motion was made by Pittman and seconded by Lewis to adopt the Resolution No. 07-2024-07. Vote: All yeas. Resolution adopted. Fiscal Officer Leienberger is hereby directed to certify the levy to the Auditor and the Board of Elections, Delaware County, Ohio. Certification shall include copies of all of the following documents: Resolution of Necessity (Resolution No. 06-2024-05 adopted on June 11, 2024); and, Certification from the Auditor; and, this Resolution to Proceed (Resolution No.07-2024-07).

There was discussion regarding the Ohio Auditor of State, Bulletin 2024-005, fraud reporting and training. Fiscal Officer Leienberger passed out information on the required training and deadlines. This is required for all government entities. The training is required every four years and will be monitored by the fiscal officer. Employees and elected officials are to sign an acknowledgement and print a certificate of completion for the fiscal officer.

A special meeting with the Village of Ashley for the purpose of a joint meeting with the Ashley Union Cemetery Board and to conduct any cemetery business if necessary is scheduled for August 6, 2024 at 7:00 PM at the Village of Ashley, 3 N. Harrison St.

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Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:

Zoning Permits:

- 6/03/2024 – Daniel Schleichert, 9214 Ashley Rd.; 1080 Sq. Pole Barn
- 6/24/2024 – James Moran, 6242 Steamtown Rd.; 2,388 Sq.’ New Residence
- 7/01/2024 – James Moran, 6242 Steamtown Rd.; 1599 Sq.’ Pole Barn

Zoning Violations:

- J & J Auto Parts; Clean-up of property in front of the building. No action has been taken at this time by the county prosecutor as of 7/9/2024. Trustees stated that the property is not any better. Duane will check again with the prosecutor.

BZA Cases:

- There was a BZA hearing on June 19, 2024 for 4590 St. Rt. 229. They were asking for conditional use to allow outside storage of vehicles and a variance to build a house on an adjoining parcel. The BZA Board approved both the conditional use and the variance at the meeting. Duane stated that there will be a 6-foot fence around the property for the storage of vehicles.

There was further discussion with Duane Matlack in regards to Solar Panel Farms and updating Oxford Township’s Comprehensive Plan. Duane agrees the current comprehensive plan needs to be looked at and updated along with an amendment for solar panel farms. Duane stated the process could take up to three months and he will present some draft material at the August regular meeting

There was discussion in regards to the passing of State Issue 2 – 2023 which authorizes and regulates the possession, use, and sale of recreational marijuana and cannabis products. State Legislature looks to make the final requirements by the third quarter of 2024. Trustees discussed implementing a marijuana moratorium or passing a resolution prohibiting it. After further discussion a motion was made by Lewis and seconded by Pittman to approve the following resolution: A RESOLUTION TO PROHIBIT ADULT USE CANNABIS OPERATORS AND MEDICAL MARIJUANA CULTIVATORS, PROCESSORS, AND RETAIL DISPENSARIES WITHIN THE UNINCORPORATED AREA OF OXFORD TOWNSHIP. Vote: All yeas. Motion carried. Resolution duly passed.

Trustees discussed selling the 1994 Chevy Kodiak dump truck through internet auction. There was discussion regarding two auction groups; GovDeals.com or Wilson National LLC along with the minimum price to accept. After further discussion a motion was made by Lewis and seconded by Hatten to authorize Craig Pittman to represent Oxford Township and list the 1994 Chevy Kodiak truck with the dump bed and auger spreader, snow blade, and hydraulic broom with Wilson National LLC to sell for a minimum of \$9,000.00. There will be a 6% sale price fee to the Board along with a \$250.00 buy back fee if minimum is not reached. Vote: Lewis, yea; Hatten, yea; Pittman, abstain. Motion carried.

There was discussion regarding the replacement of Owen Adams on the Oxford Township Zoning Commission Board. Owen Adams resigned on April 25, 2024. After further discussion a motion was made Pittman and seconded by Lewis to appoint Cass Tumlison to the Oxford Township Zoning Commission Board effective July 9, 2024 and to complete Owen Adams term expiring on December 31, 2028. Vote: All yeas. Motion carried.

Current bills of \$28,655.46 were presented for approval and payment during July. After review, a motion was made by Lewis and seconded by Pittman to pay same. Vote: All yeas. Motion carried. (Cks -12309 – 12346 - \$24,234.11, Vchr. 58 - \$2,646.03, Vchr. 59 - \$207.25, Vchr. 60 - \$15.00, Vchr. 62 - \$1,293.52, Vchr. 63 - \$209.12, Vchr. 64 - \$50.43. A list of these checks and their payees are on file in the fiscal officer’s office.

This concluded the business for the meeting and a motion was made by Lewis and seconded by Pittman to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:22 P.M.

Approved: _____ Chairman

Attest: _____ Fiscal Officer