

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees
Held March 12, 2024 at 8:00 p.m., Page 683

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Hatten.

Roll call: James Hatten, present; Steve Lewis, present; Craig Pittman, present. Also present: Jim Viers, Road Maintenance Supervisor, Doug Riedel with the Delaware County Engineer's Office, Leah Curren, Township Hall Rental Coordinator, Ameer Sword, Director of the Wornstaff Memorial Public Library and Abbey Trimble with the Delaware Public Health District.

Minutes of the February regular meeting were previously read by each trustee and a motion was made by Pittman and seconded by Hatten to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for February were reviewed and initialed by the trustees.

Financial Report – February 29, 2024, balances Total \$441,088.86
1000 - \$152,922.16 2031 - \$44,180.64 2272 - \$ 26,737.09 9001 - \$0.00
2011 - \$ 22,733.65 2041 - \$ 2,056.28 4951 - \$ 2,627.58
2021 - \$177,995.18 2231 - \$10,515.04 4952 - \$ 1,321.24

Leah Curren, Township Hall Rental Coordinator discussed two township hall rental request. One for nighttime usage of the building. Trustees stated that the park closes at dark and cannot be rented in the overnight hours. The second rental request was for a full weekend during a baseball tournament. Trustees approved the rental as long as no cleats were worn in the building and there would be a non-resident fee of \$250.00 per day.

Doug Riedel with the Delaware County Engineer's Office updated trustees on the 2024-2025 County & Township Road Projects. There will be a small bridge replacement on Dulin Road this year that will close the road for approximately 2 months. Also, in 2025 there will be a bridge replacement on Steamtown Road over Alum Creek just east of Ashley Road that will close the road for approximately 5 months. Doug asked trustees if they would like to apply for an OPWC grant for any road improvement projects. After further discussion it decided upon to have Doug and Jim Viers do a road tour to check road conditions and table the Oxford Township 2024 Road Improvement Project until the April meeting.

Abbey Trimble with the Delaware Public Health District updated trustees on the following:

- The Delaware Public Health District is offering a Creating Healthy Communities Mini Grant to be used to implement projects that seek to improve healthy eating, food access, active lifestyles and physical activity.
- Ohio Smoke-Free Workplace Facts pamphlet - Per changes made by House Bill 33
- Recycle Right pamphlet - Use their Clear Stream recycling containers for free at the next public event.
- Minimize Risk, Maximize Life pamphlet - A low risk drinking course for adults on March 20, 2024 at the Delaware County District Library, Liberty Branch from 4:30PM to 6:30P.M.

Ameer Sword, Director of the Wornstaff Memorial Public Library updated trustees on the following:

- Passed out solar eclipse glasses that are provided free for anyone at the library for the eclipse on April 8, 2024.
- The Wornstaff Memorial Public Library was selected as one of 310 nationwide libraries to receive a \$10,000.00 grant from the American Library Association Transforming Communities. The grant will be used for improving their entrances by adding door openers and informing residents of accessibility.

As a re-elected Fiscal Officer, Joyce Leienberger's new term will start April 1, 2024. She was read the "Oath of Office" by James Hatten, Trustee of Oxford Township. The original Oath of Office and Bond will be filed with the Delaware County Treasurer's office. Copies of the Oath of Office, Bond and copy of these minutes will be filed in the office of the fiscal officer.

The Delaware County Emergency Communications sent the new County Final Plan for Delaware County, as required by the State of Ohio due to revisions in Chapter 128 of the ORC and the move towards Next Generation 9-1-1 in Ohio. The Plan was approved by the Delaware County Board of Commissioners and now needs approval from political subdivisions within the county. After review Lewis moved the following Resolution No. 02-2024-03; IN THE MATTER OF APPROVING A FINAL PLAN FOR IMPLEMENTING AND OPERATING A COUNTYWIDE 9-1-1 SYSTEM. BE IT RESOLVED THAT the Board of Trustees of Oxford Township, Delaware County, Ohio approve the final plan for implementing and operating a countywide 9-1-1 system. Pittman seconded the Resolution. Vote by roll call: Hatten, yea; Lewis, yea; Pittman, yea. Resolution duly passed and adopted.

Oxford Township's *Agreement to Allow Oxford Township to Utilize Delaware County Refueling Sites* will expire on March 31, 2024. The new agreement shows a surcharge increase from \$0.02 to \$0.10. After discussion a motion was made by Lewis and seconded by Pittman to sign the new agreement with an expiration date of March 31, 2027. Vote: All yeas. Motion carried.

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Jim Viers, Road Maintenance Supervisor, informed trustees of preliminary work that will be needed on the roads. He will be using a significant amount of asphalt cold patch. He has been asked to sign a waiver in case of cracking and chipping at the current location of supply. He has never had a problem with this issue although other townships are now getting the cold patch from a place in Bucyrus and seem very happy with it. He will look into the cost and look at the product itself on other township's roads. He also stated the truck has been fixed and no longer shuts down due to a wire issue. He is also researching Dog Waste Stations for the park and comparing prices.

Hatten discussed his meeting with the Delaware County Regional Planning Commission. Some townships were asking to be informed of the DCRPC recommendations of approval or denial prior to the DCRPC meeting. The DCRPC will be planning a meeting to further discuss this with as many trustees present as possible from all townships in Delaware County.

Current bills of \$23,963.30 were presented for approval and payment during March. After review, a motion was made by Pittman and seconded by Lewis to pay same. Vote: All yeas. Motion carried. (Cks -12203 – 12231 - \$21,173.64, Vchr. 21 - \$2,646.03, Vchr. 22 - \$131.63, Vchr. 23 - \$12.00. A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Lewis and seconded by Pittman to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:17 P.M.

Approved: _____ Chairman

Attest: _____ Fiscal Officer