

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees
Held May 14, 2024 at 8:00 p.m., Page 686

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Hatten.

Roll call: James Hatten, present; Steve Lewis, present; Craig Pittman, present. Also present: Jim Viers, Road Maintenance Supervisor, Duane Matlack, Oxford Township Zoning Inspector, Doug Riedel with the Delaware County Engineer's Office, Ameer Sword, Director of the Wornstaff Memorial Public Library and Abbey Trimble with the Delaware Public Health District.

Minutes of the April regular meeting were previously read by each trustee and a motion was made by Lewis and seconded by Pittman to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for April were reviewed and initialed by the trustees.

Financial Report – April 30, 2024, balances Total \$527,458.11

1000 - \$212,618.30 2031 - \$67,222.28 2272 - \$26,737.09 9001 - \$ 335.06

2011 - \$ 24,270.25 2041 - \$ 2,056.28 4951 - \$ 2,647.62

2021 - \$178,850.04 2231 - \$11,389.92 4952 - \$ 1,331.27

Doug Riedel, with the Delaware County Engineer's Office discussed applying for an OPWC grant. After doing a road tour with Jim Viers they felt Strine Rd. needed widening. There was further discussion on how wide it could be and if they should also apply for Strine Road north of St. Rt. 229. The last 400 feet is in Morrow County. There is less traffic on the north end of Strine road so they discussed if they would be more likely to be approved by applying for a smaller grant and not doing the north end of Strine Rd. Doug stated it could increase our score of approval by going in with another county. We would need to meet with the township in Morrow County for their approval. Trustees also asked if it would be the same type of surfacing that was applied with the OPWC grant on Piper Road. Trustees do not feel the surfacing on Piper Rd. is holding up. Doug explained the surfacing process and stated there was plenty of time to apply for the grant. He will gather more information and present it to the trustees before apply for the grant.

There was discussion regarding the Road Improvement Project for 2024. After discussion a motion was made by Pittman and seconded by Hatten to publish an Invitation to Bid for chip and seal on the following: Whipple Rd., T222 from Shoemaker Rd. to the township line and an Alternate bid on Wheeler Rd., T242. The project is to be completed by August 20, 2024. Bids will be opened and read out loud at the June 11, 2024 meeting at 8:00 P.M.

Abbey Trimble with the Delaware Public Health District updated trustees on the following:

- Discussed Oxford Township's Community Profile in regards to Data, Community, Environmental and Preventive health services.
- SourcePoint is starting a BINGOize 10-week program on Tuesday's and Thursday's starting on July 16, 2024. It combines exercise and health education with a bingo-like game. SourcePoint is also offering a Walk With Ease program.
- The Delaware Public Health District has announced the closing of their Sunbury location effective May 31, 2024. There were not enough visitors to the location to justify rent and utilities. The health district will use their neighborhood mobile unit to connect with the Sunbury residents.

A Healthy Communities Micro Grant application was submitted to the Delaware Public Health District for two Pet Waste Stations for the Oxford Township Park. Oxford Township was awarded the grant money on April 15, 2024 for the funding of \$560.00 for the Pet Stations and installation. A motion was made by Pittman and seconded by Lewis to sign the Healthy Communities Micro Grant Service Agreement for the grant. Vote: All yeas. Motion carried. The grant will then need to be signed by Garrett Guillozet, Commissioner for the Delaware Public Health District before the project can be started. Project must be completed by November 30, 2024.

Ameer Sword, Director of the Wornstaff Memorial Public Library updated trustees on the following:

- The library is having a summer reading program for children from June 3rd to July 16th Monday through Thursday. They also will be offering an adult program along with a reading challenge for adults.
- On June 15, 2024 the library is holding a Community Conversation in regards to the recent grant they received from the American Library Association Transforming Communities. The grant is to be used for making improvements for individuals with disabilities. They would like the public's input and suggestions for the use of the grant monies.

Ameer Sword presented an Agreement and the following Resolution No. 05-2024-01 REQUESTING THE BOARD OF TRUSTEES OF OXFORD TOWNSHIP, DELAWARE COUNTY OHIO 1) APPROVE NECESSARY RESOLUTIONS OR ORDINANCES TO SUBMIT TO THE ELECTORS OF THE TOWNSHIP THE QUESTION OF A TAX LEVY FOR CURRENT EXPENSES OF THE LIBRARY; 2) REQUEST THAT THE DELAWARE COUNTY AUDITOR CERTIFY TO THE TOWNSHIP THE TOTAL CURRENT TAX VALUATION OF THE TOWNSHIP AND THE DOLLAR AMOUNT OF REVENUE TO BE GENERATED BY SUCH LEVY; AND, PURSUANT TO R.C. 3375.42, APPROVING AN AGREEMENT FOR THE LIBRARY TO PROVIDE LIBRARY SERVICES TO ALL INHABITANTS OF THE TOWNSHIP AND REQUESTING THE

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TOWNSHIP APPROVE SAID AGREEMENT. Agreement states; Pursuant to R.C. 3375.42, the purpose of the tax is for current expenses for the Wornstaff Memorial Public Library at a rate not exceeding 2 mills for each one dollar of valuation, which amounts to twenty cents (\$0.20) for each one hundred dollars of valuation, for five (5) years and which levy is a replacement of an existing levy of 2 mills commencing with the 2025 tax year, first due in calendar year 2026. After discussion Pittman made a motion to adopt Resolution No. 05-2024-01 and sign the Agreement. Hatten seconded the motion. Vote: All yeas. Resolution duly passed with signing of the Agreement to proceed forward with the levy for the Wornstaff Memorial Public Library. Fiscal Officer will prepare resolution of necessity.

A current expense levy of 0.6 mills will expire at the end of tax collection year 2023. Per county auditor’s estimates, a renewal of a 0.6 mill levy would generate \$22,037.88 and a replacement of a 0.6 mill levy would generate \$30,591.12. After discussion a motion was made by Lewis and seconded by Pittman to place a current expense replacement levy of 0.6 mills for 5 years, levied in 2024 and to be first collected in 2025 on the November 5, 2024 ballot. Vote: All yeas. Motion carried. Fiscal Officer will prepare resolution of necessity.

Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:

Zoning Permit:

- 4/17/2024 – Mitchell Perry, 6962 Ashley Rd.; 1980 Sq.’ New Residence

Zoning Violations:

- J & J Auto Parts; Clean-up of property in front of the building. No action has been taken at this time. Duane will check with prosecutor and will provide an update at the June meeting.
- Duane received notification from the Ohio EPA in regards to the property located at 5895 US Highway 42 for an open burning complaint. Discussion followed regarding a violation letter from the Delaware Public Health District. After further discussion Duane will be issuing a violation letter to the property owner.

Duane received a resignation letter from Owen Adams, Oxford Township Zoning Commission Board member effective April 25, 2024. He is moving out of the township.

Duane also stated that Queens Automotive is going out of business. An individual interested in buying the business would like to build a house on the property. If purchased there will be the need for a zoning board meeting. Both parcels on the property are zoned industrial and one parcel will need to rezoned residential. He will keep the trustees updated on any sale of the property.

Current bills of \$106,945.61 were presented for approval and payment during May. After review, a motion was made by Pittman and seconded by Lewis to pay same. Vote: All yeas. Motion carried. (Cks -12258 – 12283 - \$102,519.12, Vchr. 39 - \$215.39, Vchr. 41 - \$2,646.03, Vchr. 42 - \$12.00, Vchr. 44 - \$1,293.52, Vchr. 45 - \$209.12, Vchr. 46 - \$50.43. A list of these checks and their payees are on file in the fiscal officer’s office.

This concluded the business for the meeting and a motion was made by Lewis and seconded by Pittman to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:44 P.M.

Approved: _____ Chairman

Attest: _____ Fiscal Officer