

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees
Held October 8, 2024 at 8:00 p.m., Page 698

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Hatten.

Roll call: James Hatten, present; Steve Lewis, present; Craig Pittman, absent. Also present: Duane Matlack, Oxford Township Zoning Inspector, Tucker & Catalina Bade, residents and Jenn Necker, resident.

Approval of the September minutes has been tabled to the November meeting with all trustees present. The bank statement and the bank reconciliation for September were reviewed and initialed by the trustees.

Financial Report – September 30, 2024, balances Total \$501,437.26
1000 - \$239,132.64 2031 - \$87,862.56 4951 - \$ 2,700.88
2011 - \$ 21,953.29 2041 - \$ 2,406.28 4952 - \$ 1,357.94
2021 - \$136,787.56 2231 - \$ 8,889.34 9001 - \$ 346.77

Residents Tucker & Catalina Bade and Jenn Necker are new to the township and asked if they could sit in on the meeting. They wanted to learn more about what the township does and what it offers for the residents.

Fiscal Officer Leienberger stated the grant application from Preservation Parks was completed and turned in on September 27, 2024. Oxford Township has requested grant money for the repair and resurfacing of the loop trail at Oxford Township Park. The estimate for the repair and resurfacing is \$57,500.00. We will be notified by Preservation Parks if the grant is approved by the first week in December, 2024.

Nathan Reynolds has reached out to the township in regards to replacing seven military head stones at Gavitt and Winsor Cemeteries. The replacement head stones are paid for by a grant. The only cost to the township is the gravel and placement of the new head stones. He will do further research on each individual stone and have accurate information on the new head stones. Most of the seven head stones are very hard to read and three are unreadable. He has replaced head stones at the Green Mound Cemetery in Kilbourne and recently at The Ashley Union Cemetery. The process takes several months and the stones will not be available until spring of 2025. After further discussion a motion was made by Lewis and seconded by Hatten to authorize Nathan Reynolds to move forward with the project and apply for the grant of the replacement of seven military head stones at Gavitt and Winsor Cemeteries. Vote: All yeas. Motion carried.

Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:

Zoning Permits:

- 10/06/2024 – Inspire Trust, 8451 Horseshoe Rd.; 156 Sq.’ Deck

Zoning Violations:

- J & J Auto Parts; Clean-up of property in front of the building. Updated photos and inquiry on the status of the violation was sent to the county prosecutor on 8/12/2024. There is no update as of 10/8/2024.

Duane reached out to Scott Sanders regarding a new master plan along with zoning code changes on solar farms, flag lots and CADs. Scott stated the zoning code changes can be handled with meetings to determine what the Zoning Commission’s thoughts are along with the trustee’s thoughts. Then together everyone can work on some sample draft language and changes. As for a new master plan he stated the township should work through the zoning issues first and then early next year he will help work on a new master plan.

Current bills of \$70,843.42 were presented for approval and payment during October. After review, a motion was made by Lewis and seconded by Hatten to pay same. Vote: All yeas. Motion carried. (Cks -12400 – 12424 - \$66,432.67, Vchr. 86 - \$2,646.03, Vchr. 87 - \$196.65, Vchr. 88 - \$15.00, Vchr. 91 - \$1,293.52, Vchr. 92 - \$209.12, Vchr. 93 - \$50.43. A list of these checks and their payees are on file in the fiscal officer’s office.

This concluded the business for the meeting and a motion was made by Lewis and seconded by Hatten to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 8:41 P.M.

Approved: _____ Chairman

Attest: _____ Fiscal Officer