

## RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees  
Held September 10, 2024 at 8:00 p.m., Page 696

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Hatten.

Roll call: James Hatten, present; Steve Lewis, absent; Craig Pittman, present. Also present: Jim Viers, Road Maintenance Supervisor, Duane Matlack, Oxford Township Zoning Inspector and Doug Riedel with the Delaware County Engineer's Office.

Minutes of the August regular meeting were previously read by each trustee and a motion was made by Pittman and seconded by Hatten to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for August were reviewed and initialed by the trustees.

Financial Report – August 31, 2024, balances Total \$521,404.50

1000 - \$243,729.38 2031 - \$87,635.18 4951 - \$ 2,690.16

2011 - \$ 21,170.69 2041 - \$ 2,406.28 4952 - \$ 1,352.57

2021 - \$119,935.95 2231 - \$ 8,404.20 9001 - \$34,080.09

Doug Riedel with the Delaware County Engineer's Office reviewed the documents regarding the application for the 2025 OPWC grant for Strine Road. Oxford Township and Westfield Township, Morrow County, will be applying together in an effort to resurface the entire road. After discussion a motion was made by Pittman and seconded by Hatten to designate Steve Lewis, Trustee as the authorized Oxford Township representative and signer of the 2025 OPWC grant project. Vote: All yeas. Motion carried. A resolution from the Delaware County Engineer's office authorizing the legislation was signed by the trustees. Fiscal Officer Leienberger signed the Certification of Local Funds in the amount of \$32,000.00 from the Road & Bridge Fund and Gasoline Tax Fund. Doug Riedel will be attending a meeting with Westfield Township on the first Monday in October and processing the application.

Trustees discussed the mowing issues of county roads in the township with Doug Riedel. There are roads that have not been mowed. Doug stated there has been problems and will check in to it.

Abbey Trimble with the Delaware Public Health District updated trustees by email on the following:

- Meaningful Movies: A Series on Addiction. There will be a free movie at the Strand Theatre on September 3<sup>rd</sup>, 10<sup>th</sup>, 17<sup>th</sup> and 24<sup>th</sup>. Doors open at 6:30 P.M., movie at 7:00 P.M. There will be community organizations or citizens there to talk briefly about the topic of the evening.
- Adventure Connection flyer offers Delaware residents and visitors to see what types of activities are available throughout the county and offered by multiple organizations, not just Preservation Parks.
- Their fall clinic tour bus schedule dates are available at [clinic@delawarehealth.org](mailto:clinic@delawarehealth.org). No appointment is required for the walk-in mobile clinic. They will offer screening, vaccinations and other health resources.
- They are hosting an open house at their new building on Thursday, October 3, 2024, 5:30 PM to 8:00 PM. They are going to offer many of their services and offer the public a tour of the new building.

There was discussion regarding the 2025 budget. Pittman moved the adoption of the following Resolution No. 09-2024-09; RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. Hatten seconded the motion. Vote: All yeas. Motion carried and resolution duly passed. Outside levies are; General Fund .60 M, Road Fund 1.2 M and Library Fund 2.0 M.

The Delaware County Engineer's office has requested a list of roads to be posted for 2025 for weight limits. After discussion a motion was made by Pittman and seconded by Hatten to post no roads in Oxford Township for 2025. Vote: All yeas. Motion carried.

Preservation Parks of Delaware County has made \$100,000.00 available for all entities in their Community Trail Improvement Grant Program (CTIG). Grant applications are due October 1, 2024. There was discussion regarding the resurfacing of the Oxford Township's trail. Matt Simpson with Preservation Parks stated that if we do not receive full grant funding for the project or receive very little for the project we do not have to accept the grant. After further discussion a motion was made by Pittman and seconded by Hatten to approve RESOLUTION 09-2024-10 FOR OXFORD TOWNSHIP TO APPLY FOR THE PRESERVATION PARKS COMMUNITY TRAIL IMPROVEMENT GRANT PROGRAM AND AUTHORIZE JAMES HATTEN, TRUSTEE TO EXECUTE AND FILE AN APPLICATION FOR THE PURPOSE OF RESURFACING THE OXFORD TOWNSHIP PARK TRAIL. Vote: All yeas. Resolution duly passed.

Duane Matlack, Oxford Township Zoning Inspector stated he is still working with the Church family regarding the lot split on Maloney Road. He is also working with Scott Sanders in regards to updating the Zoning Code.

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Current bills of \$57,512.97 were presented for approval and payment during September. After review, a motion was made by Pittman and seconded by Hatten to pay same. Vote: All yeas. Motion carried. (Cks -12375 – 12399 - \$53,034.68, Vchr. 77 - \$2,646.03, Vchr. 78 - \$264.19, Vchr. 79 - \$15.00, Vchr. 82 - \$1,293.52, Vchr. 83 - \$209.12, Vchr. 84 - \$50.43. A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Pittman and seconded by Hatten to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 8:45 P.M.

Approved: \_\_\_\_\_ Chairman

Attest: \_\_\_\_\_ Fiscal Officer