

# RECORD OF PROCEEDINGS

## Minutes of Brown Township Trustees Meeting

Held November 12, 2024

**Cemetery:**

One cremation burial in October, ten fall foundations put in by Longstretch, one new deed Kent Eastham. Three new trees were planted at the cemetery on November 12<sup>th</sup>, which were donated by Consolidated Electric. Wreaths Across America is on December 14<sup>th</sup> at 11 am.

**Fire Department:**

The new tanker is almost completed. They are working to obtain their drug license to be able to administer oxygen, Narcan, etc.

**Buildings and Grounds:**

No updates

**Old Business:**

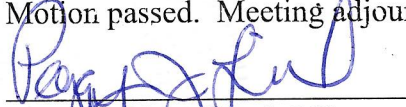
TIFF , spoke with Attorney Tim Long about approval of the TIFF. The updated information is now available on the auditor’s site. In the future it was stated that properties should be classified as commercial. Depending on how the new properties are may need to rezone from residential to commercial.

**New Business:**


MORPC is a passenger rail commuter eventually looking for a depot in Delaware County they determined the best place for a depot is southeast on 36/37. December 10<sup>th</sup> all reimbursements, expenses, etc. are needed. Gary Stegner will be out of town from November 14<sup>th</sup> – February 9<sup>th</sup>. Realtor Doug Price was spoke with regarding selling the old Brown Township shop. He is working on getting comparables and will be back in touch regarding an estimated sales price. New shop completion is in March 2025. There are some zoning positions coming up that will need filled, a post for these open positions will be made.


Trustee Skinner moved that we go into executive session to discuss personal at 8:48 pm, Trustee Miley seconded this motion. Roll call vote was held ; Skinner Aye, Miley Aye and Stegner Aye. At 9:05 pm came back on record.

Trustee Skinner made a motion to adjourn the meeting. Trustee Miley seconded. Motion passed. Meeting adjourned at 9:07 pm.

  
Peggy J. Link, Fiscal Officer

Trustees

  
Connie Skinner, Chairperson

  
Charles Miley, Vice Chairperson

\_\_\_\_\_  
Gary Stegner

# RECORD OF PROCEEDINGS

## Minutes of Brown Township Trustees Meeting

Held November 12, 2024

The Brown Township Trustees met on this date at 7:00 PM in regular form with Trustees Stegner, Miley, and Skinner, Fiscal Officer Link, Road Superintendent Dan Gladman, Cemetary Sexton Beth Harp, Zoning Inspector Steve Scio and Guests Nicke Sheets, Garrett Gandee, and Kathleen Cummings.

Trustee Skinner made a motion to approve the November 12, 2024 agenda as amended. Trustee Stegner seconded. Motion passed.

Trustee Skinner led the Pledge of Allegiance

Trustee Miley made a motion to approve the October 8, 2024 regular meeting minutes as presented. Trustee Skinner seconded. Motion passed.

**Maintenance Building Contractor/Construction:** The new maintenance building is having the interior completed, framing in the offices is completed. Studer is pouring the pad for the gas tanks, they will be providing us a quote also for the pouring of the pad for the salt area.

**Delaware County Engineer:**

They are working to complete the replacement of four culverts; the three on Pittman Road estimates to be around \$25,0000. The Howard Road culvert is not in good shape and does need to be replaced. The county will be resurfacing the roads in the future for cost efficiency.

**Delaware County Health Department:**

No updates

**Public Participation:**

Kathleen Cummings of 4023 Main Street brought up that she is residing in the house again after six years. She is working on renovating the property and clearing out the junk that was left behind from her ex-husband. She is requesting support from the township with help removing the junk, cleaning the property up, and funds to help with repairs. The Trustee's determined that they would talk about if they want to help and get back with Ms. Cummings.

**Fiscal Officer's Report:**

Current First Commonwealth Checking Account Balance \$556,333.20 interest \$1,975.77. Current STAROhio Account Blance \$1,499,110.58 interest \$6,385.65. Trustees reviewed and approved the bank reconciliation and timesheets for October 2024. Trustee Skinner made a motion to release Warrants #21405-21457for \$257,529.55. Trustee Miley seconded.

Ms. Link presented a request for resolution for accepting the move of \$3,000.00 from 1000-930-930-0000 to 1000-610-930-0000.

**RESOLUTION 2024-11-12-01 TO APPROVE MOVING \$3,000 FROM THE CONTINGENCY SALARIES FUND 1000-930-930-0000; TO PARK/HALL FUND 1000-610-930-0000**

**Stegner Aye SkinnerAye Miley Aye**



# RECORD OF PROCEEDINGS

## Minutes of Brown Township Trustees Meeting

Held November 12, 2024

### **Zoning Inspector:**

Ten new permits were issued at a cost of \$1,250.00, some of those were agricultural. Henmick's applied for a tent permit with Delaware County, they now want a trustee to approve the tent permits too. Trustee C. Miley and C. Skinner stated they will sign the tent permit application.

### **Road Superintendent:**

Road superintendent went over his report, he will be completing a monthly inspection. The new mower estimate is around \$9,600.00 but the company wants to complete an inspection of the old mower for a trade in value. The new truck truck bed is completed; Industrial Powder Coating has the plow and salt spreader and are working on painting those. Timberland Tree Service estimate for Eaton Cemetery tree removal is \$3,000.00. The grasshopper trailer needs four new tires, an estimate was provided by Bob Sumerel Tire Company for new tires is \$508.00.

### **RESOLUTION 2024-11-12-02 TO APPROVE UP TO \$508.00 FOR NEW TRAILER TIRES.**

**Skinner Aye Miley Aye Stegner Aye**

Hogback Rd washed out south of what was just completed, down to about \$1,058 left in gravel fund about \$1,200 a load but need about 3 loads of gravel.

### **RESOLUTION 2024-11-12-03 TO APPROVE UP TO \$3,600.00 FOR THREE LOADS OF STONE TO REPAIR HOGBACK ROAD.**

**Miley Aye Skinner Aye Stegner Aye**

**Roads:** Oxford Woods spoke with Attorney Tim Long, six property owners have large stones in the Township right away that are in zoning violation. There will be a zoning hearing and a letter sent to the property owners. The rocks need to be removed in thirty days or the Township will remove them. If the township removes them the fee to complete this will be added onto the property owner's real estate taxes. The logos for the equipment and new truck will be \$179.00 from Image 360. Trustee Miley made a motion to purchase the logos for \$179.00 from Image 360, G. Stegner seconded.

### **RESOLUTION 2024-11-12-04 TO APPROVE UP TO \$179.00 FOR NEW LOGOS FROM IMAGE 360**

**Miley Aye Stegner Aye Skinner Aye**