

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

Held December 10, 2024

The Brown Township Trustees met on this date at 7:00 PM in regular form with Trustees Miley, and Skinner, Fiscal Officer Link, Road Superintendent Dan Gladman, Cemetary Sexton Beth Harp, Zoning Inspector Steve Scrio.

Trustee Skinner made a motion to approve the December 10, 2024 agenda as amended. Trustee Miley seconded. Motion passed.

Trustee Skinner led the Pledge of Allegiance

Trustee Skinner made a motion to approve the November 12, 2024 regular meeting minutes as presented. Trustee Miley seconded. Motion passed.

Maintenance Building Contractor/Construction: The salt brine grant we still need the final information regarding the grant. Columbia Gas, Spectrum, Verizon, and electric company have all been contacted regarding the new maintenance building utility set up. All utilities will be coming off of North Old State. An REA has been submitted for Beard Rd, 3 on Pittman Rd, Giehl Rd, and Howard Rd.

Delaware County Engineer:

An REA was submitted for Giehl Rd, and is pending inspection. Skinner Rd a rejuvenation was submitted by Pavement Technology.

RESOLUTION 2024-12-10-01 TO APPROVE MOVING THE REJUVENATION OF SKINNER ROAD BY PAVEMENT TECNOLOGY NOT TO EXCEED THE AMOUNT OF \$15,700.00

Miley Aye SkinnerAye

Delaware County Health Department:

No updates

Public Participation:

No updates

Fiscal Officer's Report:

Current First Commonwealth Checking Account Balance \$248,996.62 interest \$1,547.41. Current STAROhio Account Blance \$1,505,090.15 interest \$5,979.57. Trustees reviewed and approved the bank reconciliation and timesheets for November 2024. Peggy Link is retiring effective 12/31/2024; there will be a special meeting on 1/2/2025 at 9 am to appoint the new fiscal officer until the next election term. The Certificate of Transition from Outgoing fiscal officer Peggy Link was accepted by Trustee Skinner and a second made by Trustee Miley. Trustee Skinner made a motion to release Warrants #21458 – 21482 \$14,474.38. TrusteMiley seconded.

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Zoning Inspector:

Five new permits were issued at a cost of \$1,500.00. Letters were sent to the residence at Oxford Woods that had the rocks in the easement. All but three residence have removed the stone. It was reviewed that mileage is only paid once you are in Brown Township and to attend meetings. The zoning appeals term expires for Keith Heydinger. He would like to move to the zoning commission board. The zoning commission board term expires for both Thompson and Samro. There was interest from Nick Credon, Jeff Sperry, and Kim Wilhelm.

RESOLUTION 2024-12-10-02 TO APPROVE KEITH HEYDINGER AND JEFF SPERRY TO THE ZONING APPEALS BOARD. KIM WILHELM WILL BE THE ALTERNATE FOR THE ZONING APPEALS BOARD. NICK CREDAN WILL BE APPOINTED TO THE ZONING COMMISSION BOARD. THE TERMS ARE EFFECTIVE FROM 1-1-2025 – 12/31/2030

Skinner Skinner Miley Miley

Road Superintendent:

A new quote was received from Industrial Specil Power Coatings to sand blast and powder coat the snow plow and salt spreader.

RESOLUTION 2024-12-10-03 TO APPROVE UP TO \$1,600.00 FOR THE SAND BLAST AND POWDER COAT OF THE SNOW PLOW AND SPREADER

Skinner Aye Miley Aye

Air-Plus Heating and Cooling put in a estimate for the new heater at the old maintenance building. A contract will need to be executed by Air-Plus Heating and Cooling prior to the installation being started.

RESOLUTION 2024-12-10-04 TO APPROVE UP TO \$2,900.00 FOR THE INSTALLATION OF THE 75000 BTU NATURAL GAS HANGER AT THE OLD MAINTENANCE BUILDING.

Skinner Aye Miley Aye

Roads: The logos for the equipment and new truck will be increased to \$191.58 from the original quote of \$179.00 from Image 360.

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A motion was made to create a TIRC counsel; someone from Buckeye Valley Local Schools and DACC will need to be appointed to the council also.

RESOLUTION 2024-12-10-06 TO APPROVE THE CREATION OF THE TIRC COUNCIL.

Skinner Aye Miley Aye

Cemetery:

One cremation burial in November. The wreaths for Wreaths Across America were delivered on Monday December 10th and the ceremony is on December 14th at 11 am. Longstreth Contract update was provided for 2025; \$28.25 rate per running foot installed and a \$385.00 minimum

RESOLUTION 2024-12-10-07 TO APPROVE THE NEW LONGSTRETH CEMETERY CONTRACT TO \$28.25 PER RUNNING FOOT INSTALLED AND A MIMIMUM OF \$385.00

Skinner Aye Miley Aye

Fire Department:

The department is looking to hire a couple of full-time employees and a lieutenant.

Buildings and Grounds:

Trustee Skinner is looking into a possible grant for 2025 to install an AED at the park location. Due to the number of residents in the township an AED is not legally required.

Old Business:

No Updates

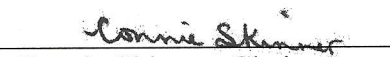
New Business:

Class C and D permits to sell alcoholic beverages expires on 2/1/2025. The permit holders have been notified and will need to apply for a new license. OTA is starting a new core services; Trustee Skinner has been appointed to the board. This new OTA board will help townships to find services that maybe useful to them.

Trustee Skinner made a motion to adjourn the meeting. Trustee Miley seconded. Motion passed. Meeting adjourned at 8:19 pm.


Peggy J. Link, Fiscal Officer

Trustees


Connie Skinner, Chairperson


Charles Miley, Vice Chairperson

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December 10, 2024

Brown Township 2024 Organizational Meeting

A. Began Discussion at 8:25 pm

B. 2023 Resolutions:

RESOLUTION 2024-12-10-08– MOTION TO NAME CHAIRMAN,
VICE CHAIRMAN, AND EXECUTIVE MEMBER

2024 Chairman Connie Skinner

2024 Vice Chairman Charles Miley

2024 Executive Member Gary Stegner

Vote-

Trustee Skinner made a motion to approve. Trustee Miley seconded. approved by all

RESOLUTION 2024-12-10-09 - TO APPROVE THE 2025
PERMANENT APPROPRIATIONS

Account Code			
1000-110-111-0000	Salaries-Trustees	\$	42,000.00
1000-110-121-0000	Salary-Fiscal Officer	\$	24,233.00
1000-110-211-0000	Ohio Public Employees Retirement System	\$	7,700.00
1000-110-212-0000	Social Security	\$	900.00
1000-110-213-0000	Medicare	\$	1,500.00
	Life Insurance, Dental, VSP, Health, Disability		
1000-110-222-0004	Insurance	\$	23,000.00
1000-110-230-0000	Worker's Compensation	\$	15,000.00
1000-110-313-0000	Uniform Accounting Network Fees	\$	8,000.00
1000-110-314-0000	Tax Collection Fees	\$	4,000.00
1000-110-315-0000	Election Expenses	\$	1,000.00
1000-110-318-0000	Training Services-Trustees & Fiscal Officer & Empl	\$	3,000.00
1000-110-330-0000	Travel and Meeting Expenses-Trustees	\$	1,000.00
1000-110-330-0168	Travel and Meeting Expenses-Fiscal Officer	\$	500.00
1000-110-342-0000	Postage	\$	1,000.00
1000-110-342-0073	Postage-Newsletter	\$	1,000.00
1000-110-345-0000	Advertising & Legal Ads	\$	4,500.00
1000-110-349-0073	Other Communication-Newsletter Printing	\$	3,000.00
	Pay Another Political Sub-Del. Co. Health		
1000-110-370-0118	Dept/Member & Dues	\$	10,000.00
1000-110-381-0000	Property/Liability Insurance Premiums	\$	25,000.00
1000-110-410-0000	Office Supplies	\$	4,000.00
1000-110-420-0000	Operating Supplies	\$	8,000.00

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1000-120-323-0032	Repairs & Maintenance-Maintenance Garage	\$	7,500.00
1000-120-323-0178	Repairs & Maintenance-Township Hall-SR521	\$	10,000.00
1000-120-330-0000	Travel & Meeting Expense-Fiscal Officer	\$	1,000.00
1000-120-341-0000	Telephone/Cell Phone	\$	4,000.00
1000-120-341-0178	Telephone/Cell Phone-Township Hall-SR521	\$	3,000.00
1000-120-351-0000	Electricity	\$	5,000.00
1000-120-351-0178	Electricity-Township Hall-SR521	\$	5,000.00
1000-120-352-0000	Water	\$	600.00
1000-120-352-0178	Water-Township Hall-SR521	\$	600.00
1000-120-353-0000	Natural Gas	\$	3,000.00
1000-120-353-0178	Natural Gas-Township Hall-SR521	\$	3,000.00
1000-120-359-0006	Internet Services	\$	1,500.00
1000-120-359-0178	Internet Services-Township Hall-SR521	\$	1,500.00
1000-120-519-0132	Other Dues and Fees	\$	5,500.00
1000-120-710-0000	Land	\$	-
1000-130-190-0000	Salary-Zoning Inspector	\$	9,300.00
1000-130-190-0070	Salary-Zoning Secretary Mtg. Payroll	\$	2,500.00
1000-130-190-0147	Salaries-BZC & BZA Mtg. Payroll	\$	10,000.00
1000-130-190-0158	Salaries-Zoning inspector mileage	\$	500.00
1000-130-211-0000	Ohio Public Employees Retirement System	\$	3,000.00
1000-130-212-0000	Social Security	\$	500.00
1000-130-213-0000	Medicare	\$	1,000.00
1000-130-341-0000	Telephone/cell phone zoning inspector	\$	600.00
1000-130-420-0000	Operating Supplies	\$	1,000.00
1000-610-190-0000	Salaries-Parks (Dan, Grant, PT Worker)	\$	7,000.00
1000-610-317-0000	Planning Consultants	\$	126,000.00
1000-610-322-0000	Trash-Waste Management	\$	-
	Parks-Other Expenses (Winterizing, Opening, &		
1000-610-599-0000	Toilets Pumping	\$	3,000.00
1000-610-760-0000	Improvement of Site	\$	75,000.00
1000-760-360-0000	Contracted Services	\$	75,000.00
1000-930-930-0000	Contingencies	\$	25,000.00
		\$	660,933.00

Fund: Motor

Vehicle Tax

2011-330-360-0000	Contracted Services	\$	5,000.00
2011-330-420-0000	Operating Supplies-Gas & Diesel Fuel	\$	35,000.00
	Total Motor Vehicle Tax	\$	40,000.00

Fund: Gas Tax

2021-330-323-0000	Repairs & Maintenance	\$	5,000.00
2021-330-323-0046	Repairs & Maintenance-Intl Truck	\$	7,500.00
2021-330-323-0047	Repairs & Maintenance-Ford F-350 1 Ton	\$	7,500.00
2021-330-323-0048	Repairs & Maintenance-Cat Backhoe	\$	8,000.00
2021-330-323-0049	Repairs & Maintenance-Jdeere Tractor	\$	7,500.00
2021-330-323-0051	Repairs & Maintenance-Case Skidloader	\$	7,500.00
2021-330-360-0000	Contracted Services	\$	19,000.00
2021-330-360-0041	Contracted Services-Road Resurfacing	\$	128,000.00
2021-330-420-0000	Operating Supplies	\$	7,500.00

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	FaceBook, the bulletin board and front door of the township hall at 5555 State Route 521
Special Meetings-	Dates and times to be advertised/posted on FaceBook and The Delaware Gazette
	Cancellations will be posted 24 hours prior to the meeting on the township hall door.
Emergency Meetings-	Chairman calls meeting notifying trustees and fiscal officer and will be posted on the township hall door 24 hours prior to the meeting
Year End Meeting-	December 22, 2025 at 5:30 pm
2025 Organizational Meeting-	December 9, 2025 at the end of the regular meeting

All trustee meetings will be posted on exterior bulletin board at the township hall. The 2024 meeting schedule will be advertised in The Delaware Gazette by the fiscal officer.

All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. 1212.22.

Motion-Trustee Skinner
Second- Trustee Miley
Vote- approved by all, Motion passed

RESOLUTION 2024-12-10-11 – MOVE TO APPOINT DEPARTMENT LIASONS AS FOLLOWS:

Cemetery - Skinner
Fire Board-Miley backup: Stegner
Road Department - Miley
Health - Skinner
Parks & Facilities - Stegner

Motion-Trustee Skinner
Second- Trustee Miley
Vote- approved by all

RESOLUTION 2024-12-10-12 – MOVE TO AUTHORIZE FISCAL OFFICER TO PERFORM THE FOLLOWING ACTS

- 1.) Apply for advance payment of tax settlements from county auditor
- 2.) Make intra fund transfers as necessary in order to maintain daily operations
- 3.) Invest township funds
- 4.) Prepare and submit amended certificates of estimated resources to county auditor
- 5.) Establish and approve forms for use in fiscal transactions of township, i.e. expense reports, inventory reports, timesheets, requisitions, road contracts and

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RESOLUTION 2024-12-10-13 – MOVE TO AUTHORIZE MISCELLANEOUS TOWNSHIP PAYMENT POLICIES

- 1.) 100% of necessary, reasonable and customary expenses for attendance at conventions, workshops and meetings.
- 2.) The rate for mileage reimbursement will be set by the IRS and approved at the first meeting of the fiscal year for township business outside the township limits. Mileage reimbursement requests are due monthly or quarterly by the set timesheet deadline.

Mileage must be approved by Board of Trustees.

- 3.) 100% of all purchases made for township by employee or official of the township **excluding** sales tax. Must be approved by trustees.
- 4.) All reimbursement requests must be processed in the month expense is incurred and submitted to the fiscal officer **NO LATER THAN THE 2nd day of the following month**. Any requests after the 2nd will be processed the following month.

Motion-Trustee Skinner
Second- Trustee Miley
Vote- approved by all

RESOLUTION 2024-12-10-14- MONTHLY DEPARTMENT SPENDING AUTHORIZATION LIMITS WITHOUT PRIOR APPROVAL

Trustees/Fiscal Officer	\$650.00 per month
Road Superintendent	\$1,000.00 per month for road funds \$750.00 per month for cemetery funds
Zoning Secretary	\$200.00 per month for zoning funds
Housekeeping	\$200.00 per month for township hall upkeep

Exception: All expenditures after December 10, 2024 must have prior approval by the Fiscal Office due to end of the year processing.

Motion-Trustee Skinner
Second- Trustee Miley
Vote- approved by all

RESOLUTION 2024-12-10-15- TO APPROVE AND ADOPT BROWN TOWNSHIP BUILDING RENTAL RULES & RENTAL RATES

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Rental Agreement/Rules for Township Hall at 5555 State Route 521:

BROWN TOWNSHIP Hall Rental Agreement

This Rental Agreement is entered into by and between the Board of Trustees of Brown Township, Delaware County, Ohio ("Board") and the Renter as identified herein.

PURPOSE OF AGREEMENT:

The purpose of this Agreement is to state the covenants and conditions under which the Board agrees to rent the Brown Township Hall located at 5555 St. Rt. 521, Delaware, Ohio 43015 ("Hall") to the Renter. Such rental shall occur on the date(s) and for the times identified herein. The purpose of the rental shall be for the event(s) identified herein.

RENTER INFORMATION

Name of Renter: _____

Name of Person in Charge: _____

Street Address: _____ City: _____ State: _____

Zip Code: _____

Renter Telephone Contacts:

Home/Business: _____ Cell: _____ Work: _____

Person in Charge Telephone Contacts:

Home/Business: _____ Cell: _____ Work: _____

Email: _____

EVENT INFORMATION*

Date(s) of Use: _____

Times of Use:

Start: _____ AM/PM End: _____ AM/PM

Type/Description of Event:

*Collectively, event information hereinafter ("Event").

SECURITY DEPOSIT / RENT

Security Deposit / Rental Rates:

Rent	Security Deposit	Check One	Status of Renter
4 hour max. - \$175.00 All day - \$300.00	\$100.00		Resident of Brown Township, Delaware County, Ohio (proof required)
4 hour max. - \$250.00	\$100.00		Organization headquartered in Brown

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Total Security Deposit/Rent:

In exchange for the use of the Hall for the Event, the Renter agrees to pay the TOTAL SECURITY DEPOSIT / RENT as indicated in the chart below. The TOTAL SECURITY DEPOSIT / RENT is due in full to the Board at least fourteen (14) business days in advance of the date of the Event. The Renter acknowledges that a failure to pay the TOTAL SECURITY DEPOSIT / RENT as required will result in termination of this Rental Agreement and an inability to use the Hall for the Event and/or on the date(s) and at the times specified herein. Rental of the hall also includes use of the gazebo.

TOTAL SECURITY DEPOSIT	
TOTAL RENT	
TOTAL DUE	

Payment:

- Payment shall be made by personal check or money order.
- All checks or money orders shall be made payable to Brown Township, Delaware County, Ohio.

Return of Security Deposit:

The security deposit is refundable and shall be returned to the Renter following the Event assuming all of the following conditions are met:

- The Hall, the surrounding grounds, gazebo, all furnishings, all equipment, and any and all surrounding Brown Township property used in connection with the Event ("Grounds") are returned clean, undamaged, and in the same condition in which they were found.
- All furniture and equipment used in connection with the event is returned to the location where it was found and/or is returned to the person from which it was received.
- The Hall and Grounds are promptly vacated at the time stated herein at the end of the Event.
- Any and all keys to the Hall, building, or rooms therein are returned to the Board on the day of the Event.
- The Township does not incur any damages or expenses as a result of the Rental.
- In the event of a cancellation, Renter gives at least five (5) days' notice to Township.

If any of the above conditions are not met, the Board, within the Board's sole discretion, may retain any portion or all of the security deposit.

RULES GOVERNING THE USE OF THE TOWNSHIP HALL

In consideration of the use of the Hall, the Renter agrees to comply with the following rules governing the use of the Hall and Grounds:

1. No illegal activities are permitted in the Hall or on the Grounds.
2. No alcoholic beverages are permitted inside the Hall or on the Grounds.
3. No smoking is permitted inside the Hall or on the Grounds, including in the surrounding Park.
4. All deadly weapons and/or dangerous ordinance are prohibited.
5. Use of the Hall kitchen for cooking is prohibited.
6. Maximum capacity of the Hall is one hundred (100) persons for banquet-style use with tables and chairs, or one hundred and fifty (150) persons for meeting style use with chairs only.
7. Township will not hold dates. A completed contract, proof of residency (if applicable), and payment will secure the rental date.
8. The Renter shall clean the Hall and any used portions of the Building or gazebo and remove all trash from the trash cans and replace can liners with new bags found at the bottom of the receptacle. Used trash bags shall be deposited in the dumpster located in the parking lot. The Renter agrees to move all chairs and tables a designated area as assigned by housekeeper during the walk through. If the Renter fails to follow these instructions, the Renter is subject to forfeiting the security deposit.
9. The Renter agrees to pick-up and return the Building and/or Room key(s) at the place and time designated by the Board or its agent. If the key and/or keys to the Building and/or Room is/are lost or not returned, the Renter agrees to forfeit the security deposit.
10. Building and grounds must be vacated by the scheduled end time of the Event.
11. All activities of the Event are to take place within the confines of the Hall and all doors and windows are to remain closed, except that doors may be temporarily propped open during loading or unloading.
12. Children and youth groups shall not be permitted to use the Hall for events.

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In consideration of the use of the Room, the Renter agrees to rent the Room from the Board subject to the following terms and conditions:

Indemnity:

To the fullest extent of the law and without limitation, the Renter agrees to indemnify and hold free and harmless the Board, Brown Township, Delaware County, Ohio and all of their respective boards, officers, officials, employees, volunteers, agents, servants and representatives (collectively "Indemnified Parties") from any and all actions, claims, suits, demands, judgments, damages, losses, costs, and expenses, including, but not limited to attorney's fees, arising out of or resulting from any accident, injury, bodily injury, sickness, disease, illness, death, or occurrence, regardless of type or nature, negligent or accidental, actual or threatened, intentional or unintentional, known or unknown, realized or unrealized, related in any manner, in whole or in part, to the Renter's or any guest of the Renter's use of the Room, Building, and/or Grounds and/or the actions or omissions of the Renter, any guest of the Renter, or any other person that the Renter allows or permits to be in the Room, Building, and/or on the Grounds. The Renter agrees that in the event of or should any such actions, claims, suits, or demands be brought against the Indemnified Parties that the Renter shall, at its own expense, promptly retain defense counsel to represent, defend, and protect the Indemnified Parties, paying any and all attorney's fees, costs, and expenses. The Renter further agrees that in the event of or should any such actions, claims, suits, or demands be brought against the Indemnified Parties, that the Renter shall pay, settle, compromise and procure the discharge of any and all judgments, damages, losses, costs, and expenses, including, but not limited to attorney's fees.

Damage to Property:

The Renter shall assume full responsibility for, pay for, and shall indemnify and hold free and harmless the Indemnified Parties from any harm, damage, destruction, injury, or loss, regardless of type or nature, known or unknown, realized or unrealized, to any property, real or personal, belonging to the Indemnified Parties or others, including but not limited to real estate, buildings, structures, fixtures, furnishings, equipment, vehicles, supplies, accessories and/or parts arising out of or resulting in whole or in part from any acts or omissions negligent or accidental, actual or threatened, intentional or unintentional of the Renter, any guest of the Renter, or any other person that the Renter allows or permits to be in the Room, Building, and/or on the Grounds.

Termination:

The Renter may terminate this Agreement at any time at least five (5) days prior to the day of the Event and for any reason by providing written notice to the Board. Under such circumstances, the Renter shall be entitled to receive a refund of the security deposit and any rent paid.

The Renter may terminate the Agreement within four (4) or fewer days of the Event by providing written notice to the Board, however, under such circumstances, the Board shall be entitled to retain the entire security deposit.

The Board may terminate this Agreement at any time and for any reason by providing written notice to the Renter. If the Board terminates this Agreement, the Renter shall be entitled to receive a refund of the security deposit and any rent paid.

Notices:

All notices which may be required by this Agreement or by operation of any rule of law shall be hand delivered, sent via certified United States Mail, return receipt requested, sent via a nationally recognized and reputable overnight courier, return receipt requested, and shall be effective on the date received. Notices to the Renter shall be delivered to the address for the Renter as indicated in the Renter Information section above. Notices to the Board shall be delivered to the following address:

Brown Township Board of Trustees
5555 St. Rt. 521
Delaware, Ohio 43015

Governing Law:

This Agreement shall be governed by and interpreted in accordance with the laws of the State of Ohio. Any and all legal disputes arising from this Agreement shall be filed in and heard before the courts of Delaware County, Ohio.

Severability:

If any provision of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, such holding shall not affect the validity or enforceability of the remainder of the Agreement. All provisions of this

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Any person executing this Agreement in a representative capacity hereby warrants that he/she has authority to sign this Agreement or has been duly authorized by his/her principal to execute this Agreement on such principal's behalf.

RENTER

Signature of Renter

Date

Printed Name of Renter

**BOARD OF TRUSTEES
BROWN TOWNSHIP
DELAWARE COUNTY, OHIO**

Trustee Connie Skinner

Date

**Motion-Trustee Skinner
Second- Trustee Miley
Vote- approved by all**

RESOLUTION 2024-12-10-16- TO APPROVE AND ADOPT GREENMOUND CEMETERY RATES

Cemetery Rates:

Fees for Cemetery Services to Funeral Homes & Monument Companies

Open/Close Adult Grave	Monday - Friday	\$600.00
Open/Close Adult Grave	Weekend/Holiday	\$1,000.00
Open/Close Infant Grave	Monday - Friday	\$200.00
Open/Close Infant Grave	Weekend/Holiday	\$250.00
Open/Close for Cremation	Monday - Friday	\$250.00
Open/Close for Cremation	Weekend/Holiday	\$400.00
Install Gov't Military Marker		\$60.00
Forming & Pouring Cemetery Foundation		
	\$28.25 Per Running Foot per Longstreth Contract (\$382 minimum)	
(Add 2" to width & length Disinterment fee for grave listed above		\$650.00
Fee to Remove Old Foundation		\$60.00

Fee for Cemetery Gravesite

Township Resident	\$200.00
Non-Resident	\$1,100.00
Deed Transfer	\$100.00

**Motion-Trustee Skinner
Second- Trustee Miley
Vote- approved by all**

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Employee's Wage Rates	Per Hour			
	Part-time/Seasonal Weedeating			\$18.75
	Township Hall Housekeeping			\$18.75
	Township Hall Work			\$20.00 JF/22.75 DG
	Township Hall Work	Holiday		\$21.50 JF/24.75 DG
	Park Work			\$20.00 JF/22.75 DG
	Park Work	Holiday		\$21.50 JF/24.75 DG
	Road Work			\$20.00 JF/22.75 DG
	Road Work	Holiday		\$21.50 JF/24.75DG
	Snow Plowing/Ice Control			\$24.50 JF/25.75 DG
	Snow Plowing/Ice Control	Holiday		\$27.50 JF/28.75 DG
	Cemetery Work			\$20.00 JF/22.75 DG
	Cemetery Work	Holiday		\$21.50 JF/24.75 DG
	Zoning Secretary	Paperwork		\$14.00
		Per Meeting		\$58.00
Reimbursements				
	Zoning Board Members	Meeting		\$40.00
	Mileage Rate	Mile		To be set at first mtg in January

Motion-Trustee Skinner
Second- Trustee Miley
Vote- approved by all

RESOLUTION 2024-12-10-18-APPROVE 2024 ZONING FEES

Brown Township Zoning Fees

Effective January 1, 2025

Construction without permit= DOUBLE the Permit Fee

Single Family Residence with Attached Garage -----	\$600*
Twin Single -----	\$500*
Apartment Building Per Unit-----	\$300*
Multi Family and Townhouse Per Unit-----	\$500*
Garage 1 Car-----	\$75*
Garage 2 Car-----	\$125*
Garage 3+ Car-----	\$150*
Carport-----Under 200 sq. ft.-----	\$60*
Carport-----Over 200 sq. ft.-----	\$120*

Carport limited to one per property and fall under maximum lot coverage(See Footnote).

Accessory Structure under 100 sq. ft. (Shed, Small Building, Deck, Etc.)-----	\$75*
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Solar Panels-----	\$200*
On ground solar arrays fall under maximum lot coverage (See Footnote).	
Commercial or Industrial New Building-----	\$650*
Each additional 100 Sq. Ft.-----	\$5
Borrow Pit-----	\$10,000
Converting 1 Family Residence to 2 or more Family with Outside Structure Change-----	\$500*
Remodeling Dwelling, Garage or Accessory Structure with Outside Structure Change-----	\$250*
Temporary Tool and Supply Trailer or Structure 6 months-----	\$200
Renewal additional 6 months maximum of 2 allowed-----	\$200
Temporary Mobile Home-----	\$200
Renewal additional 6 months maximum of 2 allowed-----	\$200
Sign Permanent-----	\$300
Sign Temporary-----	\$150
Rezoning-----	\$1,000
Variance-----	\$750
Appeal-----	\$1,000
Conditional Use Hearing-----	\$1,000
Fee for Approval Plots and Subdivisions Referral to DCRPC-----	\$ N/C
Agricultural Exempt Permit (permit required)-----	\$ N/C
Zoning Resolution Book-----	\$30

* Includes Certificate of Compliance

Brown Township Zoning Resolution Section 7.05 H. Maximum Lot Coverage: On no lot or parcel in this zoning districts shall buildings be constructed which cover more that twenty-five (25) percent of the lot area.

Construction Without Obtaining Permit = DOUBLE The Permit Cost

Effective January 1, 2025

Brown Township Zoning Resolution Section 7.05 H. Maximum Lot Coverage: On no lot or parcel in this zoning districts shall buildings be constructed which cover more that twenty-five (25) percent of the lot area.

Construction Without Obtaining Permit = DOUBLE The Permit Cost

Motion-Trustee Skinner
Second- Trustee Miley

RECORD OF PROCEEDINGS

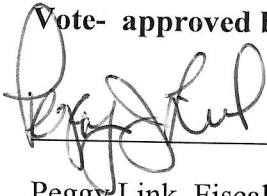
Minutes of Brown Township Trustees Meeting
December 10, 2024

Move to Adjourn: Time 9:26 pm

Motion-Trustee Skinner

Second- Trustee Miley

Vote- approved by all

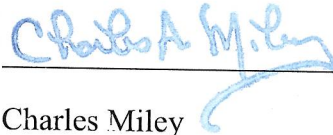


Peggy Link, Fiscal Officer

Trustees



Connie Skinner



Charles Miley

Gary Stegner