

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

Held October 8, 2024

The Brown Township Trustees met on this date at 7:00 PM in regular form with Trustees Stegner, Miley, and Skinner, Fiscal Officer Link, Road Superintendent Dan Gladman, and Guests Nicke Sheets, Garrett Gandee, Sam Martin and Aaron Heydinger

Trustee Stegner made a motion to approve the October 8, 2024 agenda as amended. Trustee Skinner seconded. Motion passed.

Trustee Skinner led the Pledge of Allegiance

Trustee Skinner made a motion to approve the September 10, 2024 regular meeting minutes as presented. Trustee Stegner seconded. Motion passed.

Trustee Skinner made a motion to approve the August 7 and 21, 2024 special meeting minutes as presented. Trustee Miley seconded.

Maintenance Building Contractor/Construction:

The new maintenance building will be lifted on October 9, 2024. The pond drainage was looked at.

Delaware County Engineer:

No updates

Delaware County Health Department:

No updates

Public Participation:

No updates

Fiscal Officer's Report:

Current First Commonwealth Checking Account Balance \$556,041.48 interest \$2,102.27. Current STAROhio Account Balance \$1,492,724.93 interest \$6,460.93. Trustees reviewed and approved the bank reconciliation and timesheets for September 2023. Ms. Link presented a resolution for accepting the creation of the bond appropriation and funds.

RESOLUTION 2024-10-08-01 TO APPROVE THE DEBT SERVICE FUND OF 3101; PRINCIPAL PAY APPROPRIATION 3101-8101-8101-0000; INTEREST PAY APPROPRIATION 3101-830-830-0000

Skinner Aye Miley Aye Stegner Nay

Ms. Link made a request for resolution for accepting the move of \$48,082.49 from 1000-610-730-0000 to 3101-830-830-0000.

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RESOLUTION 2024-10-08-02 TO ACCEPT THE MOVING OF FUNDS FROM 1000-610-730-0000 TO 3101-830-830-0000 IN THE AMOUNT OF \$48,082.49.

Skinner Aye Miley Aye Stegner Nay

Contract with MP Digital proposal was accepted with an amount not to exceed \$600.00

RESOLUTION 2024-10-08-03 TO ACCEPT THE MP DIGITAL PROPOSAL NOT TO EXCEED \$600.00.

Skinner Aye Miley Aye Stegner Aye

Zoning Inspector:

Six permits were issued in the amount totaling \$960.00. A report was filed to have the property on Pittman Road cleaned up. Eleven variances were issued.

Road Superintendent:

Road superintendent went over his report. The new truck completion is still undetermined. Salt spreader Industrial Power Coating cost is not to exceed \$00.00 Trustee Skinner made the motion to approve \$515.82 for the Intl 7400 to purchase batteries for the truck. Trustee Stegner seconded. Motion approved.

RESOLUTION 2024-10-08-04 TO APPROVE UP TO \$800.00 FOR THE SALT SPREADER INDUSTRIAL POWER COATING.

Miley Aye Stegner Aye Skinner Aye

The new radio for International 4900 is not to exceed \$1,600.00 per the invoice from B & C Communications. They cannot be installed until the new truck is received. May need to move the purchase order til 2025, depending on when the new truck is completed.

RESOLUTION 2024-10-08-05 TO APPROVE THE NEW RADIO FOR THE INTERNATIONAL 4900 NOT TO EXCEED \$1,6000.00.

Miley Aye Skinner Aye Stenger Aye

Sand blast and paint the old snow plow by Industrial Special Powder Coatings was approved by Trustee Miley and Trustee Skinner not to exceed the amount of \$700.00.

RESOLUTION 2024-10-08-06 TO APPROVE THE SAND BLASTING AND PAINTING OF THE OLD SNOW PLOW BY INDUSTRIAL SPECIAL POWDER COATINGS NOT TO EXCEED \$700.00.

Miley Aye Skinner Aye Stenger Aye

It was found that LTAP has CDL training available, they will provide a certification and Dan Gladman will complete the in car drive training. Meeting will be held to discuss the

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trees at the Eden Cemetery that need to be trimmed. They may need access on the Henmick property to reach those trees, Nick Sheets is ok with permitting access. The new equipment and truck do not have the Brown Township logo on them, Trustee Miley will get an estimate to have those logos created.

Roads:

Pittman Road culverts will need to be completed prior to the road; Trustee's Miley and Skinner are looking into this.

Cemetery:

C & S Restoration the quoted a fee not to exceed \$6,000.00 for the restoration. Wreaths Across America is scheduled for December 14, at 11 am. Foundation orders were all submitted and are being poured on October 9th.

Fire Department:

The fire department has a standard for Dry Hydrants, this needs to be added to the zoning handbook in section 14. All new fiber installation is estimated at \$516,000.00 since Consolidated Electric sold to Glow. We currently have Spectrum internet and it seems to be working efficiently. The Tri Township Fire Department open house is scheduled for October 12th at 3 pm.

Buildings and Grounds:

The three trees that are being donated by Consolidated Electric the arborist is scheduled to come out to Brown Township on October 11th.

Old Business:

No updates

New Business:


Trustee Miley is currently working on the Township newsletter. We did not get chosen for the Consolidated Electric grant for signs.

Trustee Miley moved that we go into executive session to discuss personal at 8 pm, Trustee Skinner seconded this motion. Roll call vote was held ; Stegner Aye, Miley Aye and Skinner Aye. At 8:15 pm came back on record.

Trustee Skinner made a motion to adjourn the meeting. Trustee Miley seconded. Motion passed. Meeting adjourned at 8:15 pm.


Peggy J. Link, Fiscal Officer

Trustees


Connie Skinner, Chairperson


Charles Miley, Vice Chairperson


Gary Stegner