

**COMMISSIONERS JOURNAL NO. 81 - DELAWARE COUNTY  
MINUTES FROM REGULAR MEETING HELD OCTOBER 31, 2024**

**THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY MET IN REGULAR SESSION ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT:**

**Present:**  
**Gary Merrell, President**  
**Barb Lewis, Vice President**  
**Jeff Benton, Commissioner**

**1  
RESOLUTION NO. 24-881**

**IN THE MATTER OF APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM REGULAR MEETING HELD OCTOBER 28, 2024:**

It was moved by Mrs. Lewis, seconded by Mr. Benton, to approve the following:

WHEREAS, the Board of Commissioners of Delaware County, Ohio (the “Board”) met in regular session on October 28, 2024; and

WHEREAS, the Clerk of the Board has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the previous meeting.

Vote on Motion                      Mr. Merrell   Aye                      Mr. Benton   Aye                      Mrs. Lewis   Aye

**2  
PUBLIC COMMENT**

**3  
RESOLUTION NO. 24-882**

**IN THE MATTER OF APPROVING PURCHASE ORDERS, THEN AND NOW CERTIFICATES, AND PAYMENT OF WARRANTS IN BATCH NUMBERS CMAPR 1030 AND MEMO TRANSFERS IN BATCH NUMBERS MTAPR 1030:**

It was moved by Mr. Benton, seconded by Mrs. Lewis, to approve Then and Now Certificates, payment of warrants in batch numbers CMAPR 1030, memo transfers in batch numbers MTAPR 1030, and Purchase Orders as listed below:

| <u>Vendor</u>               | <u>Description</u>       | <u>Account</u> | <u>Amount</u> |
|-----------------------------|--------------------------|----------------|---------------|
| <b>PO' Increase</b>         |                          |                |               |
| (P2401341) Various JFS WIOA | Workforce Investment Act | 22311611-5348  | \$30,000.00   |
| (P2403431) NESCO            | Workforce Investment Act | 22311611-5348  | \$15,000.00   |
| (P2400869) Consolidated     | Land and Buildings       | 10011105—5338  | \$13,000.00   |

| <b>PR Number</b> | <b>Vendor Name</b>        | <b>Line Description</b>                         | <b>Account</b>  | <b>Amount</b> |
|------------------|---------------------------|---|-----------------|---------------|
| R2405049         | TERRACON CONSULTANTS INC  | REPOSTING OF CHANNING STREET FUEL TANK REMOVALS | 10011102 - 5403 | \$ 65,762.14  |
| R2405057         | SECURITAS TECHNOLOGY CORP | REMOTE VIEWING SECURITY SYSTEM - JAIL           | 42311453 - 5450 | \$ 15,787.33  |
| R2405058         | SECURITAS TECHNOLOGY CORP | INTERCOM SYSTEM K-POD - JAIL                    | 42311453 - 5450 | \$ 5,940.32   |
| R2405079         | BUCKEYE PUMPS             | REBUILD PARTS                                   | 66211900 - 5428 | \$ 16,313.39  |

Vote on Motion                      Mr. Benton   Aye                      Mrs. Lewis   Aye                      Mr. Merrell   Aye

**4  
RESOLUTION NO. 24-883**

**IN THE MATTER OF APPROVING TRAVEL EXPENSE REQUESTS:**

It was moved by Mrs. Lewis, seconded by Mr. Benton, to approve the following:

The Data Center is requesting that Jason Montgomery attend the OnBase Training: WorkView Implementation Online Class on December 9-12, 2024; at the cost of \$3,000.00.



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A. Appendix I updates the Per Diem Rates for the service period beginning September 1, 2024 through June 30, 2025.

2. Signatures

Any person executing this Third Amendment in a representative capacity hereby warrants that he/she has authority to sign this Third Amendment or has been duly authorized by his/her principal to execute this Third Amendment on such principal's behalf.

3. Conflicts

In the event of a conflict between the terms of the Contract, the First Amendment, the Second Amendment, and this Third Amendment, the terms of this Third Amendment shall prevail.

4. Terms of Agreement Unchanged

All terms and conditions of the Contract, the First Amendment, the Second Amendment, not changed by this Third Amendment remain the same, unchanged, and in full force and effect.

Vote on Motion                      Mr. Benton   Aye                      Mrs. Lewis   Aye                      Mr. Merrell   Aye

**8  
RESOLUTION NO. 24-886**

**IN THE MATTER OF APPROVING THE SECOND AMENDMENT TO THE CONTRACT FOR THE PURCHASE OF PSYCHOLOGIST SERVICES BETWEEN DELAWARE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND KARA PREDMORE, PSY.D.:**

It was moved by Mr. Benton, seconded by Mrs. Lewis, to approve the following:

WHEREAS, the Director of Job & Family Services recommends approval of the second amendment to the contract with Kara Predmore, Psy.D.;

NOW, THEREFORE, BE IT RESOLVED that the Delaware County Board of Commissioners approves the following contract amendment with Kara Predmore, Psy.D., for psychologist services:

**Second Amendment  
To  
Contract for the Purchase of  
Psychologist Services  
Between  
Delaware County Board of County Commissioners  
and  
Kara Predmore, Psy.D.**

This Second Amendment of the Contract For The Provision of Psychologist Services is entered into this 31<sup>st</sup> day of October, 2024 by and between the Delaware County, Ohio Board of County Commissioners (hereinafter "Board"), whose address is 91 North Sandusky Street, Delaware, Ohio 43015, the Delaware County, Ohio Department of Job and Family Services, a Title IV-E Agency, (hereinafter "Agency") whose address is 145 North Union Street, 2<sup>nd</sup> Floor, Delaware, Ohio 43015, and Kara Predmore, Psy.D. (hereinafter "Provider") whose address is 75 E. Wilson Bridge Road, Ste. C6, Worthington, Ohio 43085 (hereinafter collectively the "Parties").

WHEREAS, the Parties entered into the Contract for Psychological Services on May 4, 2023.

WHEREAS, the parties agree to the addition of certain provisions to the Contract (collectively, "Provisions").

NOW THEREFORE, the Parties agree as follows:

1. The Parties agree to amend the Agreement to add the following Provisions:

A. The contract service period shall be extended for the service period January 1, 2025 through December 31, 2025.

2. Signatures

Any person executing this Second Amendment in a representative capacity hereby warrants that he/she has authority to sign this Second Amendment or has been duly authorized by his/her principal to execute this Second Amendment on such principal's behalf.

3. Conflicts

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In the event of a conflict between the terms of the Contract, the First Amendment, and this Second Amendment, the terms of the Second Amendment shall prevail.

4. Terms of Agreement Unchanged

All terms and conditions of the Contract, the First Amendment, not changed by this Second Amendment remain the same, unchanged, and in full force and effect.

Vote on Motion                      Mrs. Lewis Aye                      Mr. Merrell Aye                      Mr. Benton Aye

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**RESOLUTION NO. 24-887**

**IN THE MATTER OF APPROVING SUPPLEMENTAL APPROPRIATIONS:**

It was moved by Mrs. Lewis, seconded by Mr. Benton, to approve the following:

| <b>Supplemental Appropriations</b> |   |          |
|------------------------------------|---|----------|
| 40311505-5328                      | Big Bear Farms 2-2/Maintenance and Repair       | 487.50   |
| 40311489-5328                      | Buell #542/DI Project/Maintenance and Repair    | 2,720.51 |
| 40311488-5328                      | Chancel Gate DI/Maintenance and Repair          | 580.14   |
| 40311480-5328                      | Davis #240/Maintenance and Repair               | 2,372.96 |
| 40311490-5328                      | Evan #354/Maintenance and Repair                | 1,799.16 |
| 40311500-5328                      | Felkner #302/Maintenance and Repair             | 367.29   |
| 40311478-5328                      | Franklin Drainage Improv/Maintenance and Repair | 2,900.83 |
| 40311484-5328                      | Griffith #391/Maintenance and Repair            | 3,236.26 |
| 40311491-5328                      | Harsh #480/Maintenance and Repair               | 1,181.17 |
| 40311475-5328                      | Hoover #61/Maintenance and Repair               | 1,435.72 |
| 40311496-5328                      | Jones #60/Maintenance and Repair                | 157.47   |
| 40311474-5328                      | Lanetta Lane Subdivision/Maintenance and Repair | 7,324.97 |
| 40311483-5328                      | McNamara #582/Maintenance and Repair            | 1,346.60 |
| 40311492-5328                      | Lawrence #22/Maintenance and Repair             | 56.32    |
| 40311499-5328                      | Moore #1 #361 Watershed/Maintenance and Repair  | 458.70   |
| 40311458-5328                      | Radnor Twp #2015-1/Maintenance and Repair       | 4,441.90 |
| 40311450-5328                      | Ribov #620/Maintenance and Repair               | 224.96   |
| 40311493-5328                      | Vienot #23/Maintenance and Repair               | 82.85    |
| 40311495-5328                      | Village at Harvest Wind/Maintenance and Repair  | 1,251.22 |
| 40311477-5328                      | Watson-Ford #25/Maintenance and Repair          | 2,161.26 |
| 40311455-5328                      | Webster-Arnold #355/Maintenance and Repair      | 185.45   |
| 40311506-5328                      | Wortz #459/Maintenance and Repair               | 404.05   |
| 40311482-5328                      | Zerbe-O'Keefe #265/Maintenance and Repair       | 4,042.34 |

Vote on Motion                      Mr. Merrell Aye                      Mr. Benton Aye                      Mrs. Lewis Aye

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**RESOLUTION NO. 24-888**

**IN THE MATTER OF APPROVING SUPPLEMENTAL APPROPRIATIONS:**

It was moved by Mr. Benton, seconded by Mrs. Lewis, to approve the following:

| <b>Supplemental Appropriation</b> |  |          |
|-----------------------------------|--|----------|
| 40311458-5328                     | Radnor Twp #2015-1/Maintenance & Repair Services       | 7,145.12 |
| 40311474-5328                     | Lanetta Lane Subdivision/Maintenance & Repair Services | 5,535.45 |

Vote on Motion                      Mr. Benton Aye                      Mrs. Lewis Aye                      Mr. Merrell Aye

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**RESOLUTION NO. 24-889**

**IN THE MATTER OF APPROVING SUPPLEMENTAL APPROPRIATIONS, A TRANSFER OF APPROPRIATIONS AND AN ADVANCE OF FUNDS.**

It was moved by Mrs. Lewis, seconded by Mr. Benton, to approve the following:

| <b>Supplemental Appropriations</b> |  |           |
|------------------------------------|--|-----------|
| 10026201-5319                      | Juvenile Court/Reimbursement/Refunds       | 35,000.00 |
| 25222309-5319                      | Drug Court Docket/Reimbursement/Refunds    | 35,000.00 |
| 25922307-5319                      | Mental Health Docket/Reimbursement/Refunds | 35,000.00 |



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Section 2. The Board hereby approves Change Order No. 2 to extend the contract with Tidewater Products, Inc., and increase the contract price in accordance with the Consumer Price Index.

Section 3. The Board hereby authorizes the Sanitary Engineer to execute the Change Orders approved herein.

Vote on Motion                      Mr. Benton   Aye                      Mrs. Lewis   Aye                      Mr. Merrell   Aye

**14  
RESOLUTION NO. 24-892**

**IN THE MATTER OF SETTING THE BID DATE AND TIME TO RECEIVE BIDS FOR THE 2025 FERRIC CHLORIDE CHEMICAL SUPPLY CONTRACT FOR THE DELAWARE COUNTY REGIONAL SEWER DISTRICT:**

It was moved by Mr. Benton, seconded by Mrs. Lewis, to approve the following:

WHEREAS, the Delaware County Regional Sewer District desires to purchase ferric chloride to be used at the treatment facilities of the Delaware County Regional Sewer District; and

WHEREAS, Sewer District staff has developed the contract documents and technical specifications for the needed ferric chloride;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Delaware County, State of Ohio, hereby approves the specifications for the 2025 Ferric Chloride Chemical Supply Contract and authorizes the Sanitary Engineer to advertise for and receive bids on behalf of the Board in accordance with the following Invitation to Bid:

**Legal Notice  
Invitation to Bid**

Sealed bids will be received at the Office of the Delaware County Sanitary Engineer, 1610 State Route 521, Delaware, Ohio 43015, until **11:00 a.m. Friday, November 22, 2024**, at which time they will be opened and read aloud, for the project known as 2025 Ferric Chloride Chemical Supply Contract.

The proposals must be made on the forms provided in the Contract Documents or a copy thereof and shall contain the full name and address of the bidder. All bids shall be sealed and plainly marked "SEALED BID FOR 2025 FERRIC CHLORIDE CHEMICAL SUPPLY CONTRACT."

This notice and the complete Invitation to Bid are posted on the internet and may be viewed on Delaware County's web page at <https://www.co.delaware.oh.us> under the heading Public Notices and Bids and on the Delaware County Regional Sewer District web page at <https://regionalsewer.co.delaware.oh.us/bids/>.

The Board of Commissioners reserves the right to issue purchase orders on an as needed basis.

All bids shall be accompanied by a bond or certified check, cashier's check, or money order on a solvent bank or savings and loan association in the amount of \$500.00, conditioned that the bidder, if the bidder's bid is accepted, shall execute a contract in conformity to the invitation and the bid.

No bids shall be withdrawn for a period of sixty (60) days after the opening thereof. Awarding of the contract shall be to the Lowest and Best bidder as determined by the Delaware County Board of Commissioners in the best interest of the County. The Board reserves the right to waive irregularities and to reject any or all bids.

Questions about the project shall be directed in writing to Julie McGill via email at [jmcgill@co.delaware.oh.us](mailto:jmcgill@co.delaware.oh.us).

Delaware Gazette Advertisement Date:  
Saturday, November 2, 2024

Vote on Motion                      Mrs. Lewis   Aye                      Mr. Merrell   Aye                      Mr. Benton   Aye

**15  
RESOLUTION NO. 24-893**

**IN THE MATTER OF APPROVING TRANSFERS OF FUNDS AND A TRANSFER OF APPROPRIATION FOR THE REGIONAL SEWER DISTRICT:**

It was moved by Mrs. Lewis, seconded by Mr. Benton, to approve the following:

| <b>Transfer of Funds</b> |                                 |                |
|--------------------------|---------------------------------|----------------|
| <b>From:</b>             | <b>To:</b>                      |                |
| 66211900-5801            | 66611900-4601                   | \$7,750,000.00 |
| SRF/Cash Transfers       | URF O&M Fund/Interfund Revenues |                |
|                          |                                 |                |

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|                                      |                            |                |
|--------------------------------------|----------------------------|----------------|
| 66211900-5801                        | 66711900-4601              | \$8,632,690.00 |
| SRF/Cash Transfers                   | Capital/Interfund Revenues |                |
| <b>Transfer of Appropriation</b>     |                            |                |
| <b>From:</b>                         | <b>To:</b>                 |                |
| 66211900-5301                        | 66211900-5290              | \$100,000.00   |
| SRF/Contracted Professional Services | SRF/Chemicals              |                |

Vote on Motion            Mr. Merrell Aye            Mr. Benton Aye            Mrs. Lewis Aye

**16  
RESOLUTION NO. 24-894**

**IN THE MATTER OF CERTIFICATION OF DELINQUENT ACCOUNTS TO THE COUNTY AUDITOR FOR ACCOUNTS TO BE ASSESSED TO PAYABLE YEAR 2025 TAXES:**

It was moved by Mr. Benton, seconded by Mrs. Lewis, to certify to the County Auditor the delinquent accounts for placement on the tax duplicate.

WHEREAS, the Delaware County Board of Commissioners (the “Board”) owns and operates a Sewer District as authorized by Chapter 6117 of the Revised Code; and

WHEREAS, section 6117.02 of the Revised Code authorizes the Board to set rates and charges for the sanitary services provided by the Sewer District, and

WHEREAS, when any of the sanitary rates or charges are not paid when due, the Board may certify the unpaid rates or charges, together with any penalties, to the County Auditor, who shall place them upon the real property tax list and duplicate against the property served by the connection; and

WHEREAS, pursuant to Resolution No. 16-720, the Board has established that delinquent accounts will be certified after they are more than ninety days past due and the amount exceeds \$25.00; and

WHEREAS, staff has determined that there are delinquent accounts that meet this criteria, and

WHEREAS, staff recommends collection of the unpaid rates and charges by certifying these delinquent accounts to the County Auditor;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners certifies the delinquent accounts in the amount of \$210,001.77 to the County Auditor for the 2025 real property tax list and duplicate.

(Itemized listing of delinquent accounts available for review at the Commissioners’ Office until no longer of administrative value).

**2025 Sewer Tax Assessments  
To be certified by the Board of Commissioners on 10/31/2024**

**Breakdown of Assessments by Treatment Plant:**

|                                      |                     |
|--------------------------------------|---------------------|
| 66211900-4108-11903 – OECC           | \$71,706.03         |
| 66211900-4108-11904 – Alum Creek     | \$114,103.22        |
| 66211900-4108-11905 – Lower Scioto   | \$7,117.08          |
| 66211900-4108-11912 - Package Plants | \$17,075.44         |
| <b>Total Assessments</b>             | <b>\$210,001.77</b> |

Vote on Motion            Mr. Benton Aye            Mrs. Lewis Aye            Mr. Merrell Aye

**17  
TIFFANY MAAG,  
DIRECTOR OF ENVIRONMENTAL SERVICES AND REGIONAL SEWER DISTRICT  
MONTHLY SANITARY APPROVAL UPDATE TO BOARD OF COMMISSIONERS**

**18  
ADMINISTRATOR REPORTS**

CA Davies – attended a Housing Alliance meeting, excited about new projects coming up.

**19  
COMMISSIONERS’ COMMITTEES REPORTS**

Commissioner Lewis – Nothing to report.

Commissioner Benton – Attended a Housing Alliance meeting. He will be attending a Ribbon Cutting for Berkshire Park on Saturday. Also, wanted to recognize Sheriff Balzer and staff on the County Jail receiving a 100% on their inspection. Attended a CCAO meeting on 10/30/24.

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**Commissioner Merrell** – He will be attending the Ribbon Cutting ceremony on Saturday for Berkshire Park. He will also be attending the Veteran’s Day Parade on Sunday at 3pm.

There being no further business, the meeting adjourned.

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Jeff Benton

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Barb Lewis

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Gary Merrell

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Jennifer Walraven, Clerk to the Commissioners