

**COMMISSIONERS JOURNAL NO. 81 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD DECEMBER 12, 2024**

THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY MET IN REGULAR SESSION ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT:

Present:
Gary Merrell, President
Barb Lewis, Vice President
Jeff Benton, Commissioner

**1
RESOLUTION NO. 24-1019**

IN THE MATTER OF APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM REGULAR MEETING HELD DECEMBER 9, 2024:

It was moved by Mrs. Lewis, seconded by Mr. Benton, to approve the following:

WHEREAS, the Board of Commissioners of Delaware County, Ohio (the "Board") met in regular session on December 9, 2024; and

WHEREAS, the Clerk of the Board has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the previous meeting.

Vote on Motion Mr. Merrell Aye Mr. Benton Aye Mrs. Lewis Aye

**2
PUBLIC COMMENT**

**3
RESOLUTION NO. 24-1020**

IN THE MATTER OF APPROVING PURCHASE ORDERS, THEN AND NOW CERTIFICATES, AND PAYMENT OF WARRANTS IN BATCH NUMBERS CMAPR 1211, MEMO TRANSFERS IN BATCH NUMBERS MTAPR 1211:

It was moved by Mr. Benton, seconded by Mrs. Lewis, to approve Then and Now Certificates, payment of warrants in batch numbers CMAPR 1211, memo transfers in batch numbers MTAPR 1211 and Purchase Orders as listed below:

<u>Vendor</u>	<u>Description</u>	<u>Account</u>	<u>Amount</u>
PO' Increase			
(P2400865) Pitney Bowes	Land and Buildings	10011105-5331	\$10,000.00
(P2400308) CompManagement	Self Insured Workers Comp	61311923-5370	\$40,000.00
(P2401330) Bound Tree Medical	EMS	10011303-5244	\$6,600.00
(P2401708) Teleflex LLC	EMS	10011303-5244	\$7,500.00
(P2404678) Vasu	911	21411306-5260	\$34,412.00
(P2401669) DLZ Ohio Inc	Capital Improvements Reserve	42011438-5410	\$8,500.00

<u>PR Number</u>	<u>Vendor Name</u>	<u>Line Description</u>	<u>Account</u>	<u>Amount</u>
R2402634	L-TRON CORPORATION	OSCR 360 DEGREE CAMERA	42311453 - 5450	\$ 18,282.90
R2405528	MAIN STREET DELAWARE INC	2024 COMMUNITY ENHANCEMENT GRANT	10011102 - 5602	\$ 20,000.00
R2405531	CONNECT HOLDING II LLC	BROADBAND PROJECT	22211330 - 5601	\$ 440,975.00
R2405532	TRI COUNTY TOWER SERVICE INC	TOWER INSPECTIONS FOR ELEVEN TOWER SITES	21411306 - 5328	\$ 20,510.00

Vote on Motion Mr. Benton Aye Mrs. Lewis Aye Mr. Merrell Aye

**4
RESOLUTION NO. 24-1021**

IN THE MATTER OF APPROVING A TRANSFER OF APPROPRIATION FOR THE VETERAN SERVICE OFFICE:

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It was moved by Mrs. Lewis, seconded by Mr. Benton, to approve the following:

Transfer of Appropriation		
From:	To:	
10062601-5301	10062601-5101	2,000.00
Veteran Service Office/Contracted Prof Services	Veteran Service Office /Health Insurance	
10062601-5348	10062601-5201	
Veteran Service Office/Client Services	Veteran Service Office /General Supplies & Equipment <1,000	20,000.00

Vote on Motion Mrs. Lewis Aye Mr. Merrell Aye Mr. Benton Aye

**5
RESOLUTION NO. 24-1022**

IN THE MATTER OF ACCEPTING A DONATION MADE TO THE DEPARTMENT OF JOB AND FAMILY SERVICES:

It was moved by Mr. Benton, seconded by Mrs. Lewis, to approve the following:

WHEREAS, pursuant to section 9.20 of the Revised Code, the Board may receive by gift, devise, or bequest moneys, lands, or other properties, for their benefit or the benefit of those under their charge; and

WHEREAS, the Liberty Presbyterian Church has donated 100 Thanksgiving food boxes to the Delaware County Department of Job and Family Services to be given to families the agency is working with, including kinship caregivers and foster parents; and

WHEREAS, the value of the Thanksgiving food boxes has been set at \$6,000; and

WHEREAS, the Delaware County Board of Commissioners wishes to formally accept the Thanksgiving food boxes and offer thanks to all involved in this collaborative effort for their generous support of the Delaware County Department of Job and Family Services and the families of Delaware County;

NOW, THEREFORE, BE IT RESOLVED, that the Delaware County Board of Commissioners hereby accepts this donation of \$6,000 in Thanksgiving food boxes to the Delaware County Department of Job and Family Services and thanks the Liberty Presbyterian Church for the thoughtful generosity and commitment to the families of Delaware County.

Vote on Motion Mr. Merrell Aye Mr. Benton Aye Mrs. Lewis Aye

**6
RESOLUTION NO. 24-1023**

IN THE MATTER OF APPROVING A SUPPLEMENTAL APPROPRIATION FOR ADMINISTRATIVE SERVICES:

It was moved by Mrs. Lewis, seconded by Mr. Benton, to approve the following:

Supplemental Appropriation		
61311923-5370	Self Insured Workers Comp/Insurance Premiums & Claims	50,000.00

Vote on Motion Mr. Benton Aye Mrs. Lewis Aye Mr. Merrell Aye

**7
RESOLUTION NO. 24-1024**

IN THE MATTER OF RE-APPOINTING MEMBERS TO THE BERKSHIRE LANDING NEW COMMUNITY AUTHORITY BOARD OF TRUSTEES:

It was moved by Mr. Benton, seconded by Mrs. Lewis, to approve the following:

WHEREAS, on February 5, 2015, the Delaware County Board of Commissioners (the “Board of Commissioners”) adopted Resolution No. 15-147, establishing the Berkshire Landing New Community Authority pursuant to Chapter 349 of the Revised Code; and

WHEREAS, as the organizational board of commissioners, the Board of Commissioners shall make appointments to the Berkshire Landing New Community Authority Board of Trustees pursuant to Resolution

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No. 15-147 and section 349.04 of the Revised Code; and

WHEREAS, the terms of Patrick Blayney and Rob Riley expire February 4, 2025, and each has expressed a desire to be reappointed; and

WHEREAS, on June 20, 2013, the Board of Commissioners adopted Resolution No. 13-645, adopting a policy for the appointment of members to boards and commissions (the "Policy"), which requires posting of all available positions for at least fourteen (14) days and permits the Board of Commissioners to conduct interviews of any applicants; and

WHEREAS, the Board of Commissioners desires to approve an exception to the Policy in order to re-appoint members of the board of trustees of the Berkshire Landing New Community Authority.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, State of Ohio:

Section 1. The Board hereby approves an exception to the Policy for the re-appointments made herein by choosing to waive the requirement for posting the positions and to proceed directly to re-appointment.

Section 2. The Board of Commissioners hereby approves the re-appointment of the following members to the Berkshire Landing New Community Authority Board of Trustees for the terms specified herein:

Position	Appointee	Term Ends
Citizen Member	Patrick Blayney	February 4, 2027
Local Government Representative	Rob Riley	February 4, 2027

Section 3. The re-appointments approved in this Resolution shall take effect on February 5, 2025.

Section 4. The Clerk of the Board of Commissioners is hereby directed to certify a copy of this Resolution to Berkshire Crossing Development, LLC, as the statutory developer for the Berkshire Landing New Community Authority.

Vote on Motion Mrs. Lewis Aye Mr. Merrell Aye Mr. Benton Aye

**8
RESOLUTION NO. 24-1025**

IN THE MATTER OF APPROVING A TRANSFER OF APPROPRIATION:

It was moved by Mrs. Lewis, seconded by Mr. Benton, to approve the following:

Transfer of Appropriation		
From:	To:	
22211330-5437	22211330-5601	35,100.50
American Rescue Plan/Broadband & Fiber Cable	American Rescue Plan/Grants In Aid	

Vote on Motion Mr. Merrell Aye Mr. Benton Aye Mrs. Lewis Aye

**9
RESOLUTION NO. 24-1026**

**IN THE MATTER OF APPROVING TRANSFER OF FUNDS FOR THE YEAR 2025
APPROPRIATIONS:**

It was moved by Mr. Benton, seconded by Mrs. Lewis, to approve the following:

Transfer of Funds		
From	To	
10011102-5801	20315101-4601	3,750,000.00
Commissioners General/Interfund Cash Transfer	Data Center/Interfund Revenues	
10011102-5801	20411305-4601	56,000.00
Commissioners General/Interfund Cash Transfer	Dog & Kennel/Interfund Revenues	
10011102-5801	21011113-4601	550,000.00
Commissioners General/Interfund Cash Transfer	Economic Development/Interfund Revenues	
10011102-5801	23612302-4601	15,946.00
Commissioners General/Interfund Cash Transfer	Victims of Crime Grant/Interfund Revenues	

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10011102-5801	33311340-4601	180,500.00
Commissioners General/Interfund Cash Transfer	Term Leave Payouts/Interfund Revenues	
10011102-5801	42011438-4601	511,955.00
Commissioners General/Interfund Cash Transfer	Capital Improvements/Interfund Revenues	
10011102-5801	42311453-4601	320,733.00
Commissioners General/Interfund Cash Transfer	Capital Acquisition & Project/Interfund Revenues	
10011102-5801	60111901-4601	800,000.00
Commissioners General/Interfund Cash Transfer	Property & Casualty Ins/Interfund Revenues	
10011102-5801	25087023-4601	145,835.00
Commissioners General/Interfund Cash Transfer	Guardianship Service Board/Interfund Revenues	
10027201-5801	25087023-4601	35,000.00
Probate Court/Interfund Cash Transfer	Guardianship Service Board/Interfund Revenues	
10011110-5801	22411601-4601	466,471.00
Human Services/Interfund Cash Transfer	JFS Income Maintenance/Interfund Revenues	
10011110-5801	22511607-4601	576,562.50
Human Services/Interfund Cash Transfer	Childrens Services/Interfund Revenues	

This Resolution shall take effect on January 1, 2025.

Vote on Motion Mr. Benton Aye Mrs. Lewis Aye Mr. Merrell Aye

10

RESOLUTION NO. 24-1027

IN THE MATTER OF DECLARING A PUBLIC PURPOSE AND AUTHORIZING THE USE OF DELAWARE COUNTY FUNDS FOR THE PURCHASE OF COFFEE, MEALS, REFRESHMENTS, AND OTHER AMENITIES:

It was moved by Mrs. Lewis, seconded by Mr. Benton, to approve the following:

WHEREAS, in accordance with Ohio Attorney General Opinion No. 82-006 and Ohio Auditor of State Bulletin 2003-005, the Delaware County Board of Commissioners (the "Board") may expend public funds to purchase coffee, meals, refreshments, and other amenities for its officers or employees or other persons if it determines that such expenditures are a "public purpose" and are necessary to perform a statutory function or power, provided the determination is not manifestly arbitrary or unreasonable; and

WHEREAS, the Board's determination must be memorialized by a duly enacted resolution and may have prospective effect only; and

WHEREAS, from time to time, it becomes necessary for the Board or county agencies to hold meetings during lunch, requiring meals to be provided for the participants; and

WHEREAS, the Board and county agencies routinely host community events or seminars that are attended by members of the public, visiting officials from other jurisdictions or organizations, and program participants; and

WHEREAS, the Delaware County Sewer District occasionally requires personnel to report to work during emergencies without the ability to leave the premises for meals; and

WHEREAS, the meetings and events described herein provide for timely and efficient completion of the public business, promote plans and programs, and foster cooperation with public and private partners both within Delaware County and throughout the State of Ohio; and

WHEREAS, the County Administrator and Deputy County Administrator recommend authorization to use Delaware County funds to pay for the coffee, meals, refreshments, and other amenities for these meetings and events;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, County of Delaware, State of Ohio as follows:

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Section 1. The Board hereby declares that the provision of coffee, meals, refreshments, and other amenities for the following purposes and amounts constitute a public purpose:

10011101-5294	Commissioners Admin	700.00	Refreshments for meetings
10011101-5381	Commissioners Admin	500.00	Refreshments for meetings
10011102-5294	Commissioners General	2,000.00	Refreshments for meetings
10011105-5294	Land and Buildings	300.00	Hot weather hydration
10011108-5294	Human Resources	500.00	Refreshments and coffee for meetings, trainings and orientations
10011139-5294	Public Info/Community Relations	1,000.00	Refreshments for events hosted by County Commissioners
10011139-5381	Public Info/Community Relations	4,000.00	Refreshments for events hosted by County Commissioners
10011160-5294	Comm Pre Hospital Care Board	4,000.00	Refreshments for meetings and trainings
10011301-5294	Building Safety	250.00	Hot weather hydration
10011303-5294	Emergency Medical Services	4,000.00	Refreshments for meetings, events and hot weather hydration
21011113-5294	Economic Development	2,000.00	Refreshments for meetings and business appreciation events
21011113-5381	Economic Development	1,650.00	Refreshments for meetings and business appreciation events
21011116-5382	Economic Development/Business Development Meetings	3,000.00	Refreshments and meals for business meetings
22411605-5294	JFS Administration	4,000.00	Refreshments for meetings and events
22511607-5294	Children Services	1,500.00	Refreshments for meetings and events
22511607-5381	Children Services	2,500.00	Foster parent dinner catering, refreshments for meetings and events
23711630-5294	Child Support Enforcement Agency	1,000.00	Refreshments for events
23711630-5381	Child Support Enforcement Agency	500.00	Refreshments for events
66211900-5294	SRF Operations & Maintenance	4,500.00	Food during emergencies and hot weather hydration
	TOTAL	\$37,900.00	

Section 2. The Board hereby authorizes the purchase of coffee, meals, refreshments, and other amenities in accordance with Section 1 of this Resolution for the current fiscal year, subject to the ordinary approval of a purchase order, submission of complete and accurate receipts, invoices, and any other supporting documentation required by the County Auditor, and approval of the voucher by the Board.

Section 3. This Resolution shall take effect on January 1, 2025.

Vote on Motion Mrs. Lewis Aye Mr. Merrell Aye Mr. Benton Aye

**11
ADMINISTRATOR REPORTS**

CA Davies – Nothing to report.

DCA Huston – Nothing to report.

Attorney Hochstettler – Nothing to report.

**12
COMMISSIONERS' COMMITTEES REPORTS**

Commissioner Benton – Attended a DKMM meeting and Investment Committee Meeting on Tuesday. He will also be attending the Engineer Luncheon for Township Trustees.

Commissioner Lewis – She will be attending a DKMM Policy Meeting today. She also gave a reminder about People In Need Christmas Clearing House will be this Sunday.

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Commissioner Merrell – He represented the Commissioners at the Sue Hanson retirement event. He will be attending the “John Freeman” Charity breakfast on Saturday.

There being no further business, the meeting adjourned.

Jeff Benton

Barb Lewis

Gary Merrell

Jennifer Walraven, Clerk to the Commissioners