

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

	Held April 8, 2025	
	<p>The Brown Township Trustees met on this date at 6:00 PM in regular form with Trustees Miley and Skinner, Fiscal Officer Barrett, and Guests Kyle Vanderhoff, Lindsey Mason, Garrett Gandee, Nick Sheets, and Erin Schmerschneider.</p> <p>Trustee Skinner made a motion to approve the April 8, 2025 agenda as amended. Trustee Miley seconded. Motion passed.</p> <p>Trustee Skinner led the Pledge of Allegiance</p> <p>Trustee Skinner made a motion to approve the March 11, 2025 regular meeting minutes as presented. Trustee Miley seconded. Motion passed.</p> <p><b>Fiscal Officer’s Report:</b> Current First Commonwealth Checking Account Balance \$147,741.46 and accrued interest of \$564.51. Current STAROhio Account Balance \$1,527,909.17 and earned \$5,769.09 in interest. Trustees reviewed and approved the bank reconciliation and timesheets for March 2025. Trustee Skinner made a motion to release Warrants #21531-21566 \$16,537.12 Trustee Miley seconded. Motion passed.</p> <p>Fiscal Officer Barrett stated there was an error on the February and March 2025 meeting minutes. The corrected February 2025 warrants are #21490-21525 \$127,610.57 and March 2025 warrants are 21519-21554 \$62,032.11.</p> <p><b>Delaware County Engineer:</b> n/a</p> <p><b>Delaware County Health Department:</b> Lindsay Mason gave a brief that there will be a community shred day at the Delaware County Health Department on May 3<sup>rd</sup> from 9-12, families are limited to six boxes. There is a new disease dashboard and compliant guide for environmental health available on their website. A spring mobile clinic tour will be taking place on most Monday’s, the details are also available on the Health Department’s website. Patrick Blaney was re-appointed as a Delaware County Health Department Board Member.</p> <p><b>Public Participation:</b> n/a</p> <p><b>Zoning Inspector:</b> There are two health department complaints that are being followed up on; one on Pittman Rd. and another on Cackler Rd. Guest Kyle Vanderhoff discussed that short-term rentals are being reviewed by the Zoning Commission along with the associated fees.</p> <p><b>Road Superintendent:</b> n/a</p> <p><b>Roads:</b> Delaware County Salt estimate for 2025-2025 was submitted in the amount of 200 tons.</p> <p>Trustee Miley made a motion to approve the Pittman Rd. and surface repairs in front of 3268 Kelly McMaster Rd be submitted to the OPWC for funding in 20226. Trustee Skinner seconded. Motion passed.</p>	
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	Held April 8, 2025	
	<p><b>RESOLUTION 2025-04-08-01 TO APPROVE THE PITTMAN ROAD AND SURFACE REPAIRS IN FRONT OF 3268 KELLY MCMASTER ROAD BE SUBMITTED TO OPWC FOR FUNDING IN 2026.</b></p> <p><b>Miley Aye Skinner Aye</b></p> <p>Trustee Skinner made a motion to approve the purchase of a drainage grate for the corner of Main and Pearl to be purchase from the County in an amount not to exceed \$250.00. Trustee Miley seconded the motion. Motion passed.</p> <p><b>RESOLUTION 2025-04-08-02 TO APPROVE THE PURCHASE OF A DRAINAGE GRATE FOR THE CORNER OF MAIN AND PEARL, TO BE PURCHASE FROM THE COUNTY IN AN AMOUNT NOT TO EXCEED \$250.00</b></p> <p><b>Skinner Aye Miley Aye</b></p> <p><b>Cemetery:</b> n/a</p> <p><b>Fire Department:</b> In March there were 38 EMS runs, 15 fire runs and the remainder were other; the fire department completed a total of 127 hours of training. Insurance was increased on the property due to being undervalued. The Army Corp of Engineers is providing access to their ski boat, when needed. A submission for an AED grant is in the works.</p> <p><b>Buildings and Grounds:</b> Guest Nick Sheets stated the walking path easement for Henmick Brewery planned office and commercial district permanent public multi-purpose path easement to Brown Township is ready to be installed. The township Trustee's are requesting that they walk the stakes of where the path will be located prior to installation. Henmick Brewery planned office and commercial district will be installing the pathway and landscaping; then the pathway and landscaping will be turned over to the Township for maintenance. The walking path is being installed to be able to have a cross walk per the county approval. All landscaping was picked out upon zoning code. Mr. Sheets stated there appears to be a broken tile that goes under the roadway, he will be in contact with the county regarding that.</p> <p>Trustee Skinner made a motion to approve the Henmick Brewery Planned Office and Commercial District permanent public multi-purpose path easement to Brown Township. Trustee Miley seconded the motion. Motion passed.</p> <p><b>RESOLUTION 2025-04-08-03 TO APPROVE THE HENMICK BREWERY PLANNED OFFICE AND COMMERCIAL DISTRICT PERMANENT PUBLIC MULTI-PURPOSE PATH EASEMENT TO BROWN TOWNSHIP.</b></p> <p><b>Skinner Aye Miley Aye</b></p> <p>The new maintenance building is having a pad poured with drainage underneath. AEP is still waiting for installation to the new building.</p>	

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Held April 12, 2024

Old Business:

The Brown Township newsletter will be going to print this week.

New Business:

ODOT will be putting in a more formal process for the Kilbourne Sidewalks for Kilbourne walkability path.

The OPWC fund will be on the ballet in May, this will not raise taxes as it is money already paid into by taxes. The fund has not been allocated, voter approved infostructure improvement program.

ODOT will be holding a meeting for Route 23 on April 8<sup>th</sup> at 7019 Waldo Road, the route will be in northern Delaware County or Southern Marion County connecting Route 23 to Interstate 71.

Guest Erin Schmerschneider spoke regarding the AEP aggregation; natural gas prices have come down and they would like to lock in a contract with Brown Township residence. The contract price of 9.199 for a 3 year period effective on June 1<sup>st</sup>, the projection for consumers not on the aggregations AEP price will increase to 10.14 effective June 1<sup>st</sup>. Ohio Consumer Counsel did authorize Connie Skinner to be able to vote on this motion due to the aggregation will save the township residence money.

Trustee Miley made a motion to approve to lock in the AEP aggregation price of 9.199 for three years effective June 1<sup>st</sup>, 2025. Trustee Skinner seconded. Motion passed.

**RESOLUTION 2025-04-08-04 TO APPROVE TO LOCK IN THE AEP AGGREGATION PRICE OF 9.199 FOR THREE YEARS EFFECTIVE JUNE 1<sup>ST</sup>, 2025.**

Miley Aye Skinner Aye

Trustee Skinner made a motion to adjourn the meeting. Trustee Miley seconded. Motion passed. Meeting adjourned at 7:21 pm.

Heather Barrett Trustees  
Heather Barrett, Fiscal Officer

Connie Skinner  
Connie Skinner, Chairperson  
Charles Miley  
Charles Miley, Vice Chairperson