

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

Held May 13, 2025

The Brown Township Trustees met on this date at 6:00 PM in regular form with Trustees Miley, Stegner and Skinner, Fiscal Officer Barrett, Road Superintendent Dan Gladman, Zoning Inspector Steve Scerio and Guests Wilma Frost, Mark Frost, Teresa Gladden.

Trustee Skinner made a motion to approve the April 8, 2025 agenda as amended. Trustee Miley seconded. Motion passed.

Trustee Skinner led the Pledge of Allegiance

Trustee Miley made a motion to approve the May 13, 2025 regular meeting minutes as presented. Trustee Skinner seconded. Motion passed.

Fiscal Officer's Report:

Current First Commonwealth Checking Account Balance \$336,301.81 and accrued interest of \$1,004.66 Current STAROhio Account Balance \$1,533,528.68 and earned \$15,619.51 in interest. Trustees reviewed and approved the bank reconciliation and timesheets for April 2025. Trustee Skinner made a motion to release Warrants #21568-21580 \$14,496.30. Trustee Stegner seconded. Motion passed.

Mrs. Barrett shared that there is a correction to the April 2025 meeting minutes; April warrants 21531-21567 \$13,575.16. She also shared she has issued 58 trash vouchers. Mrs. Barrett shared her vacation and summer schedule so trustees and employees would be aware and can plan appropriately. Fiscal Officer Barrett shared an email with employees with a cyber training link that needs to be completed by all employees and reported back once completed.

Delaware County Engineer:

Mr. Riedel stated that patching on Kelly McMaster Road is being looked into and an estimate will be provided. Pittman Road culvert repairs are scheduled for June, and Howard Road repairs scheduled for mid July, weather permitting. The repairs at North Old State Road should be completed next week, there was delay due to weather. The south section of North Old state will be starting soon.

Delaware County Health Department:

n/a

Public Participation:

Mr. and Mrs. Frost had some questions about the AEP aggregation, it was explained the new aggregation starts June 1st and that we are moving forward with Archer energy and locked in for a three year contract.

Zoning Inspector:

There will be a Brown Township Zoning Commission meeting on Thursday June 5th, 2025 at 7 pm to review the zoning resolution and make updates. The recommendation to the trustees were as follows:

Adopt the proposed definitions for short-term rental, host, hosted short-term rental and non-hosted short-term rental (to be added to Article 4 definitions) and to adopt a new section 7.03

N. Short-term rentals to amend in Article 7 of the zoning resolution

Trustee Skinner made the motion to approve the suggested changes to Article 4 definitions and section 7.03; Trustee Miley seconded the motion.

Adopt the proposed revised Article 14 of the zoning resolution

(Documents provided for short-term additions to Article 4 and article 7.03; draft of short term rental application; Revised Article 14, with new language; Summary of changes and Rationale)

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Trustee Skinner made the motion to approve the suggested changes to Article 14; from zoning commission board. Trustee Miley seconded this motion.

Trustee Skinner made a motion to approve the short-term rental application: Trustee Miley seconded the motion.

Trustee Skinner made the motion to approve the recommended zoning fee update; Trustee Miley seconded the motion.

Road Superintendent:

Superintendent Gladman went over his report.

Roads:

Mr. Gladman stated the F450 advance Trac needs to be serviced by Byers Ford. The Ford dealership stated there is a problem with either someone driving the truck with their foot on the brake or that the trailer plug was wired incorrectly by The Dexter Company. The Dexter Company was contacted regarding the error and stated this could either be repaired at the Ford dealership and the invoice forwarded to them or they can fix the error.

Trustee Miley made the motion for the F450 truck to be repaired at the Ford dealership and the invoice sent to The Dexter Company; Trustee Skinner seconded the motion.

There is a field tile blown out in the Northwest corn of the 6 acre park. This will repair will be looked at by Road Superintendent Gladman and Trustee Stegner.

Cemetery:

Cemetery foundations were poured by Longstretch and the invoices sent to the funeral homes for payment.

Fire Department:

In April there were 49 runs, Troy Township had the most. Fire Academy trailer search and rescue was completed and over 100 people went through the trailer. If a dive team is kept at the fire department there will be a \$60,000 charge,, due to upgraded equipment and training being required. Next month there will be someone on duty 24 hours per day. In Mid-October the fire department will be hosting an open house.

Buildings and Grounds:

The new maintenance garage is pending the AEP electric hook up and the final county inspections.

Old Business:

n/a

New Business:

n/a

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Trustee Miley made a motion to adjourn the meeting. Trustee Skinner seconded. Motion passed. Meeting adjourned at 7:28 pm.

Heather Barrett Trustees
Heather Barrett, Fiscal Officer

Connie Skinner
Connie Skinner, Chairperson

Charles A. Miley
Charles Miley, Vice Chairperson

Gary W. Stegner
Gary Stegner