

## RECORD OF PROCEEDINGS

Minutes of the Special Joint Meeting of the Oxford Township Board of Trustees and  
The Ashley Village Council concerning The Ashley Union Cemetery Board  
Held December 2, 2025 at 6:45 p.m., Page 726

The purpose of this special joint meeting with the Oxford Township Board of Trustees and The Ashley Village Council is to conduct an annual meeting with the Ashley Union Cemetery Board for any cemetery business necessary per ORC 759.

Mayor, David Lockhart called the meeting to order for The Village of Ashley Council.

Roll call: Mayor David Lockhart, present; Jerry Votaw, present; Greg Floyd, present; Cheryl Friend, present; Dean Mosier, present; Jan Silva Sanchez, present; Kathleen Winbourne, present. Also present: Renee Rarick, Fiscal Officer.

The meeting was called to order with roll call for the Oxford Township Board of Trustees.

Roll call: James Hatten, present; Steve Lewis, present; Craig Pittman, present. Also present: Joyce Leienberger, Fiscal Officer.

Cheryl Friend called the meeting to order for The Ashley Union Cemetery.

Roll call: Cheryl Friend, present; James Hatten, present; David Lockhart, present. Also present: Patty Lewis, Fiscal Officer.

Cheryl Friend stated that an appointment needs to be made to fill the seat expiring on December 31, 2025 on The Ashley Union Cemetery Board. The new three-year term will expire on December 31, 2028. After further discussion the following motions were made:

Oxford Township Board of Trustees:

- A motion was made by Steve Lewis and seconded by Jim Hatten to appoint Cheryl Friend to The Ashley Union Cemetery Board to fill the expiring seat on December 31, 2025 with a new three-year term expiring on December 31, 2028. Vote: James Hatten, yea; Craig Pittman, yea; Steve Lewis, yea. Motion carried.

Village of Ashley Council:

- A motion was made by Kathleen Winbourne and seconded by Dean Mosier to appoint Cheryl Friend to The Ashley Union Cemetery Board to fill the expiring seat on December 31, 2025 with a new three-year term expiring on December 31, 2028. Vote: Dave Lockhart, yea; Jan Silva Sanchez, yea; Greg Floyd, yea; Kathleen Winbourne, yea; Jerry Votaw, yea; Dean Mosier, yea; Cheryl Friend, abstain. Motion carried.

The Ashley Union Cemetery Board:

- A motion was made by David Lockhart and seconded by Jim Hatten to accept the motions to appoint Cheryl Friend to The Ashley Union Cemetery Board for a three-year term expiring on December 31, 2028.

Steve Lewis stated there needs to be a replacement as of January 1, 2026 for James Hatten's unexpired term on The Ashley Union Cemetery Board from the Oxford Township Board of Trustees. His term will expire on December 31, 2026. He nominated Craig Pittman, trustee.

The Ashley Union Cemetery Board:

- A motion was made by David Lockhart and seconded by James Hatten to accept the nomination of Craig Pittman to The Ashley Union Cemetery Board as of January 1, 2026 to fill the unexpired term of James Hatten. His term will expire on December 31, 2026.

This concluded the business for the special joint meeting.

A motion was made by James Hatten and seconded by David Lockhart to adjourn the meeting for The Ashley Union Cemetery. Vote: All yeas. Motion carried.

A motion was made by Steve Lewis and seconded by James Hatten to adjourn the meeting for Oxford Township Board of Trustees. Vote: All yeas. Motion carried.

Meeting adjourned at 7:00 P.M.

Approved: \_\_\_\_\_ Chairman

Attest: \_\_\_\_\_ Fiscal Officer