

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees
Held February 11, 2025 at 8:00 p.m., Page 706

The regular meeting of the Board of Trustees of Oxford Township was called to order by Vice Chairman Lewis.

Roll call: James Hatten, present; Steve Lewis, present; Craig Pittman, absent. Also present: Jim Viers, Road Maintenance Supervisor, Duane Matlack, Oxford Township Zoning Inspector.

Minutes of the January organizational / regular meeting were previously read by each trustee and a motion was made by Hatten and seconded by Lewis to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for January were reviewed and initialed by the trustees.

Financial Report – January 31, 2025, balances Total \$432,685.49

1000 - \$202,172.07	2031 - \$41,363.91	4951 - \$ 2,739.61
2011 - \$ 24,196.67	2041 - \$ 2,406.28	4952 - \$ 1,378.06
2021 - \$147,887.02	2231 - \$10,541.87	9001 - \$ 0.00

Trustees were given information regarding the Delaware-Knox-Marion-Morrow Joint Solid Waste Management District's updated 5-year plan to review at the January organization meeting. After further discussion a motion was made by Hatten and seconded by Lewis to sign Resolution No. 02-2025-03 TO APPROVE THE DELAWARE, KNOX, MARION, MORROW JOINT SOLID WASTE MANAGEMENT DISTRICT'S SOLID WASTE MANAGEMENT PLAN FIVE YEAR UPDATE. Vote: All yeas. Motion carried and resolution duly passed.

As a result of the Second Amended Certificate of Estimated Resources for 2025 a motion was made by Hatten and seconded by Lewis to adopt the following Resolution No: 02-2025-04; BE IT RESOLVED BY THE BOARD OF TRUSTEES OF OXFORD TOWNSHIP, DELAWARE COUNTY, OHIO THAT TO PROVIDE FOR THE CURRENT EXPENSES FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025 THE FOLLOWING FUNDS APPROPRIATIONS ARE TO BE INCREASED BY THE SAID AMOUNT.

1000	General Fund	\$ 110,000.00
2011	M. V. License Tax Fund	\$ 4,500.00
2021	Gasoline Tax Fund	\$ 38,000.00
2031	Road & Bridge Fund	\$ 2,700.00
2041	Cemetery	\$ 400.00
2231	Permissive Tax Fund	\$ 4,000.00
9001	Agency Library Fund	\$ 1,654.72
	Total	\$ 161,254.72

Vote: All yeas. Motion carried and resolution duly passed.

Nathan Reynolds has finalized the grant documents in regards to the replacement of 7 military headstones; 5 at Winsor Cemetery and 2 at Gavitt Cemetery. Documents were signed and mailed certified on February 7, 2025. The township should receive the replacements headstones by spring. They are for the following veterans; Hiram Wheeler, Chauncy McGonigle, David Foust, David Kyrk, George Aldrich, John Jenkins and Jonathon Hines.

Fiscal Officer Leienberger discussed the passing of House Bill 315 in regards to publication notices for the township. Mark Fowler, Delaware County Assistant Prosecutor stated that instead of publishing the notice in a newspaper it allows for the publication notices to be put on the township website and social media. The township must have both in order to comply with the new law. Currently the township only has a website and will continue to post publications in the Delaware Gazette.

Joe Pennington, Commander from the American Legion Post 518 in Ashley is interested in renting the old township hall located in Ashley to use for storage. Trustee Lewis discussed information he received from the county prosecutor's office in regards to renting the space. It can be rented per O.R.C. 511.03 with provisions. It was decided upon to table further discussion of the provisions when all trustees are present.

Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:

Zoning Permits:

- 1/21/2025 – Paul Hutlin, Recreation Unlimited; 7700 Piper Rd.; 768 Sq.' Cart Canopy

Zoning Violation:

- Certified letter was signed for on 1/13/2025 by J & J Auto Parts informing them of the need to clean up the area in front of the building. If there is no communication by 2/13/2025 the violation will be turned over to the Delaware County Prosecutor's Office for court action.

Zoning Commission Board:

- Has set first meeting for 2/26/2025 to start review of the Oxford Township Zoning Code.

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There was further discussion regarding changes to the Oxford Township Zoning Codes and some residents' concerns regarding any changes. After further discussion Trustee Lewis stated the following: I would like to add something to the record regarding zoning if I may. My stance on residential zoning in Oxford Township remains unchanged. I am fully committed to upholding the desires of our residents. In this case that is to preserve the rural character of our community. Unless I hear a shift in this sentiment from the residents, I will continue to oppose any efforts to ease zoning restrictions. Thank you. Trustee Hatten agreed with Lewis' statement regarding the zoning codes for Oxford Township. Duane Matlack will inform the Zoning Commission Board when reviewing the zoning codes at their meeting on 2/26/2025 of the trustee's desires.

Duane Matlack also updated trustees on the Year-End Permit Statistics for 2024. There were 11 zoning permits issued consisting of 1-addition, 4-accessory structures, 3-decks, 2-new residences and 1-BZA. There were also 2 agriculture exemptions issued.

Jim Viers asked about the hiring of a seasonal / part time employee. Trustees had discussion regarding how many hours they could work, wages, duties and qualifications. It was decided upon to table further discussion when all trustees are present.

Current bills of \$23,801.97 were presented for approval and payment during February. After review, a motion was made by Hatten and seconded by Lewis to pay same. Vote: All yeas. Motion carried. (Cks -12502 – 12525 - \$18,624.25, Vchr. 9 - \$553.50, Vchr. 11 - \$2,710.71, Vchr. 12 - \$298.90, Vchr. 13 - \$15.00, Vchr. 16 - \$1,332.10, Vchr. 17 - \$215.99, Vchr. 18 - \$51.52. A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Hatten and seconded by Lewis to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:10 P.M.

Approved: _____ Vice Chairman

Attest: _____ Fiscal Officer