

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees
Held June 10, 2025 at 8:00 p.m., Page 714

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Pittman.

Roll call: James Hatten, present; Steve Lewis, present; Craig Pittman, present. Also present: Jim Viers, Road Maintenance Supervisor, Duane Matlack, Oxford Township Zoning Inspector, Abbey Trimble with the Delaware Public Health District and Amee Sword, Director of the Wornstaff Memorial Public Library.

Minutes of the May regular meeting were previously read by each trustee and a motion was made by Lewis and seconded by Hatten to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for May were reviewed and initialed by the trustees.

Financial Report – May 31, 2025, balances Total \$506,360.39

1000 - \$244,917.36	2031 - \$65,431.84	4951 - \$ 2,773.12
2011 - \$ 22,923.10	2041 - \$ 2,431.28	4952 - \$ 1,394.92
2021 - \$153,868.35	2231 - \$12,268.59	9001 - \$ 351.83

Abbey Trimble with the Delaware Public Health District updated trustees on the following:

- Food Options in the Community – They would like to hear feedback from the community to help understand what’s working and what’s not when it comes to food accessibility. They will meet with the community at BV East Elementary School on July 23, 2025 from 6:00 PM to 7:30 PM. Please contact the Delaware Public Health District at 740-368-1700 for other locations.
- T-Shirt Contest – Help design this year’s official T-shirt for the 14th Annual Suicide Prevention Walk. Deadline is June 27th by 12:00 AM. Email your design to Aly Hillier at AHillier@DelawareHealth.org.
- Poison Hemlock – Discussed the dangers and the safe way to remove the poison hemlock plant.
- Walk-in Mobile Clinic Summer Tour – Vaccination, screenings, cribs and other health resources. To check the schedule, contact the Delaware Public Health District at 740-203-2040.
- There has been an increase in adults dying from suicide. The review board is doing a study to help determine the cause and prevention.

Amee Sword, Director of the Wornstaff Memorial Public Library updated the trustees on the following:

- The Library Summer Program started June 2nd. There are 47 participants ages 1st grade to 12 years old and 18 participants ages birth to 5 years old.
- Authors visit – Aileen Stewart will be coming to the Wornstaff Memorial Public Library.
- They have also been awarded a \$10,000.00 grant from round three of the One-Time Strategic Community Investment Fund (OTSCIF). The library is having a meeting on June 28th at 10:30 AM for the community to attend for input on how to use the money.

Fiscal Officer Leienberger gave an update regarding the cemetery grant for the replacement of 7 veteran headstones in Winsor and Gavitt Cemeteries. The Department of Veteran Affairs originally denied the replacement headstones for Wheeler and Jenkins on February 25, 2025. Nathan Reynolds sent in an appeal with updated photos. On May 5, 2025 the Department of Veteran Affairs approved the headstone replacement for Hiram Wheeler and denied for a second time the headstone for John Jenkins. The approved six headstones will be placed at the cemeteries and are for the following veterans; Hiram Wheeler, Chauncy McGonigle, David Foust, David Kyrk, George Aldrich, and Jonathon Hines.

Fiscal Officer Leienberger presented the following Resolution No. 06-2025-09; A RESOLUTION TO PROCEED WITH SUBMISSION OF THE QUESTION OF LEVYING A RENEWAL TAX IN EXCESS OF THE TEN-MILL LIMITATION FOR THE PURPOSE OF CURRENT EXPENSES. The tax is for current expenses at a rate not exceeding 0.6 mills for each one dollar of valuation, which amounts to \$15.00 for each \$100,000 of the Auditor’s appraised value, for five (5) years and which the levy is a renewal of an existing levy of 0.6 mills commencing with the 2025 tax year, first due in calendar year 2026. A motion was made by Hatten and seconded by Lewis to adopt the Resolution No. 06-2025-09. Vote: All yeas. Resolution adopted. Fiscal Officer Leienberger is hereby directed to certify the levy to the Auditor and the Board of Elections, Delaware County, Ohio. Certification shall include copies of all of the following documents: Resolution of Necessity (Resolution No. 05-2025-08 adopted on May 13, 2025); and, Certification from the Auditor; and, this Resolution to Proceed (Resolution No.06-2025-09).

Fiscal Officer Leienberger requested a third Amended Certificate to reflect the OPWC grant figures. As a result of the third Amended Certificate of Estimated Resources for 2025, Lewis moved the adoption of the following resolution 06-2025-10; BE IT RESOLVED by the Board of Trustees of Oxford Township, Delaware County Ohio, that to provide for the current expenses for the fiscal year ending December 31, 2025 the following fund appropriations are to be increased by said amount; OPWC (Ohio Public Works Commission) Fund No. 4401 to \$218,071.53. Hatten seconded the adoption of the resolution. Vote: All yeas. Resolution duly passed.

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In regards to the repair and resurfacing of the loop trail at Oxford Park, the township received an estimate from Professional Pavement Services for \$57,500.00. The township was approved for a grant from Preservation Parks for \$50,000.00. After further discussion a motion was made by Hatten and seconded by Lewis to sign the contract with Professional Pavement Services for the repair and resurfacing of the loop trail at Oxford Township Park for \$57,500.00. After the \$50,000.00 grant is applied the balance due of \$7,500.00 will be paid from the general fund. Vote: All yeas. Motion carried.

There was discussion in regard to the clean-up of the McWilliams Cemetery. It is located off Ashley Road at the corner of Maloney Road in a pasture. The township needs to verify access to the cemetery with the county prosecutor and the land owner. Hatten will speak to the landowner.

Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:

Zoning Permits:

- 5/23/2025 – Robert Dew, 3237 St. Rt. 229; 24' Dia. Pool

Zoning Violation:

- Sent correspondence with photos to the prosecutor's office on 3/10/25 asking for an update regarding J & J Auto Parts violation to clean up the area in front of their building. A second violation letter as requested was sent on 3/29/2025 by certified mail. This has been turned over to the prosecutor's office on 5/2/2025 for further action. Letter was sent from prosecutor's office after 5/20/2025.
- Violation letter was sent to 9119 US Highway 42 on 5/4/2025 for building a garage without a permit. There will need to be a variance BZA meeting to be compliant with the zoning code. It is scheduled for 6/18/15 at 7:00 PM.
- Violation letter was sent to 6029 Wheeler Rd. on 6/8/2025 after receiving a complaint about poor conditions of the exterior of property.
- Violation letter was sent to 8116 Ashley Rd. on 6/8/2025 after receiving a complaint that the owner is operating a business from the property.

Zoning Commission Board:

- At the meeting on May 21, 2025 the Zoning Commission Board continued to address the current Articles of Oxford Township's zoning. They have reviewed up to Article 15. The next meeting is scheduled for June 25, 2025 at 7:00 P.M.

Current bills of \$50,665.60 were presented for approval and payment during June. After review, a motion was made by Hatten and seconded by Lewis to pay same. Vote: All yeas. Motion carried. (Cks -12609 – 12637 - \$44,975.47, Vchr. 47 - \$142.76, Vchr. 49 - \$3,657.66, Vchr. 50 - \$23.00, Vchr. 52 - \$1,527.72, Vchr. 53 - \$263.82, Vchr. 54 - \$75.17. A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Lewis and seconded by Hatten to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:11 P.M.

Approved: _____ Chairman

Attest: _____ Fiscal Officer