

Present:
Barb Lewis, President
Jeff Benton, Vice President - Absent
Gary Merrell, Commissioner

Vote on Motion	Mr. Merrell	Aye	Mr. Benton	Absent	Mrs. Lewis	Aye
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COMMISSIONERS JOURNAL NO. 82 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD APRIL 24, 2025

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RESOLUTION NO. 25-293

IN THE MATTER OF AUTHORIZING THE USE OF A PROCUREMENT CARD FOR THE
VETERAN SERVICES DEPARTMENT:

It was moved by Mr. Merrell, seconded by Mrs. Lewis, to approve the following:

WHEREAS, pursuant to section 301.29 of the Revised Code, the Board of Commissioners of Delaware County, by Resolution No. 04-1193, dated September 30, 2004, adopted a policy for the use of County Procurement Cards; and

WHEREAS, the Board of Commissioners of Delaware County, by Resolution No. 11-1040, dated October 3, 2011, adopted amendments to the Policies and Procedures for the county procurement card program; and

WHEREAS, the Board of Commissioners has adopted the procurement card policy for the use of the card to pay for specific classes of work related expenses, without submitting a monthly estimate of the expenses, pursuant to section 301.29(F)(2) of the Revised Code;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Delaware County, State of Ohio, authorizes the use of the following procurement card to the limits indicated and for specific work related expenses designated in the Procurement Card Policy without submitting a monthly estimate of expenses:

Card 1:	
Appointing Authority:	County Commissioners
Office/Department:	Veteran Services
Daily spending per card:	\$5,000
Monthly spending per card:	\$10,000
Single transaction limit:	\$5,000
Daily number of transactions per card:	10
Monthly number of transactions per card:	50
Name on Card:	William Piwtorak
Department Coordinator:	Karen Kish

Vote on Motion Mrs. Lewis Aye Mr. Merrell Aye Mr. Benton Absent

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RESOLUTION NO. 25-294

IN THE MATTER OF AUTHORIZING THE COUNTY ADMINISTRATOR TO REPRESENT THE
BOARD AT, AND APPROVE AND EXECUTE ALL DOCUMENTS ASSOCIATED WITH, THE
CLOSING OF THE LIGGETT EASEMENT, 2022 OHIO DEPARTMENT OF AGRICULTURE
LOCAL AGRICULTURAL EASEMENT PURCHASE PROGRAM:

It was moved by Mr. Merrell, seconded by Mrs. Lewis, to approve the following:

WHEREAS, on April 18, 2022, the Delaware County Board of Commissioners (the “Board”) adopted Resolution No. 22-300, authorizing participation in the Ohio Department of Agriculture Local Agricultural Easement Purchase Program (LAEPP) for the property owned by Jeffrey C. Liggett (the “Liggett Farm”); and

WHEREAS, on August 31, 2023, the Board adopted Resolution No. 23-748, approving the closing for the Liggett Farm easement and authorizing the county administrator to represent the Board at the closing; and

WHEREAS, due to a delay in the closing for the Liggett Farm easement, new documents have been prepared to proceed to closing;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, State of Ohio:

Section 1. The Board hereby approves proceeding to closing for the Liggett Farm Agricultural Easement, 2022 Ohio Department of Agriculture LAEPP.

Section 2. The Board hereby authorizes the County Administrator to represent the Board at the closing for the Liggett Farm Agricultural Easement and to approve and execute all the documents associated therewith.

Section 3. This Resolution shall take immediate effect upon adoption.

Vote on Motion Mr. Benton Absent Mrs. Lewis Aye Mr. Merrell Aye

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RESOLUTION NO. 25-295

IN THE MATTER OF AUTHORIZING PARTICIPATION IN THE OHIO LOCAL
AGRICULTURAL EASEMENT PURCHASE PROGRAM (LAEPP) FOR ROBERT J SHERMAN,
TRUSTEE; AND KENNETH MARK TOSSEY AND PHILLIP RYAN TOSSEY:

It was moved by Mr. Merrell, seconded by Mrs. Lewis, to adopt the following Resolution:

WHEREAS, the Board of Commissioners of Delaware County (the “Board”) has received a request from Robert J Sherman, Trustee, for support of their application to the State of Ohio for purchase of an agricultural easement on their property located in Porter Township on Peerless Road and Moody Road, Centerburg, Ohio, Parcel IDs #51610001005000 and #51610001005003 (collective acreage of approximately 66.592 acres); and

WHEREAS, the Board has received a request from Kenneth Mark Tossey and Phillip Ryan Tossey for support of their application to the State of Ohio for purchase of an agricultural easement on their property located in Scioto Township on Ostrander Road Parcel IDs #20040003008000, #20040004029000, #20040004031000, and #20040004033000 (collective acreage of approximately 54.614 acres); and

WHEREAS, the Board has reviewed these requests and determined that the nomination of the properties for purchase of an agricultural easement is compatible with the county's goals to preserve and promote agriculture as an important part of the area's economy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, State of Ohio:

Section 1. The Board hereby supports the participation of Robert J. Sherman, Trustee; and Kenneth Mark Tossey and Phillip Ryan Tossey (collectively, the “Landowners”) in the LAEPP and acknowledges that participation in the LAEPP does not conflict with any existing or proposed land use plans of Delaware County.

Section 2. The Board hereby certifies that the Landowners have, as a part of their applications, committed to donate at least twenty-five percent (25%) of the agricultural easement value as the required local match.

Section 3. The Board hereby agrees, in conjunction with the Delaware Soil and Water Conservation District, to monitor, supervise, and enforce the deed of agricultural easement on behalf of the Director of the Department of Agriculture.

Section 4. The Board hereby finds that all formal actions of the Board relating to the adoption of this Resolution were taken in an open meeting of the Board in compliance with all legal requirements of R.C. 121.22.

Section 5. The Board hereby directs the Clerk of the Board to certify copies of this Resolution to the Landowners and the Department of Agriculture, Office of Farmland Preservation.

Vote on Motion Mr. Merrell Aye Mr. Benton Absent Mrs. Lewis Aye

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RESOLUTION NO. 25-296

IN THE MATTER OF APPROVING SUPPLEMENTAL APPROPRIATIONS:

It was moved by Mr. Merrell, seconded by Mrs. Lewis, to approve the following:

Supplemental Appropriations		
27929208-5301	GD Alternative Dispute Resolution/ Contracted Prof Services	\$2,900.99

Vote on Motion Mrs. Lewis Aye Mr. Merrell Aye Mr. Benton Absent

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RESOLUTION NO. 25-297

IN THE MATTER OF AUTHORIZING THE SUBMITTING OF AN APPLICATION FOR
THE COMMUNITY PROJECT GRANT PROGRAM FOR THE DELAWARE COUNTY REGIONAL
SEWER DISTRICT:

It was moved by Mr. Merrell, seconded by Mrs. Lewis, to approve the following:

WHEREAS, the Director of Finance requests authorization to submit an application for the following grant to be used for the Golf Village Sewer Rehabilitation Project:

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Source:	FY26 US House of Representatives – Community Project Funding Program		
Grant Amount:	\$375,000		
Local Match:	<u>0.00</u>		
Total Grant Amount:	\$375,000		

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, State of Ohio, that:

Section 1. The Board hereby authorizes the submitting of an application for the Community Project Grant Program.

Section 2. The Board hereby designates the County Administrator as the authorized representative for the Grant with full authority to cause submission of the application, to take all other necessary actions, including approval and execution of the subrecipient agreement, to secure award of the Grant, and to accept the Grant on behalf of the Board. The Director of Finance shall be the grant contact for purposes of the Grant.

Section 3. When agreements, reports, or other documents require execution by the authorized representative, a copy thereof shall be provided to the Clerk of the Board, along with a copy of this Resolution.

Vote on Motion Mr. Benton Absent Mrs. Lewis Aye Mr. Merrell Aye

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ADMINISTRATOR REPORTS

CA Davies – Nothing to report.

DCA Huston – Nothing to report.

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COMMISSIONERS’ COMMITTEES REPORTS

Commissioner Merrell – attended the Heritage Tree Dedication on 04/22. He also attended Mr. Weiler’s 90th birthday celebration. He will be attending a Board meeting at Willowbrook on 04/25/25.

Commissioner Lewis – attended the Heritage Tree Dedication on 04/22/25. She also attended a DKMM meeting on 04/23/25

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RESOLUTION NO. 25-298

IN THE MATTER OF ADJOURNING INTO EXECUTIVE SESSION FOR CONSIDERATION OF
COMPENSATION OF A PUBLIC EMPLOYEE OR A PUBLIC OFFICIAL AND FOR PENDING OR
IMMINENT LITIGATION:

It was moved by Mr. Merrell, seconded by Mrs. Lewis, to approve the following:

WHEREAS, pursuant to section 121.22(G) of the Revised Code, a public body may hold an executive session only after a majority of a quorum of the public body determines, by a roll call vote, to hold an executive session and only at a regular or special meeting for the sole purpose of the consideration of any of the matters specified in section 121.22(G)(1)–(7) of the Revised Code; and

WHEREAS, pursuant to section 121.22(G)(8) of the Revised Code, a public body may hold an executive session to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

- (1) The information is directly related to a request for economic development assistance that is to be provided or administered under any provision of Chapter 715., 725., 1724., or 1728. or sections 701.07, 3735.67 to 3735.70, 5709.40 to 5709.43, 5709.61 to 5709.69, 5709.73 to 5709.75, or 5709.77 to 5709.81 of the Revised Code, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project; and
- (2) A unanimous quorum of the public body determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, State of Ohio:

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Section 1. The Board hereby adjourns into executive session for consideration of Compensation of a Public Employee or a Public Official and for Pending or Imminent Litigation.

Vote on Motion Mr. Merrell Aye Mr. Benton Absent Mrs. Lewis Aye

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RESOLUTION NO. 25-299

IN THE MATTER OF ADJOURNING OUT OF EXECUTIVE SESSION:

It was moved by Mr. Merrell, seconded by Mrs. Lewis, to adjourn out of Executive Session.

Vote on Motion Mrs. Lewis Aye Mr. Merrell Aye Mr. Benton Absent

There being no further business, the meeting adjourned.

Jeff Benton

Barb Lewis

Gary Merrell

Jennifer Walraven, Clerk to the Commissioners