

# **DELAWARE COUNTY COMMISSIONERS**

**Regular Session  
July 14, 2025  
9:30AM**

**Commissioners Hearing Room  
91 N. Sandusky Street  
Delaware, Ohio 43015**

**Jeff Benton  
Barb Lewis  
Gary Merrell**

1. Approval of the Electronic Record of the Proceedings from Regular Meeting
2. Public Comment
3. Approval of Purchase Orders, Vouchers, Then and Now Certificates, Payment of Warrants and Memo Transfers

**Aric I. Hochstettler, Deputy County Administrator and General Counsel**

4. Approving a County Compensation Agreement with the City of Sunbury relating to the Woodland Lake Tax Increment Financing

**Mikkele Roy, Finance Director, Delaware County Sheriff's Office**

5. Acceptance of donated property for the use of the County Sheriff or his employees
6. Approving a Services Agreement between the Delaware County Sheriff's Office, the Delaware County Board of Commissioners, and Virtra, Inc, for subscription training and equipment partnership (STEP)

**Chief Deputy Jon Scowden, Delaware County Sheriff's Office**

7. Declaring County Personal Property not needed for public use and authorizing the sale of the Personal Property to Sergeant Darin Karbler on the occasion of his retirement

**Dawn Huston, Deputy County Administrator, Aric I. Hochstettler, Deputy County Administrator and General Counsel and Steve Lewis, Director of Data Center**

8. Approving an update to the Computer Use and Cyber Security Policy within the Delaware County Personnel Policy Manual to include a provision governing the use of Artificial Intelligence

**Melissa Jordan, Delaware County Recorder**

9. Approving the Agreement by and between Document Technology Systems LTD and

the Delaware County Board of Commissioners, on behalf of the Delaware County Recorder, for Software Maintenance for the Delaware County Recorder

**Justin Nahvi, Director of Finance**

10. Approving the Services Agreement between the Delaware County Board of Commissioners and Civic Uplift, LLC for Community Development Block Grant (CDBG) Administration Services & General Grant Consulting & Administration Services

**Chris Bauserman, County Engineer**

11. Accepting Improvements within the project known as Greenery Residential for road improvements to Shanahan Road
12. Approving an Owner's Agreement for DEL Webb Northstar Section 1 Phase A and DEL Webb Northstar Section 1 Phase B
13. Approving Right-of-Way Work Permit Summary Sheet

**Delaware County Commissioners**

14. Authorizing the County to enter into the Regional Council of Governments for the Central Ohio Area Agency on Aging, authorizing the execution and delivery of an Agreement establishing the Central Ohio Area Agency on Aging as a Regional Council of Governments, and approving the Bylaws of the Regional Council of Governments for the Central Ohio Area Agency on Aging
15. Appointing the County's Member Representative to the Council of the Regional Council of Governments for the Central Ohio Area Agency on Aging
16. Withdrawing the Annexation Petition filed on June 3, 2025, by Agent for the Petitioner, Michael R. Shade, Attorney-At-Law, requesting Annexation of 175.80 acres of land in Delaware Township and 175.0 acres of land in Troy Township, for a total of 350.80 acres to the City of Delaware

**Tracie Davies, County Administrator**

17. Administrator Reports
18. Commissioners' Committees Reports
19. Adjourning into Executive Session

Other Business

20. Adjourning the Meeting

**Calendar**

|                      |                 |                       |
|----------------------|-----------------|-----------------------|
| July 14, 2025        | 9:30 AM         | Commissioners Session |
| <b>July 17, 2025</b> | <b>Canceled</b> | <b>No Session</b>     |
| July 21, 2025        | 9:30 AM         | Commissioners Session |

|                          |                 |   |
|--------------------------|-----------------|---|
| <b>July 24, 2025</b>     | <b>Canceled</b> | <b>No Session</b>   |
| July 28, 2025            | 9:30 AM         | Commissioners Session   |
|                          | 10:00 AM        | Public Hearing for the <b>Chancel Gate</b> Watershed Drainage Improvement Project |
| July 31, 2025            | 9:30 AM         | Commissioners Session   |
| August 4, 2025           | 9:30 AM         | Commissioners Session   |
| August 7, 2025           | 9:30 AM         | Commissioners Session   |
| August 11, 2025          | 9:30 AM         | Commissioners Session   |
|                          | 10:00 AM        | Drainage hearing ( <b>Re-estimation Webster-Arnold</b> )                          |
|                          | <b>1:30 PM</b>  | <b>Drainage Petition Viewing Warren #129</b>                                      |
| August 14, 2025          | 9:30 AM         | Commissioners Session   |
| August 18, 2025          | 9:30 AM         | Commissioners Session   |
| August 21, 2025          | 9:30 AM         | Commissioners Session   |
| August 25, 2025          | 9:30 AM         | Commissioners Session <b><i>TBD Canceled/No Session</i></b>                       |
| August 28, 2025          | 9:30 AM         | Commissioners Session   |
| <b>September 1, 2025</b> | <b>Holiday</b>  | <b>No Session</b>   |
| September 4, 2025        | 9:30 AM         | Commissioners Session   |
| September 8, 2025        | 9:30 AM         | Commissioners Session   |
|                          | 10:00 AM        | Drainage Hearing for <b>Evergreen Cemetery Watershed</b>                          |
| September 11, 2025       | 9:30 AM         | Commissioners Session   |
| September 15, 2025       | 9:30 AM         | Commissioners Session ( <i>location may change</i> )                              |
| September 18, 2025       | 9:30 AM         | Commissioners Session ( <b><i>TBD /Canceled</i></b> )                             |
| September 22, 2025       | 9:30 AM         | Commissioners Session   |
| September 25, 2025       | 9:30 AM         | Commissioners Session   |
| September 29, 2025       | 9:30 AM         | Commissioners Session   |
| October 2, 2025          | 9:30 AM         | Commissioners Session   |
| October 6, 2025          | 9:30 AM         | Commissioners Session   |
|                          | <i>10:00 AM</i> | <i>Drainage hearing (TBD)</i>   |
| October 9, 2025          | 9:30 AM         | Commissioners Session   |
| October 13, 2025         | 9:30 AM         | Commissioners Session   |
| October 16, 2025         | 9:30 AM         | Commissioners Session   |
| October 20, 2025         | 9:30 AM         | Commissioners Session   |
| October 23, 2025         | 9:30 AM         | Commissioners Session   |
| October 27, 2025         | 9:30 AM         | Commissioners Session   |
| October 30, 2025         | 9:30 AM         | Commissioners Session   |
| November 3, 2025         | 9:30 AM         | Commissioners Session   |
|                          | <b>10:00 AM</b> | <b>Ditch Hearing Warren #129</b>  |
| November 6, 2025         | 9:30 AM         | Commissioners Session   |

*Italicized dates are proposed dates by the Clerk of the Board of Commissioners*

*Resolution numbers can be changed in Session*