

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees
Held July 14, 2026 at 8:00 p.m., Page 742

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Lewis.

Roll call: Randy Leienberger, present; Steve Lewis, present; Craig Pittman, present. Also present: Jim Viers, Road Maintenance Supervisor, Doug Riedel with the Delaware County Engineer's Office, Abbey Trimble with the Delaware Public Health District and Amee Sword, Director of the Wornstaff Memorial Public Library.

Minutes of the June regular meeting were previously read by each trustee and a motion was made by Leienberger and seconded by Pittman to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for June were reviewed and initialed by the trustees.

Financial Report – June 30, 2026, balances Total \$518,520.56

1000 - \$238,919.46	2031 - \$33,163.31	4951 - \$ 2,877.50
2011 - \$ 28,721.56	2041 - \$ 1,903.30	4952 - \$ 1,447.38
2021 - \$193,383.85	2231 - \$18,104.20	9001 - \$ 0.00

Abbey Trimble with the Delaware Public Health District updated trustees on the following:

- Walk with Ease Course starting July 27, 2026 on Mondays, Wednesdays & Fridays at 9:00 A.M. Hosted at the Delaware Public Health District. For more information call 740-368-1700.
- The Delaware County Breastfeeding Coalition invites you to join them for their 3rd annual Baby Expo held Saturday August 8, 2026 from 10:00 A.M. to 1:00 P.M. There will be vendors, raffles, baby gear, prizes and more.
- The Delaware County Community Health Assessment Data will be released on August 12, 2026 from 9:00 A.M. to 10:30 A.M. at the Delaware Public Health District.
- Provided E-Bike information and facts. They are becoming more popular and can be very dangerous.
- You can now sign up to receive Weekly Heat Alerts on the Delaware Public District Health District's web page under the Resource Tab.

Amee Sword, Director of the Wornstaff Memorial Public Library updated trustees on the following:

- Their Summer Program ended on Monday, July 13, 2026. It was a very successful year. They averaged 39 children on Mondays and 18 children on Thursdays. They had a season end party with 108 attending, including parents.
- Their chimney is being repaired on July 14, 2026. They are also having roof repairs done the following week.

Doug Riedel with the Delaware County Engineer's Office discussed the OPWC 2026 grant for Maloney Road. The Shelly Co. was awarded the contract for \$662,285.95. The township share will be \$45,450.99. Doug stated the project may not start this fall. If not, it will be completed in the spring of 2027. Trustees asked if the road would be finished with a chip and seal similar to the Piper Road 2022 OPWC grant project. Trustees stated they were not happy with how Piper Rd. did not hold up. Doug stated they no longer chip and seal the roads for the OPWC grant projects They will use a 2" asphalt overlay with full depth shoulder widening and localized pavement planing. After further discussion a motion was made by Leienberger and seconded by Lewis to sign the contract between The Shelly Company and Oxford Township for the 2026 OPWC grant; Maloney Road Improvement Project. Vote: All yeas. Motion carried.

Doug Riedel also asked the trustees if they would consider plowing all of Bishop Rd. The end of Bishop Rd. is in Troy Township. Troy Township is willing to plow all of either Whipple Rd. or Sherwood Rd. (which are also shared roads with Oxford and Troy Townships) for the trade of Bishop Rd. This also may include mowing. Jim Viers stated that they sort of do that now. Doug stated there should be a Maintenance Agreement signed between the two townships for the record and for future use if any questions should arise. Trustees agreed to this. Doug will talk with Troy Township and prepare a Maintenance Agreement between Oxford Township and Troy Township.

Doug Riedel also stated that St. Rt. 229 will not close this year. The state is doing some berm work with paving. The road will close in 2027 for the bridge work. Pittman asked if the state is stilling planning on doing tile and culvert repairs this year on US 42. Doug was not sure, but would check into it and let them him know. Pittman also asked about the trees on Ashley Rd. before the county line. He stated they are getting pretty close to the road. Doug said they are a little behind this year but will get to it.

Fiscal Officer Leienberger presented the 2027 budget. After review and discussion, a motion was made by Lewis and seconded by Pittman to accept the 2027 budget as presented with an estimated budget of \$882,000.00. Vote: All yeas. Motion carried. Fiscal Officer Leienberger will send the 2027 budget to the Delaware County Auditor.

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Howard Thatcher on the Oxford Township Zoning Board turned in his resignation as of June 15, 2026. Trustees stated he has done a wonderful job and would like to thank him for his many years of service. He was an asset to the township and the community. After further discussion a motion was made by Leienberger and seconded by Pittman to accept Howard Thatcher's letter of resignation as of June 15, 2026. Vote: All yeas. Motion carried. Due to Howard Thatcher's resignation a motion was made by Leienberger and seconded by Pittman to appoint John Birchmeier to the Oxford Township Zoning Board of Appeals to complete Howard Thatcher's term which will expire on December 31, 2030. Vote: All yeas. Motion carried.

Jim Viers discussed the condition of the 2003 International truck. He stated it needs a lot of work if the township wanted to keep it. The truck is not used much at all and thought it might be better to sell it. After further discussion it was decided upon to sell the truck through an auction with Wilson National, LLC. Lewis asked Jim if he felt the truck needed to be replaced. Jim thought a second truck this size was not needed but felt a smaller dump truck would be better. A motion was made by Leienberger and seconded by Lewis to authorize Craig Pittman to contact Wilson National, LLC and handle the sale of the 2003 International truck. Vote: Leienberger, yea; Lewis, yea; Pittman, abstain. Motion carried. Fiscal Officer Leienberger will prepare the resolution to be signed at the August meeting.

Duane Matlack, Oxford Township Zoning Inspector updated trustees by email on the following:
Zoning Permits:

- 6/11/2026 – Allen Lea, 3797 Steamtown Rd., 3,520 Sq.” New Residence

Zoning Violation:

- Strine Road violations are being turned over to the Prosecutors Office for further action. No improvements noted during inspection on 4/13/2026. A draft violation letter was sent for review from the Prosecutor's Office; revisions were sent back to the Prosecutor's Office with updated photos taken on 7/12/2026.
- 6/7/2026 - Contacted Health Department to discuss property at 8895 U.S. Highway 42 N. regarding living in trailers on the property. As of 7/13/2026 a new violation letter is in process in regards to proper documentation with the permanent injunction.

Zoning Commission Board:

- The Zoning Commission Board held their Organizational Meeting on 7/6/2026.

Current bills of \$35,036.07 were presented for approval and payment during July. After review, a motion was made by Lewis and seconded by Pittman to pay same. Vote: All yeas. Motion carried. (Cks -13000 – 13053 - \$29,117.88, Vchr. 56 - \$22.50, Vchr. 57 - \$198.10, Vchr. 59 - \$3,348.72, Vchr. 62 - \$1,859.45, Vchr. 63 - \$403.22, Vchr. 64 - \$86.20. A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Pittman and seconded by Leienberger to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:24 P.M.

Approved: _____ Chairman

Attest: _____ Fiscal Officer