

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees
Held March 10, 2026 at 8:00 p.m., Page 734

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Lewis.

Roll call: Randy Leienberger, present; Steve Lewis, present; Craig Pittman, present. Also present: Jim Viers, Road Maintenance Supervisor, Duane Matlack, Oxford Township Zoning Inspector and Abbey Trimble with the Delaware Public Health District.

Minutes of the February regular meeting were previously read by each trustee and a motion was made by Pittman and seconded by Leienberger to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for February were reviewed and initialed by the trustees.

Financial Report – February 28, 2026, balances Total \$435,856.82

1000 - \$195,410.86	2031 - \$ 9,143.31	4951 - \$ 2,847.18
2011 - \$ 25,975.37	2041 - \$ 2,431.28	4952 - \$ 1,432.14
2021 - \$182,404.34	2231 - \$16,212.34	9001 - \$ 0.00

Abbey Trimble with the Delaware Public Health District updated trustees on the following:

- The District Advisory Council's Annual Meeting will be held March 19, 2026 at 7:00 P.M. at 470 S. Sandusky St., Delaware.
- Applications for their Micro Grant will be available in August for projects in 2027.
- Learn about "Safe Sleep" for babies and get a free crib. No appointment necessary. Just walk in during business hours at the Delaware Public Health District.
- Community Shred Day – Saturday, May 2, 2026, from 9:00 AM to 11:30 AM. Limit is 5 boxes; banker or copy paper size. Cost is free.
- 2026 Special Collection Options: Household Hazardous Waste & Electronics, April – September by appointment only; Household Hazardous Waste, Saturday, June 13, 2026, from 9:00 AM to 1:00 PM. No appointment needed. Located at the Marion County Fairgrounds; Electronics Collection Event, Saturday, June 27, 2026 from 9:00 AM to 1:00 PM. No appointment needed. Located at the Delaware County Fairgrounds.

Amee Sword, Director of the Wornstaff Memorial Public Library updated trustees by email on the following:

- Thanks to grant from Sourcepoint and Wornstaff Friends, we have purchased equipment (walking sticks, ankle/wrists weights, weighted vests, and pedometers) for our Wornstaff Walkers. The next session will begin April 27, 2026 through May 27, 2026.
- The Wornstaff Friends is partnering with Gibeye's Pizza for a fundraiser on National Pi Day, March 14, 2026 to benefit the Wornstaff Memorial Public Library.
- The Wornstaff Memorial Public Library will be working through a strategic planning process in April. There will be an on-line survey opening soon. It should only take a few moments of your time and would be very helpful to the library for future planning.
- There are concerns about the No Property Tax amendment that could be on the ballot in November. If the amendment is on the November ballot, then the library would like to host a program in August/September for local government, agencies, fire dept at the library to explain to community members the impact to services if the measure passes.

There was discussion regarding a rate schedule change for The Ashley Union Cemetery that was revised on January 13, 2026. The fee for Interment (Open/Close) changed to \$700.00 for both residents and non-residents. All other fees stayed the same. After reviewing the new rate schedule, a motion was made by Leienberger and seconded by Pittman to make the same rate schedule change for Oxford Township's cemeteries effective March 10, 2026. Vote: All yeas. Motion carried.

Joe Pennington, Commander of The American Legion Post 518 in Ashley reached out to get an update in regards to renting or purchasing the old township hall located at 112 W. High St., Ashley. Trustee Lewis is checking with the Ohio Ethics Commission on how to handle the situation and has not heard back from them yet.

With the new floor installed in the township hall there was discussion regarding chair leg floor protectors for the township hall's tables and chairs. There was concern with the tables and chairs getting moved around a lot that it could cause scratches or damage to the new floor. After discussion it was decided upon to have Trustee Leienberger check prices with Amazon. Fiscal Officer Leienberger will check on getting a business account with Amazon.

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Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:

Zoning Violation:

- A certified violation letter was sent to 7681 Strine Rd. for trash and debris on the property. They possibly could be operating a salvage business. As of 11/11/25 some clean-up is completed. However, burning is now being done on the property. This issue was reported to the Health Department who turned it over to the EPA for investigation on 11/06/25. Second notice was sent 12/8/25. As of 12/9/25 the property owner is working on some clean-up.
- First violation letter was sent certified to 8011 Stine Rd, for trash, debris and inoperable vehicles on the property. Certified letter was accepted on 11/29/2025. Property owner has 30 days to comply. As of 12/8/25 there were no improvements noticed. A second notice was sent on 3/10/26.

Zoning Commission Board:

- At the meeting on 11/24/25 the Board approved the final draft of updates to the zoning codes and voted to send the draft to the Regional Planning Commission for their vote on January 29, 2026 and the Prosecutor's Office for review. The Zoning Commission Board met on February 18, 2026 and will meet on March 18, 2026 to update the recommendations by the Regional Planning Commission and Prosecutor's Office. Once the reviews are complete, the board will forward it to the Oxford Township Board of Trustees for approval.

Jim Viers discussed the broken cylinder on the mower. After discussion it was decided upon to have Jim take the cylinder to Marengo Hydraulics for repair.

Trustee Leienberger discussed the berm on Shoemaker Road between US Highway and Ashley Road. After discussion it was decided upon to add new gravel to the berm.

Trustee Pittman stated The Ashley Cemetery Board has asked if Jim could grade the driveway at the cemetery. There is a box scraper for the tractor. The cemetery board was hoping the township could help make the cemetery look good for Memorial Day.

Current bills of \$26,595.62 were presented for approval and payment during March. After review, a motion was made by Lewis and seconded by Leienberger to pay same. Vote: All yeas. Motion carried. (Cks -12898 – 12924 - \$21,978.61 Vchr. 19 - \$2,802.15, Vchr. 20 - \$191.35, Vchr. 21 - \$18.50, Vchr. 24 - \$1,291.22, Vchr. 25 - \$260.11, Vchr. 26 – 53.68. A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Pittman and seconded by Leienberger to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 8:53 P.M.

Approved: _____ Chairman

Attest: _____ Fiscal Officer