

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

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|  | Held June 9, 2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
|  | <p>The Brown Township Trustees met on this date at 6:00 PM in regular form with Trustees Skinner, Ebersole and Fleming, Fiscal Officer Barrett, Zoning Inspector Bernaert and Guest Nick Sheets, Lindsay Mason, and Chris Rinehart.</p> <p>Trustee Skinner made a motion to approve the June 9, 2026 agenda as amended. Trustee Fleming seconded. Motion passed.</p> <p>Trustee Skinner led the Pledge of Allegiance</p> <p>Trustee Ebersole made a motion to approve the May 12, 2026 regular meeting minutes. Trustee Skinner seconded. Motion passed.</p> <p>Trustee Skinner made a motion to approve the June 1, 2026 emergency meeting minutes. Trustee Ebersole seconded. Motion passed.</p> <p><b>Delaware County Engineer's Office:</b><br/>Trustee Skinner stated that Anthony Turowski with ODOT will be coming to the July 14<sup>th</sup> Trustee meeting.</p> <p><b>Delaware County Health Department Updates:</b><br/>They will be a tire disposal in July and October. There is a community health assessment being emailed out randomly, if it is received, they would appreciate help in completing the assessment. A reminder that the Delaware County Health Department has loan recycling bins, hand washing stations, etc. Ticks are prevalent now; there have been no Ebola, Hantavirus, or screw worms. The Health Department now has a health and heat advisory alert that you can sign up for on their website.</p> <p><b>Public Participation:</b><br/>Nick Sheets was present to talk about America's 250<sup>th</sup> fireworks celebration on July 3<sup>rd</sup>, he provided Brown Township with the application for Fireworks Exhibition Permit that was signed by the Delaware County Sheriff and Delaware county Fire Department to the State of Ohio Department of Commerce Division of State Fire Marshall for exhibition site/event Henmick Farm and Brewery. Mr. Sheets stated that the Memorandum of Law forwarded to Brown Township Trustee's on June 8, 2026 for the Henmick's fireworks on July 3, 20926; states a letter is not required by law to be sent to surrounding neighbors.</p> <p><b>Zoning Inspector's Report</b><br/>Mr. Berneart stated there have been three variance requests; one is scheduled already for July 8<sup>th</sup>. Four permits were issued in May and three for the month of June. Mr. Berneart has been working on density standards that vary in the comprehensive plan and zoning resolution. The zoning resolution is the law vs. the comprehensive plan. Recommendations for updates will be brought up in a Trustee meeting.<br/>Mr. Berneart made a compensation increase request due to the amount of time he is spending updating the comprehensive plan and zoning resolution, permits issued, variances, etc. Trustee Ebersole expressed it is important for the updates but now is a busy time for zoning and possibly focusing less on the updates to minimize the hours worked. Trustee Skinner stated compensation will be reevaluated again in a couple of months.<br/>Two zoning violations were sent, a mowing letter to a property on Main St.<br/>Mrs. Andres attended the last zoning meeting and has been hired as the zoning secretary.</p> |  |

# RECORD OF PROCEEDINGS

# Minutes of Brown Township Trustees Meeting

Held June 9, 2026

### Fiscal Officer's Report:

Current First Commonwealth Checking Account Balance \$601,879.52 and earned \$1,517.60 in interest. Current STAROhio Account Balance \$1,603,605.73 interest and earned \$5,147.60 in interest.

Trustees reviewed and approved the bank reconciliation and timesheets for May 2026.

Trustee Skinner made a motion to release Warrants #21823-21837 for \$7,257.14 Trustee Fleming seconded. Motion passed.

Fiscal Officer Barrett issued 47 trash vouchers so far. One person completed 2 vouchers for his household; a total amount of \$702.03 has been paid by Brown Township.

Trustee Skinner stated that property taxes may be due later for the 2<sup>nd</sup> quarter, which would mean Brown Township would receive our disbursement later also.

Mrs. Barrett stated she received a check from Mr. Fleming's insurance agent for an Insurance Demo Bond Check for the fire at the property located at 5701 Leonardsburg Rd Delaware, Ohio 43015. Brown Township does not have an established fund to put this money into. Mrs. Barrett spoke with the Auditor of State, Local Government Services, and the prosecuting attorney. Brown Township had passed a resolution back in 2008 but this resolution only applied if the property was in despair and was not going to be rebuilt. A fund needs established to put the check into.

Trustee Skinner made a motion to create fund 9001 Fire Escrow Custodial Account in the amount of \$32,300.00 (for property located at 5701 Leonardsburg Rd Delaware, OH 43015) per Ohio Revised Code 5705.09; resolution 2008-06-10-02 to authorize and implement the provisions of Ohio Revised Code 3929.86 related to the payment to the township of a portion of fire loss claims as surety for the removal, repair, or securing of building or other structures damaged by a fire. Trustee Ebersole seconded. Trustee Fleming abstained.

**RESOLUTION 2026-06-9-01 APPROVE CREATING FUND 9001 FIRE ESCROW CUSTODIAL ACCOUNT IN THE AMOUNT OF \$32,300.00 (FOR PROPERTY LOCATED AT 5701 LEONARDSBURG RD DELAWARE, OHIO 43015) PER OHIO REVISED CODE 5705.09; RESOLUTION 2008-06-10-02 TO AUTHORIZE AND IMPLEMENT THE PROVISIONS OF OHIO REVISED CODE 3929.86 RELATED TO THE PAYMENT TO THE TOWNSHIP OF A PORTION OF FIRE LOSS CLAIMS AS SURETY FOR THE REMOVAL, REPAIR, OR SECURING OF BUILDING OR OTHER STRUCTURES DAMAGED BY A FIRE.**

## SKINNER AYE

EBERSOLE AYE

Trustee Ebersole made a motion that once fund 9001 Fire Escrow Custodial Account is established and approved through Delaware County Auditor; funds in account 9001 can be released to the home owner Mark Fleming at property 5701 Leonardsburg Rd Delaware, Ohio 43015 for the amount of \$32,300.00 for the fire damage repairs. Trustee Skinner seconded. Trustee Fleming abstained.

**RESOLUTION 2026-06-9-02 APPROVE THAT ONCE FUND 9001 FIRE ESCROW CUSTODIA ACCOUNT IS ESTABLISHED AND APPROVED THROUGH DELAWARE COUNTY AUDITOR; FUNDS IN ACCOUNT 9001 CAN BE RELEASED TO THE HOME OWNER MARK FLEMING AT PROPERTY 5701 LEONARDSBURG RD DELAWARE, OHIO 43015 FOR THE AMOUNT OF \$32,300.00 FOR THE FIRE DAMAGE REPAIRS.**

**EBERSOLE AYE**

SKINNER AYE



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Fiscal Officer asked if Zoning Inspector was being paid for zoning secretary work in May and June and due to Mrs. Andres being hired, he is not.

At the May 12, 2026 meeting Trustee Skinner and Ebersole approved road director Mark Fleming to attend the Zerbe-O’Keefe project hearing on Brown Township’s behalf. Per Delaware County a resolution is required for this.

Trustee Ebersole made a motion to approve appointing Brown Township, of Delaware County, Ohio, Roads Director Mark Fleming to appear and speak on behalf of the board of Brown Township Trustees at the June 22, 2026 public hearing on the Zerbe-O’Keefe Project. Trustee Skinner seconded. Trustee Fleming abstained.

**RESOLUTION 2026-06-9-02 APPROVE APPOINTING BROWN TOWNSHIP, OF DELAWARE COUNTY, OHIO, ROADS DIRECTOR MARK FLEMING TO APPEAR AND SPEAK ON BEHALF OF THE BOARD OF BROWN TOWNSHIP TRUSTEES AT THE JUNE 22, 2026 PUBLIC HEARING ON ZERBE-O’KEEFE PROJECT.**

**EBERSOLE AYE**

**SKINNER AYE**

**Road Superintendent:**

Mr. Gladman is on vacation until June 10, 2026. Ball field gate estimates were provided to the trustees prior to the vacation. Trustee Fleming and Mr. Gladman would like to go with a 12-foot gate and two posts.

Trustee Ebersole made a motion to approve a purchase of a twelve-foot baseball field gate plus two posts not to exceed an amount of \$350.00. Trustee Fleming seconded. Motion passed.

**RESOLUTION 2026-06-9-04 APPROVE A PURCHASE OF A TWELVE-FOOT BASEBALL FIELD GATE PLUS TWO POSTS NOT TO EXCEED AN AMOUNT OF \$350.00**

**EBERSOLE AYE**

**FLEMING AYE**

Mr. Gladman provided estimates for a skid steer blade; he would prefer the McLaren Industries.

Trustee Skinner made a motion to approve the purchase of a 84” six way skid steer blade from McLaren Industries at a cost not to exceed \$5,400.00. Trustee Ebersole seconded. Motion passed.

**RESOLUTION 2026-06-9-05 APPROVE A PURCHASE OF A 84’ SIX WAY SKID STEER BLADE FROM MCLAREN INDUSTRIES AT A COST NOT TO EXCEED AN AMOUNT OF \$5,400.00**

**SKINER AYE**

**EBERSOLE AYE**

Trustee Skinner received a call from the resident for the property located at 8520 Jumper Road, they received a bill for the road signs that were damaged plus labor. They will be paying that invoice to Brown Township.

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Held June 09, 2026

Road superintendents power tools are lacking power and making it difficult to work properly, the current power tools are sixteen years old. He would like to replace the power tools.

Trustee Ebersole made a motion to approve the purchase of new power tools; DeWalt or Milwaukee at an amount not to exceed \$1,000.00. Trustee Fleming seconded. Motion passed.

**RESOLUTION 2026-06-09-06 THE PURCHASE OF NEW POWER TOOLS; DEWALT OR MILWAUKEE AT AN AMOUNT NOT TO EXCEED \$1,000.00**

**EBERSOLE AYE**

**FLEMING AYE**

The shop bay lights are still now working properly, Trustee Fleming will follow up with the builder.

The Kilbourne ball association received the new ballfield sign. They requested that the sign be located in front of the township hall. Trustee Skinner stated it was already approved to replace their old sign to the right of the driveway. The ball association would like a back stop cage over the large ball field; Trustee Skinner stated a price would need to be obtained but for safety reasons this is a good idea. The ball association also applied with Home Depot to try and get approved for a patio by the pop shack and a net over the playground.

The walking path completion from Henmick's Brewery to the Maintenance garage is being held off on until Brown Township is notified if they received the park grant or not. Trustee Skinner is working on a sign for the maintenance garage.

Road repairs were completed on Giehl and Cackler Rd is being done on 6/10/26. Walton Rd is scheduled to be repaired by ODOT.

**Cemetery:**

Cemetery Sexton out of the office, the contract for the weed whipping has been signed and is completed. If weed whipping is required more often Trustee Skinner will review that. Spring foundation pour that was incorrect has been repaired. There were five burials, five lots sold, and two orders for fall foundations. Veterans' services replaced two civil war monuments at Eden Cemetery.

**Fire Department:**

Call has drastically increased last year at this time; 372 in 2026 vs. 230 in 2025, with more calls being EMS than fire. Tri Township Fire Department now has their own website. The fire department is still trying to get fiber to the new building. The Tri-Township Fire Board decided not to have a charge for special event policy. They currently have a great relationship with Buckeye Valley Local Schools on Coover Rd and the special events charge would apply to them also.

**Old Business:**

Trustee Fleming stated that the prosecutor is working on a public bid for the salt barn.

**New Business:**

Fiscal Officer Barrett brought up the possibility of audio and video recording for meetings. Trustee Skinner stated we would need to speak with legal regarding this.



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The agreement from Vory's that was sent to Brown Township and Berlin Township does not apply to Brown Township.  
Trustee Skinner called for a special meeting for TIF's on July 14, 2026 at 5:30 pm. Mr. Long will be resent at the meeting also.  
Trustee Ebersole was working with the Kilbourne Ball Association for a Touch a Truck Event on July 3<sup>rd</sup>. The ball association was having a hard time finding volunteers for the pop shack, Mr. Sheets asked to be given a couple of days to try a get some volunteers. The Fire and Sheriff Department said they could have some trucks available.  
Trustee Skinner made a motion to approve moving forward with a Touch a Truck event located at 5555 State Route 521 Delaware, Ohio, 43015 on July 3<sup>rd</sup>, 2026 from 7-9 pm; pending vehicles and volunteer availability. Trustee Ebersole seconded. Motion passed.

**RESOLUTION 2026-06-09-07 APPROVE MOVING FORWARD WITH TOUCH A TRUCK EVENT LOCATED AT 5555 STATE ROUTE 521 DELAWARE, OHIO 43015 ON JULY 3<sup>RD</sup>, 2026 FROM 7-9 PM; PENDING VEHICHLES AND VOLUNTEER AVAILABILITY.**

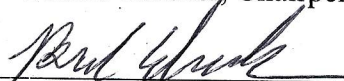
**SKINNER AYE**

**EBERSOLE AYE**

Mr. Rinehart stated a lot of other residents, including himself are very upset with the lack of communication and transparency from Brown Township, he would like more updates than just the Brown Township Facebook or website. He suggested mailings, emails, etc; Trustee Skinner stated that Brown Township do not pay for those services, and she has only received one other recent complaint.  
Trustee Skinner stated Public Participation was also completed previously during this meeting, Mr. Rinehart expressed he has three jobs and could not attend the meeting sooner.  
Mrs. Skinner had a question regarding a telephone records request from Mr. Rinehart. Mr. Rinehart stated that he would like Mrs. Skinner's; Brown Township phone records for both her personal and business phone from January 1, 2026 – June 9, 2026. Mr. Rinehart did say if we had to dig for the records not to worry about it, Mrs. Skinner requested that statement in writing. Trustee Skinner stated that it will take longer than June 17, 2026 to complete the records request due to the length of the request.  
Mr. Rinehart is upset about the July 3<sup>rd</sup> fireworks display being put on my Henmick Brewery and the lack of communication with the local residents. Fiscal Officer Barrett expressed that public township meetings are the 2<sup>nd</sup> Tuesday of each month at 6 pm at Brown Township Hall and all residents are welcome to attend.  
  
Trustee Skinner made a motion to adjourn the meeting. Trustee Fleming seconded.  
Meeting adjourned at 7:53 pm.

  
Heather Barrett, Fiscal Officer

Trustees

  
Connie Skinner, Chairperson  
  
Bard Ebersole, Vice Chairperson  
  
Mark Fleming