

**COMMISSIONERS JOURNAL NO. 83 - DELAWARE COUNTY  
MINUTES FROM REGULAR MEETING HELD APRIL 6, 2026**

**THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY MET IN REGULAR SESSION ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT:**

**Present:**  
**Jeff Benton, President**  
**Gary Merrell, Vice President**  
**Barb Lewis, Commissioner**

**1  
RESOLUTION NO. 26-225**

**IN THE MATTER OF APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM REGULAR MEETING HELD APRIL 2, 2026:**

It was moved by Mr. Merrell, seconded by Mrs. Lewis, to approve the following:

WHEREAS, the Board of Commissioners of Delaware County, Ohio (the “Board”) met in regular session on April 2, 2026; and

WHEREAS, the Clerk of the Board has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the previous meeting.

Vote on Motion                                      Mr. Benton    Aye                                      Mrs. Lewis    Aye                                      Mr. Merrell    Aye

**2  
PUBLIC COMMENT**

**3  
RESOLUTION NO. 26-226**

**IN THE MATTER OF APPROVING PURCHASE ORDERS, THEN AND NOW CERTIFICATES, AND PAYMENT OF WARRANTS IN BATCH NUMBERS CMAPR 0403:**

It was moved by Mr. Merrell, seconded by Mrs. Lewis, to approve Then and Now Certificates, payment of warrants in batch numbers CMAPR 0403:

<b>PR Number</b>	<b>Vendor Name</b>	<b>Line Description</b>	<b>Account</b>	<b>Amount</b>
R2602746	TROJAN TECHNOLOGIES	LAMP KITS & SLEEVE KITS	66211900 - 5228	\$ 6,048.86
R2602749	WESTECH ENGINEERING INC	CLARIFIER REPAIR PARTS	66211900 - 5228	\$ 27,768.90
R2602765	TRI STATE TOOL & HOIST INC	ANNUAL CRANE & HOIST INSPECTIONS	66211900 - 5328	\$ 4,600.00
R2602765	TRI STATE TOOL & HOIST INC	CRANE TRAINING	66211900 - 5305	\$ 1,500.00
R2602767	XYLEM WATER SOLUTIONS USA INC	FLYGT PUMP REPAIR PARTS	66211900 - 5228	\$ 40,000.00
R2602784	MOTOROLA SOLUTIONS INC	AXS CONSOLE POSITIONS	21411306 - 5450	\$ 775,886.00

Vote on Motion                                      Mr. Merrell    Aye                                      Mr. Benton    Aye                                      Mrs. Lewis    Aye

**4  
RESOLUTION NO. 26-227**

**IN THE MATTER OF A NEW LIQUOR LICENSE FROM BECK SUPPLIERS LLC DBA FRIENDSHIP FOOD STORE 86, AND FORWARDING TO THE OHIO DIVISION OF LIQUOR CONTROL WITH NO OBJECTIONS AND NO REQUEST FOR A HEARING:**

It was moved by Mrs. Lewis, seconded by Mr. Merrell, to approve the following resolution:

WHEREAS, the Ohio Division of Liquor Control has notified the Delaware County Board of Commissioners of a request for a new C1 and C2 license from Beck Suppliers LLC dba Friendship Food Store 86, located at 45 Coal Bend Road, Orange Township, Lewis Center, Ohio 43035; and

WHEREAS, the Delaware County Board of Commissioners has found no reason to file an objection;

NOW, THEREFORE, BE IT RESOLVED that the Clerk of the Board shall complete the necessary forms and notify the Ohio Division of Liquor Control that no objections are made and no hearing is requested by this

**COMMISSIONERS JOURNAL NO. 83 - DELAWARE COUNTY  
MINUTES FROM REGULAR MEETING HELD APRIL 6, 2026**

---

Board of County Commissioners.

Vote on Motion                      Mrs. Lewis Aye                      Mr. Merrell Aye                      Mr. Benton Aye

**5**

**RESOLUTION NO. 26-228**

**IN THE MATTER OF PROCLAIMING APRIL 2026 AS CHILD ABUSE AND NEGLECT PREVENTION MONTH IN DELAWARE COUNTY:**

It was moved by Mr. Merrell, seconded by Mrs. Lewis, to approve the following:

WHEREAS, the theme for National Child Abuse Prevention Month in 2026 is “Powered by Hope, Strengthened by Prevention,” emphasizing that when families receive the right support, they create a brighter, safer future for children in Delaware County; and

WHEREAS, in the past year, there were 2,453 reports of child abuse and/or neglect recorded in Delaware County, with 20 families in need of ongoing supportive services; and

WHEREAS, child abuse and neglect are preventable, and all communities benefit when children and families are supported through strong partnerships, accessible services and early intervention; and

WHEREAS, Delaware County is committed to working collaboratively with families, service providers, community partners and residents to ensure all children and families have the resources and support they need to reach their full potential; and

WHEREAS, ensuring that Delaware County families have the support they deserve is essential to building safe, stable and thriving families and communities.

NOW, THEREFORE, BE IT RESOLVED that we, the Delaware County Board of Commissioners, do hereby proclaim April 2026 as Child Abuse and Neglect Prevention Month in Delaware County, and encourage all residents to support efforts that strengthen families and promote child well-being.

Vote on Motion                      Mr. Benton Aye                      Mrs. Lewis Aye                      Mr. Merrell Aye

**6**

**RESOLUTION NO. 26-229**

**IN THE MATTER OF AUTHORIZING THE USE OF PROCUREMENT CARDS FOR THE PROSECUTOR’S OFFICE:**

It was moved by Mr. Merrell, seconded by Mrs. Lewis, to approve the following:

WHEREAS, pursuant to section 301.29 of the Revised Code, the Board of Commissioners of Delaware County, by Resolution No. 04-1193, dated September 30, 2004, adopted a policy for the use of County Procurement Cards; and

WHEREAS, the Board of Commissioners of Delaware County, by Resolution No. 11-1040, dated October 3, 2011, adopted amendments to the Policies and Procedures for the county procurement card program; and

WHEREAS, the Board of Commissioners has adopted the procurement card policy for the use of the card to pay for specific classes of work related expenses, without submitting a monthly estimate of the expenses, pursuant to section 301.29(F)(2) of the Revised Code;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Delaware County, State of Ohio, authorizes the use of the following procurement cards to the limits indicated and for specific work related expenses designated in the Procurement Card Policy without submitting a monthly estimate of expenses:

- Appointing Authority: Delaware County Prosecutor’s Office
- Office/Department: Delaware County Prosecutor’s Office
- Daily spending per card: \$5,000
- Monthly spending per card: \$10,000
- Single transaction limit: \$5,000
- Daily number of transactions per card: 10
- Monthly number of transactions per card: 50
- Name on Card: *Melissa Schiffel*
- Department Coordinator: *Nicole Ford*

Vote on Motion                      Mr. Merrell Aye                      Mr. Benton Aye                      Mrs. Lewis Aye

**7**

**RESOLUTION NO. 26-230**

**COMMISSIONERS JOURNAL NO. 83 - DELAWARE COUNTY  
MINUTES FROM REGULAR MEETING HELD APRIL 6, 2026**

**IN THE MATTER OF AUTHORIZING THE SUBMITTING OF AN APPLICATION FOR A GRANT FROM MEIJER:**

It was moved by Mrs. Lewis, and seconded by Mr. Merrell, to approve the following:

WHEREAS, the Delaware County Sheriff’s Office requests authorization to submit an application for the following financial assistance/donation to be used for additional funding for the Sheriff’s Office Shop with a Cop program:

Source:	Meijer
Grant Amount:	\$5,000.00
Local Match:	<u>\$ 0.00</u>
Total Grant Amount:	\$5,000.00

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Delaware County, State of Ohio, that:

Section 1. The Board hereby authorizes the submitting of an application for Meijer’s Community Grant program through CyberGrant online platform.

Section 2. The Board hereby designates the County Administrator as the authorized representative for the Grant with full authority to cause submission of the application, to take all other necessary actions, including approval and execution of the subrecipient agreement, to secure aware of the Grant, and to accept the Grant on behalf of the Board. The Delaware County Sheriff’s Office shall be the grant contact for purposes of the Grant.

Section 3. When agreements, reports, or other documents require execution by the authorized representative, a copy thereof shall be provided to the Clerk of the Board, along with a copy of this Resolution.

Vote on Motion            Mrs. Lewis Aye            Mr. Merrell Aye            Mr. Benton Aye

**8  
RESOLUTION NO. 26-231**

**IN THE MATTER OF AUTHORIZING THE SUBMITTING OF AN APPLICATION FOR A GRANT FROM WALMART THROUGH THEIR SPARK GOOD LOCAL GRANTS PROGRAM:**

It was moved by Mr. Merrell, and seconded by Mrs. Lewis, to approve the following:

WHEREAS, the Delaware County Sheriff’s Office requests authorization to submit an application for the following financial assistance/donation to be used for additional funding for the Sheriff’s Office Shop with a Cop program:

Source:	Spark Good Local Grants Program
Grant Amount:	\$3,500.00
Local Match:	<u>\$ 0.00</u>
Total Grant Amount:	\$3,500.00

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Delaware County, State of Ohio, that:

Section 1. The Board hereby authorizes the submitting of an application for Walmart’s Spark Good Local Grants Program.

Section 2. The Board hereby designates the County Administrator as the authorized representative for the Grant with full authority to cause submission of the application, to take all other necessary actions, including approval and execution of the subrecipient agreement, to secure aware of the Grant, and to accept the Grant on behalf of the Board. The Delaware County Sheriff’s Office shall be the grant contact for purposes of the Grant.

Section 3. When agreements, reports, or other documents require execution by the authorized representative, a copy thereof shall be provided to the Clerk of the Board, along with a copy of this Resolution.

Vote on Motion            Mr. Benton Aye            Mrs. Lewis Aye            Mr. Merrell Aye

**9  
RESOLUTION NO. 26-232**

**IN THE MATTER OF APPROVING THE DRAINAGE MAINTENANCE PETITION AND DITCH MAINTENANCE ASSESSMENT FOR BLUFFS AT ALUM CREEK:**

It was moved by Mrs. Lewis, seconded by Mr. Merrell, to approve the following:

**COMMISSIONERS JOURNAL NO. 83 - DELAWARE COUNTY  
MINUTES FROM REGULAR MEETING HELD APRIL 6, 2026**

WHEREAS, on April 6, 2026, a Ditch Maintenance Petition for Bluffs at Alum Creek (the “Petition”) was filed with the Board of Commissioners of Delaware County (the “Board”); and

WHEREAS, the Petition sets forth the drainage improvements that have been or will be constructed within Bluffs at Alum Creek, 37.6 acres in Berlin Township; and

WHEREAS, the petitioners have requested that the drainage improvements be accepted into the Delaware County Drainage Maintenance Program and that an annual maintenance assessment be collected with the real estate taxes for the improvements in the subject lot to cover the cost of current and future maintenance of the improvements; and

WHEREAS, the petitioners have further requested that the improvements be combined into the Delaware County Subdivision Drainage Maintenance District; and

WHEREAS, the petitioners represent 100% of the property owners to be assessed for maintenance related to this drainage improvement and have waived their rights to a public viewing and hearing; and

WHEREAS, based on a review of the Petition and all accompanying documents, the Board has determined that the improvements satisfy all statutory criteria pursuant to Chapters 6131 and 6137 of the Revised Code and all criteria for acceptance into the Delaware County Drainage Maintenance Program and Delaware County Subdivision Drainage Maintenance District;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Delaware County, Ohio:

Section 1. The Board hereby grants the Petition, the Board having found and determined that the improvements satisfy all statutory criteria pursuant to Chapters 6131 and 6137 of the Revised Code and all criteria for acceptance into the Delaware County Drainage Maintenance Program.

Section 2. The Board hereby establishes the base value of the improvements as \$159,162.96.

Section 3. The Board hereby approves combining the improvements with the Delaware County Subdivision Drainage Maintenance District.

Section 4. The Board hereby approves the maintenance assessments to be collected, in accordance with the Petition, as apportioned according to tax value at a uniform rate of 0.3 mill.

Vote on Motion                      Mr. Merrell Aye                      Mr. Benton Aye                      Mrs. Lewis Aye

**10  
RESOLUTION NO. 26-233**

**IN THE MATTER OF APPROVING RIGHT-OF-WAY WORK PERMIT SUMMARY SHEET:**

It was moved by Mr. Merrell, seconded by Mrs. Lewis, to approve the following work permits:

WHEREAS, the below requests to perform work within the right-of-way have been reviewed and approved by the Delaware County Engineer;

NOW, THEREFORE, BE IT RESOLVED that the following permits are hereby approved by the Board of Delaware County Commissioners:

PERMIT	APPLICANT	LOCATION	TYPE OF WORK
UT2026-0064	CINCINNATI BELL	POWELL 7-KELLOGG DR	FIBER OPTIC CABLE
UT2026-0065	SPECTRUM/UTILITY ONE	S 3 B'S & K RD	REPLACE FIBER ON POLE
UT2026-0066	PEARCE/FRONTIER	MULTIPLE ROADS	FIBER OPTIC CABLE
UT2026-0067	PEARCE/FRONTIER	MULTIPLE ROADS	FIBER OPTIC CABLE
UT2026-0068	CINCINNATI BELL	VARIES	FIBER OPTIC CABLE
UT2026-0069	CINCINNATI BELL	POWELL 7-STEITZ RD	FIBER OPTIC CABLE
UT2026-0070	CINCINNATI BELL	VARIES	FIBER OPTIC CABLE
UT2026-0071	KLEINFELDER	3 B'S & K, SHERMAN RD	LOCATE NATURAL GAS
UT2026-0072	SPECTRUM	DILDINE RD -CR 197	FIBER OPTIC CABLE
UT2026-0073	SPECTRUM	RIVER RD-CR 187	FIBER OPTIC CABLE
UT2026-0074	SPECTRUM/UTILITY ONE	FALLING MEADOWS DRIVE	BORING
UT2026-0075	CINCINNATI BELL	SAWMILL PKWY	FIBER OPTIC CABLE
UT2026-0076	CINCINNATI BELL	POWELL 7-CLARK SHAW RD	FIBER OPTIC CABLE
UT2026-0077	CINCINNATI BELL	VARIES	FIBER OPTIC CABLE
UT2026-0078	SPD PERMITTING	BLANTONS PASS TWP RD 99848	BORING
UT2026-0079	CINCINNATI BELL	STEITZ RD	FIBER OPTIC CABLE
UT2026-0080	SPD PERMITTING	SANCTUARY DR TWP RD 1630	REPLACE BURIED CABLE
UT2026-0081	SPECTRUM	BYERS RD-CO RD 188	FIBER OPTIC CABLE
UT2026-0082	SPECTRUM	DAVID RD-CO RD 190	FIBER OPTIC CABLE
UT2026-0083	SPECTRUM	LAWRENCE RD-CO RD 189	FIBER OPTIC CABLE
UT2026-0084	CINCINNATI BELL	VARIES	FIBER OPTIC CABLE
UT2026-0085	CINCINNATI BELL	VARIES	FIBER OPTIC CABLE

COMMISSIONERS JOURNAL NO. 83 - DELAWARE COUNTY  
MINUTES FROM REGULAR MEETING HELD APRIL 6, 2026

---

Vote on Motion            Mrs. Lewis Aye            Mr. Merrell Aye            Mr. Benton Aye

**11**  
**RESOLUTION NO. 26-234**

**IN THE MATTER OF RELEASING THE SURETIES FOR ORANGE SUMMIT NORTH-SHANAHAN ROAD IMPROVEMENTS AND CARLTON AT BERKSHIRE- RIDER ROAD EXTENSION:**

It was moved by Mrs. Lewis, seconded by Mr. Merrell, to approve the following:

WHEREAS, the County Engineer has reviewed the roadway construction of the improvements for the projects known as Orange Summit North-Shanahan Road and Carlton at Berkshire- Rider Road Extension and has determined that they have been constructed in accordance with the approved plans; and

WHEREAS, the County Engineer recommends that the sureties securing completion of said improvements be released;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Delaware County, State of Ohio, hereby accepts the Engineer’s recommendations and authorizes the release of the sureties in accordance with those recommendations.

Vote on Motion            Mr. Benton Aye            Mrs. Lewis Aye            Mr. Merrell Aye

**12**  
**ADMINISTRATOR REPORTS**

**DCA Huston** – Nothing to report.

**13**  
**COMMISSIONERS’ COMMITTEES REPORTS**

**Commissioner Merrell and Commissioner Lewis** – Nothing to report.

**Commissioner Benton** – TID meeting on Wednesday, April 8, 2026 has been cancelled.

There being no further business, the meeting adjourned.

\_\_\_\_\_  
Jeff Benton

\_\_\_\_\_  
Barb Lewis

\_\_\_\_\_  
Gary Merrell

\_\_\_\_\_  
Jennifer Walraven, Clerk to the Commissioners