

COMMISSIONERS JOURNAL NO. 84 - DELAWARE COUNTY  
MINUTES FROM REGULAR MEETING HELD JUNE 11, 2026

THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY MET IN REGULAR SESSION ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT:

Present:  
**Jeff Benton, President**  
**Gary Merrell, Vice President**  
**Barb Lewis, Commissioner**

**1**  
**RESOLUTION NO. 26-402**

**IN THE MATTER OF APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM REGULAR MEETING HELD JUNE 8, 2026:**

It was moved by Mr. Merrell, seconded by Mrs. Lewis to approve the following:

WHEREAS, the Board of Commissioners of Delaware County, Ohio (the “Board”) met in regular session on June 8, 2026; and

WHEREAS, the Clerk of the Board has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the previous meeting.

Vote on Motion                      Mrs. Lewis              Aye              Mr. Merrell              Aye              Mr. Benton              Aye

**2**  
**PUBLIC COMMENT**

**3**  
**RESOLUTION NO. 26-403**

**IN THE MATTER OF APPROVING PURCHASE ORDERS, THEN AND NOW CERTIFICATES, AND PAYMENT OF WARRANTS IN BATCH NUMBERS CMAPR0610, MEMO TRANSFERS IN BATCH NUMBERS MTAPR0610:**

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve Then and Now Certificates, payment of warrants in batch numbers CMAPR0610, memo transfers in batch numbers MTAPR0610, and Purchase Orders as listed below:

<u>Vendor</u>	<u>Description</u>	<u>Account</u>	<u>Amount</u>
<b>PO' Increase</b>			
P2601622 (Gilbane Building)	Capital Facility	42411477-5410	\$15,000,000.00
P2601645 (OH Dept Medicaid)	Multi-System Youth	77361611-5319	\$21,000.00
P2601325 (New Beginnings)	Children Services	22511607-5350	\$15,830.00
P2601402 (Youth Villages)	Multi-System Youth	77361611-5342	\$9,715.00

<b>PR Number</b>	<b>Vendor Name</b>	<b>Line Description</b>	<b>Account</b>	<b>Amount</b>
R2603265	2K GENERAL COMPANY	MODULAR BUILDING - DOG SHELTER - CO#1	42311453 - 5410	\$ 104,933.27
R2603497	TRC ENVIRONMENTAL CORPORATION	PHASE 1 ENVIRONMENTAL SITE ASSESSMENT & WETLAND	21011113 - 5301	\$ 5,800.00
R2603513	APCO INTERNATIONAL	APCO INTERNATIONAL INTELLICOM 07 26-06 27	21711326 - 5325	\$ 11,000.00

Vote on Motion                      Mr. Merrell              Aye              Mrs. Lewis              Aye              Mr. Benton              Aye

**4**  
**RESOLUTION NO. 26-404**

**IN THE MATTER OF ACCEPTING AND APPROVING THE DELAWARE COUNTY SHERIFF’S OFFICE TRANSPORT REPORTS FOR THE MONTHS OF MARCH 2026 AND APRIL 2026:**

It was moved by Mr. Merrell, seconded by Mrs. Lewis to approve the following:

WHEREAS, section 325.07 of the Revised Code requires the County Sheriff to submit monthly expense

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reports to the Board of County Commissioners; and

WHEREAS, the Delaware County Sheriff has submitted monthly reports for March 2026 and April 2026;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, State of Ohio:

Section 1. The Board hereby accepts and approves the Delaware County Sheriff’s Office Transport Reports for March 2026 and April 2026.

Section 2. The Board hereby allows the expenses contained in the monthly reports.

(Copies available for review at the Commissioners’ Office until no longer of administrative value.)

Vote on Motion                      Mr. Benton              Aye              Mr. Merrell              Aye              Mrs. Lewis              Aye

**5  
RESOLUTION NO. 26-405**

**IN THE MATTER OF RE-APPOINTING MEMBERS TO THE NORTHSTAR NEW COMMUNITY AUTHORITY BOARD OF TRUSTEES:**

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

WHEREAS, on August 16, 2007, the Delaware County Board of Commissioners (the “Board of Commissioners”) adopted Resolution No. 07-985, establishing the Northstar New Community Authority (the “Community Authority”), pursuant to Chapter 349 of the Ohio Revised Code; and

WHEREAS, the Community Authority is governed by a seven (7) member Board of Trustees; and

WHEREAS, as the organizational board of commissioners, the Board of Commissioners shall make appointments to the Board of Trustees, pursuant to Resolution No. 07-985 and section 349.04 of the Ohio Revised Code; and

WHEREAS, the terms of Board of Trustees members Glenn Evans and Howard Heffelfinger will expire on August 15, 2026, and both members have expressed interest in being re-appointed; and

WHEREAS, on June 20, 2013, the Board of Commissioners adopted Resolution No. 13-645, adopting a policy for the appointment of members to boards and commissions (the “Policy”), which requires posting of all available positions for at least fourteen (14) days and permits the Board of Commissioners to conduct interviews of any applicants; and

WHEREAS, the Board of Commissioners desires to approve an exception to the Policy in order to re-appoint members to the Board of Trustees of the Northstar New Community Authority;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, State of Ohio:

Section 1. The Board hereby approves an exception to the Policy for the re-appointments made herein by choosing to waive the requirement for posting the position and to proceed directly to appointment.

Section 2. The Board of Commissioners hereby approves the re-appointment of Glenn Evans and Howard Heffelfinger as citizen members of the Northstar New Community Authority Board of Trustees for terms commencing August 16, 2026, and ending August 15, 2028.

Vote on Motion                      Mrs. Lewis              Aye              Mr. Benton              Aye              Mr. Merrell              Aye

**6  
RESOLUTION NO. 26-406**

**IN THE MATTER OF APPOINTING AND RE-APPOINTING MEMBERS TO THE DELAWARE-MORROW MENTAL HEALTH & RECOVERY SERVICES BOARD:**

It was moved by Mr. Merrell, seconded by Mrs. Lewis to approve the following:

WHEREAS, the Delaware-Morrow Mental Health and Recovery Services Board is the body established, pursuant to Chapter 340.02 of the Revised Code, to govern the joint alcohol, drug addiction, and mental health service district of Delaware and Morrow Counties; and

WHEREAS, the Delaware County Board of Commissioners (the “Board”) appoints members to the Delaware-Morrow Mental Health and Recovery Services Board for both expired and unexpired terms; and

WHEREAS, the term for the seat occupied by Gordon McDonald will expire on June 30, 2026, and Mr. McDonald desires to be re-appointed and is eligible and not otherwise term-limited to be re-appointed; and

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WHEREAS, the term for the seat occupied by Zachary Miller will expire on June 30, 2026, and Mr. Miller is term-limited; and

WHEREAS, Jessie Thompson has applied for appointment to a term that will expire June 30, 2030, and meets the residency requirements stipulated by section 340.02(A) of the Revised Code; and

WHEREAS, on June 20, 2013, the Board of Commissioners adopted Resolution No. 13-645, adopting a policy for the appointment of members to boards and commissions (the "Policy"), which requires posting of all available positions for at least fourteen (14) days and permits the Board of Commissioners to conduct interviews of any applicants; and

WHEREAS, the Board of Commissioners desires to approve an exception to the Policy in order to re-appoint a current member of the Delaware-Morrow Mental Health and Recovery Services Board;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, State of Ohio, as follows:

Section 1. The Board hereby approves an exception to the Policy for the re-appointment made herein by choosing to waive the requirement for posting the position and to proceed directly to re-appointment.

Section 2. The Board hereby re-appoints Gordon McDonald as a member of the Delaware-Morrow Mental Health & Recovery Services Board for a term commencing July 1, 2026, and ending June 30, 2030.

Section 3. The Board hereby appoints Jessie Thompson as a member of the Delaware-Morrow Mental Health & Recovery Services Board for a term commencing July 1, 2026, and ending June 30, 2030.

Vote on Motion            Mr. Benton        Aye     Mrs. Lewis        Aye     Mr. Merrell        Aye

**7  
RESOLUTION NO. 26-407**

**IN THE MATTER OF APPROVING CHANGE ORDER NO. 1 TO THE AGREEMENT BETWEEN THE DELAWARE COUNTY BOARD OF COMMISSIONERS AND 2K GENERAL COMPANY, INC. FOR THE PROJECT KNOWN AS DELAWARE COUNTY DOG SHELTER MODULAR OFFICE:**

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

WHEREAS, the Deputy County Administrator and Director of Facilities recommend approval of Change Order No. 1 to the agreement between the Delaware County Board of Commissioners and 2K General Company, Inc. for the project known as Delaware County Dog Shelter Modular Office;

NOW, THEREFORE, BE IT RESOLVED that the Delaware County Board of Commissioners approves Change Order No. 1 to the agreement between the Delaware County Board of Commissioners and 2K General Company, Inc. for the project known as Delaware County Dog Shelter Modular Office, as follows:

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CHANGE ORDER ESTIMATE SUMMARY			
Date:	5/12/2026	CHANGE ORDER #001	
PROJECT: 25-547	Architect: DYNOTEC		
Delaware Dog Warden Trailer	Contact: Shane Michael Morris		
4781 County Home Rd Delaware, OH 43015	Phone:		
	Email: <a href="mailto:smorris@dynotecinc.com">smorris@dynotecinc.com</a>		
CONTRACTOR:	Owner: Delaware County		
2K General Company	Contact: Jon Melvin		
19 Gruber Street	<a href="mailto:jmelvin@co.delaware.oh.us">jmelvin@co.delaware.oh.us</a>		
Delaware, Ohio 43015			
740-417-9195 Fax: 740-417-9196			
<b>Description of work performed:</b>			
This is CO per Bulletin #1 received on 4/27/2026.			
<b>A</b>			
0	hours x	\$62.56	rate = \$0.00 (Supervisor)
0	hours x	\$55.99	rate = \$0.00 (Mason)
0	hours x	\$70.92	rate = \$0.00 (Carpenter)
0	hours x	\$55.29	rate = \$0.00 (Laborer)
0	hours x	\$70.90	rate = \$0.00 (Operator)
0	hours x	\$70.15	rate = \$0.00 (Field Verification, Engineering)
			Total A \$0.00
<b>B TAXES: &amp; BWC</b>			
\$0.00	wages x	13.65%	tax = \$0.00 (Supervision)
\$0.00	wages x	21.15%	tax = \$0.00 (Mason)
\$0.00	wages x	18.15%	tax = \$0.00 (Carpenter)
\$0.00	wages x	18.15%	tax = \$0.00 (Laborer)
\$0.00	wages x	18.15%	tax = \$0.00 (Operator)
\$0.00	wages x	13.65%	tax = \$0.00 (Field Verification, Engineering)
			Total B \$0.00
<b>C EQUIPMENT RENTAL</b>			
			Total C
<b>D OWNED EQUIPMENT</b>			
			Total D
<b>E TRUCKING &amp; TRAVEL</b>			
			Total E \$ -
<b>F MATERIALS:</b>			
			Total F
			Subtotal \$ -
<b>G ADDED SCOPE</b>			
Div #			Total G \$ 93,067.20
1	Supervision 2 weeks added	\$ 5,700.00	
1	Labor/Welding adjustment	\$ 552.27	
1	Crane Price adjustment	\$ 1,500.00	
3	Concrete Adjustment	\$ 21,000.00	
4	Added Masonry Scope	\$ 26,400.00	
5	Metal Plates Adjustment	\$ 2,030.00	
7	Adede Moisture Protection Scope	\$ 8,983.50	
22	Plumbing added Scope	\$ 2,690.00	
26	Electrical Added Scope	\$ 4,211.43	
31	EarthWork added scope	\$ 20,000.00	
<b>H OVERHEAD [(A+B+C+D+E+F) X 10%]</b>			
			Total H \$ 9,306.72
<b>I PROFIT [(A+B+C+D+E+F+G) X 5%]</b>			
			Total I \$ 4,653.36
			Subtotal \$ 102,373.92
<b>J MISCELLANEOUS:</b>			
1.	Additional bond and Insurance cost (2.5%):		Total J \$ 2,559.35
<b>GRAND TOTAL (A+B+C+D+E+F+G+H+I+J)</b>			Total \$ 104,933.27
Total Change Order Amount			

(Copies of the change orders have been submitted to the Clerk and shall be retained in accordance with the applicable records retention schedule.)

Vote on Motion Mr. Merrell Aye Mr. Benton Aye Mrs. Lewis Aye

**8**  
**RESOLUTION NO. 26-408**

**IN THE MATTER OF APPROVING SUPPLEMENTAL APPROPRIATIONS AND A TRANSFER OF FUNDS FOR THE DOG SHELTER:**

It was moved by Mr. Merrell, seconded by Mrs. Lewis to approve the following:

**Supplemental Appropriation**

20411305-5260 Dog and Kennel/Inv Tools, Equip, Furn 21,300.00

**Transfer of Funds**

**From:** 10011102-5801 Commissioners General/Cash Transfer  
**To:** 20411305-4601 Dog and Kennel/Interfund Revenues 15,000.00

Vote on Motion Mrs. Lewis Aye Mr. Merrell Aye Mr. Benton Aye

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**RESOLUTION NO. 26-409**

**IN THE MATTER OF APPROVING A PUBLIC COMMENT PERIOD AND SETTING A PUBLIC HEARING FOR THE 2026 ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM:**

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

WHEREAS, Delaware County, Ohio (the “County”), by and through the Delaware County Board of Commissioners (the “Board”), is a recipient of Community Development Block Grant (CDBG) funding administered by the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, HUD regulations and the Housing and Community Development Act require the County to prepare an Annual Action Plan outlining community development needs, priorities, and planned use of CDBG funds; and

WHEREAS, the citizen participation requirements applicable to the CDBG Program require the County to provide the public an opportunity to review and comment on the draft Annual Action Plan and to hold at least one public hearing to receive public input; and

WHEREAS, the County has prepared a draft 2026 Annual Action Plan and seeks to establish a public comment period and schedule a public hearing to fulfill these requirements;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, Ohio, that:

Section 1. The Board hereby establishes a public comment period for the draft 2026 Annual Action Plan beginning June 23, 2026, and concluding July 22, 2026. Written comments regarding the draft Plan will be accepted throughout this period.

Copies of the draft Plan will be made available for public review at <https://economicdevelopment.co.delaware.oh.us/> during the comment period.

Written comments may be submitted to: Justin Nahvi, CPA, CTP, CGMA, MBA  
Director of Finance  
jnahvi@co.delaware.oh.us

Section 2. The Board hereby sets the following date, time, and location for a public hearing to receive comments on the draft Annual Action Plan:

Date: Monday, June 22, 2026  
Time: 9:45 AM  
Location: Board of Commissioners Hearing Room  
91 North Sandusky Street  
Delaware, Ohio 43015

The purpose of the public hearing is to receive public input on community development needs, proposed priorities, and the planned use of Community Development Block Grant (CDBG) funds over the 2026 planning period. The hearing will include an overview of the Annual Action Plan, eligible CDBG activities, anticipated funding levels, and how CDBG funds are proposed to support housing, public infrastructure, public facilities, public services, and other community development activities that primarily benefit low- and moderate-income residents.

The hearing shall be open to the public. Assistance for individuals with disabilities or limited English proficiency will be provided upon request.

Vote on Motion                      Mrs. Lewis              Aye              Mr. Merrell              Aye              Mr. Benton              Aye

10

**ADMINISTRATOR REPORTS**

Administrator Davies attended Finance Committee Meeting

11

**COMMISSIONERS’ COMMITTEES REPORTS**

**Commissioner Lewis**

- will attend Farm Bureau Meeting Friday
- traveled to Normandy Beaches in June to witness the sites of where our men and women fought for us

**Commissioner Merrell**

- attended DKMM meeting Tuesday
- attended Anduril Industries on Pickaway County Project
- will attend Township Meeting tonight at Radnor Township

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-will attend Farm Bureau Meeting Friday  
-will also attend the CORSA Board meeting at CCAO

**Commissioner Benton**

-attended Investment Meeting Monday  
-stated Auditor Katisa is postponing 2<sup>nd</sup> half property tax from July to August 17 due to Cap Credit

**12**

**RESOLUTION NO. 26-410**

**IN THE MATTER OF ADJOURNING INTO EXECUTIVE SESSION FOR CONSIDERATION OF PENDING OR IMMINENT LITIGATION:**

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

WHEREAS, pursuant to section 121.22(G) of the Revised Code, a public body may hold an executive session only after a majority of a quorum of the public body determines, by a roll call vote, to hold an executive session and only at a regular or special meeting for the sole purpose of the consideration of any of the matters specified in section 121.22(G)(1)-(7) of the Revised Code; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, State of Ohio: Section 1. The Board hereby adjourns into executive session for consideration of Pending Or Imminent Litigation

Vote on Motion            Mr. Merrell      Aye      Mrs. Lewis      Aye      Mr. Benton      Aye

**RESOLUTION NO. 26-411**

**IN THE MATTER OF ADJOURNING OUT OF EXECUTIVE SESSION:**

It was moved by Mr. Merrell, seconded by Mrs. Lewis to adjourn out of Executive Session.

Vote on Motion            Mr. Benton      Aye      Mr. Merrell      Aye      Mrs. Lewis      Aye

There being no further business, the meeting adjourned.

\_\_\_\_\_  
Jeff Benton

\_\_\_\_\_  
Barb Lewis

\_\_\_\_\_  
Gary Merrell

\_\_\_\_\_  
Jennifer Walraven, Clerk to the Commissioners