

COMMISSIONERS JOURNAL NO. 42 - DELAWARE COUNTY  
MINUTES FROM REGULAR MEETING HELD FEBRUARY 28, 2002

THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY MET IN REGULAR SESSION ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT:

Present: Donald Wuertz, Deborah Martin, James D. Ward

PUBLIC COMMENT -- Gary Witt of Sunbury spoke regarding the EMS driving policy.

RESOLUTION NO. 02-274

IN THE MATTER OF APPROVING PURCHASE ORDERS, VOUCHERS AND PAYMENT OF WARRANTS NUMBERED 330772 THROUGH 331082:

It was moved by Mrs. Martin, seconded by Mr. Ward to approve for payment warrants numbered 330772 through 331082 and Purchase Orders and Vouchers as listed below:

<u>PO Number</u>	<u>Vendor</u>	<u>Description</u>	<u>Account Number</u>	<u>Amount</u>
2B11603	Jess Howard Electric Co.	Cent Maint Contract/Alum Creek Pump Station	3590-4011	\$ 29,954.50
2B11602	Kirk Williams Co.	Plumbing Contract/Alum Creek	3590-4011	\$ 8,682.78
2B11601	Kirk Williams Co.	HVAC/Alum Creek Water Facility	3590-4011	\$ 19,157.34
2B11600	Jess Howard Electric Co.	Electric/Alum Creek Facility	3590-4011	\$ 64,116.26
2B11598	Kokosing Construction Co.	General Const/Alum Creek Facility	3590-4011	\$ 238,199.82
2B11597	Kokosing Construction Co.	Central Maint/Alum Creek Pump Station	3590-4011	\$ 413,454.07
2B11599	Fort Defiance Construction	Africa Road Extension	3590-4020	\$ 1,494,645.30
2P11608	City of Dublin	Reimburse for Sewer Payments	3530-2361	\$ 16,277.02
2B11844	Bonded Chemicals, Inc.	Ferric Chloride Solution	3530-1671	\$ 10,000.00
2B13097	The Quandel Group, Inc.	Prof Serv	4812-4011	\$ 85,000.00
2B13098	The Quandel Group, Inc.	Prof Serv	4813-4011	\$ 85,000.00
2P13171	Medtronic Physio-Control	Maintenance Contract	0260-2714	\$ 9,960.00
2B11610	ME Companies	Inspection Serv/Various Subdivisions	3510-2005	\$ 100,000.00
2P13173	Del-Co Water Co., Inc.	Tap fee/EMS Station/Harlem	4813-4011	\$ 6,750.00
		Tap fee/EMS Station/Scioto	4812-4011	\$ 6,750.00
<u>Vouchers</u>				
2B43319	Del Co Fam Serv Co of Gov	Prof Serv/Help Me Grow	4510-2003	\$ 33,000.00
2B43281	Delaware Cty Health Dept	Outreach	4510-2003	\$ 11,993.73
2B43337	Del Co Fam Serv Co of Gov	Purchased Service/Wellness	4510-2013	\$ 23,000.00
2B43297	Symbiont	Cluster	4535-2081	\$ 6,975.00
2B43237	Boy's Village, Inc.	Residential Treatment	4530-2081	\$ 14,105.00
2B43279	Kindercare Neverland	Child Care	4580-2080	\$ 11,173.67
1B08302	Superior Electric Co.	Interior Elect/Serv Bldg	8612-4011	\$ 10,904.35
2B08764	Village of Shawnee Hills	SH Water & Sewer	0071-2015	\$ 71,853.00
2B13417	Village of Shawnee Hills	SH Drainage	2000-2015	\$ 60,000.00
			0080-2015	\$ 40,000.00
2B12607	Village of Shawnee Hills	Housing Connection	0071-2015	\$ 17,820.00
1B07261	Treasurer, State of Ohio	Crippled Children's Fund	0120-2059	\$ 10,513.01
1B08279	SunGard Bi-Tech Inc.	IFAS/HR, Financial,Payroll	8613-4106	\$ 9,814.41
2B13374	Treasurer, State of Ohio	State Audit	0120-2008	\$ 5,237.55
2B12584	Soil & Water Conservation District	Soil Conservation ASCS	0120-3001	\$ 205,000.00
2P12635	Historical Society	Grant for Historical Society	0120-3001	\$ 18,000.00
2B43297	Upper Valley Med Center	Cluster	4535-2081	\$ 7,657.00
2B43297	Upper Valley Med Center	Cluster	4535-2081	\$ 7,657.00

Vote on Motion                      Mrs. Martin              Aye              Mr. Wuertz              Aye              Mr. Ward              Aye

RESOLUTION NO. 02-275

IN THE MATTER OF APPROVING CHANGE ORDERS FOR BID PACKAGE 5 (GEORGE J. IGEL & CO., INC.); BID PACKAGES 16 & 25 (ACOUSTIC CEILING & PARTITION COMPANY OF OHIO INC.); BID PACKAGE 23 (SELLERS ELECTRIC CO. INC.) AND BID PACKAGE 29 (SUPERIOR ELECTRIC) FOR THE NEW SERVICES BUILDING:

It was moved by Mr. Ward, seconded by Mrs. Martin to approve change orders:

George J. Igel & Co., Inc.

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Original Contract	\$ 459,286.00
Previous Change Orders	\$ 5,586.55
Change Order #2 BP 5	\$ 13,442.40
<b>Revised Contract Amount</b>	<b>\$ 478,314.95</b>

Acoustic Ceiling & Partition Company Of Ohio Inc.

Original Contract	\$1,396,900.00
Previous Change Orders	\$ 14,067.00
Change Order #2 BP16 &25	\$ 6,085.00
<b>Revised Contract Amount</b>	<b>\$1,417,052.00</b>

Acoustic Ceiling & Partition Company Of Ohio Inc.

Original Contract	\$1,396,900.00
Previous Change Orders	\$ 20,152.00
Change Order #3 BP16 &25	\$ 11,524.00
<b>Revised Contract Amount</b>	<b>\$1,428,576.00</b>

Sellers Electric Co. Inc.

Original Contract	\$ 596,300.00
Previous Change Orders	\$ 45,159.00
Change Order #4 BP23	\$ 11,317.00
<b>Revised Contract Amount</b>	<b>\$ 652,776.00</b>

Superior Electric

Original Contract	\$ 499,000.00
Previous Change Orders	\$ 3,719.92
Change Order #2 BP29	\$ 30,237.66
<b>Revised Contract Amount</b>	<b>\$ 532,957.58</b>

Vote on Motion	Mr. Ward	Aye	Mr. Wuertz	Aye	Mrs. Martin	Aye
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EMS Driving Policy Discussion

Discussion Of Furniture Selection For New Services Building

RESOLUTION NO. 02-276

IN THE MATTER OF APPROVING A REVISION TO THE EMS DRIVING POLICY  
PROCEDURES:

It was moved by Mrs. Martin, seconded by Mr. Ward to approve the revision to the Driving Policy Procedures.

Delaware County  
Emergency Medical Service

Subject Emergency Response Driving Procedures	Effective: February 28, 2002	Supercedes	This Sheet 1	Total 3
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I. Purpose: To Provide General Guidelines Of The Rules And Regulations That Govern The Driving Procedures For Medic Vehicles In Response To A Request For Assistance. These Guidelines Are Not All Inclusive. If A Crew Is In A Situation Not Governed Specifically By These Rules, They Must Exercise Extreme Caution And Common Sense In Their Response. They Must Operate At All Times To Ensure The Safety Of Their Crew, The Public, Other Responders And Their Vehicle.

II. Definition Of Terms:

- A. Emergency – As Defined By The Ohio Revised Code, An Emergency Is The “Immediate Threat To Life” .
- B. Non-Emergency – All Other Medical Responses
- C. Medic Vehicle – Ems Operated Vehicles Equipped With Emergency Lighting, Sirens, Medical Equipment, Etc. That Are Exempt From Normal Classification By The Ohio Revised Code.

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- D. Dispatch – Alerting Units Via Tones, Wireless Radio, Or Other Communication Means That An Ems Response Is Required

III. Driving Procedures:

A. General -

- 1) Respond Using The Quickest And Safest Route. Personnel Will Utilize Geographical Knowledge Of Roadways, Available Maps, Dispatched Cross-Streets Or Query Central For Directions.
- 2) The Driver Will Always Consider Appropriate Driving Conditions, Such As Weather, Visibility, Traffic Flow, Etc.
- 3) Drivers Will Not Operate Emergency Equipment (Lights, Siren, Etc.) When Another Crewmember Can Assume This Responsibility.
- 4) Excessive Speed Increases The Severity Of A Collision. Speed Increases Stopping Distance And So Reduces The Chance Of Avoiding A Hazardous Situation.
- 5) Medics Will Normally Be Dispatched Through The Delaware County Emergency Communications Center (Central) Upon Receipt Of A 9-1-1 Telephone Call Or A Request For Service By Another Public Safety Entity Or Citizen.
- 6) Medics May Also Place Themselves In-Service Status For A Response Due To Emergency Medical “Walk-Ins” At The Medic Station. The Medic Crew Must Advise Central Of The Nature And Location Of The Incident Prior To Leaving The Station.
- 7) When Driving Left Of Center, Against Right Of Ways, Or Through Intersections, Additional Caution Must Be Exercised.
- 8) When Approaching An Intersection, Be Alert To Sudden Moves By Other Drivers. Do Not Go Through An Intersection Before Coming To A Near Stop To Assure Safety In Proceeding.
- 9) At All Times The Driver Must Drive In A Manner That Maintains Control Of The Vehicle And Assures The Safety Of His/Her Crew And Those Sharing The Roadway.
- 10) When Backing The Vehicle Into Any Area Or Building There Will Be A Designated Spotter Behind The Vehicle To Ensure The Safety Of Bystanders And To Ensure The Vehicle Is Not Damaged Or Causes Damage To Another Structure. Exceptions Will Be Rare, But May Be Made When Placing A Member Outside The Vehicle Exposes Them To Personal Injury From Traffic Or Other Hazards. If A Driver Backs A Vehicle Without A Backer, He/She Will Be Held Responsible For Any Resulting Accident Or Damages!
- 11) The Crew Chief Will Not Drive The Vehicle To The Response Location Or In Transport Of A Patient Unless Absolutely Necessary Due To Manning Or Other Circumstances That Might Preclude Other Crew Members From Driving. Crew Chiefs Or Senior Personnel Will Be Responsible For Ensuring That Drivers Follow Established Procedures And Exercise Due Regard.
- 12) Only The Primary Medic Unit Will Respond In An Emergency Mode, I.E. With “Lights And Siren”. Second Units In Will Respond At Posted Speed Limits Unless Advised By The Medic On-Scene To “Step-Up” Their Response. All Responding Units Will Exercise “Due Regard”.

B. Specific Rules And Recommendations:

1. Emergency Lights And Sirens Are Required On All Emergency Responses And When Requesting The Right Of Way. Emergency Lights And Sirens Only Request The Right Of Way. Never Assume That All Motorists Hear Your Signal! Failure To Use Lights And Sirens While On An Emergency Run Will Result In Disciplinary Action, Up To And Including Possible Termination.
2. The Driver Shall Always Operate The Vehicle With Caution In Due Regard For The Safety Of Others Operating On The Highways. Any Employee Found Driving Without Due Regard Will Be Subject To Discipline, Up To And Including Termination. Employees Observing Unsafe Driving Habits Or Occurrences By Personnel Shall Report The Situation To The Duty Supervisor. Personnel Found Driving In An Unsafe Manner Or Without Due Regard Will Also

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Be Subject To A Suspension Of Their Driving Privileges And A Requirement To Attend Further Driver Training.

3. Drivers Will Always Drive At The Posted Speed Limit In School Zones During Restricted Hours And Be Alert For Sudden Movement By Children Or Adults.

4. Due To The Size, Weight And Lack Of Maneuverability Of A Medic Vehicle, It Is Strongly Recommended That Drivers Not Exceed 65 M.P.H. On The Open Highway And Not Exceed The Posted Speed Limit By More Than 10mph Inside Village And Municipal Limits As Well As Known Congested Traffic Areas.

IV. Other Governing Documents:

A) For Qualifications For Driving On County Business Refer To The Self Insurance Section Of The Delaware County Standard Operating Procedures:

B) For Directions On Safe Driving Practices Refer To The Delaware County Safety Operations Manual.

Vote on Motion                Mr. Wuertz                Aye                Mrs. Martin                Aye                Mr. Ward                Aye

There being no further business the meeting adjourned.

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Deborah B. Martin

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James D. Ward

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Donald E. Wuertz

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Letha George, Clerk to the Commissioners