

COMMISSIONERS JOURNAL NO. 44 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD OCTOBER 30, 2003

THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY MET IN REGULAR SESSION ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT:

Present: Kristopher W. Jordan, Deborah B. Martin, James D. Ward

Adjourning Into Executive Session (After Budget Hearings)

PUBLIC COMMENT

RESOLUTION NO. 03-1390

IN THE MATTER OF APPROVING THE RESOLUTIONS AND RECORDS OF THE PROCEEDINGS FROM REGULAR MEETING HELD OCTOBER 27, 2003 AS CONTAINED IN THE COUNTY'S OFFICIAL ELECTRONIC RECORDINGS OF THE PROCEEDINGS:

It was moved by Mrs. Martin, seconded by Mr. Jordan to approve the resolutions and records of the proceedings from regular meeting held October 27, 2003 as contained in the county's official electronic recordings of the proceedings.

Vote on Motion Mrs. Martin Aye Mr. Jordan Aye Mr. Ward Aye

RESOLUTION NO. 03-1391

IN THE MATTER OF APPROVING PURCHASE ORDERS, VOUCHERS AND PAYMENT OF WARRANTS IN BATCH NUMBERS CMAPR1029:

It was moved by Mr. Jordan, seconded by Mrs. Martin to approve payment of warrants in Batch numbers CMAPR1029 and Purchase Orders and Vouchers as listed below:

PO's

<u>Vendor</u>	<u>Description</u>	<u>Account Number</u>	<u>Amount</u>
SKC Communications	Headsets/9-1-1 Remodeling	21411306-5250	\$ 5,125.00

Vouchers

Boy's Village Inc.	Residential Treatment	22511607-5342	\$ 17,548.96
United Methodist Children's Home	Residential Treatment	22511607-5342	\$ 6,000.00
3 SG Corporation	Imaging Indexing	40411413-5450	\$ 20,371.95
32 Ford Mercury	Vehicle Maintenance Contract	65211905-5450	\$ 21,490.96
Prudential Group Life & Disability	October Premium	60211902-5370	\$ 5,404.54
Malcolm Pirnie	Residuals/Master Plan Study	65211905-5301	\$ 15,034.09
Blue's Auto Service	Repairs	60111901-5370	\$ 7,038.47

Vote on Motion Mr. Jordan Aye Mrs. Martin Aye Mr. Ward Aye

RESOLUTION NO. 03-1392

SETTING DATE, TIME AND PLACE FOR PUBLIC HEARING FOR A ZONING DISTRICT AMENDMENT FOR A 2.0 ACRE TRACT ZONED PLANNED COMMERCIAL AND OFFICE DISTRICT (PC) IN MARLBORO TOWNSHIP OWNED BY JACK JOHNS:

It was moved by Mrs. Martin, seconded by Mr. Jordan to approve the following:

The Board of Commissioners of Delaware County, Ohio, will hold a public hearing on the zoning district amendment application of Jack Johns of Johns Recreational Sales and Service. The application requests a zoning District Amendment, not a change of zoning, for a 2 acre tract Zoned Planned Commercial And Office District (PC) located at 8350 US 23 North in Marlboro Township. Mr. Johns is proposing to display and promote the sale of wood storage buildings, erect additional signage and develop additional parking.

The hearing will be held **Thursday, November 13, 2003, at 9:45 AM**, in the Hearing Room of the County Commissioners, 101 North Sandusky Street, Delaware, Ohio. A copy of the application is available for review at the Office of the Zoning Inspector – 50 Channing Street, Delaware, Ohio. Interested persons may appear and voice opinion in respect to this proposed zoning amendment.

Vote on Motion Mr. Ward Aye Mr. Jordan Aye Mrs. Martin Aye

RESOLUTION NO. 03-1393

IN THE MATTER OF APPROVING SUPPLEMENTAL APPROPRIATIONS FOR THE SHERIFF'S OFFICE:

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It was moved by Mr. Jordan, seconded by Mrs. Martin to approve the following:

SUPPLEMENTAL APPROPRIATION

10031302-5345	Sheriff Prisoner Transport/Safety & Security	\$14,225.73
Vote on Motion	Mr. Jordan Aye Mrs. Martin Aye Mr. Ward Aye	

RESOLUTION NO. 03-1394

IN THE MATTER OF APPROVING THE PLAN OF COOPERATION AGREEMENT BETWEEN THE DELAWARE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND THE DELAWARE COUNTY CHILD SUPPORT ENFORCEMENT AGENCY:

It was moved by Mr. Jordan, seconded by Mrs. Martin to approve the following:

**Delaware County Plan Of Cooperation
Between The
Delaware County Department Of Job And Family Service
And The
Delaware County Child Support Enforcement Agency**

PURPOSE

This Plan of Cooperation is by and between the Delaware County Department of Job and Family Services and the Delaware County Child Support Enforcement Agency. Pursuant to ORC 307.983, the Delaware County Board of Commissioners do hereby support and adopt this Plan of Cooperation to enhance the exchange of information and to coordinate and enhance services and assistance to individuals and families receiving Ohio Works First services. Be it further resolved that the Delaware County Board of Commissioners intend this Plan of Cooperation to be a growing, flexible document, continually reviewed and enhanced in order to assist Delaware County's economically vulnerable citizens to obtain and maintain self-sufficiency.

AGENCY'S DESIGNATION

The Delaware County Board of Commissioners has designated the Delaware County Department of Job and Family Services as the County Social Services Agency for Human Services including Welfare Reform/Ohio Works First and employment and training, and as the Public Children Services Agency.

The Delaware County Child Support Enforcement Agency is designated as the Child Support Enforcement Agency for the County and is a Free-Standing Agency effective October 25, 2003.

DUTIES ASSIGNED TO AGENCIES

The Delaware County Child Support Enforcement Agency (DCCSEA) is charged with: providing core services such as child support case management, locating non-custodial parents, paternity establishment, support order establishment, enforcement of medical orders, and collection and distribution of support payments. The receipt of court-ordered child support payments are important to the self-sufficiency of Ohio Works First families. Support payments are, also, an important source of revenue to the Social Services division of the Delaware County Department of Job and Family Services.

In accomplishing this charge, the Delaware County Child Support Enforcement Agency shall:

- Work with the custodial parents to identify the absent parent and establish paternity;
- Assist TANF clients in the community where the parent or parents have abandoned their financial responsibility to their children, with primary responsibility for orders from Delaware County Courts, but assisting with orders from other counties, states, countries;
- Establish contact with parents who owe money to their families under terms of a court or administrative order, and have them fulfill their financial obligations;
- Develop plan for obligors who are unemployed, utilizing employment, training and job development services through the Delaware County Department of Job and Family Services, seek work orders, etc.;
- Work with the court system to establish support orders;
- Work with the court system to enforce collection orders; and,

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- Collaborate with other local service providers to maximize and improve child support services.

The Delaware County Department of Job and Family Services (DCDJFS) is charged to: administer and deliver the Ohio Works First Program services such as employment and training services, job development services, employment related case management/counseling, child care services, transitional services, Prevention, Retention and Contingency (PRC), supportive services and to administer and deliver other services such as Public Assistance administration and case management, medical assistance and financial assistance. In addition, the Delaware County Department of Job and Family Services is designated as the public Children Services agency charged with providing a broad range of prevention, protection, placement and permanency services for abused and neglected children.

In accomplishing these charges, the Delaware County Department of Job and Family Services shall:

- Initiate and/or conduct appraisal/assessment services with individuals to develop and implement self-sufficiency oriented contracts and plans.
- Determine and periodically re-determine eligibility for financial assistance, child care, medical assistance, etc.
- Provide or arrange for employment counseling and job development activities for eligible recipients.
- Identify individuals and families support services needs in order to enhance self-sufficiency goals.
- Initiate referrals to appropriate resource agencies in response to the identification of supportive services needs.
- Identify and monitor transitional needs once families have obtained employment.
- Provide intake, evaluation, investigation, case management, and in-home supportive services for children and families at risk of child abuse and neglect. Provide or arrange placement services for children who are abused or neglected, including out-of-home emergency shelter care, foster care, residential treatment care, etc.
- For children placed in the permanent custody of the Delaware County Department of Job and Family Services-provide permanency services such as adoption and emancipation services.

The Delaware County Department of Job and Family Services shall encourage collaboration with other public and private human services agencies to further enhance and provide services to children and families.

COOPERATIVE EFFORTS

To promote and encourage self-sufficiency through the duties each has been charged with, the following goals are hereby established:

The Delaware County Department of Job and Family Services agrees to:

1. Schedule an appointment with the Delaware County Child Support Enforcement Agency during the Benefits Orientation meeting. The Delaware County Child Support Enforcement Agency will e-mail the Delaware County Department of Job and Family Services the list of clients who do not attend their scheduled appointment, so that those not cooperating could be sanctioned.
2. Provide to the Delaware County Child Support Enforcement Agency personnel, available information necessary to the establishment of paternity or enforcement of support orders.

The Delaware County Child Support Enforcement Agency agrees to:

1. Receive and process referrals for the establishment of paternity, the establishment of support orders, and the enforcement of support and medical orders.
2. Provide clarification of payment history/histories to the Delaware County Department of Job and Family Services.
3. Notify the Delaware County Department of Job and Family Services, through the Family Unit worker, of any and all instances of non-compliance in the establishment of paternity or the enforcement of support and medical orders by the Delaware County Department of Job and Family Services clients.
4. Direct payments to be paid to the Delaware County Department of Job and Family Services, support monies paid pursuant to an order of the Delaware County Juvenile Court.

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This represents the Plan of Cooperation between the Delaware County Department of Job and Family Services and the Delaware County Child Support Enforcement Agency. As noted in the Plan's Statement of Purpose, this Plan is subject to modification or expansion in order to address the changing needs and services designated to assist Delaware County's economically vulnerable citizens, to obtain self-sufficiency.

Vote on Motion Mr. Ward Aye Mr. Jordan Aye Mrs. Martin Aye

RESOLUTION NO. 03-1395

IN THE MATTER OF APPROVING PERSONNEL ACTIONS:

It was moved by Mrs. Martin, seconded by Mr. Jordan to approve the following:

Jennifer Geiger with the Administrative Services Department is requesting a leave without pay from January 13 to February 12, 2004.

Vote on Motion Mrs. Martin Aye Mr. Jordan Aye Mr. Ward Aye

RESOLUTION NO. 03-1396

IN THE MATTER OF RE-APPOINTING MATTHEW MONTAGUE AND DEBRA LAMP AS THE DELAWARE BOARD OF COUNTY COMMISSIONERS' REPRESENTATIVES TO THE DELAWARE COUNTY TRANSIT BOARD:

It was moved by Mr. Jordan, seconded by Mrs. Martin to approve the following:

Whereas, The Board of Commissioners of Delaware County is responsible to make appointments from the public to various boards, councils and committees, and

Whereas, The Board of Commissioners of Delaware County shall re-appoint individual(s) to the Delaware County Transit Board, Matthew Montague and Debra Lamp, for a three year term beginning November 20, 2003, and ending November 19, 2006.

Therefore, be it resolved that the Board of Commissioners, County of Delaware, State of Ohio, re-appoint Matthew Montague and Debra Lamp to the Delaware County District Transit Board.

Vote on Motion Mr. Jordan Aye Mrs. Martin Aye Mr. Ward Aye

RESOLUTION NO. 03-1397

IN THE MATTER OF RE-APPOINTING PETE SNOOK AS THE DELAWARE BOARD OF COUNTY COMMISSIONERS' REPRESENTATIVE TO THE COUNCIL FOR OLDER ADULTS:

It was moved by Mrs. Martin, seconded by Mr. Jordan to approve the following:

Whereas, The Board of Commissioners of Delaware County is responsible to make appointments from the public to various boards, councils and committees, and

Whereas, The Board of Commissioners of Delaware County shall re-appoint individual(s) to the Council for Older Adults, Pete Snook for a three (3) year term, beginning January 1, 2004 and ending December 31, 2006.

Therefore, be it resolved that the Board of Commissioners at Delaware County, State of Ohio, re-appoint Pete Snook to the Council for Older Adults.

Vote on Motion Mr. Ward Aye Mr. Jordan Aye Mrs. Martin Aye

RESOLUTION NO. 03-1398

IN THE MATTER OF ADJOURNING INTO EXECUTIVE SESSION FOR CONSIDERATION OF APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION OR COMPENSATION OF A PUBLIC EMPLOYEE OR PUBLIC OFFICIAL AND PENDING LITIGATION:

It was moved by Mr. Jordan, seconded by Mrs. Martin to adjourn into Executive Session at 3:10PM.

Vote on Motion Mrs. Martin Aye Mr. Jordan Aye Mr. Ward Aye

RESOLUTION NO. 03-1399

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IN THE MATTER OF ADJOURNING OUT OF EXECUTIVE SESSION:

It was moved by Mrs. Martin, seconded by Mr. Jordan to adjourn out of Executive Session at 4:30PM.

Vote on Motion Mr. Jordan Mrs. Martin Mr. Ward

RESOLUTION NO. 03-1400

IN THE MATTER OF APPROVING A 60-DAY EXTENSION TO THE PROBATIONARY PERIOD OF CODE COMPLIANCE INSPECTOR EMPLOYEE MARK HOWARD:

It was moved by Mrs. Martin, seconded by Mr. Jordan to approve a 60-day extension to the probationary period of Code Compliance Inspector Employee Mark Howard.

Vote on Motion Mrs. Martin Aye Mr. Jordan Aye Mr. Ward Aye

There being no further business the meeting adjourned.

Kristopher W. Jordan

Deborah B. Martin

James D. Ward

Letha George, Clerk to the Commissioners