

COMMISSIONERS JOURNAL NO. 47 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD JULY 7, 2005

THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY MET IN REGULAR SESSION ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT:

Present: Glenn A. Evans, Kristopher W. Jordan, James D. Ward

PUBLIC COMMENT

Commissioner Jordon asked for a moment of silence for England.

Commissioner Ward would like to work with ODOT and the County Engineer on speeding up improvements to the intersection of 203/37/south section line. He has received several phone calls about the dangerous intersection.

RESOLUTION NO. 05-904

IN THE MATTER OF APPROVING THE RESOLUTIONS AND RECORDS OF THE PROCEEDINGS FROM REGULAR MEETING HELD JULY 5, 2005 AS CONTAINED IN THE COUNTY’S OFFICIAL ELECTRONIC RECORDINGS OF THE PROCEEDINGS:

It was moved by Mr. Ward, seconded by Mr. Evans to approve the resolutions and records of the proceedings from regular meeting held July 5, 2005 as contained in the county’s official electronic recordings of the proceedings.

Vote on Motion Mr. Evans Aye Mr. Jordan Aye Mr. Ward Aye

RESOLUTION NO. 05-905

IN THE MATTER OF APPROVING PURCHASE ORDERS, VOUCHERS AND PAYMENT OF WARRANTS IN BATCH NUMBERS CMAPR076 AND MEMO TRANSFERS IN BATCH NUMBERS MTAPR075:

It was moved by Mr. Evans, seconded by Mr. Ward to approve payment of warrants in batch numbers CMAPR076, memo transfers in batch numbers MTAPR075 and Purchase Orders and Vouchers as listed below:

<u>Vendor</u>	<u>Description</u>	<u>Account Number</u>	<u>Amount</u>
PO’s			
W. G. Fairfield Company	RLF Sunbury Street Lighting	23111709-5365	\$ 99,500.00
W. G. Fairfield Company	FY '04 Sunbury Street Lighting	23011715-5365	\$ 79,000.00
Resource International	Inspection Services	65111904-5301	\$ 25,000.00
Vouchers			
Delaware Area Career Center	ABLE	22411603-5348	\$ 8,227.39
Buckeye Valley LSD	Day Care	22411610-5348	\$ 10,635.50
Boys Village Inc.	Residential Treatment	22511608-5342	\$ 6,738.16
Liberty Twp Fire	May 2005 Runs	10011303-5345	\$ 5,436.50
Altman Company	Concrete Jail	40411414-5410	\$ 82,941.82

Vote on Motion Mr. Jordan Aye Mr. Evans Aye Mr. Ward Aye

RESOLUTION NO. 05-906

IN THE MATTER OF AUTHORIZING THE USE OF A PROCUREMENT CARD:

It was moved by Mr. Ward, seconded by Mr. Evans to approve the following:

WHEREAS, pursuant the Ohio Revised Code Section 301.29, the Board of Commissioners of Delaware County by Resolution No. 04-1193 dated September 30th, 2004, has adopted a policy for the use of County Procurement Cards. And;

WHEREAS, the appointing authority for the procurement card being the County Auditor, Todd Hanks has adopted the procurement card policy for the use of the card to pay for specific classes of work related expenses, without submitting a monthly estimate of the expenses, pursuant ORC 301.29 (F)(2).

NOW THEREFORE BE IT RESOLVED, that the board of Commissioners of Delaware County, State of Ohio, authorize the use of the following procurement cards to the limits indicated and for specific work related expenses designated in the Procurement Card Policy without submitting a monthly estimate of expenses:

Appointing Authority: County Auditor Todd Hanks
Office/Department: Real Estate Assessment

**COMMISSIONERS JOURNAL NO. 47 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD JULY 7, 2005**

Daily spending per card: \$1,000
Monthly spending per card: \$5,000
Single transaction limit: \$1,000
Daily number of transactions per card: 5
Monthly number of transactions per card: 50

Name on Card 1: Ray Yonkura
Name on Card 2: Kelly Tennant

Appointing Authority: County Auditor Todd Hanks
Office/Department: GIS

Daily spending per card: \$1,000
Monthly spending per card: \$5,000
Single transaction limit: \$1,000
Daily number of transactions per card: 10
Monthly number of transactions per card: 50

Name on Card 1: Tara Havens

Appointing Authority: County Auditor Todd Hanks
Office/Department: GIS

Daily spending per card: \$5,000
Monthly spending per card: \$10,000
Single transaction limit: \$5,000
Daily number of transactions per card: 10
Monthly number of transactions per card: 50

Name on Card 1: Shoreh Elhami

Appointing Authority: County Auditor Todd Hanks
Office/Department: BMV

Daily spending per card: \$5,000
Monthly spending per card: \$5,000
Single transaction limit: \$500
Daily number of transactions per card: 5
Monthly number of transactions per card: 50

Name on Card 1: Shari Baker

Appointing Authority: County Auditor Todd Hanks
Office/Department: Data Center

Daily spending per card: \$2,500
Monthly spending per card: \$5,000
Single transaction limit: \$2,500
Daily number of transactions per card: 10
Monthly number of transactions per card: 50

Name on Card 1: Kevin Case
Name on Card 2: Shane Herbert
Name on Card 3: Nick Lockhart
Name on Card 4: Jerry Walraven
Name on Card 5: Patrick Brandt

Appointing Authority: County Auditor Todd Hanks
Office/Department: Data Center

Daily spending per card: \$5,500
Monthly spending per card: \$10,000
Single transaction limit: \$5,000
Daily number of transactions per card: 10
Monthly number of transactions per card: 50

Name on Card 1: Steve Lewis

COMMISSIONERS JOURNAL NO. 47 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD JULY 7, 2005

Appointing Authority: County Auditor Todd Hanks
Office/Department: Fiscal Department

Daily spending per card: \$1,000
Monthly spending per card: \$5,000
Single transaction limit: \$1,000
Daily number of transactions per card: 5
Monthly number of transactions per card: 50

Name on Card 1: Dedra Hall

Vote on Motion Mr. Evans Aye Mr. Jordan Aye Mr. Ward Aye

RESOLUTION NO. 05-907

IN THE MATTER OF APPROVING PERSONNEL ACTIONS:

It was moved by Mr. Evans, seconded by Mr. Ward to approve the following:

Michael Moore has accepted the position as a Wastewater Operator with the Environmental Services Department; effective date July 18, 2005.

Rhonda Griffith will be required to take 80 hours of leave without pay for the pay period of 0501014.

Vote on Motion Mr. Ward Aye Mr. Jordan Aye Mr. Evans Aye

RESOLUTION NO. 05-908

IN THE MATTER OF AUTHORIZING THE USE OF A PROCUREMENT CARD:

It was moved by Mr. Ward, seconded by Mr. Evans to approve the following:

WHEREAS, pursuant the Ohio Revised Code Section 301.29, the Board of Commissioners of Delaware County by Resolution No. 04-1193 dated September 30th, 2004, has adopted a policy for the use of County Procurement Cards. And;

WHEREAS, the appointing authority for the procurement card being the Board of Commissioners has adopted the procurement card policy for the use of the card to pay for specific classes of work related expenses, without submitting a monthly estimate of the expenses, pursuant ORC 301.29 (F)(2).

NOW THEREFORE BE IT RESOLVED, that the board of Commissioners of Delaware County, State of Ohio, authorize the use of the following procurement cards to the limits indicated and for specific work related expenses designated in the Procurement Card Policy without submitting a monthly estimate of expenses:

Appointing Authority: Board of Commissioner
Office/Department: Facilities Management

Daily spending per card: \$1,000
Monthly spending per card: \$5,000
Single transaction limit: \$250
Daily number of transactions per card: 5
Monthly number of transactions per card: 50

Name on Card 1: Scott Gains
Name on Card 2: Tom Ruthig

Vote on Motion Mr. Evans Aye Mr. Jordan Aye Mr. Ward Aye

RESOLUTION NO. 05-909

SETTING DATE AND TIME FOR RECEIPT OF STATEMENT OF QUALIFICATIONS FOR THE
ARCHITECTURAL / ENGINEERING DESIGN CONSULTANTS SERVICES FOR THE COUNCIL FOR
OLDER ADULTS SENIOR SERVICES COMPLEX DELAWARE COUNTY, OHIO:

It was moved by Mr. Evans, seconded by Mr. Ward to approve the following:

COMMISSIONERS JOURNAL NO. 47 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD JULY 7, 2005

Public Notice
Request For Statement Of Qualifications
Architectural / Engineering Design Consultants Services
Council For Older Adults
Senior Services Complex
Delaware County, Ohio

The Delaware County Board of Commissioners in conjunction with the Council for Older Adults of Delaware County, in accordance with Section 153.67 of the Ohio Revised Code, wishes to receive Statements of Qualifications (SOQ) from experienced architectural/engineering firms to assist the County in the design and construction of a new Senior Services Campus on a to be determined site in Delaware County, Ohio.

The work shall involve, but not limited to, the detail design, construction documents, bidding and other associated services of the planned Senior Services Campus which will feature a multi purpose Senior Enrichment Center. This center will provide activity areas for arts & crafts, classes, workshops, exercise & fitness, music & dance, and games & hobbies.

Other areas of the Senior Services Campus include a Senior Nutrition Center, which will provide a state-of-the-art kitchen to prepare the over 12,000 lunches delivered each month to seniors throughout the county. It will also house a large community room for meetings, trainings and community events.

Additionally, a Social Service Headquarters will provide space for social workers and other professional staff, private counseling rooms, an expanded Elder & Caregiver Resource Center, an adaptive devices display center and space for administrative services to facilitate the coordination of in-home service programs.

Preliminary design with conceptual drawings and floor layouts have been completed with a proposed total of approximately 66,000 sq ft. Funding for the project will be through a 0.2 mil bond issue which has been passed by the voters of Delaware County. The bond issue will yield approximately \$12,000,000 and will fund land acquisition, construction, equipment and all related fees.

The complete Request for Qualifications may be obtained from Delaware County Commissioners Office, 101 N. Sandusky St., Delaware County Facilities Management Office, 1405 US 23 North, Delaware, Ohio during normal business hours, or off the internet at the County’s web page at <http://www.co.delaware.oh.us> under the heading “Current Bids”.

Statements of Qualifications will be received at the Delaware County Commissioners’ Office, Attention: Mr. Jon Melvin, Facilities Supervisor, 101 North Sandusky Street, Delaware, Ohio 43015 until **12:00 noon on Monday, July 25, 2005**. Five (5) copies of all submittals are to be included. Submittals pursuant to this invitation will not be received after the hour and date stated above.

Vote on Motion Mr. Jordan Aye Mr. Evans Aye Mr. Ward Aye

RESOLUTION NO. 05-910

IN THE MATTER OF APPROVING CHANGE ORDERS WITH KENNY HUSTON FOR BID PACKAGE 5 (MASONRY) FOR THE NEW DORMITORY AND JAIL RENOVATIONS TO THE DELAWARE COUNTY JAIL:

It was moved by Mr. Ward, seconded by Mr. Evans to approve the following:

Kenny Huston	
Original Contract	\$1,120,000.00
Previous Change Order	\$ 4,505.00
Change Order #6	\$ 34,821.00
Change Order #7	\$ 1,456.00
Change Order #8	\$ 5,088.00
Revised Contract Amount	\$1,165,870.00

Vote on Motion Mr. Evans Aye Mr. Jordan Aye Mr. Ward Aye

RESOLUTION NO. 05-911

IN THE MATTER OF ADJOURNING INTO EXECUTIVE SESSION FOR CONSIDERATION OF APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION OR COMPENSATION OF A PUBLIC EMPLOYEE OR PUBLIC OFFICIAL AND FOR PENDING OR IMMINENT LITIGATION:

It was moved by Mr. Jordan, seconded by Mr. Evans to adjourn into Executive Session at 10:03AM.

COMMISSIONERS JOURNAL NO. 47 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD JULY 7, 2005

Vote on Motion	Mr. Ward	Aye	Mr. Jordan	Aye	Mr. Evans	Aye
----------------	----------	-----	------------	-----	-----------	-----

RESOLUTION NO. 05-912

IN THE MATTER OF ADJOURNING OUT OF EXECUTIVE SESSION:

It was moved by Mr. Ward, seconded by Mr. Evans to adjourn out of Executive Session at 11:22AM.

Vote on Motion	Mr. Evans	Aye	Mr. Jordan	Aye	Mr. Ward	Aye
----------------	-----------	-----	------------	-----	----------	-----

There being no further business the meeting adjourned.

Glenn A. Evans

Kristopher W. Jordan

James D. Ward

Letha George, Clerk to the Commissioners