

COMMISSIONERS JOURNAL NO. 48 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD MARCH 13, 2006

THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY MET IN REGULAR SESSION ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT:

Present: Glenn A. Evans, Kristopher W. Jordan, James D. Ward

10:00 AM Bid Opening Date And Time For Invitation To Bid ITB #06-02 Copiers

PUBLIC COMMENT

RESOLUTION NO. 06-319

IN THE MATTER OF APPROVING THE RESOLUTIONS AND RECORDS OF THE PROCEEDINGS FROM REGULAR MEETING HELD MARCH 9, 2006 AS CONTAINED IN THE COUNTY'S OFFICIAL ELECTRONIC RECORDINGS OF THE PROCEEDINGS:

It was moved by Mr. Evans, seconded by Mr. Jordan to approve the resolutions and records of the proceedings from regular meeting held March 9, 2006 as contained in the county's official electronic recordings of the proceedings.

Vote on Motion Mr. Evans Aye Mr. Jordan Aye Mr. Ward Aye

RESOLUTION NO. 06-320

IN THE MATTER OF APPROVING PURCHASE ORDERS, VOUCHERS AND PAYMENT OF WARRANTS IN BATCH NUMBERS CMAPR310:

It was moved by Mr. Jordan, seconded by Mr. Evans to approve payment of warrants in batch numbers CMAPR310, and Purchase Orders and Vouchers as listed below:

<u>Vendor</u>	<u>Description</u>	<u>Account Number</u>	<u>Amount</u>
PO's			
Virginia Homes Ltd	Return Unused Inspection fees	65111904-5319	\$ 6,754.50
Vouchers			
Prudential Group Life	March 2006 Premium	60211902-5370	\$ 7,157.67
CEBCO	April '06 Premiums And Claims	60211902-5370	\$ 701,922.02
Downes Hurst Fishel	Legal Fees	60111901-5301	\$ 7,652.02
Isaac Brant Ledman Teetor	Legal Fees	60111901-5301	\$ 10,247.49

Vote on Motion Mr. Jordan Aye Mr. Evans Aye Mr. Ward Aye

RESOLUTION NO. 06 -321

IN THE MATTER OF APPROVING TRAVEL EXPENSE REQUESTS:

It was moved by Mr. Evans, seconded by Mr. Jordan to approve the following:

The EMS Department is requesting that Joe Farmer attend a Weapons Mass Destruction Training in Anniston, AL July 10-14, 2006, at no cost.

The Court of Common Pleas is requesting that Court Reporter Sylvia McElwain attend a N.C.R. Mid Year Conference in Nashville, Tennessee March 31-April 2, 2006, at the cost of \$1,010.00.

The Child Support Enforcement Agency is requesting that Kelly Mills and Bridgett DeCastro attend a Committee Conference Meeting in Columbus, Ohio March 30, 2006, at the cost of \$12.00.

The Child Support Enforcement Agency is requesting that Kelly Mills and Bridgett DeCastro attend a Committee Conference Meeting in Columbus, Ohio May 5, 2006, at the cost of \$12.00.

The Court of Common Pleas is requesting that Melinda Bettac attend a Use of Restraints Training in London, Ohio September 6, 2006, at the cost of \$70.00.

The Administrative Services Department is requesting that Kevin Williams attend a CORSA Renewal Meeting in Columbus, Ohio March 24, 2006, at the cost of \$21.00.

The Code Compliance Department is requesting that Fred Fowler attend an Ohio Land Use Program in Wooster, Ohio March 31, 2006, at the cost of \$75.00.

Juvenile Court is requesting that David Andrews, Bobby Massie, Darlene Miller, Howard Heston, Laurie Scholz, Mary Cagnina and Stephanie Diaz attend Self Defense and O.C. (Pepper Spray) Training in Delaware

COMMISSIONERS JOURNAL NO. 48 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD MARCH 13, 2006

County April 6-7, 2006, at the cost of \$400.00.

Vote on Motion Mr. Ward Aye Mr. Jordan Aye Mr. Evans Aye

RESOLUTION NO. 06-322

IN THE MATTER OF APPROVING THE SANITARY SEWER IMPROVEMENT PLANS FOR GLEN OAK SECTION 5, GLEN OAK SECTION 6, GLEN OAK SECTION 7, AND GLEN OAK SECTION 8:

It was moved by Mr. Jordan, seconded by Mr. Evans to approve sanitary sewer plans for Glen Oak Section 5, Glen Oak Section 6, Glen Oak Section 7, And Glen Oak Section 8 for submittal to the Ohio EPA for their approval as per recommendation of the County Sanitary Engineer.

Vote on Motion Mr. Evans Aye Mr. Jordan Aye Mr. Ward Aye

RESOLUTION NO. 06-323

IN THE MATTER OF CERTIFYING TO THE COUNTY AUDITOR SANITARY SEWER CAPACITY CHARGES:

It was moved by Mr. Evans, seconded by Mr. Jordan to certify the Sanitary Sewer Capacity Charges as follows:

10163 Sawmill Road

In the amount of \$5,900.00 with \$1,103.30 finance charge (pro-rated over a 5 year period) making total of \$7,003.30 for placement on tax duplicate. Bi-annual payment being \$700.33.

Vote on Motion Mr. Jordan Aye Mr. Evans Aye Mr. Ward Aye

RESOLUTION NO. 06-324

IN THE MATTER OF APPROVING PERSONNEL ACTIONS:

It was moved by Mr. Jordan, seconded by Mr. Evans to approve the following:

Ross Bigelow, with the Code Compliance Department, will be promoted from a Residential Plans Examiner to a Plans Examiner; effective date March 13, 2006.

David Ward, with the Water Reclamation Department, will be promoted from an Operator Position to A Truck Driver Position; effective date March 25, 2006.

Vote on Motion Mr. Ward Abstain Mr. Jordan Aye Mr. Evans Aye

RESOLUTION NO. 06-325

IN THE MATTER OF APPROVING AMENDMENT #1 TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE DEPARTMENT OF PUBLIC SAFETY OHIO EMERGENCY MANAGEMENT AGENCY AND DELAWARE COUNTY:

It was moved by Mr. Evans, seconded by Mr. Jordan to approve the following Amendment:

AMENDMENT #1 TO THE
INTERGOVERNMENTAL AGREEMENT

Between

Department of Public Safety
Ohio Emergency Management Agency
2855 West Dublin-Granville Road
Columbus, OH 43235-2206
Contact Person: Rich Webber
Phone: (614) 799-3837
E-mail: rtweber@dps.state.oh.us

and Delaware County
50 Channing Street
Delaware, OH 43015

Contact Person; Fred Fowler
Phone; 740-833-2201
E-Mail: ffowler@co.delaware.oh.us

Tracking Service Request Number: Mississippi Mission #871 Building Inspectors
Amended Estimated Total Costs \$17,000.00
Original Start Date: November 8, 2005 Original End date: November 24, 2005.
Amended Start Date: November 9, 2005 Amended End date: November 24, 2005.

**COMMISSIONERS JOURNAL NO. 48 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD MARCH 13, 2006**

STATEMENT OF AMENDMENT

This Intergovernmental Agreement is hereby amended by the parties hereto for the purpose of modifying the amount of costs estimated for the period of deployment set for above. Changes in the deployment circumstance resulted in increased costs. Details of specific costs increases are found in the documentation attached to the Request for Reimbursements. (Available in the Commissioners Office until no longer of Administrative value).

All other terms and conditions of the Intergovernmental Agreement executed by the parties remain in effect.

ALTERATIONS AND AMENDMENTS

The Original Intergovernmental Agreement may only be amended by mutual agreement of the parties. Amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

TERMINATION

Either party may terminate this Agreement upon 30 days' prior written notification to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

IN WITNESS THEREOF, the parties hereto have executed this agreement on the day and year last specified below, This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

Vote on Motion Mr. Evans Aye Mr. Jordan Aye Mr. Ward Aye

RESOLUTION NO. 06-326

IN THE MATTER OF APPOINTING A JOB AND FAMILY SERVICES PLANNING COMMITTEE:

It was moved by Mr. Jordan, seconded by Mr. Evans to approve the following:

RESOLUTION: In the matter of appointing a Job and Family Services Planning committee in Accordance with Ohio Revised Code 329.06:

Whereas, the Ohio Revised Code requires a Job and Family Services Planning committee whose membership is abroad representation of the groups of individuals and public and private entities that have an interest in social services and workforce development services provided in the county: and

Whereas, the Planning committee may consult with the commissioners and make recommendations regarding social services and workforce development services provided in the county with regard to state and local funds, establishment of goals to be achieved, evaluation of the outcomes of programs, and any other matter the Commissioners consider relevant to the provisions of social services and workforce development programs.

Now, therefore, be it resolved that the following individuals are appointed to the Delaware County Job and Family Services Community Planning committee.

New appointees for a 3 year term

Kara Clark	Judge Ken Spicer
Renee Brinson	Tabitha Bonifas
Janis Tate	Joe Leonard
Richard "Todd" Irion	

Re-appointees for a second 3 year term

Mary Hilborn	Watson Walker
Tim Boland	Staci Thomas
Patricia Ford	Karen Fitzpatrick
Debbie Young-Bowden	Gerri McDonald
Kathleen King	James Cesa
Denny Schooly	

Current members:

COMMISSIONERS JOURNAL NO. 48 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD MARCH 13, 2006

Brenda Hendricks December 2007
Sharon Heckathorn December 2007
Linda Diamond December 2007

Vote on Motion Mr. Jordan Aye Mr. Evans Aye Mr. Ward Aye

RESOLUTION NO. 06-327

IN THE MATTER OF AMENDING THE PURCHASE OF CHILD CARE SERVICES CONTRACTS BETWEEN THE DELAWARE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, THE DELAWARE COUNTY COMMISSIONERS AND CHILD CARE PROVIDERS ERIN COOMES AND KATHLEEN IMHOFF:

It was moved by Mr. Evans, seconded by Mr. Jordan to approve the following:

Erin Coomes

AMENDMENT TO PURCHASE OF CHILD CARE SERVICES CONTRACT
AMENDMENT NO. 1

This amendment, effective January 17, 2006 is to amend the Purchase of Child Care Services Contract between the Delaware County Department of Job and Family Services and Erin Coomes entered into on the 1st day of July, 2005.

Article 4. Cost and Delivery of Purchased Services:

(A) Payment Rates: The total amount of services to be reimbursed under this contract is increased from \$30,000 to \$62,000.

Kathleen Imhoff

AMENDMENT TO PURCHASE OF CHILD CARE PROVIDER TRAINING SERVICES CONTRACT
AMENDMENT NO. 1

This amendment, effective March 2, 2006 is to amend the Purchase of Child Care Provider Contract between the Delaware County Department of Job and Family Services and Kathleen Imhoff entered into on the 1ST day of July 2005.

1. Change of address:
FROM: 6261 Commonwealth Dr., Westerville, Ohio 43082
TO: 2986 Laurel Wind Blvd., Lewis Center, Ohio 43035

Vote on Motion Mr. Evans Aye Mr. Jordan Aye Mr. Ward Aye

RESOLUTION NO. 06-328

IN THE MATTER OF APPROVING THE CONTRACTS BETWEEN THE DEPARTMENT OF JOB AND FAMILY SERVICES, THE DELAWARE COUNTY COMMISSIONERS AND CHILD CARE PROVIDERS KINDERCARE LEARNING CENTER, NOAH'S ARK LEARNING CENTER, AMY SHENKLE, AND JESSICA VANLOON:

It was moved by Mr. Jordan, seconded by Mr. Evans to approve the following:

BASIC RATES

Full-time Week for Licensed Center and Type A Providers: 25 to 60 hours

Hourly: Paid after 60 hours

Part-time Week for Center and Type A Providers: 8 hours to 24.9 hours

Hourly Paid for .1 hour to 7.9 hours

Full-time Week for Certified Type B Home Providers: 25 hours to 50 hours

Hourly: Paid after 50 hours

Part-time Week for Home Providers: 8 hours to 24.9 hours

Hourly Paid for .1 hour to 7.9 hours

Child Care Provider		Full	Part Time	Hourly
---------------------	--	------	-----------	--------

COMMISSIONERS JOURNAL NO. 48 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD MARCH 13, 2006

Kindercare Learning Center 3885 Berry Leaf Lane Hillard, Ohio 43026	Infant	\$169.90	\$139.21	\$ 8.76
	Toddler	\$149.42	\$108.70	\$ 6.39
	Pre-K	\$133.89	\$ 94.80	\$ 5.84
	Schoolage	\$102.38	\$ 71.99	\$ 5.39
	Before & After	\$102.38	\$ 71.99	\$ 5.39
	Before School Only	\$ 45.00	\$ 45.00	\$ 5.39
	After School Only	\$ 65.00	\$ 65.00	\$ 5.39
Noah's Ark Learning Center 36 Harris Street Sunbury, Ohio 43074	Infant	\$160.00	\$134.21	\$ 8.76
	Toddler	\$149.42	\$108.70	\$ 6.39
	Pre-K	\$133.89	\$ 94.80	\$ 5.84
	Schoolage	\$102.38	\$ 71.99	\$ 5.39
	Before School Only	\$ 30.00	\$ 30.00	\$ 5.39
	After School Only	\$ 45.00	\$ 45.00	\$ 5.39

Child Care Provider	Infants	Toddlers	Preschool	School
Amy Shenkle 29040 McMillen Road Richwood, Ohio 43344	\$132.08 Full	\$124.52 Full	\$118.78 Full	\$104.96 Full
	\$ 86.16 Part	\$ 82.62 Part	\$7 6.94 Part	\$ 7 0.82 Part
	\$ 5.09 Hourly	\$ 4.88 Hourly	\$ 4.63 Hourly	\$ 3.37 Hourly
Jessica Vanloon 226 Freedom Lane Delaware, Ohio 43015	\$79.25 Full	\$74.71 Full	\$71.27 Full	\$62.98 Full
	\$51.70 Part	\$49.57 Part	\$46.16 Part	\$42.49 Part
	\$ 3.05 Hourly	\$ 3.08 Hourly	\$ 2.92 Hourly	\$ 2.12 Hourly

(A Copy of each of these contacts is available in the Commissioners' Office until no longer of Administrative Value).

Vote on Motion Mr. Jordan Aye Mr. Evans Aye Mr. Ward Aye

RESOLUTION NO. 06-329

IN THE MATTER OF APPROVING THE CHILD PLACEMENT SERVICE CONTRACTS BETWEEN THE DELAWARE COUNTY COMMISSIONERS; THE DELAWARE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND MARYHAVEN INC. AND OHIO HOSPITAL FOR CHILD & ADOLESCENT PSYCHIATRY:

It was moved by Mr. Evans, seconded by Mr. Jordan to approve the following Contracts:

Child Placement Service	Per diem cost and per diem reimbursement for the following categories
Maryhaven Inc. 1791 Alum Creek Drive Columbus, Ohio 43207	A. Maintenance B. Administration C. Case Management D. Transportation E. Other Direct Services (e.g., special diets, clothing, insurance, respite care) F. Behavioral Healthcare G. Other costs - (any other cost the Agency has agreed to participate in)
Ohio Hospital for Child & Adolescent Psychiatry 1430 S. High Street Columbus, Ohio 43207	A. Maintenance B. Administration C. Case Management D. Transportation E. Other Direct Services (e.g., special diets, clothing, insurance, respite care) F. Behavioral Healthcare G. Other costs - (any other cost the Agency has agreed to participate in)

(A Copy of each of these contacts is available in the Commissioners' Office until no longer of Administrative Value).

Further Be It Resolved, that the Commissioners approve the following Purchase Order Request:

- Ohio Hospital for Child & Adolescent Psychiatry 22511607-5342 for \$5080.00
- Maryhaven, Inc. 22511607-5348 for \$15,000.00

**COMMISSIONERS JOURNAL NO. 48 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD MARCH 13, 2006**

Vote on Motion Mr. Ward Aye Mr. Jordan Aye Mr. Evans Aye

RESOLUTION NO. 06- 330

IN THE MATTER OF APPROVING AN AGREEMENT WITH SANDRA ROGINSKI FOR PUBLIC ASSISTANCE STAFF TRAINING FOR THE DEPARTMENT OF JOB AND FAMILY SERVICES :

It was moved by Mr. Jordan, seconded by Mr. Evans to approve the following Agreement:

**AGREEMENT FOR PUBLIC ASSISTANCE STAFF TRAINING
WITH DELAWARE COUNTY, OHIO**

This Agreement is entered this 13th day of March 2006 (*2nd day of February, 2006*) between Sandra L. Roginski, whose address is: 11885 Friar Post, North Royalton, Ohio 44133, ("the Provider"), and the Delaware County Department of Job & Family Services ("the Department"), whose address is 140 N. Sandusky, Delaware, Ohio 43015 for the purpose of the Department acquiring and agreeing to pay for training to be provided at the Department for employees of the Department for the period of March 7, 2006 and March 31, 2006 and the Provider agreeing to provide such training services.

In exchange for the compensation provided for in this Agreement the Provider Agrees to provide to the Department training as outlined in the New Worker Training Proposal ("Proposal") dated January 5, 2006 and which is attached hereto and by this reference fully incorporated as if fully re-written here to be provided at the Department for the period of March 7, 2006 through March 31, 2006.

The Provider understands and agrees that the Provider shall provide such services for the Department as an independent contractor and, as such, is not an employee of the Department or of Delaware County and is not entitled to any of the benefits of employment with the Department or Delaware County, Ohio. The Provider understands and agrees that as an independent contractor the Provider is responsible for complying with all federal, state and local laws, including but not limited to: reporting income for federal, state and local income tax purposes; reporting for and paying self employment taxes; reporting for and paying for workers compensation; establishing a retirement plan, if desired; and/or purchasing hospitalization and other insurance coverage, if desired.

The Provider understands and agrees that the Provider shall receive and the Department shall pay fees and expenses to the Provider for time rendered in providing the training services provided for in this Agreement as follows:

Classroom Training Charge: \$75.00 per hour = \$450 per 6 hour training day = \$1350 per 3 day training period.

Expenses: Actual expenses supported by receipts up to \$125 per day (includes mileage @ 216 miles roundtrip, hotel @ \$75 per night, & meals) = \$375 per 3 day training period.

The Provider understands and agrees that the total maximum amount of compensation provided under this Agreement shall not exceed \$ 6,000.00.

The Provider understands and agrees that certain expenses incurred while providing services under this Agreement may be reimbursed by the Department. The Provider understands and agrees that the Provider must submit invoices to the Department on a monthly basis in order for those expenses to qualify for reimbursement. The Department agrees to review all invoices submitted and authorize, with adjustments if needed, reimbursement for expenses or services documented by the invoices within fifteen working days their receipt.

The Provider understands and agrees that any information concerning any clients of the Department the Provider receives from the Department, or is collected by the Provider during the provision of services under this Agreement is confidential. The Provider further understands and agrees that any disbursement, use or disclosure of such information, is prohibited and may result in the termination of this Agreement.

To the fullest extent of the law, the Provider agrees to indemnify and save and hold harmless and defend the Department, the Delaware County Board of County Commissioners and the Ohio Department of Job & Family Services and their respective officers, employees, representatives, agents, and volunteers against any and all liability, loss, damage, injury, and/or related expenses, whatever the nature, as a result of the performance under or by this Agreement or incurred through the provision of services under this Agreement.

The Provider agrees and shall undertake to defend, at its own expense, any and all actions, claims, or demands, whatever the nature, brought against the Department, the Ohio Department of Job and Family Services, Delaware County, and the Delaware County Commissioners and each of their respective officers, employees, agents, representatives, and volunteers by reason of or through the performance of this Contract, and to pay, settle, compromise and procure the discharge of any judgments, damages, losses and expenses, including, but

**COMMISSIONERS JOURNAL NO. 48 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD MARCH 13, 2006**

not limited to attorney's fees.

The Provider agrees to maintain compliance with all federal, state and local laws and regulations that govern the provision of the services to be contemplated under this Agreement.

The Department and the Provider agree that there shall be no discrimination against any client or any other individuals because of race, color, sex, national origin or handicapped condition as specified in the Civil Rights Act of 1964 and subsequent amendments in the performance of this Agreement. It is further agreed that the Provider will fully comply with all the appropriate federal, state and local laws regarding such discrimination, and the right to and method of appeal will be made available to all persons receiving services under this Agreement.

In the event the Provider receives an overpayment, the Provider agrees to repay the Department the amount of overpayment to which the Provider was not entitled. This Agreement may be terminated by the Provider or by the Department upon seven calendar day's written notice. The failure of the Provider to honor the terms of this Agreement and/or the related federal, state and local laws and regulations applicable to services rendered under this Agreement shall result in immediate termination of this Agreement. If circumstances require changes in any of the terms of this Agreement, the Provider must notify the Department immediately.

The Provider understands and agrees that payment by the Department for all services provided under this Agreement depends upon the federal, state or local funds for reimbursement.

The Provider understands and agrees that the termination of federal, state or local reimbursement may require changes to or termination of this Agreement. Such changes or termination will be effective on the date that the federal, state or local reimbursement is terminated or at any later date determined by the Department.

Provider states and agrees that the individual(s) who, on behalf of the Provider, have reviewed this Contract and effectuate this Contract by attaching their signatures below are officers of the Provider and are authorized to and have authority to enter this Contract on behalf of the Provider and by so signing have authority to bind and does bind the Provider to any and all terms of this Contract.

If any item, condition, portion, or section of this Agreement or the application thereof to any person, premises, or circumstance shall to any extent, be held to be invalid or unenforceable, the remainder hereof and the application of such term, condition, provision, or section to persons, premises, or circumstances other than those as to whom it shall be held invalid or unenforceable shall not be affected thereby, and this Agreement and all the terms, conditions, provisions, or sections hereof shall, in all other respects, continue to be effective and to be complied with

This Agreement shall constitute the entire understanding and agreement between the Department and Provider, shall supersede all prior understandings and agreements relating to the subject matter hereof, and may only be amended in writing with the mutual consent and agreement of the parties.

**January 5, 2006
New Worker Training: Aged, Blind, and Disabled Medicaid
Course Outline**

Total estimated course training time is 53 hours for NWT – ABD Medicaid

Module 2 Medicaid Overview

4 hours 30 minutes

- Describe the evolution of the Medicaid program.
- Identify how Medicaid is operated in Ohio.
- Compare and contrast specific Medicaid rules to SSI rules.
- Describe how Ohio's Medicaid program impacts SSI individuals.
- List the target populations served by Medicaid.
- Identify the services covered by the Medicaid program in Ohio.
- Describe the interview process and its importance.
- Identify ways that individuals initiate applications for assistance.
- List the key application principles and applications for ABD Medicaid.
- Describe the requirements for retroactive Medicaid eligibility.
- Define CRIS-E terms and CRIS-E case structure.
- Describe confidentiality requirements.
- List the eligibility factors that can be verified through self-declaration.
- Define when best evidence can be used.
- Identify information to be documented in the case file.
- Explain how to use the Innerweb to find policy materials.
- Explain the importance of knowing how to use the MEM.
- Explain where to find rules by using the MEM and OAC.
- List the types of policy materials located on the Innerweb.

**COMMISSIONERS JOURNAL NO. 48 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD MARCH 13, 2006**

Module 3 Limiting Physical Factor 5 hours

- Describe the limiting physical factors for
- Describe the ways an individual can meet the limiting physical factor.
- Identify the conditions that may establish a presumptive disability.
- Describe the types of SSA claim numbers and their impact on LPF.
- Identify the steps in the SSI appeals process and their impact on Medicaid eligibility.
- Identify the steps in the disability determination process.
- List the types of questions a worker might ask to uncover an individual's disabling factors.
- List the CRIS-E screens used in the disability determination process.
- Describe the CDJFS's responsibility in the disability determination process.
- Identify the components of the CMS hard copy file.
- Describe the County Medical Services' (CMS) responsibility in the disability determination process.
- List the possible outcomes of a CMS referral.

Module 4 Non-Financial Requirements 2 hours

List Medicaid's non-financial requirements and their verification requirements.
Describe Medicaid's residence, living arrangement, citizenship status, cooperation with third party medical support, and social security number requirements, including age and identity.
Identify appropriate and inappropriate living arrangements for Medicaid.
Identify components of CRIS-E screens AEIID, AEIIA, AEICZ, AEFMC.
List the requirements for completing the JFS 06612

Module 5 Resource Requirements 4 hours 30 minutes

- Define resources by type.
- Identify the resource limit.
- Compare and contrast excluded resources and countable resources.
- Identify CRIS-E screens used to record resource information.
- Describe the treatment of inaccessible resources.
- Identify the treatment of resources for individuals, couples, and parents of ABD Medicaid eligible children.
- List resource computation steps.
- Define deeming in terms of resources.
- Describe how resources are evaluated.
- Describe general resource principles.
- Apply resource principles to case studies.

Module 6 Income and Budget Computation 6 hours 45 minutes

- Define common income principles.
 - Identify the difference between earned income and unearned income.
 - List the most common Medicaid income exemptions.
 - List the most common Medicaid income disregards.
 - Describe the difference between an income exemption and an income disregard.
 - List the monthly income conversion factors.
 - Describe income rounding principles.
 - Identify special unearned income computation provisions.
 - Identify key elements of AEFMI.
 - Describe the treatment of fluctuating pays.
 - Compare and contrast representative pays and non-representative pays.
 - Identify key elements of AEIEI and AEISE.
 - Explain CLRC documentation of earnings.
- Identify the eligibility requirements for the 1619 covered group.
Describe how employed individuals can benefit from Medicaid.
Identify the income computation sequences.
Practice income computation through case studies.
Compare manual budgets to CRIS-E budgets.
Compare and contrast resource principles with income deeming principles for spouses.
List the income allocation amounts used in the deeming process.
Identify the flow of income during the deeming process between spouses, parent(s) and children.
List situations when the deeming process is not used to determine Medicaid eligibility.
Describe the steps in the deeming process used between spouses, parent(s) and children.
Practice income deeming principles through completion of case study examples.
Compare manual deeming budgets to CRIS-E deeming budgets.

Module 7 Spenddown and Medicare Cost Sharing Covered Groups 7 hours 30 minutes

- Define basic spenddown terminology.
- List allowable medical expenses used in spenddown computations.
- Identify the order of medical expense deductions for spenddown computations.
- Identify the use of medical expenses subject to payment or paid for by private or public agencies or public programs.

**COMMISSIONERS JOURNAL NO. 48 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD MARCH 13, 2006**

- Identify individuals who may incur medical expenses for use in spenddown computations.
- Compare and contrast ongoing spenddown with incurred spenddown.
- Describe the use of AEFME and AEFMC in the spenddown process.
- List the ways individuals can meet their spenddown liability.
- Describe the verification requirements for spenddown.
- Identify spenddown budget steps.
- Describe the impact of the Medicare Approved Drug Discount Card on Spenddown.
- Practice spenddown calculations through case studies.
- Describe the components of Medicare.
- Identify Medicare qualification requirements.
- Identify the agencies involved with SSA, SSI, Medicare, and Medicaid
- List services covered by Medicare.
- Compare and contrast the Medicare program with the Medicaid program.
- Describe how the Medicaid program can assist Medicare beneficiaries through the QMB, SLMB, QWDI, and QI-1 programs.
- Describe the process for calculating Medicare covered expenses under the spenddown provisions for non QMB individuals.
- Define dual eligibles.
- Compare and contrast regular Medicaid, spenddown Medicaid, QMB, SLMB, and QI-1.
- List the Medicaid health cards received by Medicaid eligible individuals based on their category of Medicaid.
- List the benefits of the Buy-In program.
- Define Buy-In.
- List key points and pitfalls of buy-in.
- Describe the process to correct health care dates.
- Identify CRIS-E screens that impact QMB, SLMB, QI-1, and Buy-In.
- Identify the Medicaid categories from the most to the least beneficial in terms of services provided to individuals.
- Describe the QMB and SLMB budgeting process.
- Practice QMB, SLMB, QI-1, QWDI, and spenddown budgeting through case studies.

Module 8 Common Long Term Care Policies

2 hours 30 minutes

- Describe the history of Medicaid and long term care policies.
- Identify target populations that receive long term care services.
- List common requirements for all target populations.
- Define key resource terms for couples separated by institutionalization.
- Describe when a continuous period of institutionalization begins.
- Describe key points of the resource assessment process.
- Identify individuals to whom the resource assessment applies.
- Define an improper transfer of assets.
- Define key income and payment terms for couples separated by institutionalization.
- List the levels of care that an individual may receive.
- Identify the CRIS-E Screens used to capture level of care information.
- Identify the types of services available to individuals based on their level of care.
- Identify internal coordination issues for individuals who need long term care services.

Module 9 Individuals in Long Term Care Facilities

10 hours 30 minutes

- List long term care requirements.
 - Define nursing home, nursing facility, and long term care facility. Describe the treatment of resources for individuals who are institutionalized
 - Describe the treatment of resources for spouses separated by a continuous period of institutionalization.
 - Identify the key concepts of a Resource Assessment.
 - List the resources used when conducting a Resource Assessment.
 - List the forms used in a Resource Assessment and describe their function.
 - Compare the manual Resource Assessment forms to their CRIS-E screen counterparts.
 - List the CRIS-E screens used in the Resource Assessment process.
 - Practice resource assessments through case studies.
 - Compare and contrast proper resource transfers with improper resource transfers.
 - List exceptions to the improper resource transfer rule.
 - Practice resource transfer concepts through case studies.
- Identify the purpose of the Monthly Income Allocation (MIA).
List the roles of the Minimum Monthly Maintenance Needs Allowance (MMMNA) and Excess Shelter Allowance (ESA) in the calculation of the MIA.
Identify who can increase an MMMNA and when it can be increased.
Compare the Family Allowance (FA) to the Family Maintenance Needs Allowance (FMNA).
Identify the impact of the MIA or FA on the receipt of Medicaid.
Practice calculating the MIA, FA, and the FMNA through case studies.
- Describe the purpose of a Single Premium Lifetime Immediate Monthly Payment Annuity (SPLIMPA).

COMMISSIONERS JOURNAL NO. 48 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD MARCH 13, 2006

Describe the state hearing role in the reallocation of resources for couples separated by institutionalization.

- Identify the purpose of the patient liability computation.
List the financial and patient eligibility budget steps.
Practice determining financial eligibility and patient liability budgets through case studies.
List the PNA amounts for individuals in LTCFs and ICF-MR facilities.
Identify the types of expenses that may be paid from a personal needs allowance.
Identify the responsibilities of facilities managing PNA funds.
Describe the LTCF billing process.

Module 10 HCBS Waivers 10 hours 30 minutes

- Identify the Medicaid HCBS Waivers operated in Ohio.
- Describe the purpose of each Medicaid Waiver.
- Identify the target populations served by each Waiver program.
- Compare and contrast the key elements for the Medicaid Waivers.
- Identify the administrative agencies for each Waiver program.
- List coordination issues for the Waiver programs.
- List and describe the CRIS-E screens used to initiate an HCBS Waiver category.

Note: The remaining objectives are the same or similar to those for individuals in LTCFs.

Further Be It Resolved, that the Commissioners approve the following Purchase Order Request:
Sandra Roginski 22411601-5348 for \$6,000.00

Vote on Motion Mr. Evans Aye Mr. Jordan Aye Mr. Ward Aye

RESOLUTION NO. 06-331

IN THE MATTER OF APPROVING TRANSFER OF APPROPRIATIONS FOR THE STATE HOME LAND SECURITY GRANT:

It was moved by Mr. Evans, seconded by Mr. Jordan to approve the following:

Transfer of Appropriation		Amount
21511312-5260	21511312-5450	\$50,000.00
FY05 SHSG/Inventoried Tools	FY05 SHSG/Machinery & Equipment	

Vote on Motion Mr. Evans Aye Mr. Jordan Abstain Mr. Ward Nay

RESOLUTION NO. 06-332

IN THE MATTER OF APPROVING THE PURCHASE OF NEW HIGH BAND REPEATERS:

It was moved by Mr. Jordan, seconded by Mr. Evans to adopt the following Resolution:

WHEREAS, the Delaware County High Band radio system has experienced periodic service degradation from the WBBY (Spirit) Tower on the east side of the County; and,

WHEREAS, a system analysis by Boylan and Cannon indicates that failure of the High Band repeaters at that location can occur at any moment; and

WHEREAS, replacing these repeaters and relocating them permanently to Sunbury Medic Station 2 will preclude continued problems of the High Band Toning system on the East side of the County, eliminate leased lines and tower space and provide phase testing of the simulcast system through the 800 MHz microwave.

NOW THEREFORE BE IT RESOLVED: That the Board of County Commissioners approve the recommendation to purchase and install new High Band repeaters from Boylan and Cannon at a not to exceed cost of \$31,323.04.

Vote on Motion Mr. Jordan Aye Mr. Evans Aye Mr. Ward Aye

RESOLUTION NO. 06-333

IN THE MATTER OF APPROVING AN EMERGENCY MEDICAL SERVICES GRANT FUNDED UNDER THE STATE OF OHIO DEPARTMENT OF PUBLIC SAFETY:

**COMMISSIONERS JOURNAL NO. 48 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD MARCH 13, 2006**

It was moved by Mr. Evans, seconded by Mr. Jordan to adopt the following Resolution:

WHEREAS, the Ohio Department of Public Safety offers annual grants to Emergency Medical Service Departments, and;

WHEREAS, Delaware County has applied for this grant annually to assist in such programs as “child safety seats” and to provide reimbursement for training, equipment and Trauma Research and Injury Prevention, and;

WHEREAS, the Delaware County Emergency Medical Service desires to improve and expand its training and equipment capabilities through this grant program;

NOW THEREFORE BE IT RESOLVED: That the Board of County Commissioners approve the submittal of this grant request by EMS for the expansion of their training and equipment programs.

Vote on Motion Mr. Ward Aye Mr. Jordan Aye Mr. Evans Aye

RESOLUTION NO. 06-334

IN THE MATTER OF APPROVING PERSONNEL ACTIONS:

It was moved by Mr. Jordan, seconded by Mr. Evans to approve the following:

Brian Galligher has accepted the EMA Manager Position with the Emergency Services Department; effective date March 20, 2006.

Vote on Motion Mr. Jordan Aye Mr. Evans Aye Mr. Ward Aye

RESOLUTION NO. 06-335

IN THE MATTER OF AUTHORIZING THE SUBMITTAL OF THE GRANT APPLICATION TO THE OHIO DEPARTMENT OF NATURAL RESOURCES FOR THE 2006 COMMUNITY DEVELOPMENT GRANT:

It was moved by Mr. Evans, seconded by Mr. Jordan to submit the 2006 Community Development Grant application to the Ohio Department of Natural Resources.

Project Type	Grant Funds Requested	Match Funds	Total
Litter Cleanup	\$10,000	\$2,000	\$12,000

Keep Delaware County Beautiful receives limited funds from the DKMM Solid Waste District to provide solid waste education and assistance in administering recycling drop offs and projects in Delaware County. There is very little room in the current budget to provide litter collection activities. Delaware County is the fastest growing county in the state. It is home to 2 state parks, a wildlife area, 4 watersheds, a county preservation parks system, and many city, village, and township parks.

(A copy of the grant application is available for review at the Commissioner’s Office until no longer of administrative value).

Vote on Motion Mr. Evans Aye Mr. Jordan Aye Mr. Ward Aye

RESOLUTION NO. 06-336

IN THE MATTER OF ACCEPTING THE BID SUBMITTED BY RYAN D. RHOADES FOR THE CASH LEASE FOR THE DELAWARE COUNTY HOME FARMLAND:

It was moved by Mr. Jordan, seconded by Mr. Evans to approve the following:

WHEREAS, Delaware County received ten (10) bids for the cash lease of the County Home Farmland located at 4781 County Home Road on March 8, 2006 at 10:00am. And;

WHEREAS, after carefully reviewing the bids received, the bid submitted by Ryan D. Rhoades has been determined to be the highest and best bid.;

NOW THEREFORE BE IT RESOLVED, that the board of Commissioners of Delaware County, State of Ohio, approve and accept the bid submitted by Ryan D. Rhoades for the cash lease of the Delaware County Home Farmland.

Vote on Motion Mr. Jordan Aye Mr. Evans Aye Mr. Ward Aye

**COMMISSIONERS JOURNAL NO. 48 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD MARCH 13, 2006**

RESOLUTION NO. 06-337

IN THE MATTER OF APPROVING THE CONSTRUCTION MANAGER CONTRACT BETWEEN THE DELAWARE COUNTY BOARD OF COMMISSIONERS AND THE QUANDEL GROUP INC. FOR THE COUNCIL FOR OLDER ADULTS NEW SENIOR CENTER:

It was moved by Mr. Evans, seconded by Mr. Jordan to approve the Construction Manager Contract between the Delaware County Board Of Commissioners and The Quandel Group Inc. for The Council For Older Adults New Senior Center.

(A Copy of the Contract is available in the Commissioners Office until no longer of Administrative Value).

Vote on Motion Mr. Evans Aye Mr. Jordan Aye Mr. Ward Aye

RESOLUTION NO. 06-338

IN THE MATTER OF AUTHORIZING THE BOARD OF COUNTY COMMISSIONERS AND THE PROSECUTING ATTORNEY TO MAKE A JOINT APPLICATION TO THE COURT OF COMMON PLEAS TO EMPLOY OUTSIDE LEGAL COUNSEL TO ASSIST THE PROSECUTING ATTORNEY:

It was moved by Mr. Jordan, seconded by Mr. Evans to approve the following:

WHEREAS, O.R.C. § 305.14(A), authorizes the Board of County Commissioners and the Prosecuting Attorney to make a joint application to the Court of Common Pleas to employ outside legal counsel to assist the Prosecuting Attorney; and

WHEREAS, the County has been named as Defendant in a complaint styled *Frank Coluccio Construction Co. vs. Trucco Construction Company, Inc.*, Delaware County Common Pleas Case No. 05 CV H 11 0855; (the Complaint), and

WHEREAS, the Board of Commissioners and the Prosecuting Attorney desire to employ Schottenstein, Zox, and Dunn, Co. LPA to assist the Prosecutor in defending the Complaint;

BE IT HEREBY RESOLVED BY THE DELAWARE COUNTY BOARD OF COMMISSIONERS that the Prosecuting Attorney is hereby authorized to apply to the Court of Common Pleas for authorization to employ said law firm.

Vote on Motion Mr. Ward Aye Mr. Jordan Aye Mr. Evans Aye

RESOLUTION NO. 06-339

IN THE MATTER OF ADJOURNING INTO EXECUTIVE SESSION FOR PENDING OR IMMINENT LITIGATION AND FOR CONSIDERATION OF APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION OR COMPENSATION OF A PUBLIC EMPLOYEE OR PUBLIC OFFICIAL:

It was moved by Mr. Jordan, seconded by Mr. Evans to adjourn into Executive Session at 9:46AM.

Vote on Motion Mr. Evans Aye Mr. Jordan Aye Mr. Ward Aye

RESOLUTION NO. 06-340

IN THE MATTER OF ADJOURNING OUT OF EXECUTIVE SESSION:

It was moved by Mr. Jordan, seconded by Mr. Ward to adjourn out of Executive Session at 10:43AM.

Vote on Motion Mr. Jordan Aye Mr. Evans Absent Mr. Ward Aye

There being no further business the meeting adjourned.

Glenn A. Evans

Kristopher W. Jordan

COMMISSIONERS JOURNAL NO. 48 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD MARCH 13, 2006

James D. Ward

Letha George, Clerk to the Commissioners