

COMMISSIONERS JOURNAL NO. 56 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD SEPTEMBER 29, 2011

THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY MET IN REGULAR SESSION ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT:

Present:
Dennis Stapleton, President
Ken O’Brien, Vice President
Tommy Thompson, Commissioner

RESOLUTION NO. 11-1025

IN THE MATTER OF APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM REGULAR MEETING HELD SEPTEMBER 26, 2011:

It was moved by Mr. Thompson, seconded by Mr. O’Brien to approve the following:

WHEREAS, the Board of Commissioners of Delaware County, Ohio (the “Board”) met in regular session on September 26, 2011; and

WHEREAS, the Clerk of the Board has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the previous meeting.

Vote on Motion Mr. Thompson Aye Mr. Stapleton Aye Mr. O'Brien Aye

PUBLIC COMMENT

ELECTED OFFICIAL COMMENT

RESOLUTION NO. 11-1026

IN THE MATTER OF APPROVING PURCHASE ORDERS, THEN AND NOW CERTIFICATES, AND PAYMENT OF WARRANTS IN BATCH NUMBERS CMAPR0928, MEMO TRANSFERS IN BATCH NUMBERS MTAPR0928:

It was moved by Mr. Thompson, seconded by Mr. Stapleton to approve Then And Now Certificates, payment of warrants in batch numbers CMAPR0928, memo transfers in batch numbers MTAPR0928 and Purchase Orders as listed below:

<u>Vendor</u>	<u>Description</u>	<u>Account</u>	<u>Amount</u>
PO’ Increase			
AEP	Scioto Reserve Service	66211907-5338	\$ 15,000.00
Consolidated Electric	North Star Services	66211911-5338	\$ 5,000.00
Health Department	Family Childrens First	70161606-5348	\$ 25,000.00

PR Number	Vendor Name	Line Desc	Line Account	Amount	Line
R1105924	COMMISSION ON	ACCREDITATION FEES FOR	10011303 - 5316	\$10,500.00	0001
	ACCREDITATION OF	ACCREDITATION PROCESS			
	AMBULANCE SERVICES				
R1105944	ALEXANDER CONCRETE	SIDEWALK IMPROVEMENTS	23011706 - 5365	\$60,557.53	0001

Vote on Motion Mr. Stapleton Aye Mr. Thompson Aye Mr. O'Brien Aye

RESOLUTION NO. 11-1027

IN THE MATTER OF APPROVING TRAVEL EXPENSE REQUESTS:

It was moved by Mr. Thompson, seconded by Mr. O’Brien to approve the following:

The Auditor’s Office is requesting that Shoreh Elhami attend an URISA (GIS-Pro) Conference in Indianapolis, Indiana November 1-4, 2011; at the cost of \$810.00 (Funds REA 20110106)

The Economic Development Department is requesting that Dottie Brown attend an Office of Housing and Community Partnerships 2011 Housing Conference in Cambridge, Ohio November 2-3, 2011, at the cost of \$255.00 (Fund Number 21011113).

COMMISSIONERS JOURNAL NO. 56 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD SEPTEMBER 29, 2011

The Child Support Enforcement Agency is requesting that Christine Dobrovich, Adeana Gray, Deb Benjamin, Deb Duke, Leslee Millington and Joyce Bowens attend the Ohio CSEA Director’s Association Meeting in Columbus, Ohio October 20-21, 2011, at the cost of \$738.00 (Fund Number 23711630).

Vote on Motion Mr. O'Brien Aye Mr. Thompson Aye Mr. Stapleton Aye

RESOLUTION NO. 11-1028

IN THE MATTER OF ACCEPTING THE 2011-2012 VOCA AND SVAA GRANT FROM THE OHIO ATTORNEY GENERAL FOR CASA PROGRAM FUNDING:

It was moved by Mr. Thompson, seconded by Mr. O’Brien to approve the following:

Grant#: 2012SACHAE474
2012VACHAE474
Source: Ohio Attorney General
Grant Period: 10-1-2011 thru 9-30-2012
Grant Request: SACHAE \$ 1,918.00
VACHAE \$20,068.00
Local Match: \$ 6,689.00
Total: \$28,675.00

This grant provides funding for the Delaware County CASA program.

Vote on Motion Mr. Thompson Aye Mr. O'Brien Aye Mr. Stapleton Aye

RESOLUTION NO. 11-1029

IN THE MATTER OF ACCEPTING THE 2011-2012 VOCA AND SVAA GRANT FROM THE OHIO ATTORNEY GENERAL FOR THE JUVENILE COURT VICTIM ASSISTANCE PROGRAM:

It was moved by Mr. Thompson, seconded by Mr. O’Brien to approve the following:

Grant#: 2012SAGENE035
2012VAGENE035
Source: Ohio Attorney General
Grant Period: 10-1-2011 thru 9-30-2012
Grant Request: SAGENE \$22,331.00
VAGENE \$39,121.00
Local Match: \$13,040.00
Total: \$74,492.00

This grant provides funding for the Delaware County Juvenile Court Victim assistance program.

Vote on Motion Mr. Stapleton Aye Mr. O'Brien Aye Mr. Thompson Aye

RESOLUTION NO. 11-1030

IN THE MATTER OF APPOINTING A MEMBER TO THE DELAWARE COUNTY RURAL ZONING COMMISSION:

It was moved by Mr. Thompson, seconded by Mr. O’Brien to approve the following:

WHEREAS, the Delaware County Board of Commissioners (the “Board of Commissioners”) created the Delaware County Rural Zoning Commission (the “RZC”), pursuant to section 303.04 of the Revised Code; and

WHEREAS, as necessary, the Board of Commissioners shall make appointments to the RZC to fill vacancies in both unexpired and expired terms; and

WHEREAS, the term for Carole Krouse (RZC 1) expires on December 31, 2011, and Ms. Krouse is term limited;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, State of Ohio:

Section 1. The Board of Commissioners hereby approves the appointment of the following member to the RZC for the term specified herein:

Position	Appointee	Term Commences	Term Ends
RZC 1	Hal Clase	January 1, 2012	December 31, 2016

Vote on Motion Mr. O'Brien Aye Mr. Thompson Aye Mr. Stapleton Aye

COMMISSIONERS JOURNAL NO. 56 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD SEPTEMBER 29, 2011

RESOLUTION NO. 11-1031

IN THE MATTER OF CORRECTING THE APPOINTMENTS TO THE DELAWARE COUNTY BOARD OF ZONING APPEALS:

It was moved by Mr. Thompson, seconded by Mr. O’Brien to approve the following:

WHEREAS, the Delaware County Board of Commissioners (the “Board of Commissioners”) created the Delaware County Board of Zoning Appeals (the “BZA”), pursuant to section 303.13 of the Revised Code; and

WHEREAS, as necessary, the Board of Commissioners has made appointments to the BZA to fill vacancies in both unexpired and expired terms; and

WHEREAS, due to clerical errors in establishing the term dates for various appointees to the BZA, corrective action is necessary to set forth the appropriate terms for members of the BZA;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, State of Ohio:

Section 1. The Board of Commissioners hereby approves the appointments of the following members to the BZA for the terms specified herein:

Position	Appointee	Term Commences	Term Ends
BZA 1	Ryan Bard	January 1, 2007	December 31, 2011
BZA 2	Jay Roberts	January 1, 2008	December 31, 2012
BZA 3	Patricia Greene	January 1, 2009	December 31, 2013
BZA 4	Kent Manley	January 1, 2010	December 31, 2014
BZA 5	Teresa Watkins	January 1, 2011	December 31, 2015

Section 2. The Board of Commissioners hereby orders that any prior resolutions inconsistent with this Resolution are hereby repealed and superseded in accordance with this Resolution.

Vote on Motion Mr. Thompson Aye Mr. O'Brien Aye Mr. Stapleton Aye

RESOLUTION NO. 11-1032

IN THE MATTER OF RESOLUTION ESTABLISHING A COUNTY EMPLOYEE PRECINCT ELECTION OFFICIAL LEAVE PROGRAM:

It was moved by Mr. Thompson, seconded by Mr. Stapleton to approve the following:

WHEREAS, there is an increasing need for judges of elections engaged by the Delaware County Board of Elections to conduct the regular and necessary elections within Delaware County established by Section 3501.01 of the Ohio Revised Code, and

WHEREAS, the Delaware County Board of Elections has developed a program to address this need, “Delaware for Democracy,” and the Delaware County Commissioners support this countywide program as a way to have government, business, and community groups show their civic pride by promoting successful elections. This county-wide program will offer friendly competition, reward participation, and acknowledge supporters while making Delaware County elections the best run elections in the state.

WHEREAS, any employee of the state or of any political subdivision of the state may serve as a judge of election on the day of an election without loss of the employee’s regular compensation for that day, and with Board of Election Pay for additional time before and after the normal work day, pursuant to the Section 3501.28 (G)(1) of the Ohio Revised Code, and

WHEREAS, a county Board of Commissioners is empowered to govern said leave according to a resolution setting forth the terms and conditions for said leave pursuant to Section 3501.28(G)(1)(a) of the Ohio Revised Code, thus

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS, DELAWARE COUNTY, OHIO:

That the Delaware County Board of Commissioners adopts the Precinct Election Official Leave Program for all Delaware County employees pursuant to Section 3501.28 of the Ohio Revised Code.

County Employee Precinct Election Official Leave Program

There is an increasing need for judges of elections engaged by the Delaware County Board of Elections to conduct the regular and necessary elections.

**COMMISSIONERS JOURNAL NO. 56 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD SEPTEMBER 29, 2011**

The Delaware County Board of Elections has developed a program to address this need, “Delaware for Democracy,” and the Delaware County Commissioners have supported this voluntary, county-wide program, through resolution, as a way to have government, business, and community groups show their civic pride by promoting successful elections. This county-wide program will offer friendly competition, reward participation, and acknowledge supporters while making Delaware County elections the best run elections in the state.

Guidelines:

1. Election Official Leave applies only to full-time employees, classified or unclassified. Any employee who is on any type of paid or unpaid leave of absence is not eligible. Each employee will be considered working for the county in another location, but will be paid the same hourly rate as other Precinct Election Officials for the time worked prior and after their normal work day.

2. The following waiver statement must be signed by each precinct official:

I the undersigned understand that voluntarily working for the Delaware County Board of Elections on Election Day before and after my normal work routine is not considered overtime for my normal work routine. I will not be working in my normal role, but will be paid per hour by the Board of Elections for the time before and after my normal role with the County.

Signature

Date

Procedure:

Employees requesting election official leave and supervisors who receive the requests for leave must follow the procedures established:

1. A request for paid time off to serve as a Precinct Election Official on Election Day shall be submitted to the employee’s immediate supervisor at least 14 calendar days prior to the date of the election or as soon as practical. To request the time off, the employee must complete the standard “Request for Leave” form and check the box for other, writing in Election Official on the form.

2. Upon receiving a properly completed “Request for Leave” form, the immediate supervisor shall note the date and time the request was received in the “Remarks” section. If the form is not completed properly, the supervisor shall notify the employee prior to marking the form for processing.

3. Requests for Election Official leave shall be subject to the operational needs of the employee’s work unit and will be given the lowest priority as compared to other types of leave requests for the same date within the work unit.

4. The process will also be that for the first election after the program is implemented, the employee(s) with the most years of service shall be permitted to receive leave with pay. For subsequent elections, the employee(s) who have served as Precinct Election Officials in the immediate preceding election will move to the bottom of the eligibility list for Election Official leave in order of seniority.

5. The immediate supervisor can revoke the approval for the Election Official Leave if operational circumstances of the employee’s work unit so necessitate. It is the employee’s responsibility to notify the Board of Elections if the employee is no longer available to serve as an Election Official on Election Day.

6. On the workday following the election, the employee shall deliver a properly completed and signed Board of Elections form verifying their hours worked before, during and after their normal work day.

7. Any employee who fails to follow the procedures set forth in this work rule may be subject to disciplinary action, up to and including removal. The department/office will notify the Director of Administrative Services of any circumstances where fraud is suspected, so that improper payments can be recovered.

How do you get started?

To be a Precinct Election Official you must meet the following requirements:

- Be a registered voter in Delaware County
- Attend a training class (classes will be offered on nights and weekends and you will be reimbursed by the Board of Elections for attending training)
- Be available from 5:30 am until 8:30 pm on Election Day
- Have transportation to and from training class and the polling location
- Possible accompany voting materials back to the Board of Elections on election night, for which you will be paid
- Have no prior felony convictions (unless the conviction has been reversed, expunged or pardoned)
- Arrange with your Elected Official or department head to represent your office in the “Delaware for Democracy” program, (see “Procedure” above)
- Fill out and return the Delaware County Election Official signup sheet

COMMISSIONERS JOURNAL NO. 56 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD SEPTEMBER 29, 2011

- Wait for the Board of Elections to assign you to a precinct and send additional information to your home (election worker assignment sheet / class schedule)
- Always remember you are representing Delaware County, your office and the Board of Elections
- Please wear proper dress for Election Day, i.e. nice pants or jeans, nice top and comfortable shoes. Keep in mind that heavy cologne/ perfume or smoke scent may be disagreeable to voters or other election officials

For additional questions, contact the Director of Administrative Services at (740) 833-2122 or the Board of Elections at (740) 833-2080.

Vote on Motion Mr. O'Brien Nay Mr. Thompson Aye Mr. Stapleton Aye

RESOLUTION NO. 11-1033

IN THE MATTER OF ADJOURNING INTO EXECUTIVE SESSION FOR CONSIDERATION OF APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION OR COMPENSATION OF A PUBLIC EMPLOYEE OR PUBLIC OFFICIAL; FOR PENDING OR IMMINENT LITIGATION AND TO CONSIDER THE PURCHASE OF PROPERTY FOR PUBLIC PURPOSES AND FOR COLLECTIVE BARGAINING:

It was moved by Mr. Thompson, seconded by Mr. Stapleton to adjourn into Executive Session at 10:25AM.

Vote on Motion Mr. Thompson Aye Mr. Stapleton Aye Mr. O'Brien Nay

RESOLUTION NO. 11-1034

IN THE MATTER OF ADJOURNING OUT OF EXECUTIVE SESSION:

It was moved by Mr. Thompson, seconded by Mr. O'Brien to adjourn out of Executive Session at 12:05PM.

Vote on Motion Mr. Stapleton Aye Mr. Thompson Aye Mr. O'Brien Aye

COMMISSIONERS' COMMITTEES REPORTS

Commissioner Thompson
-No Additional Reports
-Follow-Up To Commissioner O'Brien's Economic Development Topic-Include Confidentiality Issues

Commissioner O'Brien
-Central Ohio Youth Center Call This Morning; Follow-Up Later
-Attended With The Other Commissioners The Job And Family Services/Workforce Development Meeting
-Teri Morgan, Communications Officer, Has Provided Updates On Her Activities
-Would Like To See Similar Updates From The Economic Development Director
-Would Also Like To See A Plan/Policy From The Economic Development Director On Development And Incentives

Commissioner Stapleton
-Agrees Would Also Like To See Updates From The Economic Development Director And
-Has Already Mentioned Having Updates On The Columbus 20/20 Committee
-This Will Be A Lengthy Discussion And Should Be A Topic At The Next Work Session

There being no further business, the meeting adjourned.

Ken O'Brien

Dennis Stapleton

Tommy Thompson