

**COMMISSIONERS JOURNAL NO. 56 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD FEBRUARY 13, 2012**

THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY MET IN REGULAR SESSION ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT:

Present:
Dennis Stapleton, President
Ken O'Brien, Vice President
Tommy Thompson, Commissioner

RESOLUTION NO. 12-164

IN THE MATTER OF APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM REGULAR MEETING HELD FEBRUARY 9, 2012:

It was moved by Mr. Thompson, seconded by Mr. Stapleton to approve the following:

WHEREAS, the Board of Commissioners of Delaware County, Ohio (the "Board") met in regular session on February 9, 2012; and

WHEREAS, the Clerk of the Board has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the previous meeting.

Vote on Motion Mr. Thompson Aye Mr. Stapleton Aye Mr. O'Brien Aye

PUBLIC COMMENT

ELECTED OFFICIAL COMMENT

RESOLUTION NO. 12-165

IN THE MATTER OF APPROVING PURCHASE ORDERS, THEN AND NOW CERTIFICATES, AND PAYMENT OF WARRANTS IN BATCH NUMBERS CMAPR0210:

It was moved by Mr. Thompson, seconded by Mr. Stapleton to approve Then And Now Certificates, payment of warrants in batch numbers CMAPR0210 and Purchase Orders as listed below:

PR Number	Vendor Name	Line Desc	Line Account	Amount	Line
R1202754	ANRITSU COMPANY	SPECTRUM ANALYZER	21411306 - 5450	\$21,477.45	0001

Vote on Motion Mr. Stapleton Aye Mr. Thompson Aye Mr. O'Brien Nay

RESOLUTION NO. 12-166

IN THE MATTER OF APPROVING TRAVEL EXPENSE REQUESTS:

It was moved by Mr. Thompson, seconded by Mr. Stapleton to approve the following:

Environmental Services is requesting that David Finney attends a Tri-State Trenchless Technology Seminar for Cured In Place Pipe Good Practices Guidelines in Bowling Green, Ohio on February 23 and 24, 2012 at a total cost of \$500.00 from org key 66211902.

Environmental Services is requesting that Mark Chandler attends a Leadership Development Seminar in Columbus, Ohio on April 19, 2012 at a total cost of \$214.00 from org key 66211901.

Environmental Services is requesting that Mark Chandler and Tiffany Jenkins attend the Ohio Water Environment Association 2012 Government Affairs Specialty Workshop in Lewis Center, Ohio on March 1, 2012 at a cost of \$175.00 from org key 66211901 and \$125.00 from org key 66211902.

The 911 Communications Department is requesting that Patrick Brandt attend the Motorola Trunked Users Chapter Presidents Group Meeting in Ft. Lauderdale, Florida March 30- April 3, 2012; at the cost of \$1,765.00 (fund number 21411306).

The Engineer's Office is requesting that Chris Bauserman attend various NACE, ARRA and CEAO Conferences at various locations and dates during 2012; at a cost of \$7,200.00 (fund number 29214001).

The Engineer's Office is requesting that Robert Riley attend various NACE, CEAO, MORPC, TAC, and ODOT Conferences at various locations and dates during 2012; at a cost of \$3,625.00 (fund number 29214001).

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The Engineer's Office is requesting for 6 employees -Brad Pickworth, Les Clark, Craig Moran, Scott Steek, Ryan Stoner and one yet to be determined new employee, to attend a Work Zone and Traffic Safety Workshop in Jacksontown, Ohio April 24, 2012; at a cost of \$390.00 (fund number 29214001).

Vote on Motion Mr. O'Brien Aye Mr. Thompson Aye Mr. Stapleton Aye

RESOLUTION NO. 12-167

IN THE MATTER OF DECLARING THE NECESSITY FOR IMPROVEMENTS TO DEL-TR22-3.39 TRENTON ROAD; DEL-TR-50-3.96 PATRICK ROAD; AND DEL-TR12-0.43 PORTER CENTRAL ROAD INCLUDING THE FURNISHING OF PRECAST HEADWALLS AND WINGWALLS INCLUDING INSTALLATION AND APPROVING PLANS, SPECIFICATIONS, ESTIMATES AND SETTING THE BID DATES FOR THE PROJECT KNOWN AS DELAWARE COUNTY BOX CULVERT SUPPLY CONTRACT NO. 2012-1;

It was moved by Mr. O'Brien, seconded by Mr. Thompson to approve the following:

Whereas, Section 5555.022 of the Revised Code provides that a Board of County Commissioners may find by a majority vote that the public convenience and welfare require the improving of any part of any public road, may fix the route and termini of the Improvement and may authorize such Improvement, and;

Whereas the County Engineer has determined that the existing bridges on DEL-TR22-3.39 (Trenton Road) approximately 1000' west of State Route 695 in Harlem Township; DEL-TR50-3.96 (Patrick Road) located at the intersection of Patrick Road and Porter Central Road in Porter Township; and DEL-TR12-0.43 (Porter Central Road) located at the intersection of Porte Central Road and Patrick Road in Porter Township; are deficient and require replacement and recommends that the Board proceed with Improvements thereof, and;

Whereas the County Engineer has prepared plans, specifications and estimates for the Improvement, and;

Whereas the County Engineer has estimated the construction cost of the Improvement to be \$160,000.00;

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners that:

Section 1: The public convenience and welfare require replacement of the structurally deficient bridges on Township Road 22 (Trenton Road), Township Road 30 (Patrick Road) and Township Road 12 (Porter Central Road), and that the Improvement known as Delaware County Box Culvert Supply Contract No. 2012-1 initiated for such purpose, and;

Section 2: The costs for said Improvement will be paid for from any funds appropriated for road and bridge construction and that no special levies or assessments shall be made to pay for the Improvement, and;

Section 3: The plans, specifications and estimates for the project known as Delaware County Box Culvert Supply Contract No. 2012-1 are hereby approved, and;

Section 4: The County Engineer is authorized to advertise for and received bids on behalf of the Board in accordance with the following Invitation to Bid:

**Public Notice
Advertisement for Bids**

Sealed bids will be received at the Office of the Delaware County Engineer, 50 Channing Street, Delaware, Ohio 43015, until 10:00 a.m. on Tuesday, March 6, 2012, at which time and place they will be publicly opened and read aloud, for the project known as Delaware County Box Culverts, Supply Contract No. 2012-1.

The proposals must be made on the forms provided in the Contract Documents or a copy thereof and shall contain the full name and address of the bidder. All bids shall be sealed and plainly marked "Sealed Bid for Delaware County Box Culverts". Bid shall be accompanied by a Bid Security in the form of a bid bond in the amount of one hundred percent (100%) of the bid or a certified check in the amount of ten percent (10%) of the bid.

Copies of the plans and specifications must be obtained during regular business hours, Monday through Friday 8:00 am to 5:00 pm, from the Delaware County Engineer's Office, 50 Channing Street, Delaware, Ohio 43015. Cost for printed copies of each set of plans & specifications is \$10 and the cost is non-refundable. Plans and specifications may also be downloaded anytime, free of charge, from the Delaware County Engineer's website at www.co.delaware.oh.us/ebids. All bidders must register as a plan holder with the Delaware County Engineer's Office in person or through the website.

The Owner requires that precast concrete units be delivered on or before April 27, 2012, June 29, 2012, and August 3, 2012 respectively for each of the three (3) projects as specified in the bid documents and for which precast concrete units are required. The estimated commencement of work date for the first of the three projects is

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March 18, 2012.

This is a prevailing wage contract in accordance with Ohio Revised Code Chapter 4115 and the requirements of the Ohio Department of Commerce, Division of Labor and Worker Safety, Wage and Hour Bureau. Bidders shall comply with all applicable provisions.

No bids shall be withdrawn for a period of sixty (60) days after the opening thereof. Awarding of the contract shall be to the Lowest and Best bidder as determined by the Delaware County Board of Commissioners in the best interest of the County. The Board reserves the right to reject any or all bids.

Delaware Gazette Advertisement Dates:
February 17, 2012
February 24, 2012

Vote on Motion Mr. Stapleton Aye Mr. O'Brien Aye Mr. Thompson Aye

RESOLUTION NO. 12-168

IN THE MATTER OF PURCHASING A WHEEL LOADER FOR THE COUNTY ENGINEER'S OFFICE AND DECLARING PERSONAL PROPERTY NOT NEEDED OR UNFIT FOR PUBLIC USE:

It was moved by Mr. Thompson, seconded by Mr. Stapleton to approve the following:

WHEREAS, the Delaware County Engineer recommends the purchase of a wheel loader for use by the Delaware County Engineer's Office; and

WHEREAS, the wheel loader is available for purchase at discounted pricing through the State of Ohio's cooperative purchasing program (the "Program"); and

WHEREAS, the Board of County Commissioners (the "Board") is a member of the Program and wishes to purchase the equipment through the Program; and

WHEREAS, pursuant to section 307.12(G) of the Revised Code, if the Board finds, by resolution, that the county has personal property that is not needed, or is unfit for public use, the Board may offer to sell the property to a firm from which the Board proposes to purchase new property and have the selling price credited to the firm against the purchase price of the new property; and

WHEREAS, Rudd Equipment is offering a trade-in credit on the purchase of the new wheel loader; and

WHEREAS, the county has a 2001 Midland Model SP80 Road Widener that is not needed, obsolete, or unfit for public use and that will be accepted for a credit on the purchase of the new wheel loader;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DELAWARE COUNTY, STATE OF OHIO:

Section 1. The Board hereby approves the purchase of a Wheel Loader, Model L90F, from Rudd Equipment, a state-approved dealer under the Program, at a price of \$164,740.02.

Section 2. The Board hereby finds that the county has a 2001 Midland Model SP80 Road Widener, Serial #247, that is not needed, obsolete, or unfit for public use and authorizes sale of the Road Widener to Rudd Equipment at a price of \$32,000.00 as a credit on the purchase price stated in Section 1.

Section 3. The purchase shall be in accordance with the Program, pursuant to the contract and terms and conditions set forth in Index STS515 Schedule # 7751501709, which are, by this reference, fully incorporated herein and of which the purchase order to Rudd Equipment shall be made a part.

Vote on Motion Mr. O'Brien Aye Mr. Thompson Aye Mr. Stapleton Aye

RESOLUTION NO. 12-169

IN THE MATTER OF APPROVING THE RESOLUTION OF NECESSITY FOR PURCHASE OF AUTOMOBILE FOR THE USE OF THE COUNTY COMMISSIONERS; ANY COUNTY DEPARTMENT, BOARD, COMMISSION, OFFICE OR AGENCY; OR ANY ELECTED COUNTY OFFICIAL OR HIS OR HER EMPLOYEES:

It was moved by Mr. Thompson, seconded by Mr. Stapleton to approve the resolution of necessity:

WHEREAS; the Board of County Commissioners of Delaware County, Ohio are required by Ohio Revised Code §307.41, to find, by resolution of necessity, that it is necessary to expend county monies for the purchase or lease

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of a new automobile to be used by the County Commissioners, by any county department, board, commission, office or agency, or by any elected county official or his or her employees, and

WHEREAS; the Board of County Commissioners of Delaware, County, Ohio has before it a request from the Maintenance Department, to expend county monies for the purchase of two new 2012 Ford E350 SUPER DUTY CARGO VANS, and

WHEREAS, The County Administrator and Maintenance Supervisor recommend this measure for adoption by the Board, and

WHEREAS; the Board of County Commissioners have legally appropriated monies from the proper fund for the acquisition of vehicles

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DELAWARE COUNTY, OHIO:

- Section 1. That the Board of County Commissioners of Delaware County, Ohio, does hereby declare that a necessity exists to purchase two new 2012 Ford E350 Super Duty Cargo Vans for use by the Maintenance Department.
 - Section 2. That the Board of County Commissioners of Delaware County, Ohio, does hereby declare that the number of motor vehicles required is one for replacement of a current vehicle.
 - Section 3. That the Board of County Commissioners of Delaware County, Ohio, does hereby declare that the make and model of such vehicle is two new 2012 Ford E350 Super Duty Cargo Vans for a total of \$51,155.20.
 - Section 4. That the Board of County Commissioners of Delaware County, Ohio, does hereby declare that the purchase or lease of said vehicle will be in conformity with the public bidding requirements of Ohio Revised Code 307.86 through 307.92.
 - Section 5. that the Board of County Commissioners approve a Purchase Order Request to Mathews Kennedy Ford Lincoln Mercury, Inc (40111402-5450) in the amount of \$51,155.20
 - Section 6. This Resolution shall take immediate effect upon passage.
- Vote on Motion Mr. Thompson Aye Mr. Stapleton Aye Mr. O'Brien Aye

RESOLUTION NO. 12-170

IN THE MATTER OF APPROVING SUPPLEMENTAL APPROPRIATIONS FOR THE ADULT COURT SERVICES COMMUNITY BASED CORRECTIONS GRANT:

It was moved by Mr. Thompson, seconded by Mr. Stapleton to approve the following:

Supplemental Appropriation			
25422301-5345	Community Based Correction Grant/Safety & Security	\$	14,873.00
25422308-5260	Comm Non Residential Program/Inventoried Tools	\$	4,600.00

Vote on Motion Mr. Stapleton Aye Mr. Thompson Aye Mr. O'Brien Aye

RESOLUTION NO. 12-171

IN THE MATTER OF APPROVING A REVISED FOURTH QUARTER REPORT FOR THE MENTAL HEALTH DOCKET GRANT FOR ADULT COURT SERVICES:

It was moved by Mr. Thompson, seconded by Mr. Stapleton to approve the following:

Whereas, with Resolution No. 12-117 a fourth quarter report for the mental health docket grant for adult court services was approve; and

Whereas, the submitted fourth quarter subgrant report contained an error; and

Whereas, a revised fourth quarter subgrant report to show corrected expenditures is available;

Therefore be It Resolved, that the Board of Commissioners approve the revised fourth quarter report the for the mental health docket grant for adult court services;

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Source: Ohio Office of Criminal Justice Services
Grant Period: January 1, 2011 to December 31, 2011

Federal Grant Amount: \$ 30,000.00
Local Match: \$ 5,000.00
Local Match – City: \$ 5,000.00
Total Grant Amount: \$ 40,000.00

The Grant is a unique collaboration between Delaware Common Pleas and Municipal Court to initiate a mental health court docket. The courts will share a probation officer, and docket coordinator. The dockets primary purpose is to reduce the amount of time offenders with significant mental health issues spend in jail. The mental health docket will not only reduce the use of the Delaware County Jail, it will reduce the impact on many social service agencies in the county.

Vote on Motion Mr. O'Brien Aye Mr. Thompson Aye Mr. Stapleton Aye

RESOLUTION NO. 12-172

IN THE MATTER OF SETTING THE DATE AND TIME FOR THE FIRST PUBLIC HEARING FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATIONS FOR 2012:

It was moved by Mr. Thompson, seconded by Mr. Stapleton to approve setting the date and time for the first public hearing to consider the Community Development Block Grant (CDBG) applications for 2012:

WHEREAS, the Board of Commissioners, County of Delaware, State of Ohio needs to set a first public hearing to consider the CDBG applications for 2012.

NOW THEREFORE, PURSUANT TO THE FOREGOING, BE IT HEREBY RESOLVED by the Board of Commissioners, County of Delaware, State of Ohio as follows:

A first public hearing to consider the CDBG applications for 2012 will be held on **Monday, February 27, 2012, at 10:00 am** in the Delaware County Commissioners Hearing Room located at 101 North Sandusky Street in Delaware, Ohio.

The Notice of the hearing shall be as follows:

Notice of Public Hearing #1

Delaware County is eligible to apply to the Ohio Department of Development for funding under the Community Development Block Grant (CDBG) Small Cities Program, a federally funded program administered by the State of Ohio. The County is eligible for the following CDBG 2012 grants listed below:

1. Formula Grant 2012 – funding to be determined later by Ohio Department of Development
2. Community Housing Improvement Programs – funding up to \$500,000
3. Economic Development Program- funding up to \$500,000
4. Water and Sanitary Sewer Grant – funding up to \$600,000
5. Comprehensive Downtown Revitalization- funding from \$15,000 to \$400,000
6. Homeless Assistance Grant Program – funding amount to be determined
7. Housing Opportunities for Persons with Aids Program – funding amount varies
8. Neighborhood Revitalization Grant- funding amount \$300,000
9. Revolving Loan Fund (RLF) – funding amount up to \$251,132

Delaware County projected remaining unencumbered Revolving Loan Fund balance is approximately \$251,132.39. The RLF is intended to meet the primary development goals of: 1) Encouraging the expansion and stability of the economic base of the designated area of the RLF and 2) Encouraging increased employment opportunities, particularly for low-and moderate-income persons in designated areas of the RLF. A primary use of the RLF is for providing low-interest gap financing loans to assist eligible businesses with fixed asset investment needs. The RLF can be used as a grant to projects approved by the Commissioners and Ohio Department of Development.

The first of two public hearings will be held on **Monday, February 27, 2012, at 10:00 am** in the Board of County Commissioners Hearing Room located at 101 N. Sandusky Street in Delaware, Ohio to provide citizens with information about the CDBG and RLF programs, including eligible activities and program requirements. The CDBG program can finance a variety of activities, including public facility improvements, demolition, housing rehabilitation, and economic development. The activities must be designed to primarily benefit low and moderate-income persons, eliminate slum and blight, or meet an urgent need of the community.

Further information about these grants can be found on the Ohio Department of Development website <http://development.ohio.gov/community/ohcp/publications.htm> the Ohio Consolidated Plan 2011.

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This notice shall be published in the Delaware Gazette one (1) time at least ten (10) days prior to the hearing.

Vote on Motion Mr. Thompson Aye Mr. O'Brien Aye Mr. Stapleton Aye

RESOLUTION NO. 12-173

IN THE MATTER OF AUTHORIZING THE USE OF A PROCUREMENT CARD FOR 911 COMMUNICATIONS:

It was moved by Mr. Thompson, seconded by Mr. Stapleton to approve the following:

WHEREAS, pursuant to Ohio Revised Code Section 301.29, the Board of Commissioners of Delaware County by Resolution No. 04-1193 dated September 30th, 2004, adopted a policy for the use of County Procurement Cards. In addition, The Board of Commissioners of Delaware County by Resolution No. 11-1040 dated October 3rd, 2011, adopted amendments to the Policies and Procedures for the county procurement card program; and

WHEREAS, the appointing authority for the procurement card being the Board of Commissioners has adopted the procurement card policy for the use of the card to pay for specific classes of work related expenses, without submitting a monthly estimate of the expenses, pursuant ORC 301.29 (F)(2).

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners of Delaware County, State of Ohio, authorize the use of the following procurement card to the limits indicated and for specific work related expenses designated in the Procurement Card Policy without submitting a monthly estimate of expenses:

Appointing Authority: Board of Commissioner
Office/Department: 911 Emergency Communications

Daily spending per card: \$ 5,000
Monthly spending per card: \$10,000
Single transaction limit: \$ 5,000
Daily number of transactions per card: 10
Monthly number of transactions per card: 50

Name on Card 1: Brenda Hopkins

Department Coordinator: Brittany Craig

Vote on Motion Mr. Stapleton Aye Mr. O'Brien Aye Mr. Thompson Aye

**Shancie Jenkins, Director of Job And Family Services
Kathy McWatters, Coordinator Family And Children First Council
Update On FCFC Opportunities**

RESOLUTION NO. 12-174

IN THE MATTER OF APPROVING A PURCHASE ORDER INCREASE AND PAYMENT OF VOUCHER TO POSTMASTER FOR THE DEPARTMENT OF JOB AND FAMILY SERVICES:

It was moved by Mr. Thompson, seconded by Mr. Stapleton to approve a purchase order increase and payment of voucher to postmaster for The Department Of Job And Family Services:

<u>Vendor</u>	<u>Description</u>	<u>Account</u>	<u>Amount</u>
PO' Increase			
Postmaster	JFS Mail	22411605-5331	\$ 295.00
Voucher payment:			
Postmaster	JFS Mail	22411605-5331	\$ 795.00

Vote on Motion Mr. Stapleton Aye Mr. Thompson Aye Mr. O'Brien Aye

RESOLUTION NO. 12-175

IN THE MATTER OF APPROVING PERSONNEL ACTIONS:

It was moved by Mr. Thompson, seconded by Mr. Stapleton to approve the following:

The Director of Environmental Services recommends accepting the resignation of Ryan Aspinall from the Waste Water Treatment Operations; effective February 11, 2012;

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Therefore Be It Resolved, that the Board of Commissioners accept the resignation of Ryan Aspinall from the Waste Water Treatment Operations; effective February 11, 2012.

The Director of Job and Family Services recommends accepting the resignation of Kelli Bolton as the Employment Counselor with JFS; effective February 10, 2012;

Therefore Be It Resolved, that the Board of Commissioners accept the resignation of Kelli Bolton as the Employment Counselor with JFS; effective February 10, 2012.

Vote on Motion Mr. O'Brien Aye Mr. Thompson Aye Mr. Stapleton Aye

**DAWN HUSTON, DIRECTOR OF ADMINISTRATIVE SERVICES
DISCUSSION; EMPLOYEE REVIEW EVALUATION TOOL**

COMMISSIONERS' COMMITTEES REPORTS

Commissioner O'Brien

- Central Ohio Youth Center; Special Full Joint Board Meeting February 16th 4:00pm; Tours Start At 3:00pm
- Request Update On Public Records Request; Teri Morgan As Communications And Employee Relations Manager Reports That She Is Working With Prosecutor's Office And Data Processing Department On request from 1) Deb Henthorn 2) Charlotte Joseph

Commissioner Thompson

- On Saturday Attended Lions Club Breakfast At Dempsey Middle School
- Attending A Rotary Meeting Later Today; John Algie, President And Gm Of New Major League Lacrosse Team Ohio Machine Will Be Speaker

Commissioner Stapleton

- DKMM Grant Reviews
- Attended CORSA Meeting on Friday; \$50,000.00 grant to work with the 63 counties on updating personnel manuals
- CCAO General Meeting Next Week

There being no further business, the meeting adjourned.

Ken O'Brien

Dennis Stapleton

Tommy Thompson

Jennifer Walraven, Clerk to the Commissioners