

COMMISSIONERS JOURNAL NO. 58 - DELAWARE COUNTY  
MINUTES FROM REGULAR MEETING HELD MARCH 14, 2013

THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY MET IN REGULAR SESSION ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT:

Present:  
Ken O'Brien, President  
Dennis Stapleton, Vice President  
Gary Merrell, Commissioner

RESOLUTION NO. 13-250

IN THE MATTER OF APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM REGULAR MEETING HELD MARCH 11, 2013:

It was moved by Mr. Merrell, seconded by Mr. Stapleton to approve the following:

WHEREAS, the Board of Commissioners of Delaware County, Ohio (the "Board") met in regular session on March 11, 2013; and

WHEREAS, the Clerk of the Board has certified, pursuant to section 305.12 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the previous meeting.

Vote on Motion Mr. Merrell Aye Mr. Stapleton Aye Mr. O'Brien Aye

RESOLUTION NO. 13-251

IN THE MATTER OF APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM WORK SESSION HELD MARCH 11, 2013:

It was moved by Mr. Stapleton, seconded by Mr. Merrell to approve the following:

WHEREAS, the Board of Commissioners of Delaware County, Ohio (the "Board") met in Work Session on March 11, 2013; and

WHEREAS, the Clerk of the Board has certified, pursuant to section 305.12 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the previous meeting.

Vote on Motion Mr. Stapleton Aye Mr. Merrell Aye Mr. O'Brien Aye

PUBLIC COMMENT

ELECTED OFFICIAL COMMENT

RESOLUTION NO. 13-252

IN THE MATTER OF APPROVING PURCHASE ORDERS, THEN AND NOW CERTIFICATES, AND PAYMENT OF WARRANTS IN BATCH NUMBERS CMAPR0313, MEMO TRANSFERS IN BATCH NUMBERS MTAPR0313:

It was moved by Mr. Merrell, seconded by Mr. Stapleton to approve Then And Now Certificates, payment of warrants in batch numbers CMAPR0313, memo transfers in batch numbers MTAPR0313 Procurement Card and Purchase Orders as listed below:

<u>Vendor</u>	<u>Description</u>	<u>Account</u>	<u>Amount</u>
<b>PO' Increase</b>			
Buckeye Power Sales (Line 2)	911 Generator Service	21411306-5328	\$ 2,000.00
Buckeye Power Sales (Line 1)	911 Department Generator	21411306-5201	\$ 5,000.00

<b>PR</b>	<b>Vendor Name</b>	<b>Line Description</b>	<b>Line Account</b>	<b>Line Amount</b>
<b>JOBS AND FAMILY SERVICES – SERVICES AND CHARGES</b>				
R1303159	FORTIS COLLEGE	TUITION, BOOKS AND FEES	22311611-5348	8,500.00

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**CHILD SUPPORT ENFORCEMENT AGENCY – SERVICES AND CHARGES**

R1303153	DELAWARE COUNTY PROSECUTOR	IV-D CONTRACT	23711630-5301	42,569.59
R1303152	DELAWARE COUNTY COMMON PLEAS 2 <sup>ND</sup>	IV-D CONTRACT	23711630-5360	34,993.32

**2010 BOND/HAYES EXPANSION – CAPITAL OUTLAY**

R1303151	WB REPUBLIC BUILDERS LLC	HAYES PARKING LOT EXPANSION	41411435-5410	195,796.19
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**SELF INSURED WORKERS COMP – SERVICES AND CHARGES**

R1303128	SMITH FEIKE MINTON INSURANCE INC	WORKERS COMP EXCESS FEE ADJUSTMENT	61311923-5370	100,000.00
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**SANITARY ENGINEER – MATERIAL AND SUPPLIES**

R1303108	M TECH COMPANY	UNIVERSAL HITCHES AND ANCHORS	66211901-5260	9,900.00
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Vote on Motion Mr. O'Brien Aye Mr. Merrell Aye Mr. Stapleton Aye

**RESOLUTION NO. 13-253****IN THE MATTER OF APPROVING TRAVEL EXPENSE REQUESTS:**

It was moved by Mr. Stapleton, seconded by Mr. Merrell to approve the following:

Juvenile/Probate Court is requesting that R. Lamont Kaiser attend an Ohio Association of Magistrates Conference in Dayton, Ohio April 25-26, 2013; at the cost of \$452.48 (fund number 278269325-5305).

Environmental Services is requesting that James Carey, John Garrett, Brian Keener, Stephen Rossette, Marshall Yarnell and Todd Ward attend the OTCO 50th Annual Wastewater Workshop in Worthington, Ohio on March 26 and 27, 2013 for a total cost of \$1,710.00 from org key 66211901 – 5305.

Vote on Motion Mr. Merrell Aye Mr. O'Brien Aye Mr. Stapleton Aye

**RESOLUTION NO. 13-254**

**IN THE MATTER OF REQUESTING AN ADVANCE PAYMENT OF FUNDS WHICH ARE  
LAWFULLY APPLICABLE TO THE PURPOSES OF THE CURRENT FISCAL YEAR, IN  
ACCORDANCE WITH R.C. § 321.34, ON BEHALF OF THE DELAWARE COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES:**

It was moved by Mr. Merrell, seconded by Mr. Stapleton to approve the following:

WHEREAS, pursuant to section 321.34 of the Revised Code, the county auditor shall, upon the request of local authorities, pay to any political subdivision or taxing district whose funds derived from taxes or other sources are payable by law to the county treasurer, any money that may be in the county treasury to the accounts of the local authorities, which are lawfully applicable to the purpose of the current fiscal year in which the request is made; and

WHEREAS, the Delaware County Board of Developmental Disabilities (“DCBDD”) is presently in need of operating funds to be lawfully applied to the purposes of the current fiscal year; and

WHEREAS, the DCBDD is a body of the county, rather than a separate political subdivision or taxing district; and

WHEREAS, the Delaware County Board of County Commissioners (the “Board”) is the political subdivision or taxing district through which the DCBDD must request and receive funding; and

WHEREAS, on February 21, 2013, the DCBDD adopted Resolution No. 13-02-04, which expressed the need for an advance and requested that the Board request the advance;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, State of Ohio:

Section 1. The Board hereby requests that the County Auditor pay to the County Treasurer any tax monies which have been collected on DCBDD’s behalf and which may be in the county treasury, so that those monies may be used by DCBDD to pay operational expenses for purposes of the current fiscal year.

Section 2. The Clerk of the Board is hereby directed to certify a copy of this Resolution to the County Auditor.

Section 3. This Resolution shall be effective immediately upon adoption.

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Vote on Motion Mr. Stapleton Aye Mr. O'Brien Aye Mr. Merrell Aye

**RESOLUTION NO. 13-255**

**IN THE MATTER OF ACCEPTING THE AWARD OF THE 2012 JUSTICE ASSISTANCE GRANT FOR THE DELAWARE COUNTY INTERVENTIONS FOR HIGH RISK OFFENDERS FOR ADULT COURT SERVICES:**

It was moved by Mr. Stapleton, seconded by Mr. Merrell to approve the following:

WHEREAS, the Delaware County Adult Court Services has applied for and been awarded the 2012 Justice Assistance Grant for the Interventions for High Risk Offenders (formerly known as the Reentry Coalition).

WHEREAS, the grant funds are designed to help entities in the criminal justice field achieve goals in various categories to reduce recidivism and increase public safety. Strategic plans include services to assist offenders in their transition from incarceration to being a productive citizen in our community, and prevent them from retuning back into the system.

WHEREAS, a local match of \$ 21,666.67 is required for the Grant and will be paid transferred from fund 10011102; and

WHEREAS, Commissioner O'Brien, as President of the Board of County Commissioners (the "Board"), is listed as the designated official for Delaware County for the Grant; and

WHEREAS, the Board desires uninterrupted compliance with the Grant reporting requirements by maintaining Commissioner Stapleton as the designated official;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, State of Ohio:

Section 1. The Board hereby accepts the award of the Grant as follows:

Grant #	2011-JG-C01-6920
Source:	Ohio Office of Criminal Justice Services
Grant Period:	January 1, 2013 – December 31, 2013
Federal Grant Amount:	\$65,000.00
Local Match:	21,666.67
Total Grant Amount:	\$86,666.67

Section 2. The Board hereby authorizes Commissioner O'Brien, as the designated official, to execute reports and administrative documents for the Grant.

Section 3. When reports or administrative documents require execution by the designated official, a copy of the report or documents shall be provided to the Clerk of the Board, along with a copy of this Resolution.

Vote on Motion Mr. O'Brien Aye Mr. Merrell Aye Mr. Stapleton Aye

**RESOLUTION NO. 13-256**

**IN THE MATTER OF APPROVING SUPPLEMENTAL APPROPRIATIONS AND TRANSFER OF FUNDS FOR AN ADULT COURT SERVICES GRANT:**

It was moved by Mr. Stapleton, seconded by Mr. Merrell to approve the following:

**Supplemental Appropriations**

23322310-5001	Re-Entry Task Force/Compensation	17,666.75
23322310-5102	Re-Entry Task Force/Workers Comp	176.67
23322310-5120	Re-Entry Task Force/County Share OPERS	2,473.35
23322310-5131	Re-Entry Task Force/County Share Medicare	256.17
23322310-5201	Re-Entry Task Force/General Supplies & Parts	(1,126.27)
23322310-5250	Re-Entry Task Force/Minor Tools & Equipment	200.00
23322310-5332	Re-Entry Task Force/Cell Phone Allowance	(480.00)

**Transfer of Funds**

<b>From</b>	<b>To</b>	
10011102-5801	23322310-4601	
Commissioners General/Transfers	Re-Entry Task Force/Interfund Revenue	21,666.67

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Vote on Motion Mr. Merrell Aye Mr. Stapleton Aye Mr. O'Brien Aye

**RESOLUTION NO. 13-257**

**IN THE MATTER OF ACCEPTANCE OF THE SANITARY SEWERS FOR DERBY GLEN FARMS SECTION 2 AND OLENTANGY CROSSINGS SECTION 6, PHASE 1:**

It was moved by Mr. Merrell, seconded by Mr. Stapleton to approve the following:

Whereas, the construction of new sanitary sewers at the Derby Glen Farms Section 2 and Olentangy Crossings Section 6, Phase 1 have been completed to meet sewer district requirements; and

Whereas, the sewer district has received the necessary items required by the subdivider's agreement; and

Whereas, the Director of Environmental Services recommends accepting sanitary sewers for ownership, operation, and maintenance by Delaware County as follows:

<b>Derby Glen Farms Section 2</b>	780' feet of 8- inch sewer	\$36,923.00
	4- manholes	\$5,200.00

**Olentangy Crossings Section 6, Phase 1**

	1,822' feet of 8- inch sewer	\$235,676.38
	7- manholes	\$10,980.00

Therefore be it resolved, that the Board of Commissioners approve and accept the above sanitary sewers for ownership, operation, and maintenance by the Delaware County Sewer District.

Vote on Motion Mr. Merrell Aye Mr. Stapleton Aye Mr. O'Brien Aye

**RESOLUTION NO. 13-258**

**IN THE MATTER OF TAKING FROM THE TABLE PROPOSED RESOLUTION NO. 13-241 [A RESOLUTION, AS AMENDED WITH RESOLUTION NO. 13-242, CERTIFYING A REQUEST FOR RELEASE OF FUNDS FOLLOWING THE PUBLIC COMMENT PERIOD FOR A PUBLISHED ENVIRONMENTAL REVIEW RECORD NOTICE OF INTENT TO REQUEST A RELEASE OF FEDERAL FUNDS (NOI/RROF) FOR FY2012 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDED ACTIVITIES]:**

It was moved by Mr. Stapleton, seconded by Mr. Merrell to take from the table proposed Resolution No. 13-241 [A Resolution, As Amended With Resolution No. 13-242, Certifying A Request For Release Of Funds Following The Public Comment Period For A Published Environmental Review Record Notice Of Intent To Request A Release Of Federal Funds (NOI/RROF) For Fy2012 Community Development Block Grant (CDBG) Funded Activities].

Vote on Motion Mr. Stapleton Aye Mr. Merrell Aye Mr. O'Brien Aye

**RESOLUTION NO. 13-241**

**IN THE MATTER OF APPROVING, AS AMENDED WITH RESOLUTION NO. 13-242, A RESOLUTION CERTIFYING A REQUEST FOR RELEASE OF FUNDS FOLLOWING THE PUBLIC COMMENT PERIOD FOR A PUBLISHED ENVIRONMENTAL REVIEW RECORD NOTICE OF INTENT TO REQUEST A RELEASE OF FEDERAL FUNDS (NOI/RROF) FOR FY2012 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDED ACTIVITIES:**

It was moved by Mr. Stapleton, seconded by Mr. Merrell to approve the following:

WHEREAS, Resolution 13-186 certified the environmental review record statutory checklists and authorized publication of a NOI/RROF for FY2012 Community Development Block Grant Funded Activities; and

WHEREAS, the local public comment period for the February 27, 2013 published NOI/RROF ends on March 6, 2013; and

WHEREAS, the Delaware County CEO, or President of the Board of Commissioners, is required to certify the RROF prior to forwarding to the Ohio Development Services Agency;

NOW, THEREFORE, PURSUANT TO THE FOREGOING, BE IT HEREBY RESOLVED by the Board of Commissioners, County of Delaware, State of Ohio as follows:

Section 1. The Board hereby certifies the RROF.

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Section 2. The Board hereby authorizes, if available, the CEO at the time of the Grant Agreement's approval, Commissioner Stapleton, to sign the RROF or the current president of the board of Commissioners.

Section 3. This Resolution shall take effect and be in force immediately after its passage.

Vote on Motion            Mr. O'Brien        Nay        Mr. Merrell        Aye        Mr. Stapleton        Aye

**RESOLUTION NO. 13-259**

**IN THE MATTER OF TAKING FROM THE TABLE PROPOSED RESOLUTION NO. 13-244 (APPROVING AND AUTHORIZING THE SIGNING AND SUBMITTAL OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) B-F-11-1AT-1 FINAL PERFORMANCE REPORT WITH THE OHIO DEVELOPMENT SERVICES AGENCY, OFFICE OF COMMUNITY DEVELOPMENT):**

It was moved by Mr. Stapleton, seconded by Mr. Merrell to take from the table proposed Resolution No. 13-244 (Approving And Authorizing The Signing And Submittal Of The Community Development Block Grant (CDBG) B-F-11-1AT-1 Final Performance Report With The Ohio Development Services Agency, Office Of Community Development).

Vote on Motion            Mr. O'Brien        Aye        Mr. Merrell        Aye        Mr. Stapleton        Aye

**RESOLUTION NO. 13-244**

**IN THE MATTER OF APPROVING, AS AMENDED WITH RESOLUTION NO. 13-260, A RESOLUTION AUTHORIZING THE SIGNING AND SUBMITTAL OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) B-F-11-1AT-1 FINAL PERFORMANCE REPORT WITH THE OHIO DEVELOPMENT SERVICES AGENCY, OFFICE OF COMMUNITY DEVELOPMENT:**

It was moved by Mr. Stapleton, seconded by Mr. Merrell to authorize the submittal of the following report:

WHEREAS, the Ohio Development Services Agency awarded \$138,356 in State of Ohio Fiscal Year 2011 CDBG funds to the Delaware County Board of Commissioners, per CDBG B-F-11-1AT-1; and

WHEREAS, CDBG funding assists Delaware County communities with necessary and useful public improvements which are responsive to the CDBG national program objectives; and

WHEREAS, the B-F-11-1AT-1 Grant Agreement requires Delaware County to submit a Final Performance Report; and

WHEREAS, the following projects were completed:

Activity 1	Ashley	Street Improvements
Activity 2	Ostrander	Street Improvements and Traffic Signal
Activity 3	Sunbury	Sidewalk Improvements
Activity 4	DATA	Fuel Costs for Elderly and Disabled Transit
Activity 5	Delaware County	Fair Housing Program
Activity 6	Delaware County	Housing Policy and Procedures Manual

NOW THEREFORE, PURSUANT TO THE FOREGOING, BE IT HEREBY RESOLVED by the Board of Commissioners, County of Delaware, State of Ohio as follows:

Section 1. The Delaware County Board of Commissioners hereby approves the CDBG Final Performance Report for B-F-11-1AT-1.

Section 2.

The Delaware County Board of Commissioners hereby authorizes the president of the Board of Commissioners, or the CEO at the time of the Grant Agreement's approval, Commissioner Stapleton, to sign the CDBG Final Performance Report; then directs the Director of Economic Development to submit the Final Performance Report to the Ohio Development Services Agency.

Vote on Motion            Mr. Merrell        Aye        Mr. O'Brien        Nay        Mr. Stapleton        Aye

**RESOLUTION NO. 13-260**

**IN THE MATTER OF APPROVING AN AMENDMENT TO SECTION (2) TWO OF PROPOSED RESOLUTION NO. 13-244 (A RESOLUTION AUTHORIZING THE SIGNING AND SUBMITTAL OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) B-F-11-1AT-1 FINAL PERFORMANCE REPORT WITH THE OHIO DEVELOPMENT SERVICES AGENCY, OFFICE OF COMMUNITY DEVELOPMENT):**

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It was moved by Mr. Stapleton, seconded by Mr. Merrell to approve the following amendment to proposed Resolution No. 13-244 (A Resolution Authorizing The Signing And Submittal Of The Community Development Block Grant (CDBG) B-F-11-1AT-1 Final Performance Report With The Ohio Development Services Agency, Office Of Community Development).

Replace proposed Section 2

The Delaware County Board of Commissioners hereby authorizes the president of the Board of Commissioners to sign the CDBG Final Performance Report; then directs the Director of Economic Development to submit the Final Performance Report to the Ohio Development Services Agency.

To read as follows:

Section 2.

The Delaware County Board of Commissioners hereby authorizes the president of the Board of Commissioners, or the CEO at the time of the Grant Agreement’s approval, Commissioner Stapleton, to sign the CDBG Final Performance Report; then directs the Director of Economic Development to submit the Final Performance Report to the Ohio Development Services Agency.

Vote on Motion Mr. Stapleton Aye Mr. O'Brien Nay Mr. Merrell Aye

**RESOLUTION NO. 13-261**

**IN THE MATTER OF APPROVING SUPPLEMENTAL APPROPRIATIONS:**

It was moved by Mr. Stapleton, seconded by Mr. Merrell to approve the following:

**Supplemental Appropriations**

41711436-5450 CAPITAL ACQUISITION & PROJECT/CAPITAL EQUIPMENT 15,000.00

Vote on Motion Mr. Stapleton Aye Mr. Merrell Aye Mr. O'Brien Aye

**RESOLUTION NO. 13-262**

**IN THE MATTER OF APPROVING THE JOB DESCRIPTION FOR THE ECONOMIC DEVELOPMENT COORDINATOR FOR THE ECONOMIC DEVELOPMENT DEPARTMENT:**

It was moved by Mr. Stapleton, seconded by Mr. Merrell to approve the following:

Whereas, the Assistant County Administrator/ Director of Administrative Services recommends approving the job description for the Economic Development Coordinator for The Economic Development Department;

Therefore Be it Resolved, the Board of Commissioners approve the job description for the Economic Development Coordinator for The Economic Development Department.

**DELAWARE COUNTY  
Economic Development Department**

**TITLE:** Economic Development Coordinator

**JOB OBJECTIVE:** Individual works independent and in concert with the Director of Economic Development. Responsibilities include administering community development programs, and promoting and facilitating expansion of the County’s economic base in order to realize enhanced non-residential tax revenues, employment opportunities, and quality of life throughout Delaware County. Individual reports to the Director of Economic Development.

**ESSENTIAL JOB FUNCTIONS:**

- \* Plans, monitors and promotes economic and community development activities for Delaware County and within the region;
- \* Provides assistance and technical support to County staff and businesses during the expansion, recruitment, and retention of large and small business;
- \* Researches and disseminates technical information to the Director of Economic Development regarding Community Block Grant Programs, Housing and Urban Development Programs, etc.;
- \* Assists in the preparation of the department budget, including grant applications and management;

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- \* Attends and participates in various board and committee meetings and provides liaison duties with internal and external customers;
- \* Performs economic development duties including coordinating the County's tax incentive programs, preparing yearly tax abatement reports;
- \* Assists the director with the coordination of negotiations of private and public developers, businesses and organizations involved in local economic development;
- \* Works independently on projects, grant programs, loan programs and tax incentive activities preparing necessary reports and following all necessary requirements;
- \* Prepares and reviews Requests for Proposals from consultants and developers;
- \* Works in conjunction with federal, state and local governmental agencies;
- \* Develops and maintains progress reports for related programs;
- \* Maintains departmental files for various projects and programs;
- \* Completes the application for and participates in the implementation of local, state, and federal economic development programs; and,
- \* Performs related essential/non-essential job functions and other duties as assigned by the supervisor as required.

**NON-ESSENTIAL JOB FUNCTIONS:**

Performs related Essential and Non-Essential functions as required.

**JOB REQUIREMENTS:**

**Equipment:** Ability to operate and use a variety of office equipment and other equipment necessary to perform duties. Ability to use a motor vehicle is required

**Critical Skills/Expertise:**

- \* Thorough knowledge of economic development programs, fundamentals of negotiations and contract management;
- \* Thorough knowledge of federal and state rules and regulations, Ohio Revised Code and Delaware County policies and procedures;
- \* Ability to organize and oversee multiple, complex ongoing projects;
- \* Ability to utilize networking capabilities;
- \* Knowledge of credit analysis procedures;
- \* Extensive knowledge of spreadsheet and database software programs;
- \* Knowledge of environmental review, bidding, prevailing wage and monitoring procedures associated with publicly funded construction projects;
- \* Ability to research issues relating to economic development programs.
- \* Knowledge of strategic and long term planning, program planning and development, financial/budgetary planning and management;
- \* Knowledge of and demonstrated ability to apply rules, regulations and guidelines associated with Economic Development programs;
- \* Aptitude for defining and solving problems, collecting data, establishing facts, drawing valid conclusions using effective judgment, and analytical skills;
- \* Excellent communication skills, both written and verbal;
- \* Works independently, under pressure, to achieve goals and to create a supportive work environment;

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- \* Ensure departmental organization and maintenance of information and documentation, and to effectively plan independently and in collaboration with other staff units, state and local governments and outside agencies;
- \* Ability to work effectively with clients who may be upset, distraught, irate, emotionally or mentally or otherwise unable to function within reasonable range of constructive behaviors;
- \* Ability to deal with many variables, define and solve problems, collect, analyze and interpret data, establish facts and determine specific action, evaluate and improve process and/or program efficiency / effectiveness;
- \* Ability to forecast requirements and control expenditures within budgeting guidelines; and
- \* Thorough knowledge of state and local government structure, operations, functions, practices and procedures.

**Job Standards:**

Bachelor's degree in Business Administration, Public Administration, City or Regional Planning or related field and preferably post-graduate work combined with a minimum of three to five (3-5) years relevant work experience. Must possess a valid Ohio driver's license and have an acceptable driving record. Must meet and maintain qualifications for driving on county business at all times and as a continued condition of employment.

**DIFFICULTY OF WORK**

Work consists of complex, varied, standardized and non-standardized tasks requiring the knowledge of established policies, rules, procedures and laws. Individual is required to provide technical assistance to staff personnel on programs, policies, the interrelationship of programs and the application of this under extremely complex and difficult situations. It requires the individual to be responsible for a broad scope of information, of great intricacy, and of a new and unprecedented nature. The individual will study and consider the impact of alternative possible solutions on other major programs, situations, organizations, or future developments.

**RESPONSIBILITY**

Individual receives general guidance allowing for the planning of procedures and methods to obtain objectives. Work is not necessarily reviewed by supervisor. Individual independently makes critical decisions daily and offers recommendations. Problems that arise which may have an impact on agency policy are discussed with the supervisor. Individual's decisions and recommendations are reviewed for overall accomplishment and impact. Errors are not usually readily detected by the Supervisor in the normal course of work. Errors may cause inaccuracies in reports, records or technical data resulting in inaccurate or incomplete information and possibly severe financial ramifications.

**PERSONAL WORK RELATIONSHIPS**

Individual has daily contact with co-workers, public and private sector agencies and the public. These contacts are non-routine. The purpose of interaction is cooperative problem solving requiring discussion and persuasion to gain concurrence or cooperation.

**PHYSICAL EFFORT AND WORK ENVIRONMENT****Physical Requirements:**

Individual performs sedentary work which may require the lifting of up to twenty-five (25) pounds occasionally.

**Physical Activities:**

Individual performs the following physical activities: walking, talking, hearing, manual dexterity, and reaching.

**Visual Activities:**

Individual performs work where the seeing job is close to the eyes and at or within arm's reach and also at varying distances.

**Job Locations:**

Individual works inside and is not exposed to adverse environmental conditions, but rather creates such.

Vote on Motion Mr. O'Brien      Nay      Mr. Merrell      Aye      Mr. Stapleton      Aye

**RESOLUTION NO. 13-263**

**IN THE MATTER OF APPROVING SUPPLEMENTAL APPROPRIATIONS AND ADVANCE OF FUNDS FOR THE CHADWICK DITCH NO. 135:**



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It was moved by Mr. Stapleton, seconded by Mr. Merrell to approve the following:

**Supplemental Appropriations**

40311432-5328 Chadwick Ditch No. 135/Maint & Repair Service 154,057.20

**Advance of Funds**

<b>From</b>	<b>To</b>	
10011102-8500	40311432-8400	
Commissioners General/Advances Out	Chadwick Ditch No. 135/Advances In	154,057.20

Vote on Motion Mr. Merrell Aye Mr. O'Brien Aye Mr. Stapleton Aye

**RESOLUTION NO. 13-264**

**IN THE MATTER OF A RESOLUTION OF SUPPORT FOR THE OAK CREEK HOMEOWNERS ASSOCIATION IN ORANGE TOWNSHIP, DELAWARE COUNTY REGARDING THE APARTMENT COMPLEX AT 8691 SOUTH OLD STATE ROAD:**

It was moved by Mr. Stapleton, seconded by Mr. Merrell to approve the following:

Whereas, the Oak Creek Homeowners Association in Orange Township, Delaware County has expressed concerns regarding the apartment complex at 8691 South Old State Road; and

Whereas, The Delaware County Board of Commissioners agree with the concerns that the proposal to raise the density to approximately 15 units per acre does not reflect the existing pattern of the area; and

Whereas, The Delaware County Board of Commissioners support that the density of this area should be substantially reduced and set backs should be greater than 25 feet; and

Whereas, The Delaware County Board of Commissioners share the Oak Creek Homeowners Association concerns about the additional volume of traffic this complex would create on Old State Road, which is already heavily congested.

Therefore, The Delaware County Board of Commissioners offers a resolution of support to the Oak Creek Homeowners Association in Orange Township, Delaware County regarding concerns on the apartment complex at 8691 South Old State Road.

Vote on Motion Mr. Stapleton Aye Mr. O'Brien Aye Mr. Merrell Aye

**COMMISSIONERS' COMMITTEES REPORTS**

**Commissioner Merrell**

-No Reports Today

**Commissioner Stapleton**

-Will attend MORPC and CCAO Meetings Later Today

-Attended Meeting On The Polaris Area With Administrator Hansley And Others

-Follow-Up-The Community Effort, Started By Dr. Thomas J. Presteva Of Concord Township, On The First Energy High Voltage Power Lines -Preferred Route Was Chosen By The Ohio Power Siting Board)

**Commissioner O'Brien**

-Attend And Participated In The Family Children's First Council Meeting; Funds For Community Action Programs, Upcoming Audit; Concerns On Timely Reimbursements From State

**RESOLUTION NO. 13-265**

**IN THE MATTER OF ADJOURNING INTO EXECUTIVE FOR APPOINTMENT; COMPENSATION OF A PUBLIC EMPLOYEE OR PUBLIC OFFICIAL; TO CONSIDER THE PURCHASE OF PROPERTY FOR PUBLIC PURPOSES; AND FOR PENDING OR IMMINENT LITIGATION:**

It was moved by Mr. Merrell, seconded by Mr. Stapleton to adjourn into Executive Session at 10:07AM.

Vote on Motion Mr. Merrell Aye Mr. O'Brien Aye Mr. Stapleton Aye

**RESOLUTION NO. 13-266**

**IN THE MATTER OF ADJOURNING OUT OF EXECUTIVE SESSION:**

It was moved by Mr. Merrell, seconded by Mr. Stapleton to adjourn out of Executive Session at 12:20PM.

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Vote on Motion Mr. Stapleton Aye Mr. O'Brien Aye Mr. Merrell Aye

There being no further business, the meeting adjourned.

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Gary Merrell

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Ken O'Brien

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Dennis Stapleton

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Jennifer Walraven, Clerk to the Commissioners