

COMMISSIONERS JOURNAL NO. 62 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD NOVEMBER 3, 2014

THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY MET IN REGULAR SESSION ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT:

Present:
Gary Merrell, President
Dennis Stapleton, Vice President
Ken O'Brien, Commissioner

RESOLUTION NO. 14-1253

IN THE MATTER OF APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM REGULAR MEETING HELD OCTOBER 30, 2014:

It was moved by Mr. Stapleton, seconded by Mr. O'Brien to approve the following:

WHEREAS, the Board of Commissioners of Delaware County, Ohio (the "Board") met in regular session on October 30, 2014; and

WHEREAS, the Clerk of the Board has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the previous meeting.

Vote on Motion Mr. Merrell Aye Mr. Stapleton Aye Mr. O'Brien Aye

PUBLIC COMMENT

ELECTED OFFICIAL COMMENT

RESOLUTION NO. 14-1254

IN THE MATTER OF APPROVING PURCHASE ORDERS, THEN AND NOW CERTIFICATES, AND PAYMENT OF WARRANTS IN BATCH NUMBERS CMAPR1031:

It was moved by Mr. Stapleton, seconded by Mr. O'Brien to approve Then And Now Certificates, payment of warrants in batch numbers CMAPR1031and Purchase Orders as listed below:

<u>Vendor</u>	<u>Description</u>	<u>Account</u>	<u>Amount</u>
PO' Increase			
Alere	Job and Family Toxicology	22511607-5342	\$ 6,000.00
JFS Various Day Care	Day Care Services Program	22511607-5348	\$ 30,000.00
Santmyer Oil	Fuel Service Center	10011106-5228	\$ 17,000.00

PR	Vendor Name	Line Description	Line Account	Amount
911 COMMUNICATIONS				
R1405782	STEPHEN CAMPBELL & ASSOC. INC	911 RECORDER SOFTWARE UPGRADE	21411306-5320	\$11,995.00

Vote on Motion Mr. Stapleton Aye Mr. Merrell Aye Mr. O'Brien Aye

RESOLUTION NO. 14-1255

IN THE MATTER OF APPROVING A LETTER OF ARRANGEMENT BETWEEN DELAWARE COUNTY AND THE AUDITOR OF STATE'S OFFICE:

It was moved by Mr. Stapleton, seconded by Mr. O'Brien to approve the following:

Whereas, the Delaware County Auditor recommends approval of the letter of arrangement between the Delaware County and the Auditor of State's Office;

Therefore Be It Resolved, that the Commissioners approves the letter of arrangement between the Delaware County and the Auditor of State's Office.

Honorable George Kaitsa
Delaware County Auditor
140 North Sandusky Street P.O. Box 8006

**COMMISSIONERS JOURNAL NO. 62 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD NOVEMBER 3, 2014**

Delaware, Ohio 43015

Dear Mr. Kaitsa:

This letter is to confirm our understanding of the terms and objectives of our engagement with Delaware County and the nature and limitations of the services we will provide.

We will provide the following services:

Using our conversion software and information provided by the County, the Local Government Services Section of the Office of the Auditor of State (LGS) will compile the basic financial statements for Delaware County for the years ending December 31, 2014, and 2015.

LGS is responsible for conducting the engagement in accordance with the Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements. We will utilize information that is the representation of management without undertaking to obtain any assurance that there are no material modifications that should be made to the financial statements in order for the statements to be in conformity with accounting principles generally accepted in the United States of America as promulgated by the Governmental Accounting Standards Board.

A compilation differs significantly from a review or an audit of financial statements. A compilation does not contemplate performing inquiry, analytical procedures, or other procedures performed in a review. Additionally, a compilation does not contemplate obtaining an understanding of the County's internal control; assessing fraud risk; testing accounting records by obtaining sufficient appropriate audit evidence through inspection, observation, confirmation, the examination of source documents (for example, cancelled checks or bank images); or other procedures ordinarily performed in an audit. Accordingly, LGS will not express an opinion or provide any assurance regarding the financial statements.

If for any reason we are unable to complete the compilation of the County's financial statements, we will not issue a report on such statements as a result of this engagement. Subsequent to the completion of the compilation, LGS will provide technical assistance in assembling the County's Comprehensive Annual Financial Report (CAFR). LGS will not issue a compilation report. Rather, we will provide a "management only" copy of the compiled financial statements for management to submit to your auditors.

Delaware County remains responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America as promulgated by the Governmental Accounting Standards Board. It is therefore the responsibility of the County to be in a position in fact and appearance to make informed judgments while reviewing, evaluating, and approving the services provided under this engagement. It is also the County's responsibility to design, implement, and maintain internal controls, including monitoring ongoing activities.

To demonstrate that the County is fulfilling these responsibilities, the following safeguards will be observed. The County will designate a management level individual to be the primary contact accountable for overseeing this engagement and who will take responsibility for the appropriateness of the results of this engagement. If the County has determined that someone other than the individual with whom we worked last year will fulfill this role, the County must submit documentation to support the new designee's knowledge and capability to perform this function. We will meet with this individual periodically to update our progress and to allow the individual to monitor engagement performance to ensure it meets management's objectives. This individual will perform all management functions and make all management decisions related to this conversion and compilation and will accept full responsibility for such decisions. Accordingly, this individual will review and approve all proposed adjustments before they are entered into the conversion software. Finally, this individual will evaluate the adequacy of the services performed under this engagement by the Local Government Services Section of the Office of the Auditor of State.

It is understood and agreed that the performance of this engagement by LGS will not lessen the scope and extent of the audit work to be performed by the Financial Audit Group of the Office of the Auditor of State.

Management is responsible for making all financial records and related information available to LGS. The hours of service offered in this letter are based upon the following information being provided by the County:

1. Information required to confirm appropriate fund classification and major fund status;
2. Information to allow the allocation of internal service funds to governmental and business-type activities;
3. Information regarding estimated revenues and appropriations for use in the preparation of budgetary statements, including original budget amounts for all funds required to be presented in the basic financial statements, and documentation to insure that financial records are in agreement with amended certificates requested and appropriations passed by the County Commissioners during the

**COMMISSIONERS JOURNAL NO. 62 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD NOVEMBER 3, 2014**

- year;
4. A current, complete, and appropriately classified record of all cash receipts and disbursements made during the year, along with bank reconciliations of all County funds and bank accounts as of year end;
 5. Documentation for receivables including taxes, intergovernmental, and accounts receivable, inventory, and prepaid items as of year end;
 6. The balances for all governmental capital assets by program and type and proprietary capital assets by fund and type as of the beginning and end of the year, including appropriate information regarding accumulated depreciation, as well as current year additions (including accounts charged for related expenditures) and deletions (including any related proceeds and accumulated depreciation on the deleted asset). In addition, information is required that presents depreciation expense by fund and type for proprietary capital assets and by program and type for general capital assets for the year;
 7. Information regarding accrued salaries, compensated absences (both current and long-term), accounts payable, workers' compensation, retirement, and other current and long-term liabilities as of year end;
 8. Information regarding short-term debt (notes) including a schedule of changes in short-term debt that details balances at the beginning and end of the year, increases and decreases, and the purpose for which the short-term debt was issued;
 9. Information regarding long-term debt balances as of the beginning and end of the year and information regarding additions and payments that occurred during the year. Information that details issuance costs, premiums, and discounts for additions should be identified separately.
 10. Copies of amortization schedules that distinguish between principal and interest for each outstanding debt issue;
 11. Information to support necessary modified accrual and accrual adjustments at year end;
 12. Information regarding transfers by fund including the amount and purpose for each transfer;
 13. The transmittal letter and statistical section;
 14. Management's Discussion and Analysis.

It is important that you provide financial records that balance and documentation that is adequate to support the necessary journal entries. If we discover inadequacies in the records or documentation you provide, we will return the information to you for correction.

All documents provided to LGS in connection with our services including financial records and reports, payroll records, employee rosters, health and medical records, tax records, etc. must be redacted of any personal information before submission. Personal information is defined as social security numbers, dates of birth, drivers' license numbers, or financial institution account numbers associated with an individual. The County shall redact all personal information from electronic records before they are transmitted to LGS. This information should be fully blacked out in all paper documents prior to sending them to LGS. If personal information cannot be redacted from any records or documents, the County must identify these records to LGS prior to their submission.

If redacting this personal information impairs the ability of LGS to provide the contracted services, the County and the Auditor of State's Office will consider these exceptions on a case-by-case basis. Additionally, if redacting this information creates hardship on the County in terms of resources, recordkeeping, or other issues, the County and LGS may collaborate on alternative methods of providing the County's data to LGS without compromising the personal information on individuals served or employed by the County.

As part of the annual financial report, you will be required to prepare a Management's Discussion and Analysis (MD&A). LGS assistance with respect to the MD&A will be limited to reviewing the MD&A to determine that all required topics have been addressed and to insure that the amounts presented in the MD&A match the amounts presented in the financial statements.

During the course of the compilation, from financial records and supporting documentation you provide, LGS will propose journal entries for the preparation of the basic financial statements, review records and other information to determine whether data is being gathered at the required level to permit the preparation of the financial statements, enter usable information from the prior year trial balances to the trial balances that will be used for the year being reported, and input approved journal entries into the trial balances. LGS will also discuss with you the requirements for budgetary presentations and assist in the identification of original budgetary information.

LGS assistance with respect to capital assets will be limited to explaining the information necessary for report preparation. If additional assistance in the review of policies or significant guidance related to the calculation of capital assets is required, this engagement will need to be amended.

All work papers prepared by the Office of the Auditor of State will remain the property of the Auditor of State. Accordingly, we are responsible for their care and custody. At the conclusion of the project, we will provide copies of any of the work papers you would like to have for your records. However, the work papers should not be regarded as a part of, or a substitute for, your accounting records.

COMMISSIONERS JOURNAL NO. 62 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD NOVEMBER 3, 2014

Management is responsible for identifying and ensuring the County complies with the laws and regulations applicable to its activities. Management is also responsible to prevent and detect fraud. Our engagement cannot be relied upon to disclose errors, fraud, or illegal acts that may exist. However, we will inform the appropriate level of management of any material errors, and of any evidence or information that comes to our attention during the performance of our compilation procedures that fraud may have occurred. In addition, we will report to you any evidence or information that comes to our attention during the performance of our compilation procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential.

It is estimated that 220 hours will be needed to complete this engagement for each year 2014 and 2015. Our fees for these services will be billed monthly to the County at a rate of \$50 per hour and the total cost is not anticipated to exceed \$11,000 for each year. If additional time or services should be necessary, we will notify the County regarding any amendment to this contract that may be required.

Upon a thirty day written notice, either party may terminate this agreement for any reason. Such notice shall be sent by U.S. mail or by personal delivery to the Auditor of State, Local Government Services Section, 88 East Broad Street, Fourth Floor, Columbus, Ohio 43215-3506. In the event of such termination, the Auditor of State shall be compensated at the contractually agreed upon rate for any and all work done to the date of such notice.

If you are in agreement with the terms of this contract, please sign and certify this engagement letter in the appropriate spaces and return it to me no later than December 1, 2014. If we do not hear from you by December 1, 2014, we will assume the County does not wish to contract for the services of the Local Government Services Section of the Office of the Auditor of State. Should you have any questions concerning this letter, please do not hesitate to contact Belinda L. Miller, Chief Project Manager, at 1800-345-2519.

Sincerely, Dave Yost, Auditor of State
Unice S. Smith, Chief Of Local Government Services

Vote on Motion Mr. O'Brien Aye Mr. Merrell Aye Mr. Stapleton Aye

RESOLUTION NO. 14-1256

IN THE MATTER OF APPROVING THE ASSIGNMENT OF ALL RIGHTS OF DEVELOPMENT
IN DELAWARE COUNTY ASSOCIATED WITH DOMINION HOMES TO PULTE HOMES:

It was moved by Mr. Stapleton, seconded by Mr. O'Brien to approve the following

Whereas, on August 25, 2014, Dominion Homes, Inc. (Dominion) sold its assets to, including lots and lands, and has assigned its rights and obligations as the developer to Pulte Homes of Ohio, LLC (Pulte); and

Whereas, on August 25, 2014, Pulte accepted all terms and conditions of valid, existing developer agreements and related items entered into by Dominion for the assets acquired; and

Whereas, Delaware County is in various stages of development with Dominion for Glen Oak, Estates of Glen Oak, Heathers at Golf Village and Liberty Trace (Projects) which are located within Delaware County; and

Whereas, Dominion has requested to be released of all responsibility to the Projects, and that Delaware County accept bonding as required for the Projects from Pulte and release any bonds posted by Dominion.

Now, Therefore, Be It Resolved by the Board of County Commissioners of Delaware County, Ohio, that:

Section 1: The County and Pulte Homes of Ohio, LLC hereby mutually acknowledge and agree that all items related to the Projects have become the responsibility of Pulte; and

Section 2: The County releases Dominion from all responsibility to any and all areas of the development of the Projects; and

Section 3: The County agrees to release all bonds posted by Dominion for the Projects upon presentation of like bonds by Pulte.

Vote on Motion Mr. Merrell Aye Mr. O'Brien Aye Mr. Stapleton Aye

RESOLUTION NO. 14-1257

IN THE MATTER OF APPROVING RIGHT-OF-WAY WORK PERMIT SUMMARY SHEET:

It was moved by Mr. Stapleton, seconded by Mr. O'Brien to approve the following work permits:

Whereas the below requests to perform work within the right-of-way have been reviewed and approved by the Delaware County Engineer;

COMMISSIONERS JOURNAL NO. 62 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD NOVEMBER 3, 2014

Now Therefore Be It Resolved that the following permits are hereby approved by The Board of Delaware County Commissioners:

Permit #	Applicant	Location	Type of Work
U14-069	Columbia Gas of Ohio	Green Meadows Drive	Tie into existing gas main
U14-070	Columbia Gas of Ohio	Steitz Road	Install gas main
U14-071	Suburban Natural Gas	Old 3C Highway	Install gas main
U14-072	Consolidated Electric	Ashley Road	Place aerial fiber
U14-073	Consolidated Electric	Steamtown Road	Place aerial cable

Vote on Motion Mr. Stapleton Aye Mr. O'Brien Aye Mr. Merrell Aye

RESOLUTION NO. 14-1258

IN THE MATTER OF AUTHORIZING THE USE OF A PROCUREMENT CARD FOR
EMERGENCY MEDICAL SERVICES:

It was moved by Mr. Stapleton, seconded by Mr. O'Brien to approve the following:

WHEREAS, pursuant to Ohio Revised Code Section 301.29, the Board of Commissioners of Delaware County by Resolution No. 04-1193 dated September 30th, 2004, adopted a policy for the use of County Procurement Cards. In addition, The Board of Commissioners of Delaware County by Resolution No. 11-1040 dated October 3rd 2011, adopted amendments to the Policies and Procedures for the county procurement card program; and

WHEREAS, the appointing authority for the procurement card being the Board of Commissioners has adopted the procurement card policy for the use of the card to pay for specific classes of work related expenses, without submitting a monthly estimate of the expenses, pursuant ORC 301.29 (F)(2).

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners of Delaware County, State of Ohio, authorize the use of the following procurement cards to the limits indicated and for specific work related expenses designated in the Procurement Card Policy without submitting a monthly estimate of expenses:

Appointing Authority:	Board of Commissioner
Office/Department:	Emergency Medical Services
Daily spending per card:	\$100
Monthly spending per card:	\$1,000
Single transaction limit:	\$100
Daily number of transactions per card:	10
Monthly number of transactions per card:	40

Name on Card: Randy Banks

Department Coordinator: Mike Schuiling

Vote on Motion Mr. O'Brien Aye Mr. Merrell Aye Mr. Stapleton Aye

RESOLUTION NO. 14-1259

IN THE MATTER OF APPROVING AN AGREEMENT REGARDING USE OF FREQUENCIES
FOR ACTIVATING TORNADO SIREN BETWEEN THE VILLAGE OF SUNBURY, THE CITY OF
DELAWARE AND THE DELAWARE COUNTY BOARD OF COMMISSIONERS:

It was moved by Mr. Stapleton, seconded by Mr. O'Brien to approve the following:

Whereas, the Director of Emergency Management recommends the following agreement;

Now Therefore Be It Resolved, that the following agreement is hereby approved by The Board of Delaware County Commissioners:

AGREEMENT REGARDING USE OF FREQUENCIES
FOR ACTIVATING TORNADO SIREN

This Agreement by and between the Village of Sunbury (Village), the City of Delaware, Ohio (City) and Delaware County Ohio together "The Parties", witnesseth:

By mutual agreement of the Parties and for good and valuable consideration, receipt of which is hereby acknowledged by all Parties, it is hereby agreed that:

COMMISSIONERS JOURNAL NO. 62 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD NOVEMBER 3, 2014

- 1) The Village of Sunbury, Ohio desires to utilize the signal generated by the City of Delaware Early Warning System on frequency 154.3S5MGH; or any successor, to activate its Village of Sunbury Tornado Siren as an Early Warning System.
- 2) The City agrees to allow the Village of Sunbury to utilize the radio frequency set forth above to activate its tornado siren upon the terms set forth herein.
- 3) The Village of Sunbury agrees to forever release and absolve the City of Delaware and Delaware County from any and all liability resulting from the operation or non-operation of the City's Tornado Siren System for whatever reason and for whatever cause.
- 4) Delaware County has reviewed and approves the terms of this agreement.

Vote on Motion Mr. Merrell Aye Mr. Stapleton Aye Mr. O'Brien Aye

RESOLUTION NO. 14-1260

IN THE MATTER OF APPLYING FOR THE AWARD OF THE OHIO DEPARTMENT OF
MENTAL HEALTH AND ADDICTION SERVICES PAYROLL SUBSIDY FOR DELAWARE
COUNTY MENTAL HEALTH COURT DOCKET:

It was moved by Mr. Stapleton, seconded by Mr. O'Brien to approve the following:

WHEREAS, the Delaware County Adult Court Services has the opportunity to apply for a payroll subsidy from the Ohio Department of Mental Health and Addiction Services; and

WHEREAS, the payroll subsidy will be used to pay for staffing within the Adult Court Services Mental Health docket; and

WHEREAS, the Board of County Commissioners approves the payroll subsidy application;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, State of Ohio:

Section 1. The Board hereby approves the application of the payroll subsidy as follows:

Grant # Specialized Docket Payroll Subsidy
Source: Ohio Department of Mental Health and Addiction Services
Grant Period: 7-1-14 thru 06-30-15
Grant Amount: \$ 31,490.97
Local Match: 0

Total Project Amount: \$ 31,490.97

Vote on Motion Mr. Stapleton Aye Mr. Merrell Aye Mr. O'Brien Aye

RESOLUTION NO. 14-1261

IN THE MATTER OF ACCEPTANCE OF THE SANITARY SEWERS FOR RESERVE AT SCIOTO
GLEN PHASE 1:

It was moved by Mr. Stapleton, seconded by Mr. O'Brien to approve the following:

Whereas, the construction of new sanitary sewers at the Reserve At Scioto Glen Phase 1 have been completed to meet sewer district requirements; and

Whereas, the sewer district has received the necessary items required by the subdivider's agreement; and

Whereas, the Director of Environmental Services recommends accepting sanitary sewers for ownership, operation, and maintenance by Delaware County as follows:

Reserve at Scioto Glen Phase 1		
	3,838' feet of 8- inch sewer	\$251,718.00
	20- manholes	\$33,000.00

Now, therefore, be it resolved, by the Board of County Commissioners, Delaware County, Ohio:

Section 1. The Board hereby approves and accepts the above sanitary sewer improvements for ownership, operation, and maintenance by the Delaware County Sewer District.

COMMISSIONERS JOURNAL NO. 62 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD NOVEMBER 3, 2014

Section 2. The Board hereby releases any Bond, certified check, irrevocable letter of credit, or other approved financial warranties executed to insure faithful performance for construction of the above sanitary sewer improvements, if applicable.

Vote on Motion Mr. O'Brien Aye Mr. Merrell Aye Mr. Stapleton Aye

RESOLUTION NO. 14-1262

IN THE MATTER OF APPROVING AMENDMENT NO. 1 TO THE CONTRACT BETWEEN THE DELAWARE COUNTY BOARD OF COMMISSIONERS AND URS CORPORATION FOR THE OLENTANGY ENVIRONMENTAL CONTROL CENTER MOTOR CONTROL CENTER UPGRADE AND REPLACEMENT PROJECT:

It was moved by Mr. Stapleton, seconded by Mr. O'Brien to approve the following:

Whereas, the Board of Commissioners entered into a contract with URS Corporation for the Olentangy Environmental Control Center Motor Control Center Upgrade and Replacement Project; and

Whereas, the Director of Environmental Services recommends approval of Amendment No. 1.

Now Therefore Be It Resolved that that Delaware County Board of Commissioners approve the following Amendment No. 1 to the Olentangy Environmental Control Center Motor Control Center Upgrade and Replacement Project Agreement.

**AMENDMENT NO. 1
OLENTANGY ENVIRONMENTAL CONTROL CENTER
MOTOR CONTROL CENTER UPGRADE AND REPLACEMENT PROJECT AGREEMENT**

This Amendment No. 1 to the Original Agreement dated June 26, 2014 is made and entered into this 3rd day of November, 2014, by and between the Delaware County Board of Commissioners, Delaware County, Ohio, 101 North Sandusky Street, Delaware, Ohio 43015 ("County"), and URS Corporation, 277 West Nationwide Blvd. Columbus, Ohio 43215 ("Consultant") (hereinafter collectively referred to as the "Parties").

ARTICLE 1 – AMENDMENT

In accordance with Attachment "A" for Consultant Scope of Services, Compensation and Project Schedule, As-Authorized Services, 6. Re-design Services, as referenced in Sections 3 and 4 of the Original Agreement, the Parties mutually agree to amend the Original Agreement by approving additional design services as follows:

**ATTACHMENT B
DETAILED SCOPE OF SERVICES
FOR
AS-AUTHORIZED DESIGN SERVICES**

URS Corporation ("URS") shall provide the following professional services associated with the design revisions required on the Olentangy Environmental Control Center North Plant MCC Upgrade Project (the "Project") for the Delaware County Regional Sewer District ("Client"). URS previously completed a design / constructability review and identified a number of clarification items that will be addressed in an addendum format to the existing design drawings.

1. Design Addendum

- A. Attend one (1) scope review meeting with Client's personnel to review scope of SCADA work that will be procured through a bid allowance and review existing North Plant equipment control diagrams with County Staff.
- B. Conduct one (1) site visit to review the termination locations for the proposed conduit work.
- C. Amend the existing Front End documents based on the 08/15/14 Design Review Meeting.
- D. Develop an addendum document for the Project Manual technical specifications and drawings to address the clarification items in the 08/15/14 Design Review Meeting. This addendum will be issued as a supplement to the Bid Documents. A copy of the clarification items spreadsheet is included as Attachment B-1 to this scope of services.
- E. Attend one (1) meeting with the Client to review the completed drawing and specification addendum.

SCHEDULE

COMMISSIONERS JOURNAL NO. 62 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD NOVEMBER 3, 2014

URS will perform the Scope of Services above in a timely manner, subject to input and direction from the Client and any applicable funding agencies. URS shall submit the draft addendum to the County for review 60 days from Notice to Proceed.

PAYMENT AND ADDITIONAL SERVICES

For services provided under this Agreement, URS shall be paid as follows:

Compensation for the stated additional Scope of Services shall be a stipulated fee of Sixty-Five Thousand Eight Hundred Dollars (\$65,800) for a total fee of Two Hundred Fifty-Three Thousand Three Hundred Dollars (\$253,300). Invoicing for services shall be based on a percentage completed for the work as shown in Table A.

Table A: Task Summary and Fees

Tasks	Lump Sum Fees
Preliminary Engineering Phase	\$39,700
Permitting	\$2,600
Bidding Assistance	\$8,000
Construction Management Services	\$98,400
RPR Services	\$38,800
Add Services – Design Addendum	\$65,800
TOTAL AUTHORIZED LUMP SUM FEE:	\$253,300

ARTICLE 2 – REMAINING PROVISIONS

All other terms and conditions of the Original Agreement not specifically amended herein shall remain in full force and effect.

Furthermore, Be It Resolved that the Board of County Commissioners approve an increase in the amount of \$65,800 to purchase order P1403956 with URS Corporation.

Vote on Motion Mr. Merrell Aye Mr. O'Brien Aye Mr. Stapleton Aye

RESOLUTION NO. 14-1263

IN THE MATTER OF APPROVING PERSONNEL ACTIONS:

It was moved by Mr. Stapleton, seconded by Mr. O'Brien to approve the following:

The Interim Director of Emergency Communications recommends hiring Kadi Scheeler as a Telecommunicator with Emergency Communications; effective November 24, 2014.

Therefore Be it Resolved, the Board of Commissioners approve the hiring of Kadi Scheeler as a Telecommunicator with Emergency Communications; effective November 24, 2014.

Vote on Motion Mr. O'Brien Aye Mr. Merrell Aye Mr. Stapleton Aye

RESOLUTION NO. 14-1264 WAS NOT UTILIZED

DISCUSSION FOR THE JOB DESCRIPTION FOR THE ECONOMIC DEVELOPMENT
DIRECTOR FOR THE ECONOMIC DEVELOPMENT DEPARTMENT

DISCUSSION ON DELAWARE CITY HISTORIC DISTRICT OVERLAY

ADMINISTRATOR REPORTS

Tim Hansley
-No reports

COMMISSIONERS' COMMITTEES REPORTS

Commissioner Stapleton
-No reports

Commissioner O'Brien
-No reports

Commissioner Merrell
-Tomorrow is Election Day, I encourage everyone to get out and vote.

COMMISSIONERS JOURNAL NO. 62 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD NOVEMBER 3, 2014

RESOLUTION NO. 14-1265

IN THE MATTER OF ADJOURNING INTO EXECUTIVE SESSION FOR CONSIDERATION OF
CONFIDENTIAL INFORMATION RELATED TO ECONOMIC DEVELOPMENT:

It was moved by Mr. Stapleton, seconded by Mr. O'Brien to approve the following:

WHEREAS, pursuant to section 121.22(G)(8) of the Revised Code, a public body may hold an executive session to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

- (1) The information is directly related to a request for economic development assistance that is to be provided or administered under any provision of Chapter 715., 725., 1724., or 1728. or sections 701.07, 3735.67 to 3735.70, 5709.40 to 5709.43, 5709.61 to 5709.69, 5709.73 to 5709.75, or 5709.77 to 5709.81 of the Revised Code, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project; and
- (2) A unanimous quorum of the public body determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, State of Ohio:

Section 1. The Board hereby adjourns into executive session to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance.

Section 2. The Board hereby finds and determines that the information is directly related to a request for economic development assistance that is to be provided or administered under any provision of Chapter 715., 725., 1724., or 1728. or sections 701.07, 3735.67 to 3735.70, 5709.40 to 5709.43, 5709.61 to 5709.69, 5709.73 to 5709.75, or 5709.77 to 5709.81 of the Revised Code, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project.

Section 3. The Board hereby finds and determines that the executive session is necessary to protect the interests of an applicant for economic development assistance or the possible investment or expenditure of public funds to be made in connection with the economic development project.

Vote on Motion Mr. Stapleton Aye Mr. Merrell Aye Mr. O'Brien Aye

RESOLUTION NO. 14-1266

IN THE MATTER OF ADJOURNING OUT OF EXECUTIVE SESSION:

It was moved by Mr. O'Brien, seconded by Mr. Stapleton to adjourn out of Executive Session at 11:45 AM.

Vote on Motion Mr. O'Brien Aye Mr. Merrell Aye Mr. Stapleton Aye

RESOLUTION NO. 14-1267

IN THE MATTER OF ADJOURNING INTO EXECUTIVE SESSION FOR CONSIDERATION OF
APPOINTMENT; PROMOTION OF A PUBLIC EMPLOYEE OR PUBLIC OFFICIAL; TO
CONSIDER THE PURCHASE OF PROPERTY FOR PUBLIC PURPOSES; TO CONSIDER THE
SALE OF PROPERTY AT COMPETITIVE BIDDING:

It was moved by Mr. Stapleton, seconded by Mr. Merrell to adjourn into Executive Session at 11:47 AM.

Vote on Motion Mr. Merrell Aye Mr. O'Brien Nay Mr. Stapleton Aye

RESOLUTION NO. 14-1268

IN THE MATTER OF ADJOURNING OUT OF EXECUTIVE SESSION:

It was moved by Mr. Stapleton, seconded by Mr. O'Brien to adjourn out of Executive Session at 12:23 PM.

Vote on Motion Mr. Stapleton Aye Mr. O'Brien Aye Mr. Merrell Aye

RECESS at 12:24PM/RECONVENE 3:55PM

COMMISSIONERS JOURNAL NO. 62 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD NOVEMBER 3, 2014

Other business:
Jon Melvin presented the top 3 qualified architects for the Delaware County Courthouse Complex.

Commissioner O’Brien made a motion to approve the resolution ranking professional design firms for the Delaware County Courthouse Complex. The motion died to a lack of a second vote.

There being no further business, the meeting adjourned.

1:30PM WORK SESSION
1) Sewer Projects

Gary Merrell

Ken O’Brien

Dennis Stapleton

Jennifer Walraven, Clerk to the Commissioners