

COMMISSIONERS JOURNAL NO. 62 - DELAWARE COUNTY
 MINUTES FROM REGULAR MEETING HELD FEBRUARY 23, 2015

THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY MET IN REGULAR SESSION ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT:

Present:
 Gary Merrell, President
 Barb Lewis, Vice President
 Ken O'Brien, Commissioner

RESOLUTION NO. 15-209

IN THE MATTER OF APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM REGULAR MEETING HELD FEBRUARY 19, 2015:

It was moved by Mrs. Lewis, seconded by Mr. O'Brien to approve the following:

WHEREAS, the Board of Commissioners of Delaware County, Ohio (the "Board") met in regular session on February 19, 2015; and

WHEREAS, the Clerk of the Board has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the previous meeting.

Vote on Motion Mr. Merrell Aye Mrs. Lewis Aye Mr. O'Brien Aye

PUBLIC COMMENT

ELECTED OFFICIAL COMMENT

RESOLUTION NO. 15-210

IN THE MATTER OF APPROVING PURCHASE ORDERS, THEN AND NOW CERTIFICATES, AND PAYMENT OF WARRANTS IN BATCH NUMBERS CMAPR0220, MEMO TRANSFERS IN BATCH NUMBERS MTAPR0220 AND PROCUREMENT CARD PAYMENTS IN BATCH NUMBER PCAPR0220:

It was moved by Mrs. Lewis, seconded by Mr. O'Brien to approve Then And Now Certificates, payment of warrants in batch numbers CMAPR0220, memo transfers in batch numbers MTAPR0220, Procurement Card Payments in batch number PCAPR0220 and Purchase Orders as listed below:

<u>Vendor</u>	<u>Description</u>	<u>Account</u>	<u>Amount</u>
PO' Increase			
Craun Liebing	Equipment and parts OECC	66211903-5201	\$10,000.00
Craun Liebing	Equipment and parts Alum Creek	66211907-5201	\$10,000.00
Xylem	Pumps	66211903-5260	\$15,000.00
Xylem	Pumps	66211904-5260	\$15,000.00
Xylem	Pumps	66211903-5450	\$10,000.00
Xylem	Pumps	66211904-5450	\$10,000.00

<u>PR Number</u>	<u>Vendor Name</u>	<u>Line Desc</u>	<u>Line Account</u>	<u>Line Amount</u>	<u>Line Number</u>
R1502274	FOX RUN HOSPITAL	RESIDENTIAL TREATMENT	22511607 - 5342	\$15,000.00	0001
R1502289	ADVANCE STORES COMPANY INC	AUTOMOTIVE REPAIR PARTS	10011106 - 5228	\$10,000.00	0001

Vote on Motion Mrs. Lewis Aye Mr. Merrell Aye Mr. O'Brien Aye

RESOLUTION NO. 15-211

IN THE MATTER OF APPROVING TRAVEL EXPENSE REQUESTS:

It was moved by Mrs. Lewis, seconded by Mr. O'Brien to approve the following:

The Director of Environmental Services is requesting that Brian Keener and Walt Thompson attend a Hach Water

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Analysis Workshop in Columbus, Ohio on March 3, 2015 at the cost of \$300.00 (fund number 66211901-5305).

The Chief of Emergency Medical Services is requesting that Lt. Julie Webb attend a Management of EMS class in Columbus, Ohio from April 27-May 8, 2015 at the cost of \$75.00 (fund number 100300311).

The Director of Environmental Services is requesting that Ken Rosenbaum and John Feightner attend the Alloway Fecal Coliform and E. Coli Analysis Workshop in Marion, Ohio on February 23, 2015 for a total cost of \$78.00 from org key 66211901-5305.

Vote on Motion Mr. O'Brien Aye Mr. Merrell Aye Mrs. Lewis Aye

RESOLUTION NO. 15-212

IN THE MATTER OF ACCEPTING THE TREASURER’S REPORT FOR THE MONTH OF JANUARY 2015:

It was moved by Mrs. Lewis, seconded by Mr. O’Brien to accept the Treasurer’s Report for the month of January 2015.

(Copy available for review at the Commissioners’ Office until no longer of administrative value.)

Vote on Motion Mr. Merrell Aye Mr. O'Brien Aye Mrs. Lewis Aye

RESOLUTION NO. 15-213

IN THE MATTER OF SETTING DATE, TIME AND PLACE FOR A PLANNING SESSION FOR THE BOARD OF COMMISSIONERS AND STAFF:

It was moved by Mrs. Lewis, seconded by Mr. O’Brien to approve the following:

Whereas, the Board of Commissioners and Staff plan to participate in a planning session;

Therefore be it Resolved, the Board of Delaware County Commissioners have fixed Tuesday March 10, 2015 at 9:00AM in the conference room at 10333 Olentangy River Road Powell, Ohio 43015 (OECC), as the date, time and place of the planning session for the Board of Commissioners and staff.

Vote on Motion Mrs. Lewis Aye Mr. O'Brien Aye Mr. Merrell Aye

RESOLUTION NO. 15-214

IN THE MATTER OF APPROVING A CONTRACT BETWEEN THE DELAWARE COUNTY BOARD OF COMMISSIONERS; THE DELAWARE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND MARION GOODWILL INDUSTRIES, INC. FOR JOB COACHING SERVICES AND WORK READINESS PROGRAMS:

It was moved by Mrs. Lewis, seconded by Mr. O’Brien to approve the following:

Whereas, the Director of Jobs & Family Services recommends approval of the following contract with Marion Goodwill Industries, Inc.;

Now Therefore Be It Resolved that the Delaware County Board of Commissioners approve the following contract with Marion Goodwill Industries, Inc. for Job Coaching Services and Work Readiness Programs:

**2015 CONTRACT
FOR THE PURCHASE OF JOB COACHING SERVICES AND WORK READINESS PROGRAMS
BETWEEN THE DELAWARE COUNTY
DEPARTMENT OF JOB AND FAMILY SERVICES
AND
MARION GOODWILL INDUSTRIES, INC.**

This Contract is entered into this 23rd day of February, 2015 by and between the Delaware County Department of Job and Family Services (hereinafter, “DCDJFS”), whose address is 140 North Sandusky Street, 2nd Floor, Delaware, Ohio 43015, the Delaware County Board of County Commissioners (hereinafter, “Board”), whose address is 101 North Sandusky Street, Delaware, Ohio 43015, and Marion Goodwill Industries, Inc. (hereinafter, “GOODWILL”) whose corporate address is 340 West Fairground Street, Marion, Ohio 43302 (hereinafter singly “Party,” collectively, “Parties”).

PRELIMINARY STATEMENTS

WHEREAS, GOODWILL assists individuals with barriers to employment, and other special needs to attain self-

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sufficiency through work experience, job coaching, and work readiness training; and,

WHEREAS, DCDJFS has accepted federal Temporary Assistance For needy Families (TANF) funds (CFDA# 93.558) for state fiscal year 2015 (“SFY 2015”) to provide work experience and job coaching services to adults as a part of its program to help adults attain self-sufficiency and needs to provide such services or contract out for services; and,

WHEREAS, DCDJFS has accepted federal Supplemental Nutrition Assistance Program (SNAP) funds (CFDA# 10.561) for state fiscal year 2015 (“SFY 2015”) to provide work experience and job coaching services to adults as a part of its program to help adults attain self-sufficiency and needs to provide such services or contract out for services; and,

WHEREAS, GOODWILL is willing to provide such services or contract out for services; and,

WHEREAS, GOODWILL is willing to provide those services at an agreed-upon price.

STATEMENT OF THE AGREEMENT

NOW, THEREFORE, the Parties mutually agree as follows:

1. PURPOSE OF CONTRACT:

The purpose of this Contract is to state the covenants and conditions under which GOODWILL, for and on behalf of DCDJFS, will provide work experience, job coaching, and work readiness training services (hereinafter collectively “Services”) to adults in Delaware County, Ohio .GOODWILL shall provide Services to adults referred to such Services by DCDJFS. Services to be provided, the budget for such Services, and forms to be used in providing the Services are respectively described in detail and/or set forth in Appendix I (Statement of Work), and Appendix II (Budget) all of which are attached hereto and all of which by this reference are fully incorporated into and made a part of this Contract (hereinafter respectively “Appendix I,” and “Appendix II”) .

2. TERM:

This Agreement shall be effective March 1, 2015 through December 31, 2015.

DCDJFS shall have the option, upon thirty (30) days' written notice, to renew this agreement through December 31, 2016, based on successful performance outcomes from the initial agreement period, proposed program priorities, and the availability of funds for the projected year. The total amount to be paid for the renewal period January 1, 2016 through December 31, 2016 may allow for either an increase based upon the consumer price index or three percent (3%), whichever is less.

3. SCOPE OF SERVICES/DELIVERABLES:

The Services to be provided under this Contract to DCDJFS by GOODWILL are set forth and are more fully described in Appendix I.

4. FINANCIAL AGREEMENT:

A. PAYMENT PROCEDURES:

1. The DCDJFS shall reimburse GOODWILL in accordance with Appendix II for Services actually provided hereunder, as described above and in Appendix I.

2. To receive such reimbursement, GOODWILL shall submit to DCDJFS proper monthly invoices for Services actually provided. Such invoices shall be in accordance with Appendix I and shall include documentation, satisfactory to DCDJFS, of Services actually provided. Such reimbursement shall be paid by DCDJFS to GOODWILL within thirty (30) days of receipt by DCDJFS of proper monthly invoices and accompanying documentation.

3.

B. MAXIMUM PAYMENT

4.

GOODWILL agrees to accept as full payment for Services rendered in a manner satisfactory to DCDJFS, the lesser of the following: (1) The maximum amount of Thirty Five Thousand Four Hundred Four Dollars and Thirty Nine Cents (\$ 35,404.39) or (2) the amount of actual expenditures made by GOODWILL for purposes of providing the Services. It is expressly understood and agreed that in no event shall the total compensation to be reimbursed exceed the maximum of Thirty Five Thousand Four Hundred Four Dollars and Thirty Nine Cents (\$ 35,404.39). See Appendix II.

5. LIMITATION OF SOURCE OF FUNDS:

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GOODWILL warrants that any costs submitted pursuant to this Contract will not be submitted as a cost of any other federally or state financed program.

6. DUPLICATE BILLING/OVERPAYMENT:

GOODWILL warrants that claims made to DCDJFS for payment, shall be for actual Services rendered and do not duplicate claims made by GOODWILL to other sources of funding for the same Services. In case of overpayments, GOODWILL agrees to repay the DCDJFS the amount of overpayment and that to which it is entitled.

7. INFORMATION REQUIREMENTS:

GOODWILL will provide such information to DCDJFS as is necessary to meet the specific fiscal and program requirements contained in this Contract. This shall include regular reports, at intervals to be determined by the Parties, of Services provided and outcomes achieved.

8. AVAILABILITY AND RETENTION OF RECORDS:

At any time, during regular business hours, with reasonable notice and as often as the DCDJFS, the Comptroller General of the United States, the State, or other agency or individual authorized by the DCDJFS may deem necessary, GOODWILL shall make available to any or all the above named parties or their authorized representatives, all subcontracts, invoices, receipts, payrolls, personnel records, enrollees records, reports, documents and all other information or data relating to all matters covered by this Contract unless disclosure of the information is not permitted under state and/or federal law. The DCDJFS and the above named parties shall be permitted by GOODWILL to inspect, audit, make excerpts, photo static copies and/or transcripts of any and all documents relating to all matters covered by this Contract.

GOODWILL, for a minimum of three (3) years after reimbursement/compensation for services rendered under this Contract, agrees to retain and maintain, and assure that all of its subcontractors retain and maintain, all records, documents, writings and/or other information related to performance of this Contract. If an audit, litigation, or other action is initiated during the time period of this Contract, GOODWILL shall retain and maintain, and assure that all of its subcontractors retain and maintain, such records until the action is concluded and all issues are resolved or the three (3) years have expired, whichever is later.

Notwithstanding the minimum 3-year retention period, GOODWILL may thereafter destroy all records pursuant to its public records retention policy.

9. INDEPENDENT FINANCIAL RECORDS:

GOODWILL shall maintain independent books, records, payroll, documents, and accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Contract. Such records shall at all reasonable times be subject to inspection, review, and/or audit by duly authorized federal, state, local, or DCDJFS personnel.

10. SERVICE DELIVERY RECORDS:

GOODWILL shall maintain records of Services provided under this Contract. Such records shall be subject at all reasonable times to inspection, review or audit by duly authorized federal, state, local, and/or DCDJFS personnel.

11. RESPONSIBILITY FOR INDEPENDENT AUDIT:

GOODWILL agrees, if requested by the Director of DCDJFS, to provide at no cost to the Department, a copy of the report for the most recent Independent Audit performed on GOODWILL.

12. RESPONSIBILITY OF AUDIT EXCEPTIONS:

GOODWILL agrees to accept responsibility for receiving, replying to, and/or complying with any audit exception by any appropriate federal, state, local, or independent audit authority that is in any way associated with the provision of services by GOODWILL under this Contract. GOODWILL shall reimburse DCDJFS for any funds determined by the audit to be improperly collected.

13. INDEPENDENT CONTRACTORS:

GOODWILL shall act in performance of this Contract as an independent contractor. As an independent contractor, GOODWILL and/or its officers, employees, representatives, agents, volunteers and/or servants are not entitled to any of the benefits enjoyed by employees of the Board, DCDJFS, and Delaware County.

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DCDJFS and the Board (for purposes of this section collectively "County") are public employers as defined in R.C. § 145.01(D). The County has classified GOODWILL as an independent contractor or another classification other than public employee. As a result, no contributions will be made to the Ohio Public Employees Retirement System ("OPERS") for or on behalf of GOODWILL and/or any of his/her officers, officials, employees, representatives, agents, and/or volunteers for services and/or deliverables rendered and/or received under or pursuant to this Contract. GOODWILL acknowledges and agrees that the County, in accordance with R.C. § 145.038(A), has informed it of such classification and that no contributions will be made to OPERS. GOODWILL, by signature of its authorized agent in the signature block of this Contract, hereby certifies that it has five (5) or more employees and therefore is not required to complete an OPERS Independent Contractor Acknowledgement Form.

14. INDEMNIFICATION:

GOODWILL shall provide indemnification to the fullest extent of the law and without limitation. GOODWILL agrees to and shall indemnify and hold free and harmless the Board, DCDJFS, and Delaware County, Ohio and all of their respective boards, officers, officials, employees, volunteers, agents, servants, and representatives (collectively "Indemnified Parties") from any and all actions, claims, suits, demands, judgments, damages, losses, costs, fines, penalties, fees, and expenses, including, but not limited to attorney's fees, arising out of or resulting from any accident, injury, bodily injury, sickness, disease, illness, death, or occurrence, regardless of type or nature, negligent or accidental, actual or threatened, intentional or unintentional, known or unknown, realized or unrealized, related in any manner, in whole or in part, to GOODWILL's or any subcontractor's performance of this Contract or the actions, inactions, or omissions of GOODWILL or any subcontractor, including, but not limited to the performance, actions, inactions, or omissions of GOODWILL's or any subcontractor's boards, officers, officials, employees, volunteers, agents, servants, or representatives (collectively "Contracted Parties".) GOODWILL agrees that in the event of or should any such actions, claims, suits, or demands be brought against the Indemnified Parties that GOODWILL shall, at its own expense, promptly retain defense counsel to represent, defend, and protect the Indemnified Parties, paying any and all attorney's fees, costs, and expenses. GOODWILL further agrees that in the event of or should any such actions, claims, suits, or demands be brought against the Indemnified Parties, that GOODWILL shall pay, settle, compromise and procure the discharge of any and all judgments, damages, losses, costs, fines, penalties, fees, and/or expenses, including, but not limited to attorney's fees.

15. RESPONSIBILITY FOR DCDJFS / COUNTY PROPERTY:

GOODWILL shall assume full responsibility for any damage to or loss of any DCDJFS and/or County property, including but not limited to, buildings, structures, vehicles, fixtures, furnishings, equipment, supplies, accessories and/or parts resulting in whole or part from any acts or omissions, seen or unforeseen, intentional or unintentional, known or unknown, of GOODWILL or any board members, officials, officers, employees, agents, representatives, volunteers, and/or servants of GOODWILL as related to this Contract or Services provided thereunder.

16. TERMINATION:

A. Termination At-Will:

The Parties may terminate this Contract at any time and for any reason by giving at least seven (7) days advance notice, in writing, to the other Parties. GOODWILL shall be entitled to receive compensation for any services satisfactorily performed hereunder through the effective date of such termination.

B. Breach or Default:

Upon breach or default of any of the provisions, obligations, or duties embodied in this Contract, the aggrieved Party shall provide written notice of the breach or default to the breaching or defaulting Party and permit the breaching or defaulting Party to remedy the breach or default within a specified period of time, not to exceed 45 days. If the breach or default is not satisfactorily remedied within the specified time period, this Contract may, at the election of the aggrieved Party, be immediately terminated. The Parties may, without limitation, exercise any available administrative, contractual, equitable or legal remedies. In the event of such a breach or default, GOODWILL shall be entitled to receive compensation for any services satisfactorily performed hereunder through the effective date of termination.

C. Waiver:

The waiver of any occurrence of breach or default is not and should not be interpreted as a waiver of any such subsequent occurrences. The Parties, without limitation, retain the right to exercise all available administrative, contractual, equitable or legal remedies. If any Party fails to perform an obligation or obligations under this Contract and such failure(s) is (are) waived by the other Parties, such waiver shall be limited to the particular failure(s) so waived and shall not be deemed to waive other failure(s). Waiver by any Party shall be authorized in writing and signed by an authorized Party representative.

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D. Loss of Funding

It is understood by GOODWILL that availability of funds for this Contract and thus this Contract is contingent on appropriations made by the Local, State and/or Federal governments. In the event that the Local, State and/or Federal reimbursement is no longer available to the DCDJFS, GOODWILL understands that changes and/or termination of this Contract will be required and necessary. To the extent permitted by law, GOODWILL agrees to hold harmless DCDJFS and the Board for any such changes and/or termination. In the event that DCDJFS learns that funding may be, or will be, withheld or cancelled, DCDJFS shall act to reduce requests for services and/or refrain from requesting additional services to be performed by GOODWILL, as necessary to mitigate unnecessary expenditures by GOODWILL. Such changes and/or termination shall be effective on the date that the Local, State and/or Federal reimbursement is no longer available, or later as otherwise stipulated in writing by DCDJFS.

17. SAFEGUARDING OF CLIENT:

The Parties agree that the use or disclosure by any Party of any information concerning any individual eligible for Services provided pursuant to this Contract for any purpose not directly related with the administration of this Contract is strictly prohibited except upon the written consent of the DCDJFS and the individual or, if a minor, his/her responsible parent or guardian.

18. CIVIL RIGHTS:

DCDJFS and GOODWILL agree that as a condition of this Contract, there shall be no discrimination against any client or any employee because of race, color, sex, religion, national origin, handicap, sexual orientation, or any other factor as specified in Title VI of the Civil Rights Act of 1964, Rehabilitation Act of 1973, and subsequent amendments. It is further agreed that GOODWILL will comply with all appropriate federal and state laws regarding such discrimination and the right to and method of appeal will be made available to all persons under this Contract. Any agency found to be out of compliance with this paragraph may be subject to investigation by the Office of Civil Rights of the Department of Health and Human Services and termination of this Contract.

19. ACCESSIBILITY OF PROGRAMS TO THE DISABLED/HANDICAPPED:

GOODWILL agrees as a condition of this Contract to make all Services provided pursuant to this Contract accessible to the disabled/handicapped. GOODWILL further agrees as a condition of this Contract to comply with Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C 794), all requirements imposed by the applicable HHS regulations (45 CFR 8;4) and all guidelines and interpretations issued pursuant thereto. Any agency found to be out of compliance with this paragraph may be subject to investigation by the Office of Civil Rights of the Department of Health and Human Services and termination of this Contract.

20. FAIR HEARING:

In accordance with state regulations, DCDJFS is charged with fulfilling responsibilities relative to appeals and/or state hearings brought or initiated by those receiving and/or participating in the Services. GOODWILL, its providers, and their respective officials, officers, employees, agents, representatives, volunteers, and/or servants agree to and shall be subject to DCDJFS rules relative to any such appeals and/or state hearings. Additionally, GOODWILL, its providers, and their respective officials, officers, employees, agents, representatives, volunteers, and/or servants agree to assist in the informational gathering and support processes related to the appeals and/or state hearing process and participation in the state hearing and/or appeal itself.

21. DRUG-FREE WORKPLACE:

GOODWILL agrees to comply and certifies compliance with all applicable state and federal laws regarding drug-free workplace and shall have established and have in place a drug free workplace policy. GOODWILL shall make a good faith effort to ensure that all of its and any of its providers officials, officers, employees, agents, representatives, volunteers, and/or servants will not purchase, use, or possess illegal drugs or alcohol or abuse prescription drugs in any way.

22. FINDINGS FOR RECOVERY:

GOODWILL certifies that it has no outstanding findings for recovery pending or issued against it by the State of Ohio.

23. NOTICES:

All notices which may be required by this Contract or by operation of any rule of law shall be sent via United States certified mail, return receipt requested, and/or personally delivered to the following individuals at the

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following addresses and shall be effective on the date received:

GOODWILL:

Robert Jordan
President/CEO
Goodwill Industries, Inc.
340 West Fairground Street
Marion, Ohio 43302

DCDJFS:

Shancie Jenkins
Director
DCDJFS
140 N. Sandusky St., 2nd Floor
Delaware, Ohio 43015

24. PUBLICITY:

In any publicity release or other public reference, including media release, information pamphlets, etc. on the Services provided under this Contract, it will be clearly stated that the project is partially funded by ODJFS, through the Delaware County Commissioners and the DCDJFS.

25. GOVERNING LAW:

This Contract shall be governed by and interpreted in accordance with the laws of the State of Ohio. Any and all legal disputes arising from this Contract shall be filed in and heard before the courts of Delaware County, Ohio, to the extent that such courts retain jurisdiction over the dispute.

26. SEVERABILITY:

If any item, condition, portion, or section of this Contract or the application thereof to any person, premises, or circumstance shall to any extent, be held to be invalid or unenforceable, the remainder hereof and the application of such term, condition, provision, or section to persons, premises, or circumstances other than those as to whom it shall be held invalid or unenforceable shall not be affected thereby, and this Contract and all the terms, conditions, provisions, or sections hereof shall, in all other respects, continue to be effective and be complied with.

27. ENTIRE AGREEMENT:

This Contract, along with all of its attachments, shall constitute the entire understanding and agreement between the Parties, shall supersede all prior understandings and agreements relating to the subject matter hereof, and may only be amended in writing with the mutual consent and agreement of the Parties.

28. SIGNATURES:

Any person executing this Contract in a representative capacity hereby warrants that he/she has authority to sign this Contract or has been duly authorized by his/her principal to execute this Contract on such principal's behalf.

29. EFFECT OF SIGNATURE:

The signatures of the Parties below indicate that the signers and the entities that they represent agree to be bound by all the terms and conditions of this Contract.

**Appendix I
Statement of Work
March 1, 2015 through December 31, 2015**

The mission of GOODWILL and DCDJFS is to assist individuals with barriers to employment and special needs to attain self-sufficiency through work experience and training, thus enabling them to reach their maximum potential within the community.

In this program, a GOODWILL Job Coach will provide Work Experience Program (WEP) participants leadership and training aimed at increasing the participants' work readiness, job skills, and overall employability in unsubsidized employment.

WEP participants will be exposed to and have instilled in them the following GOODWILL values:

- Recognition of people as our most important asset
- Equal opportunity for all
- Respect for the individual
- Employment as an integral component of self-esteem
- Integrity, accountability, and good stewardship as fundamental in all actions
- Continuous pursuit of improving customer satisfaction
- Using experience, knowledge, and expertise to continually improve our quality

Coordination With The Standard Work Experience Program Agreement

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All terms and conditions agreed upon between GOODWILL and DCDJFS in the standard Work Experience Program Agreement dated October 27, 2014 remain the same, unchanged, and in full force. In the event of a conflict between the terms of the standard Work Experience Program Agreement and this agreement, the terms of this agreement shall prevail.

**Appendix II
Budget
March 1, 2015 through December 31, 2015**

	WORKSITE	
	<u>BUDGET</u>	
Job Coach Gross Wages and Payroll Taxes:		
\$17.00/per hour x 29 hours/per week for 48 weeks (less holidays)	\$ 23,239.00	
FICA @ 7.65%	1,777.78	
workers comp. @ 4.2817%	995.02	
unemployment @ 0.689%	<u>160.12</u>	
		\$ 26,171.92
Supervision/Grant Management:		
\$2,038.46 biweekly salary x distribution of time %	448.41	
FICA @ 7.65%	46.78	
workers comp. @ 0.2886%	1.76	
unemployment @ 0.689%	<u>4.21</u>	
		501.16
Occupancy:		
work area (1000 sq. ft. x \$8.00 per sq. ft.)		7,333.33
Administration:		
invoice fee \$10/per pay x 24 pay periods	240.00	
ADP payroll fee \$4.25 per pay x 24 pay periods	102.00	
W2 Fee	5.30	
office supplies for job readiness activities	500.00	
audit fee @ 0.50%	183.56	
Goodwill International revenue fee @ 1.0%	<u>367.12</u>	
		<u>1,397.98</u>
Total		<u><u>\$ 35,404.39</u></u>

Fees will be invoiced based on actual cost. Total amounts invoiced for the services provided is guaranteed not to exceed the \$35,404.39 contract amount.

Vote on Motion Mr. O'Brien Aye Mr. Merrell Aye Mrs. Lewis Aye

RESOLUTION NO. 15-215

IN THE MATTER OF APPROVING PERSONNEL ACTIONS:

It was moved by Mrs. Lewis, seconded by Mr. O'Brien to approve the following:

The Director of Environmental Services recommends accepting the voluntary resignation of Larry Eley from the Code Compliance department; effective February 24, 2015.

Therefore Be it Resolved, the Board of Commissioners accept the voluntary resignation of Larry Eley from the

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Code Compliance department; effective February 24, 2015.

The County Administrator recommends the promotion of Seiji Kille to an Assistant County Administrator; effective February 23, 2015.

Therefore Be it Resolved, the Board of Commissioners approve the promotion of Seiji Kille to an Assistant County Administrator; effective February 23, 2015.

Vote on Motion Mr. Merrell Aye Mr. O'Brien Aye Mrs. Lewis Aye

ADMINISTRATOR REPORTS

Tim Hansley
-No reports

COMMISSIONERS' COMMITTEES REPORTS

Commissioner O'Brien
-No reports

Commissioner Lewis
-No reports

Commissioner Merrell
-No reports

RESOLUTION NO. 15-216

IN THE MATTER OF ADJOURNING INTO EXECUTIVE SESSION FOR CONSIDERATION OF APPOINTMENT; EMPLOYMENT; DISMISSAL; DISCIPLINE OF A PUBLIC EMPLOYEE OR PUBLIC OFFICIAL AND FOR CONSIDERATION OF SECURITY ARRANGEMENTS AND EMERGENCY RESPONSE PROTOCOLS:

It was moved by Mrs. Lewis, seconded by Mr. O'Brien to adjourn into Executive Session at 9:34 AM.

Vote on Motion Mrs. Lewis Aye Mr. O'Brien Aye Mr. Merrell Aye

RESOLUTION NO. 15-217

IN THE MATTER OF ADJOURNING OUT OF EXECUTIVE SESSION:

It was moved by Mrs. Lewis, seconded by Mr. O'Brien to adjourn out of Executive Session at 10:06 AM.

Vote on Motion Mr. O'Brien Aye Mr. Merrell Aye Mrs. Lewis Aye

RESOLUTION NO. 15-218

IN THE MATTER OF ADJOURNING INTO EXECUTIVE SESSION FOR CONSIDERATION OF APPOINTMENT; EMPLOYMENT; DISMISSAL; DISCIPLINE; OF A PUBLIC EMPLOYEE OR PUBLIC OFFICIAL; COLLECTIVE BARGAINING AND FOR SECURITY ARRANGEMENTS AND EMERGENCY RESPONSE PROTOCOLS:

It was moved by Mrs. Lewis, seconded by Mr. O'Brien to adjourn into Executive Session at 10:07 AM.

Vote on Motion Mrs. Lewis Aye Mr. O'Brien Aye Mr. Merrell Aye

RESOLUTION NO. 15-219

IN THE MATTER OF ADJOURNING OUT OF EXECUTIVE SESSION:

It was moved by Mrs. Lewis, seconded by Mr. O'Brien adjourn out of Executive Session at 11:27AM.

Vote on Motion Mr. O'Brien Aye Mr. Merrell Aye Mrs. Lewis Aye

RESOLUTION NO. 15-220

IN THE MATTER OF APPROVING A PERSONNEL ACTION:

It was moved by Mrs. Lewis, seconded by Mr. O'Brien to approve the following:

Whereas, the Assistant County Administrator/ Director of Administrative Services, the Human Resources

**COMMISSIONERS JOURNAL NO. 62 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD FEBRUARY 23, 2015**

Manager and the Interim Director of 911 Communications recommend approving an 80 hour suspension, without pay, for Yvette Hatten, in the 911 Department; effective February 23, 2015 for the next 80 hours of scheduled work;

Therefore Be it Resolved, the Board of Commissioners approve the 80 hour suspension, without pay, for Yvette Hatten, in the 911 Department; effective February 23, 2015 for the next 80 hours of scheduled work;

Vote on Motion Mr. Merrell Abstain Mrs. Lewis Aye Mr. O'Brien Aye

There being no further business, the meeting adjourned.

1:30PM WORK SESSION

- 1) Shancie Jenkins, Director Job & Family Services**
- County MOE (Maintenance of Effort)**
- JFS Work Participation**
- Governor's Proposed Budget (Job and Family)**

- 2) Denise King,**
- Director Of Ohio Department Of Agriculture Office Of Farmland Preservation**
- Local Agricultural Easement Purchase Program**

Gary Merrell

Ken O'Brien

Barb Lewis

Jennifer Walraven, Clerk to the Commissioners