

**COMMISSIONERS JOURNAL NO. 63 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD AUGUST 24, 2015**

THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY MET IN REGULAR SESSION ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT:

Present:
Gary Merrell, President
Barb Lewis, Vice President

RESOLUTION NO. 15-992

IN THE MATTER OF APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM REGULAR MEETING HELD AUGUST 20, 2015:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

WHEREAS, the Board of Commissioners of Delaware County, Ohio (the "Board") met in regular session on August 20, 2015; and

WHEREAS, the Clerk of the Board has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the previous meeting.

Vote on Motion Mr. Merrell Aye Mrs. Lewis Aye -

PUBLIC COMMENT

ELECTED OFFICIAL COMMENT

**RETIREMENT RECOGNITION, KATHY MASON,
JOB AND FAMILY SERVICES**

RESOLUTION NO. 15-993

IN THE MATTER OF APPROVING PURCHASE ORDERS, THEN AND NOW CERTIFICATES, AND PAYMENT OF WARRANTS IN BATCH NUMBERS CMAPR0821:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve Then And Now Certificates, payment of warrants in batch numbers CMAPR0821 and Purchase Orders as listed below:

PR Number	Vendor Name	Line Description	Line Account	Amount
R1503736	KONES CRANES INC	CONTRACT FEE FOR CRANE AND HOIST GAP ANALYSIS	66211901 - 5301	\$7,500.00
R1504563	FOUNTAIN GUYS LTD	FOUNTAIN FOR POND TO CONTROL ALGAE	66611903 - 5450	\$9,159.30

Vote on Motion Mrs. Lewis Aye Mr. Merrell Aye -

RESOLUTION NO. 15-994

IN THE MATTER OF APPROVING TRAVEL EXPENSE REQUESTS:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

The Director of Child Support is requesting that Wendy Shannon, Sandra Disantis and Sherry Fluery attend an OCDA Attorney Networking/Hearing Officer Training in Lancaster, Ohio on August 27, 2015 at no cost.

Vote on Motion - Mr. Merrell Aye Mrs. Lewis Aye

RESOLUTION NO. 15-995

IN THE MATTER OF APPROVING THE FIRST AMENDMENT TO THE CONTRACT FOR THE PROVISION OF CHILD PLACEMENT AND RELATED SERVICES BETWEEN THE DELAWARE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, THE DELAWARE COUNTY BOARD OF COMMISSIONERS ADRIEL SCHOOL, INC.:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

COMMISSIONERS JOURNAL NO. 63 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD AUGUST 24, 2015

Whereas, Delaware County contracts with child care placement providers in accordance with state and federal regulations, and

Whereas, the Director of Job & Family Services recommends approval of the following contract amendment;

Now Therefore Be It Resolved, that the Delaware County Board of Commissioners approve the following contract amendment:

**First Amendment
To
Contract For The Provision of Child Placement
And Related Services
Between
Adriel School, Inc. and Delaware County**

This First Amendment of the Contract For The Provision of Child Placement And Related Services is entered into this 24th day of August , 2015 by and between the Delaware County, Ohio Board of County Commissioners (hereinafter "Board"), whose address is 101 North Sandusky Street, Delaware, Ohio 43015, the Delaware County, Ohio Department of Job and Family Services, a Title IV-E Agency, (hereinafter "Agency") whose address is 140 North Sandusky Street, 2nd Floor, Delaware, Ohio 43015, and Adriel School, Inc. (hereinafter "Provider") whose address is P.O. Box 188, West Liberty, Ohio 43357 (hereinafter collectively the "Parties").

WHEREAS, the Parties entered into the Contract For The Provision of Child Placement and Related Services on December 21, 2014.

WHEREAS, the parties agree to the addition of certain provisions to the Contract (collectively, "Provisions").

NOW THEREFORE, the Parties agree as follows:

- 1. The Parties agree to amend the Agreement to add the following Provisions:
 - A. The maximum amount payable pursuant to this Contract shall be increased to fifty thousand dollars and no cents (\$50,000.00).

2. Signatures

Any person executing this First Amendment in a representative capacity hereby warrants that he/she has authority to sign this First Amendment or has been duly authorized by his/her principal to execute this First Amendment on such principal's behalf.

3. Conflicts

In the event of a conflict between the terms of the Contract and this First Amendment, the terms of the First Amendment shall prevail.

4. Terms of Agreement Unchanged

All terms and conditions of the Contract not changed by this First Amendment remain the same, unchanged, and in full force and effect.

Vote on Motion Mr. Merrell Aye - Mrs. Lewis Aye

RESOLUTION NO. 15-996

IN THE MATTER OF APPROVING TRANSFER OF APPROPRIATIONS FOR JOB AND FAMILY SERVICES WORKFORCE INVESTMENT:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

Appropriation Transfers			
From		To	
22311611-5201	Workforce Investment Act/General Supplies	22311611-5801	Workforce Investment Act/Transfers
			\$ 1,352.05
22311614-5801	TANF OWIP/Transfers	22311614-5348	TANF OWIP/Client Services
			\$ 20,000.00
22511607-5801		22511607-5342	

**COMMISSIONERS JOURNAL NO. 63 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD AUGUST 24, 2015**

Children Services/Transfers	Children Services/Medical & Health Related Services	\$ 200,000.00
-----------------------------	--	---------------

Vote on Motion	Mrs. Lewis	Aye	-	Mr. Merrell	Aye
----------------	------------	-----	---	-------------	-----

RESOLUTION NO. 15-997

IN THE MATTER OF REDUCING THE SOLID WASTE TIPPING FEES FOR DELAWARE COUNTY FAIR TRASH:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

WHEREAS, the Board of County Commissioners of Delaware County has an Agreement with Central Ohio Contractor, Inc. (COC) for the operation of the Delaware County Solid Waste Transfer Station and the disposal of solid waste, and

WHEREAS, the Delaware County Fair has requested relief related to its solid waste tipping fees, and

WHEREAS, Central Ohio Contractors, Inc. has agreed to assist the Fair by reducing its portion of the tip fee by 50%, and

WHEREAS, the Board of County Commissioners wishes to waive the seven percent (7%) county surcharge for the 2015 Delaware County Fair.

NOW THEREFORE BE IT RESOLVED, that the Board of County Commissioners of Delaware County does hereby reduce the solid waste tip fee rates by waiving the seven percent (7%) county surcharge for the 2015 Delaware County Fair.

Vote on Motion	-	Mr. Merrell	Aye	Mrs. Lewis	Aye
----------------	---	-------------	-----	------------	-----

RESOLUTION NO. 15-998

RESOLUTION OF NECESSITY FOR PURCHASE OR LEASE OF AUTOMOBILES FOR THE USE OF THE COUNTY COMMISSIONERS; ANY COUNTY DEPARTMENT, BOARD, COMMISSION, OFFICE OR AGENCY; OR ANY ELECTED COUNTY OFFICIAL OR HIS OR HER EMPLOYEES:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

WHEREAS, the Board of County Commissioners of Delaware County, Ohio (the "Board") may find, by resolution of necessity, that it is necessary to expend county monies for the purchase or lease of a new automobile to be used by the Board, by any county department, board, commission, office or agency, or by any elected county official or his or her employees, and

WHEREAS, the Board has before it a request from the Division of Environmental Services to expend county monies for the purchase of one new vehicle; and

WHEREAS, the Board participates in the State of Ohio's cooperative purchasing program; and

WHEREAS, the vehicle is available for purchase via the State of Ohio's cooperative purchasing program.

NOW, THEREFORE, BE IT RESOLVED BY the Board of County Commissioners of Delaware County, State of Ohio, as follows:

Section 1. The Board hereby declares that a necessity exists to purchase one new vehicle for use by the Sewer District, being required to replace existing vehicles and accommodate new employees of the Sewer District.

Section 2. The Board hereby declares that the make and model of the vehicle is a 2015 Ford F-150 4WD Super Cab Short Bed for \$25,736.77 each and hereby approves a purchase order request for a total of \$25,736.77 from org key 66211902 – 5450 to Middletown Ford, Inc. in Middletown, Ohio.

Section 3. The Board hereby declares that the purchase or lease of said vehicles will be in accordance with the State of Ohio's cooperative purchasing program, pursuant to the contract and terms and conditions set forth in Contract # RS903615, which is, by this reference, fully incorporated herein and of which the purchase orders approved herein shall be made a part.

Section 4. This Resolution shall take immediate effect upon passage.

Vote on Motion	Mr. Merrell	Aye	Mrs. Lewis	Aye	-
----------------	-------------	-----	------------	-----	---

COMMISSIONERS JOURNAL NO. 63 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD AUGUST 24, 2015

RESOLUTION NO. 15-999

IN THE MATTER OF APPROVING CHANGE ORDER NO. 5 FOR THE TARTAN FIELDS FILTER REPLACEMENT PROJECT:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

Whereas, Delaware County is currently under contract with Kirk Brothers Company, Inc., to replace the existing sand filters at the Tartan Fields wastewater treatment plant with membrane filters; and

Whereas, two (2) forty-five degree bends need to be added to the filter bypass pipe between the clarifiers and metering weir, and a 12” ductile iron tee needs to be installed at filter #2 due to space limitations; and

Whereas, there is an increase in the Contract Amount of \$2,659.09 (from \$835,430.37 to \$838,089.46); and

Whereas, there is no change in the Contract Time; and

Whereas, the Sanitary Engineer has reviewed the above request and recommends the issuance of Change Order No. 5.

THEREFORE BE IT RESOLVED by the Delaware County Board of Commissioners to approve Change Order No. 5 for the Tartan Fields Filter Replacement Project and authorize the Sanitary Engineer to sign the Change Order document.

Vote on Motion Mrs. Lewis Aye Mr. Merrell Aye -

RESOLUTION NO. 15-1000

IN THE MATTER OF APPROVING TRANSFER OF APPROPRIATIONS AND SUPPLEMENTAL APPROPRIATIONS FOR ENVIRONMENTAL SERVICES:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

Supplemental Appropriations		amount
66611906 - 5450	URF Tartan Fields – machinery & equipment	\$10,000.00
Transfer of Appropriations		
From	TO	
66611903 – 5450	66611903 – 5301	\$10,000.00
URF OECC – Machinery & Equipment	Contracted Professional Services	

Vote on Motion - Mr. Merrell Aye Mrs. Lewis Aye

RESOLUTION NO. 15-1001

IN THE MATTER OF APPROVING CHANGE ORDER NO. 6 FOR THE TARTAN FIELDS FILTER REPLACEMENT PROJECT:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

Whereas, Delaware County is currently under contract with Kirk Brothers Company, Inc., to replace the existing sand filters at the Tartan Fields wastewater treatment plant with membrane filters; and

Whereas, two (2) butterfly valves, one for each filter, are needed on the effluent side of the filters; and

Whereas, there is an increase in the Contract Amount of \$8,500.00 (from \$838,089.46 to \$846,589.46); and

Whereas, there is no change in the Contract Time; and

Whereas, the Sanitary Engineer has reviewed the above request and recommends the issuance of Change Order No. 6.

THEREFORE BE IT RESOLVED by the Delaware County Board of Commissioners to approve Change Order No. 6 for the Tartan Fields Filter Replacement Project and authorize the Sanitary Engineer to sign the Change Order document.

Vote on Motion Mr. Merrell Aye - Mrs. Lewis Aye

COMMISSIONERS JOURNAL NO. 63 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD AUGUST 24, 2015

RESOLUTION NO. 15-1002

IN THE MATTER OF APPROVING A LETTER OF SUPPORT FOR THE SANITARY SEWER IMPROVEMENT PLAN FOR VERONA SECTION 1:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

WHEREAS, the Director of Environmental Services recommends supporting the proposed project for Verona Section 1 for future connection to the County sewerage system; and

WHEREAS, the Director of Environmental Services recommends that the Board permit the Sanitary Engineer’s signature on a letter of support for concurrent review by the Ohio EPA; and

WHEREAS, the Sanitary Engineer’s signature on the aforementioned concurrent review letter does not constitute approval by the County Sanitary Engineer, County Engineer, or Board of Commissioners of the sanitary sewer improvement plan for Verona Section 1; and

WHEREAS, additional changes to the sanitary sewer improvement plans for Verona Section 1 may still be required by the Sanitary Engineer or County Engineer’s office; and

WHEREAS, if the aforementioned letter of support is submitted to the EPA, Stantec, which is the professional engineering firm of record for this project, will be required to ensure that the final sanitary sewer improvement plan for Verona Section 1, as signed by Delaware County, is the same plan as approved by the Ohio EPA.

THEREFORE, BE IT RESOLVED, that the Board of Commissioners permits the Sanitary Engineer to sign a letter of support for concurrent review by the Ohio EPA for Verona Section 1.

Vote on Motion Mrs. Lewis Aye Mr. Merrell Aye -

RESOLUTION NO. 15-1003

IN THE MATTER OF APPROVING A LETTER OF SUPPORT FOR THE SANITARY SEWER IMPROVEMENT PLAN FOR VERONA PUMP STATION AND FORCE MAIN:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

WHEREAS, the Director of Environmental Services recommends supporting the proposed project for Verona Pump Station and Force Main for future connection to the County sewerage system; and

WHEREAS, the Director of Environmental Services recommends that the Board permit the Sanitary Engineer’s signature on a letter of support for concurrent review by the Ohio EPA; and

WHEREAS, the Sanitary Engineer’s signature on the aforementioned concurrent review letter does not constitute approval by the County Sanitary Engineer, County Engineer, or Board of Commissioners of the sanitary sewer improvement plan for Verona Pump Station and Force Main; and

WHEREAS, additional changes to the sanitary sewer improvement plans for Verona Pump Station and Force Main may still be required by the Sanitary Engineer or County Engineer’s office; and

WHEREAS, if the aforementioned letter of support is submitted to the EPA, Stantec, which is the professional engineering firm of record for this project, will be required to ensure that the final sanitary sewer improvement plan for Verona Pump Station and Force Main, as signed by Delaware County, is the same plan as approved by the Ohio EPA.

THEREFORE, BE IT RESOLVED, that the Board of Commissioners permits the Sanitary Engineer to sign a letter of support for concurrent review by the Ohio EPA for Verona Pump Station and Force Main.

Vote on Motion Mr. Merrell Aye Mrs. Lewis Aye -

RESOLUTION NO. 15-1004

IN THE MATTER OF APPROVING PERSONNEL ACTIONS:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

The 911 Communications Department recommends accepting the voluntary resignation of Paige Etzler as a telecommunicator with 911; effective August 15, 2015.

Therefore Be it Resolved, the Board of Commissioners accepts the voluntary resignation of Paige Etzler as a telecommunicator with 911; effective August 15, 2015.

**COMMISSIONERS JOURNAL NO. 63 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD AUGUST 24, 2015**

The Director of the Child Support Enforcement Agency recommends accepting the voluntary resignation of Erynn Ringle from CSEA; effective August 28, 2015.

Therefore Be it Resolved, the Board of Commissioners accepts the voluntary resignation of Erynn Ringle from CSEA; effective August 28, 2015.

Vote on Motion Mrs. Lewis Aye - Mr. Merrell Aye

RESOLUTION NO. 15-1005

IN THE MATTER OF APPROVING THE JOB DESCRIPTION FOR THE INCOME MAINTENANCE SUPERVISOR FOR THE DEPARTMENT OF JOB AND FAMILY SERVICES:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

Whereas, the Assistant County Administrator/ Director of Administrative Services recommends approving the job description for the Income Maintenance Supervisor for the Department of Job and Family Services;

Therefore Be it Resolved, the Board of Commissioners approve the job description for the Income Maintenance Supervisor for the Department of Job and Family Services.

**JOB DESCRIPTION
Income Maintenance Supervisor**

Job Title:	Income Maintenance Supervisor	Department:	Department of Job and Family Services
Position Type:	Full-time Non-Bargaining Unit	Address:	140 N. Sandusky St., 2 nd Floor Delaware, OH 43015
Typical Work Schedule:	8:00 a.m. – 4:30 p.m. Monday through Friday	Pay Range:	County Compensation plan
Contact Information:	740-833-2120	FLSA:	Salary, Exempt
How to apply:	http://www.co.delaware.oh.us/index.php/employment		

Objectives

Individual provides direction to staff personnel and the Income Maintenance Unit. Individual is responsible for supervising staff personnel involved in administering public assistance programs. Individual reports to Assistant Director, Department of Job and Family Services.

Job Standards

Bachelor’s degree in Human or Social Services, Education or Sociology, plus three years of work experience determining eligibility for Public Assistance programs, or a high school diploma or equivalent and a combination of six-years of management and related work experience determining eligibility for Public Assistance programs. Must possess a valid Ohio Driver’s License and an acceptable driving record. Must meet and maintain qualifications for driving on county business at all times. All required licensures, certifications and trainings must be maintained as a continued condition of employment.

Job Description

ESSENTIAL JOB FUNCTIONS:

- Provides technical assistance to staff in interpreting policy and applying knowledge of the computer system (CRISE);
- Participates in state hearings;
- Projects and recommends annual budget;
- Responsible for planning and recommending purchases of all departmental needs, such as equipment, office equipment and supplies, service contracts;
- Interprets and implements Federal and State regulations;
- Recommends, administers and enforces, in a consistent manner, departmental policies and procedures;
- Supports income maintenance and other programs by working with local agencies to include recommending and monitoring contracts, attending meetings, conferences, workshops, training sessions, and performing a variety of public relations duties;
- Oversees and insures the efficient operation of the income maintenance department;
- Supervises staff involved with the income maintenance program to include, but not limited to, assigning work, planning and estimating project completions, monitoring performance, training employees, interviewing staff, conducting annual evaluations and resolving problems, grievances and personnel situations;
- Plans, schedules, organizes, and supervises the work of the income maintenance personnel, including, but

**COMMISSIONERS JOURNAL NO. 63 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD AUGUST 24, 2015**

not limited to, time and attendance scheduling of personnel, authorizing overtime and sick and vacation leave, and approval of bi-weekly payroll;

- Plans, coordinates and conducts departmental training of income maintenance personnel;
- Devises correspondence, completing forms and developing reports associated with income maintenance programs;
- Handles client complaints and public inquiries regarding programs;
- Completes monthly reports.

NON-ESSENTIAL JOB FUNCTIONS:

Performs related Essential/Non-Essential functions as required.

I. JOB REQUIREMENTS:

Equipment:

Ability to operate a variety of office equipment such as computer, copier, typewriter, telephone, calculator, FAX machine, VCR, and other equipment necessary to perform duties. Ability to use a motor vehicle is required.

Critical Skills/Expertise:

- Thorough knowledge of and ability to apply rules, regulations, and guidelines associates with Income Maintenance program. Includes, but is not limited to Public Assistance Manual, Ohio Revised Code, Food Stamp Manual, Food Stamp Certification Handbook, and CRISE Users Manual;
- Ability to define and solve problems, collect data, establish facts, draw valid conclusions using judgment, and analytical skills;
- Thorough knowledge of recruiting, interviewing and counseling;
- Thorough knowledge of and ability to apply effective supervisory skills to direct and manage subordinate personnel;
- Thorough knowledge of and ability to apply the CRISE computer system and its software to complete jobs and aid staff in using the system;
- Extensive knowledge of and ability to apply program policies and procedures to assist staff in the performance of their responsibilities;
- Ability to communicate effectively, both orally and in writing;
- Ability to work effectively with clients who may be upset, distraught, irate, emotionally or mentally or otherwise unable to function within a reasonable range of constructive behaviors;
- Ability to work independently, under pressure, and to set and achieve goals;
- Ability to motivate and counsel staff and clients;
- Ability to organize and maintain large volumes of information and paperwork; and
- Ability to effectively program plan independently and in collaboration with other staff units and outside agencies.

II. DIFFICULTY OF WORK:

Work consists of complex, varied, standardized and non-standardized tasks requiring application of numerous laws, rules, regulations, and procedures. Individuals are required to provide technical assistance to staff personnel on programs, policies, the interrelationship of programs, the computer system and the application of this under extremely complex and difficult situations. It requires the individual to be continually aware of changes occurring which must be learned and passed on to staff. Procedures must be developed for implementing changes at the local level.

III. RESPONSIBILITY:

Individual supervises subordinates, assigning projects, checking on progress of work and evaluating results. Supervisor provides general guidance allowing the individual the ability to plan the procedures and methods to attain objectives. Individual makes choices or decisions without supervisory input on most daily activities, such as scheduling appointments, establishing priorities, making referrals to other agencies, and forming collaborative relationships with other service providers in the county. Individual operates independent of supervision in handling staffing and daily operations, normally receiving supervisor's input when needed. Errors in work may cause inaccuracies in reports, records or technical data resulting in inaccurate or incomplete information, and may cause overpayment or underpayment in benefits issued and may ultimately result in fiscal sanction against the agency.

IV. PERSONAL WORK RELATIONSHIPS:

Contact is with co-workers, employees from public and private sector organizations, and the public. The purpose of these contacts is to guide and direct, check on progress of work assigned, coordinate services, and handle questions about Department, programs and client concerns.

V. PHYSICAL EFFORT AND WORK ENVIRONMENT:

Physical Requirements: The physical requirements of the position are identified as sedentary work, which

COMMISSIONERS JOURNAL NO. 63 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD AUGUST 24, 2015

may require the lifting of up to twenty-five (25) pounds.

Physical Activity: The physical activity of the position is fingering, talking, hearing, reaching, and walking.

Visual Activity: The minimum visual activity of the seeing job is close to the eyes.

Job Location: The minimum working conditions of the position indicate that the individual is not exposed to adverse environmental conditions.

Vote on Motion - Mr. Merrell Aye Mrs. Lewis Aye

ADMINISTRATOR REPORTS

Tim Hansley

-No reports

COMMISSIONERS' COMMITTEES REPORTS

Commissioner Lewis

-No reports

Commissioner Merrell

-Met with Matthew Damschroder last week to discuss Delaware County signing on for online voter registration. Concerns about manipulation and abuse were addressed. Feels he can be supportive only if it is for online registration and not online voting.

RESOLUTION NO. 15-1006

IN THE MATTER OF ADJOURNING INTO EXECUTIVE SESSION FOR PENDING OR IMMINENT LITIGATION:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to adjourn into Executive Session at 9:52 AM.

Vote on Motion Mrs. Lewis Aye Mr. Merrell Aye -

RESOLUTION NO. 15-1007

IN THE MATTER OF ADJOURNING OUT OF EXECUTIVE SESSION:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to adjourn out of Executive Session at 10:34 AM.

Vote on Motion - Mr. Merrell Aye Mrs. Lewis Aye

There being no further business, the meeting adjourned.

Gary Merrell

Barb Lewis