

**COMMISSIONERS JOURNAL NO. 68 - DELAWARE COUNTY  
MINUTES FROM REGULAR MEETING HELD DECEMBER 14, 2017**

**THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY MET IN REGULAR SESSION ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT:**

**Present:**  
**Jeff Benton, President**  
**Gary Merrell, Vice President**  
**Barb Lewis, Commissioner**

**1  
RESOLUTION NO. 17-1301**

**IN THE MATTER OF APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM REGULAR MEETING HELD DECEMBER 7, 2017:**

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

WHEREAS, the Board of Commissioners of Delaware County, Ohio (the "Board") met in regular session on December 7, 2017; and

WHEREAS, the Clerk of the Board has certified, pursuant to section 305.12 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the previous meeting.

Vote on Motion                      Mr. Merrell              Aye              Mrs. Lewis              Aye              Mr. Benton              Aye

**2  
PUBLIC COMMENT**

**3  
ELECTED OFFICIAL COMMENT**

**4  
RETIREMENT TRIBUTE TO PARAMEDIC THOMAS K. TURNBULL**

**5  
RESOLUTION NO. 17-1302**

**IN THE MATTER OF APPROVING PURCHASE ORDERS, THEN AND NOW CERTIFICATES, AND PAYMENT OF WARRANTS IN BATCH NUMBERS CMAPR1213:**

It was moved by Mr. Merrell, seconded by Mrs. Lewis to approve Then And Now Certificates, payment of warrants in batch numbers CMAPR1213 and Purchase Orders as listed below:

	<u>Vendor</u>	<u>Description</u>	<u>Account</u>	<u>Amount</u>
<b>PO' Increase</b>				
P1703857	Mohican Academy	JFS Residential Treatment	22511607-5342	\$ 20,720.00
P1700373	Alloway	Water Reclamation Samples	66211903-5301	\$ 15,011.20
P1703647	Commissioners	JFS Indirect cost	22411605-5380	\$ 126,601.53
P1705495	Co. Treasurer	Escrow Liberty Sawmill	66711908-5415	\$ 23,868.40

<b>PR Number</b>	<b>Vendor Name</b>	<b>Line Description</b>	<b>Line Account</b>	<b>Amount</b>
R1706136	HD SUPPLY FACILITIES MAINT LTD	BOD INCUBATOR - OECC LAB	66211903 - 5450	\$6,600.00
R1706162	B L ANDERSON COMPANY	REPLACEMENT DRIVE FOR ACWRF NON-POT 2	66211904 - 5450	\$8,630.00
R1706167	XYLEM WATER SOLUTIONS USA INC	FILTER PUMP	66211903 - 5260	\$1,314.25
R1706167	XYLEM WATER SOLUTIONS USA INC	PUMP REPAIR KITS	66211903 - 5201	\$9,793.75
R1706167	XYLEM WATER SOLUTIONS USA INC	FILTER PUMP	66211904 - 5260	\$16,550.25
R1706167	XYLEM WATER SOLUTIONS USA INC	PUMP REPAIR KITS	66211904 - 5201	\$9,793.75
R1706170	XYLEM WATER SOLUTIONS USA INC	PUMPS FOR SCIOTO RESERVE IMLR PUMP PROJECT	66611907 - 5450	\$22,933.00
R1706171	B L ANDERSON COMPANY	VFD CONTROLS FOR SCIOTO RESERVE	66611907 - 5450	\$23,303.00



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**8****RESOLUTION NO. 17-1305**

**IN THE MATTER OF ESTABLISHING A REASONABLE METHOD WHEREBY THE PUBLIC MAY DETERMINE THE TIME AND PLACE OF ALL REGULARLY SCHEDULED MEETINGS OF THE BOARD AND THE TIME, PLACE, AND PURPOSE OF ALL SPECIAL AND EMERGENCY MEETINGS OF THE BOARD:**

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

**PREAMBLE**

**WHEREAS**, pursuant to R.C. § 121.22(F), the Board of County Commissioners, Delaware County, Ohio (“Board”) is required, by rule, to establish a reasonable method whereby any person may determine the time and place of all regularly scheduled meetings of the Board and the time, place, and purpose of all special meetings of the Board; and,

**WHEREAS**, the Board also desires, consistent with R.C. § 121.22(F), to establish a reasonable method whereby any person may determine the time, place, and purpose of all emergency meetings of the Board.

**RESOLUTION**

**NOW THEREFORE BE IT RESOLVED:**

Pursuant to R.C. § 121.22(F), the Board establishes and provides notice of the following schedule for all regular meetings of the Board held in 2018 and sets the following rules for providing notice of all special and emergency meetings of the Board held in 2018:

1. All regularly scheduled meetings of the Board held in 2018 shall be held in accordance with the following schedule:
 

Time:	9:30AM
Days/Dates:	On Monday and on Thursday of each week except when Monday or Thursday is a full-day legal holiday, in which case, said Board of Commissioners shall not meet in a session.
Place:	101 N. Sandusky Street, Delaware, Ohio 43015 1 <sup>st</sup> Floor Hearing Room
2. The Clerk shall immediately publish the above time, days/dates, and place of all regularly scheduled meetings one (1) time in the Delaware Gazette.
3. The Clerk shall also continually post the above time, days/dates, and place of all regularly scheduled meetings in at least one (1) prominent public location in the Board’s office and on the Board’s website.
4. Any person, upon request made to the Clerk, may obtain reasonable advance notification of all meetings at which any specific type of public business is to be discussed. Advance notification shall be provided in any reasonably requested manner to include, but not limited to, providing notice and the agenda by email sent to an email address provided by the requestor. The Clerk shall maintain a list of all persons requesting such notification.
5. The Clerk shall also maintain a list of news media requesting notification of meetings.
6. The Clerk shall provide notice of the time, place, and purpose of all special meetings of the Board as follows:
  - A. Provide at least twenty-four (24) hours' advance notice via email to the news media that have requested notification;
  - B. Where the purpose of the meeting is of a type for which a person has requested notification, provide advance notice to such requesting person in the manner requested;
  - C. Prominently post advance notice of the meeting in the Board’s office; and
  - D. If the Board specifically requests notice be published, publish notification as directed by the Board.
7. Any member or members of the Board calling an emergency meeting of the Board shall immediately provide notice of the time, place, and purpose of the emergency meeting as follows:
  - A. Provide notice via email to the news media that have requested notification;
  - B. Where the purpose of the meeting is of a type for which a person has requested notification, provide notice to such requesting person in the manner requested; and
  - C. Prominently post notice of the meeting in the Board’s office.

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- 8. If a meeting is cancelled, the Clerk shall provide notice of the cancellation by prominently posting a notice of the cancellation in the Board’s office and the Board’s office and by sending notice via email to the news media that have requested notification.
- 9. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
- 10. This Resolution shall be in full force and effect immediately upon adoption.

Vote on Motion                      Mrs. Lewis              Aye              Mr. Benton              Aye              Mr. Merrell              Aye

**9**  
**RESOLUTION NO. 17-1306**

**IN THE MATTER OF CANCELING THE COMMISSIONERS’ SESSIONS SCHEDULED FOR THURSDAY JANUARY 4, 2018 AND MONDAY JANUARY 29, 2018:**

It was moved by Mr. Merrell, seconded by Mrs. Lewis to cancel the Commissioners’ sessions scheduled for Thursday January 4, 2018 and January 29, 2018.

Vote on Motion                      Mr. Benton              Aye              Mr. Merrell              Aye              Mrs. Lewis              Aye

**10**  
**RESOLUTION NO. 17-1307**

**IN THE MATTER OF ACCEPTING THE 2017 ANNUAL TREASURER’S REPORT AND THE PROSECUTOR’S REPORT FOR THE DELINQUENT TAX AND ASSESSMENT COLLECTION FUND:**

It was moved by Mrs. Lewis, seconded by Mr. Merrell to accept the 2017 Annual Treasurer’s Report and the Prosecutor’s Report for The Delinquent Tax and Assessment Collection Fund.

(Copy available for review at the Commissioners’ Office until no longer of administrative value.)

Vote on Motion                      Mr. Merrell              Aye              Mrs. Lewis              Aye              Mr. Benton              Aye

**11**  
**RESOLUTION NO. 17-1308**

**IN THE MATTER OF ACKNOWLEDGING RECEIPT OF ANNEXATION PETITION FROM AGENT FOR THE PETITIONER, ANDREW P. WECKER, REQUESTING ANNEXATION OF 89.618 ACRES OF LAND IN DELAWARE TOWNSHIP TO THE CITY OF DELAWARE:**

It was moved by Mrs. Lewis, seconded by Mr. Merrell to acknowledge that on December 6, 2017, the Clerk to the Board of Commissioners received an annexation petition request to annex 89.618 acres from Delaware Township to the City of Delaware.

Vote on Motion                      Mr. Benton              Aye              Mr. Merrell              Aye              Mrs. Lewis              Aye

**12**  
**RESOLUTION NO. 17-1309**

**IN THE MATTER OF AUTHORIZING THE SUBMITTING OF AN APPLICATION FOR A SUPREME COURT OF OHIO 2018 COURT TECHNOLOGY GRANT FOR THE DELAWARE COUNTY ADULT COURT SERVICES:**

It was moved by Mr. Merrell, seconded by Mrs. Lewis to approve the following:

Grant #	2018 Court Technology Grant
Source:	The Supreme Court of Ohio
Grant Period:	March 1, 2018 – February 28, 2019
Grant Amount:	\$ 22,575.19
Local Match:	<u>                    0</u>
Total Grant Amount:	\$ 22,575.19

This Grant funding opportunity will provide the funds to add security cameras (\$10,475.19) to the nine (9) probation meeting rooms at Adult Court Services and to purchase a Cash and Credit Card Payment Kiosk (\$12,100) with custom software for the Ohio Community Supervision System integration to be placed in the lobby



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- |    |  |    |              |
|----|--|----|--------------|
|    | b. Parking for <u>actual</u> cost  | \$ | 200          |
|    | c. Registration for <u>actual</u> cost (specialized training x 9 staff x \$150.00)   | \$ | 1,350        |
|    | d. Approximate total request   | \$ | <b>7,502</b> |
| 2. | I hereby request authorization for: <u>Positions classified as Fiscal Officer, Fiscal Specialist, Social Services Worker 3, Social Services Worker 2, Social Services Supervisor, Children Services and Fiscal/Income Maintenance (IM)/Workforce Assistant Directors to attend, at the expense of Delaware County, quarterly SACWIS meetings at various locations for the period of 01/01/18 through 12/31/18.</u>   |    |              |
|    | (4 meetings x 4 staff x 80 miles x \$0.40)   |    |              |
|    | a. Mileage for personal automobile <u>actual</u> miles at \$0.40   | \$ | 512          |
|    | b. Parking for <u>actual</u> cost (4 meetings x \$10.00)   | \$ | 40           |
|    | c. Registration for <u>actual</u> cost   | \$ | 0            |
|    | d. Approximate of total request  | \$ | <b>552</b>   |
| 3. | I hereby request authorization for: <u>Positions classified as Assistant Director, Social Services Supervisor, Social Services Worker 3, and Social Services Worker 2 to attend, at the expense of Delaware County, quarterly foster/adoption coordinator meetings, regional adoption meetings, and liaison meetings at Columbus, OH for the period of 01/01/18 through 12/31/18.</u>  |    |              |
|    | (10 meetings x 3 staff x 60 miles x \$0.40)  |    |              |
|    | a. Mileage for personal automobile <u>actual</u> miles at \$0.40   | \$ | 720          |
|    | b. Parking for <u>actual</u> cost (10 meetings x \$10.00)  | \$ | 100          |
|    | c. Registration for <u>actual</u> cost   | \$ | 0            |
|    | d. Approximate of total request  | \$ | <b>820</b>   |
| 4. | I hereby request authorization for: <u>Positions classified as Assistant Director, Social Services Supervisor, Social Services Worker 3, and Social Services Worker 2 to attend, at the expense of Delaware County, quarterly independent living meetings at Columbus, OH for the period of 01/01/18 through 12/31/18.</u>   |    |              |
|    | (4 meetings x 3 staff x 60 miles x \$0.40)   |    |              |
|    | a. Mileage for personal automobile <u>actual</u> miles at \$0.40   | \$ | 288          |
|    | b. Parking for <u>actual</u> cost (11 meetings x \$10.00)  | \$ | 0            |
|    | c. Registration for <u>actual</u> cost   | \$ | 0            |
|    | d. Approximate of total request  | \$ | <b>288</b>   |
| 5. | I hereby request authorization for: <u>Positions classified as Director, Assistant Directors, Social Services Supervisor, and Quality Assurance Worker to attend, at the expense of Delaware County, quarterly Public Children Services Association of Ohio (PCSAO) Regional Social Services Supervisor/Administrator meetings at various locations for the period of 01/01/18 through 12/31/18.</u>   |    |              |
|    | (4 meetings x 3 staff x 60 miles x \$0.40)   |    |              |
|    | a. Mileage for personal automobile <u>actual</u> miles at \$0.40   | \$ | 288          |
|    | b. Parking for <u>actual</u> cost (11 meetings x \$10.00)  | \$ | 0            |
|    | c. Registration for <u>actual</u> cost   | \$ | 0            |
|    | d. Approximate of total request  | \$ | <b>288</b>   |
| 6. | I hereby request authorization for: <u>Positions classified as Employment Services Counselor, Employment Services Representative, Program Supervisor, IM Worker 3, IM Supervisor, Fraud Investigator, IM Worker 2/Screeener, and IM Case Control Reviewer-Team Lead to attend, at the expense of Delaware County, Collabor8, and policy training at Columbus and various locations in Ohio for the period of 01/01/18 through 12/31/18.</u>  |    |              |
|    | (18 trainings x 4 staff x 60 miles x \$0.40)   |    |              |
|    | a. Mileage for personal automobile <u>actual</u> miles at \$0.40   | \$ | 1,728        |
|    | b. Parking for <u>actual</u> cost  | \$ | 120          |
|    | c. Registration for <u>actual</u> cost   | \$ | 0            |
|    | d. Approximate of total request  | \$ | <b>1,848</b> |
| 7. | I hereby request authorization for: <u>Positions classified as Director, Fiscal/IM/Workforce Assistant Directors Fiscal Officer, IM Supervisor, Program Supervisor, Employment Services Counselor, Employment Services Representative, and Contract Evaluator to attend, at the expense of Delaware County, Workforce Investment Opportunity Act (WIOA), Temporary Assistance for Needy Families (TANF), or OhioMeansJobs Center Technical Assistance meetings, monthly Workforce Development meetings, Workforce Development Systems Operations meetings, Area 7 board meetings, IM Supervisor meetings, Medicaid meetings, quarterly Family Stability regional meetings, Delaware-Knox-Marion-Morrow Board meetings, and Collabor8 meetings, at various locations for the period of 01/01/18 through 12/31/18.</u> |    |              |
|    | (12 meetings x 3 staff x 100 miles x \$0.40) + (6 meetings x 3 staff x 80 miles x \$0.40)  |    |              |
|    | a. Mileage for personal automobile <u>actual</u> miles at \$0.40   | \$ | 2,016        |
|    | b. Parking for <u>actual</u> cost (12 meetings x \$10.00)  | \$ | 120          |
|    | c. Registration for <u>actual</u> cost   | \$ | 320          |
|    | d. Approximate of total request  | \$ | <b>2,456</b> |
| 8. | I hereby request authorization for: <u>Positions classified as Social Services Supervisor and Social Services Worker 1 to attend, at the expense of Delaware County, monthly Child Care meetings, at various</u>   |    |              |

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- locations for the period of 01/01/18 through 12/31/18.  
(12 meetings x 2 staff x 60 miles x \$0.40)
- |    |  |    |            |
|----|--|----|------------|
| a. | Mileage for personal automobile <u>actual</u> miles at <u>\$0.40</u> | \$ | 576        |
| b. | Parking for <u>actual</u> cost (12 meetings x \$10)                  | \$ | 120        |
| c. | Registration for <u>actual</u> cost                                  | \$ | 0          |
| d. | Approximate of total request   | \$ | <b>696</b> |
9. I hereby request authorization for: Positions classified as Social Services Supervisor and Social Services Worker 1 to attend, at the expense of Delaware County, quarterly Child Care meetings at various locations in Ohio for the period of 01/01/18 through 12/31/18.  
(4 meetings x 2 staff x 100 miles x \$0.40)
- |    |   |    |            |
|----|---|----|------------|
| a. | Mileage for personal automobile <u>actual</u> miles at \$0.40 | \$ | 320        |
| b. | Parking for <u>actual</u> cost                                | \$ | 40         |
| c. | Registration  | \$ | 80         |
| d. | Approximate of total request                                  | \$ | <b>440</b> |
10. I hereby request authorization for: Positions classified as IM Supervisor and Fraud Investigator to attend, at the expense of Delaware County, quarterly fraud/overpayment meetings at various locations for the period of 01/01/18 through 12/31/18.  
(4 meetings x 2 staff x 100 miles x \$0.40)
- |    |   |    |            |
|----|---|----|------------|
| a. | Mileage for personal automobile <u>actual</u> miles at \$0.40 | \$ | 320        |
| b. | Parking for <u>actual</u> cost                                | \$ | 10         |
| c. | Registration for <u>actual</u> cost                           | \$ | 40         |
| d. | Approximate of total request                                  | \$ | <b>370</b> |
11. I hereby request authorization for: Positions classified as Director, Assistant Directors, Fiscal Officer, Program Supervisor, Employment Services Counselor, Employment Services Representative, and Contract Evaluator to attend, at the expense of Delaware County, Chamber of Commerce Functions, OhioMeansJobs or WIOA Trainings and Workshops at various locations for the period of 01/01/18 through 12/31/18.  
(9 functions x 3 staff x 60 miles x \$0.40)
- |    |  |    |              |
|----|--|----|--------------|
| a. | Mileage for personal automobile <u>actual</u> miles at \$0.40      | \$ | 648          |
| b. | Parking for <u>actual</u> cost                                     | \$ | 150          |
| c. | Registration for <u>actual</u> cost (9 functions x 3 staff x \$20) | \$ | 540          |
| d. | Approximate of total request                                       | \$ | <b>1,338</b> |
12. I hereby request authorization for: Positions classified as Director, Assistant Directors, Fiscal Officer, IM Supervisor, Program Supervisor, Administrative Assistant, Social Services Supervisor, IM Case Control Reviewer-Team Lead, IM Worker 3, and Social Services Worker 3 to attend, at the expense of Delaware County, quarterly Ohio Job & Family Services Directors Association (OJFSDA) meetings, Ohio Department of Job & Family Services (ODJFS) meetings, Children Services Directors meetings, South West District OJFSDA Directors meetings, OJFSDA Committee Meetings, ODJFS Ad Hoc Committee meetings, and WIOA Administrator meetings/trainings at various locations for the period of 01/01/18 through 12/31/18.  
(44 meetings x 2 staff x 75 miles x \$0.40)
- |    |   |    |              |
|----|---|----|--------------|
| a. | Mileage for personal automobile <u>actual</u> miles at \$0.40 | \$ | 2,640        |
| b. | Parking for <u>actual</u> cost (24 meetings x \$10)           | \$ | 240          |
| c. | Registration for <u>actual</u> cost                           | \$ | 2,000        |
| d. | Approximate of total request                                  | \$ | <b>4,880</b> |
13. I hereby request authorization for: Positions classified as Director, Assistant Directors, Fiscal Officer, Fiscal Specialist, Program Supervisor, and Contract Evaluator to attend, at the expense of Delaware County, quarterly fiscal/WIOA/OJFSDA meetings at Columbus and various locations for the period of 01/01/18 through 12/31/18.  
(10 meetings x 3 staff x 60 miles x \$0.40)
- |    |   |    |              |
|----|---|----|--------------|
| a. | Mileage for personal automobile <u>actual</u> miles at \$0.40     | \$ | 720          |
| b. | Parking for <u>actual</u> cost                                    | \$ | 60           |
| c. | Registration for <u>actual</u> cost (\$15 x 3 staff x 6 meetings) | \$ | 270          |
| d. | Approximate of total request                                      | \$ | <b>1,050</b> |
14. I hereby request authorization for: Positions classified as Fiscal Officer, IM Supervisor, Program Supervisor, Contract Negotiator/Evaluator, Assistant Directors and Director to attend, at the expense of Delaware County, annual Technical Point of Contact (TPOC) meetings at Columbus for the period of 01/01/18 through 12/31/18.  
(1 meeting x 2 staff x 60 miles x \$0.40)
- |    |   |    |           |
|----|---|----|-----------|
| a. | Mileage for personal automobile <u>actual</u> miles at \$0.40 | \$ | 48        |
| b. | Parking for <u>actual</u> cost                                | \$ | 20        |
| c. | Registration for <u>actual</u> cost                           | \$ | 0         |
| d. | Approximate of total request                                  | \$ | <b>68</b> |
15. I hereby request authorization for: Positions classified as Program Supervisor, Employment Services

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Counselors, and Employment Services Representatives to attend, at the expense of Delaware County, career and/or education fairs, job fairs, youth skills competitions, youth services field trips, and youth conferences at various locations for the period of 01/01/18 through 12/31/18.

(12 functions x 3 staff x 100 miles x \$0.40)		
a. Mileage for personal automobile <u>actual</u> miles at \$0.40	\$	1,440
b. Parking for <u>actual</u> cost (12 x \$10)	\$	120
c. Registration/Admission Fees for <u>actual</u> cost	\$	250
d. Meals (12 lunches x \$10)	\$	120
e. Approximate of total request	\$	<b>1,930</b>

16. I hereby request authorization for: Positions classified as Employment Services Counselor, Employment Services Representative, Program Supervisor, IM Worker 3, IM Supervisor, Fraud Investigator, IM Worker 2/Screenener, and IM Case Control Reviewer-Team Lead to attend, at the expense of Delaware County, Ohio Benefits conversion training at Columbus and various locations in Ohio for the period of 01/01/18 through 12/31/18.

(2 trainings x 34 staff x 60 miles x \$0.40)		
a. Mileage for personal automobile <u>actual</u> miles at \$0.40	\$	1,632
b. Parking for <u>actual</u> cost	\$	0
c. Registration for <u>actual</u> cost	\$	0
d. Approximate of total request	\$	<b>1,632</b>

Requested/Recommended by: David S. Dombrosky, Director  
Delaware County Department of Job and Family Services

Vote on Motion            Mr. Benton            Aye            Mr. Merrell            Aye            Mrs. Lewis            Aye

**15**  
**RESOLUTION NO. 17-1312**

**IN THE MATTER OF ACCEPTING A DONATION MADE TO THE DEPARTMENT OF JOB AND FAMILY SERVICES:**

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

WHEREAS, pursuant to section 9.20 of the Revised Code, the Board may receive by gift, devise, or bequest moneys, lands, or other properties, for their benefit or the benefit of those under their charge; and

WHEREAS, the Delaware County Department of Job and Family Services has received multiple donations to be given to parent/adult caregivers and their children as well as seniors; and

WHEREAS, gifts included clothing, pajamas, outerwear, books, games, bikes, toys, household items, gift cards, wrapping paper, kitchen supplies, bath supplies, etc.; and

WHEREAS, these donations along with the donations of other area businesses, agencies, and area residents provided Christmas to 100 adults and 250 children and youth; and

WHEREAS, these gifts were received from the following organizations in the amounts as follows:

New Hope Church of Powell:	\$	727.87
United Way of Central Ohio:	\$	2,500.00
Missy Malone of Delaware:	\$	2,500.00
Liberty Presbyterian Church:	\$	15,000.00; and

WHEREAS, the Delaware County Board of Commissioners wishes to formally accept these donation and offer thanks to all these organizations for their generous support of the Delaware County Department of Job and Family Services and the children, families, and seniors of Delaware County; and

NOW, THEREFORE, BE IT RESOLVED, that the Delaware County Board of Commissioners hereby accepts these donations for a total amount of \$20,727.87 to the Delaware County Department of Job and Family Services and thanks to New Hope Church of Powell, United Way of Central Ohio, Missy Malone and Liberty Presbyterian Church for their thoughtful generosity and commitment to the children, families, and seniors of Delaware County.

Vote on Motion            Mr. Merrell            Aye            Mrs. Lewis            Aye            Mr. Benton            Aye

**16**  
**RESOLUTION NO. 17-1313**

**IN THE MATTER OF APPROVING AN ONLINE SUBSCRIPTION AGREEMENT BETWEEN THE DELAWARE COUNTY BOARD OF COMMISSIONERS AND DUDE SOLUTIONS, INC. FOR AN ENERGY MANAGER SOFTWARE SUBSCRIPTION AND SUPPORT SERVICES:**



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It was moved by Mr. Merrell, seconded by Mrs. Lewis to approve the following:

Whereas, Dude Solutions, Inc. offers an Energy Manager solutions online software subscription and support services specifically designed to be used to track energy bills and utility bill processing;

Whereas, Delaware County desires to utilize Energy Manager Solutions to track energy bills and utility bill processing for Delaware County Facilities;

Whereas, the Director of Facilities recommends approval of the agreement;

Now Therefore Be It Resolved that the Delaware County Board of Commissioners approve the Agreement with Dude Solutions, Inc. for the tracking of energy bills and utility bill processing.

**DUDE SOLUTIONS ONLINE SUBSCRIPTION AGREEMENT**

**(A copy of this agreement is available in the Facilities Department and in the Commissioners' Office until no longer of administrative value)**

Vote on Motion                      Mrs. Lewis              Aye      Mr. Merrell              Aye      Mr. Benton              Aye

**17**

**RESOLUTION NO. 17-1314**

**IN THE MATTER OF APPROVING CHANGE ORDER 013 TO THE CONSTRUCTION MANAGER CONTRACT BETWEEN THE DELAWARE COUNTY BOARD OF COMMISSIONERS AND LEND LEASE (US) CONSTRUCTION INC. FOR THE SANDUSKY STREET COURTHOUSE AND RELATED PARKING FACILITY:**

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

Whereas, the Director of Facilities recommends approval of change order 013;

Now Therefore Be It Resolved, that the Delaware County Board of Commissioners approve the change order 013 to the contract between the Delaware County Board of Commissioners and Lend Lease (US) Construction Inc. for the Sandusky Street Courthouse and Related Parking Facility:

**DELAWARE COUNTY JUDICIAL BUILDING  
NORTH SANDUSKY STREET  
DELAWARE, OH**

**AIA Document G701 Change Order #13  
Exhibit 'A'**

**Item #1 - Change Order Request #147 (Compensable change)**

Cost to install additional 'Fry' reglets on Courtroom walls. Reglets were shown on the drawings but not noted. Contractor failed to ask and include during his scope review. **\$ 2,763.88**

**Item #2 - Change Order Request #152 (Compensable change. Contractor took this work out of his proposal in Bid Package 2 and didn't add it back in to Package #3)**

Additional cost to scan deck so that gate support could be bolted to deck. **\$ 564.29**

**Item #3 - Change Order Request #153 (Compensable change. Field Conditions)**

Cost to change Level 300 from asphalt to concrete paving and blend into the street more that originally shown to make a better flow of storm water. **\$ 5,626.98**

**Item #4 - Change Order Request #154 (Credit)**

Credit for not installing the flag pole lights at locations shown on the drawings. **(\$ 3,200.00)**

**Item #5 - Change Order Request #155R1 (Omission/Compensable change. Information omitted on drawings)**

Additional cost to install additional LAN connections per CCD 42. **\$ 1,974.39**

**Item #6 - Change Order Request #157 (Omission/Compensable change. Information omitted on drawings)**

Additional cost to add sprinkler head, heat detector, and move sump pump panel as requested by State Elevator Inspector. **\$ 5,844.02**

**Item #7 - Change Order Request #158 (Compensable change. Field Conditions)**

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Additional cost to replace existing concrete apron off of Union Street. After all the construction traffic, the apron was in very poor shape. **\$ 21,903.86**

**Item #8 - Change Order Request #159R1 (Compensable change. Information omitted on drawings)**

Additional cost to install an additional access panel at Level 300, 400, and 500 for the fire shutter. **\$ 3,192.12**

**Item #9 - Change Order Request #160 (Compensable change. Contractor took this work out of his proposal in Bid Package 2 and didn't add it back in to Package #3)**

Additional cost to add photo eyes to make Level 100 and 200 gates open and close. Work was originally in Bid Package #2, but contractor took it out of his scope and failed to add it back in to Bid Package #3. **\$ 6,760.06**

**Item #10 - Change Order Request #161 (Compensable change. Field Conditions)**

Correct water leak in elevator jack hole. **\$ 25,915.09**

**Item #11 - Change Order Request #162 (Compensable change. Field Conditions)**

Additional cost to raise existing electrical boxes at area where new sidewalk was deleted by Owner. **\$ 2,979.91**

**Item #12 - Change Order Request #163 (Compensable change. Information omitted on drawings)**

Additional cost to add electric strike to door 201 per CCD #40. **\$ 1,693.18**

**Item #13 - Change Order Request #164 (Compensable change. Information omitted on drawings)**

Additional cost to add sill flashing under West Elevation windows that extended to floor slab. **\$ 309.70**

**Item #14 - Change Order Request #165 (Compensable change. Work was taken out of Bid Package 2 and didn't get added back in to Package #3)**

Additional cost for work on Sally Port doors to make them work with electric eyes. **\$ 2,674.90**

**Item #15 - Change Order Request #167 (Owner Requested. Compensable change. Field Conditions)**

Additional cost to replace part of the curbing and pavement on Marshall Court. Owner requested that the cracked and broken pavement and curbing be replaced. **\$ 30,942.02**

**Item #16 - Change Order Request #169 (Compensable change. Information omitted on drawings)**

Additional cost to add fire extinguishers in elevator equipment rooms. **\$ 333.05**

**Item #17 - Change Order Request #170 (Compensable change. Work requested by State Elevator Inspector)**

Additional cost for additional work requested by State Elevator Inspector. **\$ 628.24**

**Item #18 - Change Order Request #171 (Compensable change. Information omitted on drawings)**

Additional cost to add insulated blank off panel to back of exterior louver per RFI #521. **\$ 1,215.50**

**Total Add Amount for Change Order #13 **\$ 112,121.19****

**Delaware County Judicial Building**

Original Guaranteed Maximum Price (GMP #3)	<u>\$ 39,393,487.00</u>
Current Contract Cost (net change by Change Orders)	<u>\$ 39,254,312.52</u>

(See copy change order request and contractors cost breakdown available for review at the Commissioners' Office until no longer of administrative value.)

Vote on Motion                      Mr. Benton              Aye              Mr. Merrell              Aye              Mrs. Lewis              Aye

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**IN THE MATTER OF APPROVING TRANSFER OF APPROPRIATIONS FOR THE CODE COMPLIANCE DEPARTMENT:**

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

<b>Transfer Of Appropriations</b>		<b>Amount</b>
<b>From:</b>	<b>To:</b>	
10011301 - 5001	10011301 - 5301	\$14,000.00
Code Compliance/Compensation	Code Compliance/ Contracted Professional Services	

Further Be It Resolved, the Delaware County Board of Commissioners approve the Purchase Order Increase to Soil & Water in the amount of \$14,000 for P1701678 (10011301 - 5301)

Vote on Motion                      Mrs. Lewis                      Aye                      Mr. Merrell                      Aye                      Mr. Benton                      Aye

**19  
RESOLUTION NO. 17-1316**

**IN THE MATTER OF DECLARING COUNTY PERSONAL PROPERTY OBSOLETE, UNFIT, OR NOT NEEDED FOR PUBLIC USE:**

It was moved by Mr. Merrell, seconded by Mrs. Lewis to approve the following:

WHEREAS, section 307.12(E) of the Revised Code authorizes the Delaware County Board of Commissioners (the "Board") to sell, by internet auction, county personal property that is not needed for public use, is obsolete, or is unfit for the use for which it was acquired; and

WHEREAS, on August 1, 2016, the Board adopted Resolution No. 16-749, declaring its intent to sell unneeded, obsolete, or unfit personal property by internet auction and establishing general guidelines for such sale; and

WHEREAS, the Delaware County owns a diesel generator (Serial Number: 2046454) (the "Property") that is no longer needed for public use, is obsolete, or is unfit for the use for which it was acquired;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, State of Ohio:

Section 1. The Board hereby declares that the Property is not needed for public use, is obsolete, or is unfit for the use for which it was acquired and authorizes the sale of the Property by internet auction, in accordance with the guidelines set forth in Resolution No. 16-749.

Section 2. The Board hereby authorizes the County Administrator, in consultation with the Director of Emergency Communications and the Director of Facilities, to establish the market value of the Property for the purpose of listing the Property for sale in accordance with Section 1.

Section 3. This Resolution shall take effect immediately upon adoption.

Vote on Motion                      Mr. Benton                      Aye                      Mr. Merrell                      Aye                      Mrs. Lewis                      Aye

**20  
DEB SHATZER,  
EXECUTIVE DIRECTOR DELAWARE COUNTY CONVENTION & VISITORS BUREAU  
ANNUAL REPORT DELAWARE COUNTY CONVENTION & VISITORS BUREAU**

**21  
RESOLUTION NO. 17-1317**

**IN THE MATTER OF APPROVING A TRANSFER OF APPROPRIATIONS:**

It was moved by Mr. Merrell, seconded by Mrs. Lewis to approve the following:

<b>Transfer of Appropriation</b>		
<b>From:</b>	<b>To:</b>	
10010102-5001	10010102-5101	\$2,000.00
Weights and Measures/Compensation	Weights and Measures/Insurance	
10011106-5001	10011106-5101	\$1,000.00
County Garage/Compensation	County Garage/Insurance	
10011106-5201	10011106-5101	\$300.00
County Garage/General Supplies	County Garage/Insurance	
10011107-5301	10011107-5101	\$200.00

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Zoning/Contracted Prof. Services 10011107-5305	Zoning/Insurance 10011107-5101	\$250.00
Zoning/Training & Staff Development  10011102-5319	Zoning/Insurance  10011108-5001	 \$29,000.00
Commissioners General/Reimbursement-Refunds 10011102-5319	Human Resources/Salary 10011108-5101	\$10,400.00
Commissioners General/Reimbursement-Refunds  10011139-5301	Human Resources/Insurance  10011139-5001	 \$1,110.00
Public Info/Contracted Prof. Services 10011139-5301	Public Info/Salary 10011139-5101	\$180.00
Public Info/Contracted Prof. Services  10011202-5301	Public Info/Insurance  10011202-5101	 \$20.00
Public Defender/Contracted Prof. Services  10020201-5101	Public Defender/Insurance  10020201-5001	 \$1,500.00
Clerk of Courts/Insurance  10021201-5301	Clerk of Courts/Salary  10021201-5001	 \$5,700.00
Common Pleas-Gormley/Contracted Prof. Services  10022202-5101	Common Pleas-Gormley/Salary  10022202-5001	 \$635.00
Adult Court Services/Insurance  10029201-5301	Adult Court Services/Salary  10029201-5101	 \$50.00
Common Pleas-Jury/Contracted Prof. Services  23612302-5001	Common Pleas-Jury/Insurance  23612302-5101	 \$2,675.00
Victims of Crime Grant/Salary  24414102-5101	Victims of Crime Grant/Insurance  24414102-5001	 \$50.00
Delinquent Tax-Treasurer/Insurance <b>Transfer of Appropriation</b>	Delinquent Tax-Treasurer/Salary <b>To:</b>	
<b>From:</b> 25422308-5001	25422301-5101	\$87.00
Comm Non-Residential Program/Salary  25422308-5001	CBCG Intensive Supervision/Insurance  25422302-5001	 \$490.00
Comm Non-Residential Program/Salary 25422308-5001	CBCG Electronic Monitoring/Salary 25422302-5101	\$170.00
Comm Non-Residential Program/Salary  25422308-5001	CBCG Electronic Monitoring/Insurance  25422311-5001	 \$965.00
Comm Non-Residential Program/Salary  25922307-5201	Pre-Sentence Investigation/Salary  25922307-5101	 \$3,160.00
Mental Health Docket/General Supplies  60111901-5301	Mental Health Docket/Insurance  60111901-5101	 \$100.00
Property & Casualty Insurance/Contracted Prof. Services  61311923-5301	Property & Casualty Insurance/Insurance  61311923-5101	 \$20.00
Self Insured Workers Comp/Contracted Prof. Services  66211920-5101	Self Insured Workers Comp/Insurance  66211920-5001	 \$1,150.00
Sewer District Admin/Insurance  Vote on Motion	Sewer District Admin/Salary  Mr. Merrell      Aye      Mr. Benton      Aye      Mrs. Lewis      Aye	

**22****ADMINISTRATOR REPORTS**

Mike Frommer, County Administrator

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-Attended a Keep Delaware Beautiful meeting in Berkshire Twp. It was announced that Orange Township won an award for their electronics waste collection (they collect 25,000 pounds of electronics); Berkshire Township won an award for their Beautification Park; OWU collected 14 tires and 1500 pounds of trash in their Scioto Clean-up project; Caleb Warrick's Eagle Scout project was recognized.

**23**

**COMMISSIONERS' COMMITTEES REPORTS**

Commissioner Merrell

- The MORPC meeting will be held this afternoon
- Attended the CCAO Convention

Commissioner Lewis

- Bridges Community Action Partnership will receive an allocation of \$1,111,168.00 from the Ohio Development Services Agency, Office of Community Assistance for administration and operation of the Community Services Block Grant for PY2018-2019. These funds are used for the purpose of program development and direct services to low-income families of Delaware, Madison, Union, Champaign, Logan and Shelby Counties.
- The P.I.N. held their Clearing House last Sunday. 400 families were served and 175 homes were delivered to for those who were shut in.

Commissioner Benton

- Seems the P.I.N. Clearing House is making news in the area. It speaks to the generosity of the community for their participation and willingness to give to those in need.
- The CAUV meeting with Auditor Kaitsa will be held this evening at 7:00 PM in the Willis Building.
- Attended the CCAO Winter Conference. Some of the topics were: TIDs, forecast updates for counties, engaging with all elected officials, voting machine reimbursements
- The Finance Authority just closed on their bonds with the Simon/Tanger Outlet.
- Madge Conklin passed away this week. She was a former Delaware County Treasurer.

**24**

**RESOLUTION NO. 17-1318**

**IN THE MATTER OF ADJOURNING INTO EXECUTIVE SESSION FOR CONSIDERATION OF EMPLOYMENT OF A PUBLIC EMPLOYEE OR PUBLIC OFFICIAL; FOR PENDING OR IMMINENT LITIGATION AND CONFIDENTIAL INFORMATION RELATED TO ECONOMIC DEVELOPMENT:**

It was moved by Mr. Merrell, seconded by Mrs. Lewis to approve the following:

WHEREAS, pursuant to section 121.22(G) of the Revised Code, a public body may hold an executive session only after a majority of a quorum of the public body determines, by a roll call vote, to hold an executive session and only at a regular or special meeting for the sole purpose of the consideration of any of the matters specified in section 121.22(G)(1)-(7) of the Revised Code; and

WHEREAS, pursuant to section 121.22(G)(8) of the Revised Code, a public body may hold an executive session to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

- (1) The information is directly related to a request for economic development assistance that is to be provided or administered under any provision of Chapter 715., 725., 1724., or 1728. or sections 701.07, 3735.67 to 3735.70, 5709.40 to 5709.43, 5709.61 to 5709.69, 5709.73 to 5709.75, or 5709.77 to 5709.81 of the Revised Code, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project; and
- (2) A unanimous quorum of the public body determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, State of Ohio:

Section 1. The Board hereby adjourns into executive session for consideration of employment of a public employee or public official; for pending or imminent litigation.

Section 2. The Board hereby adjourns into executive session to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance.

Section 3. The Board hereby finds and determines that the information listed in Section 2 is directly related to a request for economic development assistance that is to be provided or administered under any provision of

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Chapter 715., 725., 1724., or 1728. or sections 701.07, 3735.67 to 3735.70, 5709.40 to 5709.43, 5709.61 to 5709.69, 5709.73 to 5709.75, or 5709.77 to 5709.81 of the Revised Code, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project.

Section 4. The Board hereby finds and determines that the executive session held pursuant to Section 2 is necessary to protect the interests of an applicant for economic development assistance or the possible investment or expenditure of public funds to be made in connection with the economic development project.

Vote on Motion            Mr. Benton        Aye    Mr. Merrell        Aye    Mrs. Lewis        Aye

**RESOLUTION NO. 17-1319**

**IN THE MATTER OF ADJOURNING OUT OF EXECUTIVE SESSION:**

It was moved by Mrs. Lewis, seconded by Mr. Merrell to adjourn out of Executive Session at 12:28 PM.

Vote on Motion            Mr. Merrell        Aye    Mr. Benton        Aye    Mrs. Lewis        Aye

There being no further business, the meeting adjourned.

\_\_\_\_\_  
Gary Merrell

\_\_\_\_\_  
Barb Lewis

\_\_\_\_\_  
Jeff Benton

\_\_\_\_\_  
Jennifer Walraven, Clerk to the Commissioners